ADDENDUM 7-A, HOTEL OR MOTEL MIXED-USE QUESTIONNAIRE

**HOTEL AND MOTEL
MIXED-USE PROPERTY QUESTIONNAIRE**

Hotel or motel properties may be considered as a mixed-use property and receive a residential assessment rate on a portion of their total property value if they can present historical evidence of "extended stay" room rental usage from leases or rentals for thirty (30) <u>consecutive</u> days or longer <u>or</u> from room usage documentation for the previous calendar year. For the purpose of this questionnaire, "extended stay rental revenue" is revenue that is exempt from Colorado sales tax pursuant to 39-26-114(1)(a)(VI), C.R.S.

This questionnaire is used by the assessor to determine whether a mixed-use classification and value allocation is applicable. Information to be supplied on this form must be based on hotel or motel activities during the preceding calendar year. Additional documents and exhibits may also be attached to this form to supplement the information provided. Procedures regarding the mixed-use classification of hotel or motels can be found in Assessors' Reference Library (ARL) Volume 3, Section VII under the topic **CLASSIFICATION OF HOTELS AND MOTELS AS MIXED-USE PROPERTIES.**

Please mail or fax the completed questionnaire to the assessor at your earliest convenience. <u>Failure to complete this questionnaire or to provide adequate information to the assessor regarding "extended stay" room rentals may result in the hotel or motel property being classified and assessed as 100% commercial property.</u> If you have any questions regarding the information to be provided, please contact your local county assessor.

Schedule or Parcel Identification # _____

Owner's Name _____

Owner's Address_____

Name & Business Address of Hotel or Motel _____

Please print the name & phone number of the person (Name)　_____
completing this form　　　　　　　　　　　　　(Phone #)　_____

Revenue Information (from sleeping room occupancy during the preceding calendar year)

Enter total revenue from all sleeping rooms　　　　　　　　　　$_____

Enter total revenue for all sleeping rooms leased or rented on an extended stay* basis $_____

* Extended stay is defined as the lease or rental of a sleeping room by the same entity for thirty (30) consecutive days or longer.

Room-night Information (sleeping room occupancy during the preceding calendar year)

Enter the total number of rooms-nights* for use during the year.　　　　　　_____room-nights

* Total room-nights are calculated by summing the number of days each room was leased, rented, or physically capable of being rented during the year.

Enter the total number of room-nights* involved in "extended stay" usage during the year. _____room-nights

* Extended stay room-nights are calculated by summing the total number of days each room was leased or rented as an extended stay room during the year.