

# 2026 IDD Programs and Services RFA Questions and Answers

## 1. **Vendor Question:**

Could BCHA apply for this funding for Willoughby Corner Phase 2?  
Would this funding be additional to other IDD funds set aside for Willoughby Corner?

### **Answer:**

If the proposal matches the RFA criteria, BCHA may apply. Questions regarding funding outside of this RFA process cannot be addressed through this forum.

## 2. **Vendor Question:**

I am working with an organization located in Longmont that provides services throughout Boulder County and to some of the surrounding Counties. Would receiving this grant place any restrictions on who they're allowed to serve?

### **Answer:**

IDD Mill Levy funds are limited to serving Boulder County residents with IDD, autism or brain injury.

## 3. **Vendor Questions:**

1. Can we apply for both (IDD Housing Program RFA and Direct & Rec Services RFA)?
2. If yes, can we be funded through both for the same program?

3. If, we can't be funded through both but are awarded both can we choose or do we need to withdraw one of the applications before a funding decision is made?

**Answer:**

Yes, eligible applicants can apply for any open RFA, however, the County will not provide funding for duplication of services. Duplication of services means that your organization receives funding from more than one county grant program for the same purpose within the same time-period, and that the total assistance exceeds the total documented need. If your application would create duplication of services, then please note on your application that you have applied to both programs and indicate on the application which funding you prefer to receive. RFAs will be evaluated independently and separately; however, in no event will an entity be awarded an RFA if it results in duplication of funding. If the County inadvertently awards duplication of funding, then the applicant has an obligation to notify the county and decline all funding that would result in duplication.

**4. Vendor Questions:**

1. Is there a way to download and print the application as we work on it? So far, I have been only able to print one partial page at a time.
2. Should our program budget reflect one or two years; the costs of one year of the program or the full two-year funding agreement.
3. In the Application Questions, Financial Information section, Document requests b. & d. each ask for multiple documents but only one document can be dragged and dropped into the space. Our Conflict-of-Interest Policy alone is a 5-page document. Can you clarify the RFA's expectation for how these documents should be input into Formstack?
4. Can you clarify the required reporting timeline? The RFA describes semi-annual report (2) and one end of year report on page 17 and on page 20 EXHIBIT E-1 SEMI-ANNUAL DEMOGRAPHIC DATA REPORT lists quarterly reporting dates.

What are the semi-annual reporting dates? Additionally, there is 1 year-end report, so is that a total of 3 reports each year of the 2 years funded?

5. In the Demographics Report, Homeless section can you define what Double up means?
6. In the same section, Unstable Housing (that includes the next three choices), we are wondering which you would prefer us to use; Unstable Housing or each of the following three choices?
7. In the Demographics Report, the TOTAL Number of households served by Program-Primary Household Language is the only section that is not about the Individuals served but about Households served. Can you provide clarification about the definition of a household? Is it based on income divisions, who lives in the home, does it include support people who are not related but live in the home and/or combines incomes?
8. Does a family only include people related by blood or marriage or does it include chosen family?
9. Specifically, regarding the languages in the home or household how do you define primary? Who's primary? The person with the IDD, the highest earner, outdated gender specific-male head of household? What if Grandma only speaks Spanish, parents speak a mix of Spanish and English (and may need translation) and the children speak English because they spend the majority of their time in the school setting?
10. From EXHIBIT E-5 DEMOGRAPHIC DATA ASSESSMENT can you explain what disaggregated data (e.g. breaking down racial groups into subcategories) mean?
11. What is BOCO's plan for the Program Evaluation data be aggregated, used internally and shared externally?

**Answers:**

1. If you have a PDF reader on your computer, you should be able to download a PDF document and print it as desired.
2. The budget submitted should reflect one-year of funding.
3. Formstack has been updated for questions 9b and 9d, allowing you to upload up to 5 files. If you have more than five files to upload you can use ZIP folder to add these documents, (files types recommended: excel, pdf, word, PowerPoint).
4. There was a typo error in Exhibit E-1; the reporting will be completed as follows:
  - One (1) Semi-Annual Demographic and Program evaluation report 6 months after contract is executed.
  - One (1) Semi-Annual Demographic and Program evaluation report 12 months after contract execution.
  - One (1) end-of-the-year narrative report that would be due on the 13th month after contract execution.

Given this scenario, the data and reporting would be 3 times per year per contract. The first two reports are Demographic and Program evaluation data, and the last one is the end-of-year narrative.

**5. Homeless Definitions:**

- Sheltered: Those staying in emergency shelters, transitional housing, or other temporary residences.
- Unsheltered: Those living in places not meant for human habitation, such as streets, parks, or abandoned buildings
- Unstable Housing: This category includes the following:
  - Doubled Up: Staying with friends or family due to housing loss or financial hardship.
  - Couchsurfing: Moving from one temporary home to another without a permanent address.
  - Living in a Vehicle: Residing in a car, van, or other vehicle.

Use the choices as needed; it will depend on the data you collect; for instance, if during the reporting period you have one or many users that

declare unstable housing, and if they fit into one category, you can use them; if not, you can type zero to indicate that you have no population meeting this category.

#### 6. Homeless Definitions:

- Sheltered: Those staying in emergency shelters, transitional housing, or other temporary residences.
- Unsheltered: Those living in places not meant for human habitation, such as streets, parks, or abandoned buildings
- Unstable Housing: This category includes the following:
  - Doubled Up: Staying with friends or family due to housing loss or financial hardship.
  - Couchsurfing: Moving from one temporary home to another without a permanent address.
  - Living in a Vehicle: Residing in a car, van, or other vehicle.

#### 7. Definition of a Household:

BCDHS defines a household as all individuals occupying a housing unit. A household is defined by shared living spaces, regardless of relationships between its members. A household includes:

- Single person living alone: A nonfamily household where one individual lives alone or shares a residence with unrelated individuals.
- Family or multiple family members living together: A family household consisting of a householder and one or more individuals related by birth, marriage, or adoption. It may also include unrelated individuals living in the home.
- Unrelated people sharing a housing unit A nonfamily household where individuals live together but are not related by birth, marriage, or adoption.

#### 8. A household includes:

- Single person living alone: A nonfamily household where one individual lives alone or shares a residence with unrelated individuals.
- Family or multiple family members living together: A family household consisting of a householder and one or more individuals related by birth, marriage, or adoption. It may also include unrelated individuals living in the home.
- Unrelated people sharing a housing unit A nonfamily household where individuals live together but are not related by birth, marriage, or adoption.

9. Primary Household Language Categories:

- English Households where English is the primary language spoken for daily communication, even if other languages are also used.
- Spanish Households where Spanish is the primary language spoken for daily communication, even if other languages are also used.
- Other Languages Households where a language other than English or Spanish is the primary spoken language, even if other languages are also used.
- Primary Household Language Unknown/Refuses to Disclose Households that do not wish to disclose their primary language or for whom this information was not collected.

10. Disaggregated data refers to data that has been broken down into more detailed subgroups rather than being presented in broad, generalized categories.

11. Aggregated data may be used both internally and externally.

