



ADDENDUM #1
Boulder County Housing Authority
Housing Rehabilitation, Weatherization & Housing Maintenance Contractors,
Various Trades
SOQ # 6697-17

September 12, 2017

The attached addendum supersedes the original Information and Specifications regarding SOQ # 6697-17 where it adds to, deletes from, clarifies or otherwise modifies. All other conditions and any previous addendums shall remain unchanged.

Clarification

The following additional trades have been added to this SOQ:

- 1) Resurfacing
- 2) Concrete Work
- 3) Insulation

Provide all materials, equipment and labor associated with the preparation and installation of attic insulation, wall insulation and/or crawlspace insulation according to Standard Work Specification standards. The type of Work may include, but is not limited to the following:

- Attic Insulation in spaces down to 24” clearance
 - Prep Work: installing attic baffles, seal chaseways, block flues, extend bath fans, block transformers, flag j-boxes
 - Blow Attic Insulation (cellulose or fiberglass)
- Wall Insulation
 - Prep Work must follow Lead Safe Work practices, RRP certified firm
 - Blow Wall Insulation, interior or exterior
- Crawlspace Insulation in spaces down to 24” clearance
 - vented and non-vented crawls spaces
 - Vapor Barrier
 - Install R-19 Perimeter Insulation
 - Subfloor insulation

Questions and Answers

1. Question: You are asking for an Hourly Rate per service and an After Hours Rate. In All Our Mitigation, Roofing and Construction Services we use Xactimate Software for these types of project estimates and it is typically priced on Square FT or Liner FT. This is currently how we bill the BHA today. Is this still an acceptable method? If so, can we just say we use Xactimate?

ANSWER: Please provide an hourly rate for services provided. As specific projects arise, all pre-qualified contractors who hold a Continuing Services contract with the county shall be given the opportunity to informally quote and compete against each other for work. Depending on the specific project, pricing may be based on different factors and/or methods.

2. Question: You ask for three referrals. We have already provided our services to you for the past 3 years. Do we need to provide referrals? From whom are you looking for referrals?

ANSWER: Please provide three referrals. Referrals may include but are not limited to other agencies (public or private) and/or clients.

3. Question: Can you please clarify if this pre-qualification also includes resurfacing counter tops and bathtubs? We currently do work with BCHA but it does not list the particular trade we currently service you for so we are wondering if it would fall under painting or will resurfacing be included in a different pre-qualification at a later date?

ANSWER: Resurfacing will be added to this SOQ.

4. Question: As a general contractor would you like a bid number for each category using sub-contractors for work outside of the service that can be provided in house?

ANSWER: Please provide as much information as possible.

5. Question: What taxes are to be included in the pricing? Sales, use, head tax?

ANSWER: Bids should not include any taxes, as BCHA is tax exempt. Upon request, BCHA can produce proof of tax exempt status.

6. Question: Are we to include permits in pricing?

ANSWER: As permits will vary per project and jurisdiction, please only provide an hourly rate for obtaining a permit if it differs from your project manager's hourly rate. As specific projects arise, all pre-qualified contractors who hold a Continuing Services contract with the county shall be given the opportunity to informally quote and compete against each other for

work. Depending on the specific project, pricing may be include different components.

Submittal Instructions:

Submittals are due at the Administrative Services Information Desk or the email box (preferred) listed below, for time and date recording on or before **2:00 p.m. Mountain Time on September 20, 2017.**

Your response can be submitted in the following ways. Please note that email responses to this solicitation are preferred, but are limited to a maximum of 25MB capacity. NO ZIP FILES ALLOWED. Electronic Submittals must be received in the e-mail box listed below. Submittals sent to any other box will NOT be forwarded or accepted. This e-mail box is only accessed on the due date of your questions or proposals. Please use the Delivery Receipt option to verify receipt of your email. It is the sole responsibility of the proposer to ensure their documents are received before the deadline specified above. Boulder County does not accept responsibility under any circumstance for delayed or failed email or mailed submittals.

E-Mail purchasing@bouldercounty.org; identified as **SOQ # 6697-17** in the subject line.

-OR-

US Mail **One (1)** unbound copy of your submittal, printed double-sided, 11 point, on at least 50% post-consumer, recycled paper must be submitted in a sealed envelope, clearly marked as **SOQ # 6697-17**, to the **Administrative Services Information Desk located at 1325 Pearl Street, Boulder, CO 80302.**

All proposals must be received and time and date recorded at the Administrative Services Front Desk by the above due date and time. Sole responsibility rests with the Offeror to see that their proposal is received on time at the stated location(s). Any proposal received after due date and time will be returned to the bidder. No exceptions will be made.

The Board of County Commissioners reserve the right to reject any and all proposals, to waive any informalities or irregularities therein, and to accept the proposal that, in the opinion of the Board, is in the best interest of the Board and of the County of Boulder, State of Colorado.



**RECEIPT OF LETTER
ACKNOWLEDGMENT**

September 12, 2017

Dear Vendor:

This is an acknowledgment of receipt of Addendum #1 for SOQ #6697-17, Housing Rehabilitation, Weatherization & Housing Maintenance Contractors, Various Trades.

In an effort to keep you informed, we would appreciate your acknowledgment of receipt of the preceding addendum. Please sign this acknowledgment and e-mail it back to purchasing@bouldercounty.org as soon as possible. If you have any questions, or problems with transmittal, please call us at 303-441-3525.

Thank you for your cooperation in this matter. This information is time and date sensitive; an immediate response is requested.

Sincerely,

Boulder County Purchasing

Signed by: _____ **Date:** _____

Name of Company _____

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