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HOTEL/MOTEL INCOME AND EXPENSE QUESTIONNAIRE

CONFIDENTIAL

Dear Hotel/ Motel Owner,

The Assessor's Office is required by statute to consider the income in the valuation of commercial properties. Part of the process is to compile a database of information to help us determine typical income and expenses for various types of property. To facilitate in compiling this database, we are requesting income and operating expenses for the years of 2015 and the first half of 2016 to be sent to us in individual Microsoft Excel spreadsheets. We are also including a form to gather information for properties that have extended stay room rentals. This information will be considered in the assignment of fair and equitable property values for tax year 2017. **Information submitted is confidential and is not available for inspection by the general public.** We know that your time is valuable and we appreciate your assistance in providing this information. If you need any assistance filling out these forms, please call the office at 303-441-4830. The fax number for the office is: 303-441-4996.

HOTEL/MOTEL NAME: _____

CONTACT NAME & TITLE: _____

DATE: _____

PHONE NUMBER: _____

CIRCLE ONE: SUITE FULL SERVICE LIMITED SERVICE B&B

1) Number of rooms: _____

2) Average Daily Rate (ADR)

2015: _____

1/1/2016 – 6/30/2016: _____

3) Occupancy Rates

2015: _____

1/1/2016 – 6/30/2016: _____

Updated 7/12/16

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