



Trip Tracker Volunteer Opportunities

Open to all Parents, PTA Members, Teachers & Staff

Trip Tracker Schools have committed to form a team of at least 2, but no more than 3, Trip Tracker Parent Volunteers.

- One lead parent volunteer will be identified within each school team.
- Ideally, one volunteer will come from the PTA and report progress to their PTA.
- School Team Members (Principals & Volunteers) will receive Trip Tracker T-shirts to help promote the program.
- The parent volunteers will work closely with the Trip Tracker coordinator to champion and support the implementation of the Trip Tracker program for the school year.

Trip Tracker Parent Volunteer Tasks per Team

- 1. Attend the Trip Tracker Volunteer Orientation** – in late August for ~2 hours. An invite with details will be provided. At least one volunteer from each school must attend to pick up their school's supplies, but the team is encouraged to come together to get the same information, at the same time. Volunteer hours will be tracked monthly.
- 2. Registration & Participation Promotion** – Volunteers can at any time promote Trip Tracker Registration and monthly participation (reporting). These events can be done for as long as you wish. Ideally, this works best when coupled at other school events or at the peak drop-off/pick-up times. The Trip Tracker Coordinator will join when requested and if possible. *Ideas include...*
 - *Registration Tables*
 - *Poster & Social Media Posts and/or Campaigns*
 - *Sticker Attacks (give TT stickers to busses or cars in pick-up/drop-off zones)*
 - *Participation (reporting) challenges between classrooms*
 - *Principal &/or PTO Shout Points*
 - *Contact Daycares that bus to/from your school to promote TT*
 - *Other ideas???*
- 3. Tracker Buck Reward Packets Preparation** – 1-2 volunteers each month (September-May) for ~1-2 hours to help prep the individual Tracker Bucks packs. All materials will be provided in the school's Trip Tracker Bag each month.
 - Pick up the Tracker Buck materials at school in your school's Trip Tracker Bag (~week 3/month).
 - Put individual Tracker Buck packs together (directions provided). This can be on your own time.
 - Deliver Tracker Buck packs to school before the next Tracker Buck Distribution Day (~week 3 or 4).
- 4. Tracker Buck Distribution & Acknowledgements** – 1-2 volunteers each month (September-May) for ~1-2 hours to:
 - Establish/confirm the date, time & location for the next Tracker Buck Distribution Day. Each school's principal has pre-determined some logistics for this reoccurring event.
 - Distribute Tracker Bucks and other Trip Tracker materials to participants (all provided).
 - Collect and return extra Tracker Bucks & materials to your school's Trip Tracker Bag and leave at the designated spot for the Trip Tracker Coordinator to pick up on the designated date.
- 5. In-classroom Teacher Tallies (Safe Routes To School form)** – 1 volunteer to coordinate the distribution & collection of materials to every classroom on two consecutive dates during pre-designated weeks. ~1 hr each round.
- 6. Parent Household Survey (Safe Routes To School form)** – 1 volunteer to coordinate the distribution & collection of materials to every household on pre-determined dates, as early in the school year as possible. ~1 hr each round.
- 7. Bike Rodeo Support** – recruit 2-4 parent volunteers to help implement a community wide Bike Rodeo (skill building and safety training). You can be one of those volunteers & recruit others.
- 8. Trip Tracker Business Partner Recruitment** – 1-2 volunteers, early in the school year for ~1-2 hours, will help the TT Coordinator identify and recruit (go with) a local business from their school community.



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