



## BOARD OF COUNTY COMMISSIONERS

### ADVANCE AGENDA

**SEPTEMBER 25 – OCTOBER 6, 2023**

This is a forecasting agenda and is subject to change. Commissioners' daily agendas are not finalized until the day before. Public comments are taken at meetings designated as Public Hearings but may be taken in written format only. For special assistance, please contact our ADA Coordinator at 303-441-3525.

*All commissioners' public hearings and meetings are now being offered in a hybrid format where attendees can join through Zoom or in person at the Boulder County Courthouse, 3<sup>rd</sup> Floor, 1325 Pearl Street, Boulder. To register for in-person public comment, please use the link in this agenda for each respective hearing. There will also be a kiosk located in the lobby of the 3<sup>rd</sup> Floor to sign up for in-person public comment. For questions regarding in-person hearings, please call 303-441-3500. Public meeting and hearing information and meeting live stream links can be found at:*

<https://boco.org/Meeting-Portal>.

#### MONDAY, SEPTEMBER 25

- 9:00 a.m. Administrative Meeting: Public Works Department (*Hybrid: Microsoft Teams and Small Conference Room*)
- 10:00 a.m. Administrative Meeting: Public Information Officer, Commissioners' Office (*Hybrid: Microsoft Teams and Small Conference Room*)
- 2:00 p.m. Commissioners attend farm tour (*Longmont*)

#### TUESDAY, SEPTEMBER 26

*Please Note: The Public Hearing for the Boulder County Housing Authority scheduled for Tuesday, September 26 at 1 p.m. has been canceled.*

- 9:00 a.m. Administrative Meeting: Office of the County Administrator (*Hybrid: Microsoft Teams and Small Conference Room*)
- 10:30 a.m. **BUSINESS MEETING** (*Hybrid: In-Person and Zoom Webinar*)  
**More information on virtual business meetings can be found in the Open Meeting Portal agenda packet at: <https://boco.org/Meeting-Portal>.**

**Virtual Attendee Link: <https://boco.org/Business-Meeting>  
Call-in information: 1-833-568-8864, Webinar ID: 160 688 0609**

- 11:30 a.m. **PUBLIC MEETING** (Staff Contact: Akane Ogren) (*Hybrid: In-Person and Zoom Webinar*)  
Community Services Department: Monthly report from the Head Start division.  
ACTION REQUESTED: None - information only.  
**More information on meetings can be found in the Open Meeting Portal agenda packet at: <https://boco.org/Meeting-Portal>.**

**Attendee Link: <https://boco.org/BOCC-Head-Start>  
Call-in information: 1-833-568-8864, Webinar ID: 161 791 3069**

3:00 p.m. Executive Session

6:00 p.m. **Community Action Programs Administering Board Meeting** (*Microsoft Teams*)  
Visit <https://boco.org/CAPAB> for more information.  
For more information regarding meeting details, contact Maciel Leon at 303-441-3972 or [mleon@bouldercounty.org](mailto:mleon@bouldercounty.org).

### WEDNESDAY, SEPTEMBER 27

9:00 a.m. Administrative Meeting: Budget Discussion, Office of Financial Management (*Hybrid: Microsoft Teams and Small Conference Room*)

11:00 a.m. Executive Session

3:30 p.m. Administrative Meetings

4:45 p.m. **Resource Conservation Advisory Board Meeting** (*Microsoft Teams*)  
Visit <https://boco.org/RCAB> for more information on this board and the link to this meeting.  
Email Noah Eisenman at [neisenman@bouldercounty.org](mailto:neisenman@bouldercounty.org) to receive the link for the meeting.

### THURSDAY, SEPTEMBER 28

9:30 a.m. **PUBLIC HEARING** (Staff Contact: Kelly Gonzalez) (*Hybrid: In-Person and Zoom Webinar*)  
Boulder County Housing Authority (BCHA): This hearing is the conclusion of the 45-day comment period for the public to make comments on Boulder County Housing Authority's 2024 annual plan for the Department of Housing & Urban Development (HUD). As a Public Housing Agency (PHA), BCHA is required to submit an annual plan to HUD every year 75 days before the start of our fiscal year which is considered January 1. The PHA Plan is a comprehensive guide to PHA policies, programs, operations, and strategies for meeting local housing needs and goals. There are two parts to the PHA Plan: the 5-Year Plan, which each PHA submits to HUD once every 5th PHA fiscal year, and the Annual Plan, which is submitted to HUD every year by non-qualified agencies. Each PHA must annually hold a public hearing regarding any changes to the goals, objectives, and policies and invite public comment regarding such changes. The PHA must also consult with and consider the recommendations of the resident advisory board(s) at the public hearing. HUD considers the annual public hearing essential to PHAs in determining whether changes to goals, objectives, and policies are needed. BCHA has made all information relevant to the hearing and any determination of the agency regarding changes to the goals, objectives, and policies of the agency to be considered at the hearing, available for inspection by the public at the principal office of the PHA during normal business hours. The plan has been on display and available for review since August 3, 2023 at <https://bouldercountyhousing.org> and available for review in person. A legal ad was placed in the local papers the week of August 3 announcing the draft plan and alerting the public of the 45-day comment period and the scheduled public meeting of September 28, 2023. Additionally, BCHA sent emails and text messages to all tenants and voucher holders the week of August 20<sup>th</sup> alerting them of the plan and how to make and submit comments as well as recruitment for the Resident Advisory Board <https://boco.org/rab>.

**Any questions about the draft plan or comments can be directed to Kelly Gonzalez, Housing Choice Voucher Program Manager 303-441-4944 or [kegonzalez@bouldercounty.org](mailto:kegonzalez@bouldercounty.org) or alternatively the public can use this Wufoo form <https://boco.org/bchadraftplan>.**

**ACTION REQUESTED: Decision**

<p><b>Virtual Attendee Link:</b> <a href="https://boco.org/BCHA-2024AnnualPlan">https://boco.org/BCHA-2024AnnualPlan</a>  <b>REGISTRATION REQUIRED</b>  <b>Call-in information:</b> 1-833-568-8864, Webinar ID: 160 323 8586  <b>In-Person Comment Registration:</b> <a href="https://boco.org/InPerson-2024BCHAPlan">https://boco.org/InPerson-2024BCHAPlan</a></p>
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11:00 a.m. **PUBLIC HEARING** (Staff Contact: Pete L’Orange) (*Hybrid: In-Person and Zoom Webinar*)  
 Community Planning & Permitting Department Docket LU-23-0021: Lawrence Short-Term Rental; Limited Impact Special Review request for a Secondary-Dwelling Short-Term rental for up to 60 days per year on an approximately 1.75-acre parcel at 11859 Peak to Peak Drive. The application submitted by Jeffrey and Joy Lawrence (applicant/property owner) and is in the Forestry (F) zoning district at 11859 Peak to Peak Drive, parcel number 119711400068, located approximately 7.5 mile north of the intersection of State Highway 7 and State Highway 72, in Section 11, Township 3N, Range 73W.  
 ACTION REQUESTED: Decision  
**Opportunity for live virtual and in-person public comments will be available, and written comments can be emailed to [planner@bouldercounty.gov](mailto:planner@bouldercounty.gov). Information regarding how to participate will be available on the docket webpage <https://boco.org/LU-23-0021>.**

<p><b>Virtual Attendee Link:</b> <a href="https://boco.org/BOCC-LU-23-0021">https://boco.org/BOCC-LU-23-0021</a>  <b>REGISTRATION REQUIRED</b>  <b>Call-in information:</b> 1-833-568-8864, Webinar ID: 160 805 3842  <b>In-Person Comment Registration:</b> <a href="https://boco.org/InPerson-LU-23-0021">https://boco.org/InPerson-LU-23-0021</a></p>
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3:30 p.m. **Boulder County Regional Opioids Council Meeting** (*Zoom Meeting*)  
 Visit <https://boco.org/Region-6-Opioids-Council> for more information on this council and the link to join the meeting.

6:30 p.m. **Parks & Open Space Advisory Committee Meeting** (*Hybrid: In-Person and Zoom Webinar*)  
 For more information on this meeting visit <https://boco.org/POSAC>.

**FRIDAY, SEPTEMBER 29**

10:00 a.m. Commissioners attend Ribbon Cutting Ceremony for the Southeast County Community Hub (*Boulder County Southeast Hub, 1755 S. Public Road, Lafayette*)  
 5:00 p.m. Commissioners tentatively meet with Representative McCormick (*Microsoft Teams*)

**MONDAY, OCTOBER 2**

10:30 a.m. Administrative Meeting: Special Projects, Commissioners’ Office (*Hybrid: Microsoft Teams and Small Conference Room*)  
 11:00 a.m. Administrative Meeting  
 12:00 p.m. Administrative Meeting: Policy Team, Commissioners’ Office (*Hybrid: Microsoft Teams and Small Conference Room*)  
 1:30 p.m. Administrative Meeting: Agenda Discussion, Commissioners’ Office (*Hybrid: Microsoft Teams and Small Conference Room*)  
 3:00 p.m. Administrative Meeting: Commissioners’ Deputy (*Hybrid: Microsoft Teams and Small Conference Room*)

5:00 p.m. Commissioners attend listening session regarding minimum wage hosted by the Latino Chamber of Commerce (*Zoom Meeting*)  
Spanish interpretation will be available. Visit <https://boco.org/MinimumWage> for more information.

## TUESDAY, OCTOBER 3

9:00 a.m. Administrative Meeting: Office of the County Administrator (*Hybrid: Microsoft Teams and Small Conference Room*)

10:30 a.m. **BUSINESS MEETING** (*Hybrid: In-Person and Zoom Webinar*)  
**More information on virtual business meetings can be found in the Open Meeting Portal agenda packet at: <https://boco.org/Meeting-Portal>.**

<b>Virtual Attendee Link: <a href="https://boco.org/Business-Meeting">https://boco.org/Business-Meeting</a> Call-in information: 1-833-568-8864, Webinar ID: 160 688 0609</b>
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12:30 p.m. **PUBLIC HEARING** (Staff Contact: Sam Walker) (*Hybrid: In-Person and Zoom Webinar*)  
Community Planning & Permitting Department Docket SE-23-0006: Smart-Martin Lot Recognition; Subdivision Exemption request to recognize 363 Gold Run Road as a legal building lot eligible for permits. The application is submitted by Matthew C. Smart & Leslie Brateng Martin (applicants/property owners). The subject property is in the Forestry (F) zoning district at 363 Gold Run Road, approximately .3 miles west of the intersection of Gold Run Road and Fourmile Canyon Drive in Section 18, Township 1N, Range 71W.  
ACTION REQUESTED: Decision

**Opportunity for live virtual and in-person public comments will be available, and written comments can be emailed to [planner@bouldercounty.gov](mailto:planner@bouldercounty.gov). Information regarding how to participate will be available on the docket webpage <https://boco.org/SE-23-0006>.**

<b>Virtual Attendee Link: <a href="https://boco.org/BOCC-SE-23-0006">https://boco.org/BOCC-SE-23-0006</a></b>
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<b><u>REGISTRATION REQUIRED</u></b>
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<b>Call-in information: 1-833-568-8864, Webinar ID: 161 717 9803</b>
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<b>In-Person Comment Registration: <a href="https://boco.org/InPerson-SE-23-0006">https://boco.org/InPerson-SE-23-0006</a></b>
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2:00 p.m. Administrative Meeting: Records Team, Commissioners' Office (*Hybrid: Microsoft Teams and Small Conference Room*)

3:30 p.m. Administrative Meeting: Regional Transportation Updates (*Hybrid: Microsoft Teams and Small Conference Room*)

6:00 p.m. **Boulder County Cultural Council Meeting** (Staff Contact: Aleta Sherman) (*Zoom Meeting*)  
Visit <https://boco.org/BCCC> for more information on this meeting or the link to join.

## WEDNESDAY, OCTOBER 4

9:00 a.m. Administrative Meeting: American Rescue Plan Act (ARPA) Team, Commissioners' Office (*Hybrid: Microsoft Teams and Small Conference Room*)

10:00 a.m. Administrative Meeting: Community Services Department (*Hybrid: Microsoft Teams and Small Conference Room*)

11:00 a.m. Executive Session

- 1:00 p.m. Administrative Meeting: Office of Financial Management (*Hybrid: Microsoft Teams and Small Conference Room*)
- 2:00 p.m. Administrative Meeting: Human Resources Department (*Hybrid: Microsoft Teams and Small Conference Room*)
- 2:30 p.m. Administrative Meeting: Community Planning & Permitting Department (*Hybrid: Microsoft Teams and Small Conference Room*)
- 3:00 p.m. Administrative Meeting: Public Works Department (*Hybrid: Microsoft Teams and Small Conference Room*)
- 3:30 p.m. Administrative Meeting: Housing & Human Services Department (*Hybrid: Microsoft Teams and Small Conference Room*)
- 4:00 p.m. **Board of Adjustment (BOA) Meeting** (*Hybrid: In-Person and Zoom Webinar*)  
Visit <https://boco.org/BOA> to register to attend this virtual meeting.
- 4:00 p.m. Commissioners attend Denver Regional Council of Governments (DRCOG) Work Session (*Virtual*)  
**Visit <https://drcog.org/calendar> for more information on this virtual meeting that is open to the public.**
- 6:00 p.m. Commissioners attend Denver Regional Council of Governments (DRCOG) Awards Ceremony (*Denver*)

## THURSDAY, OCTOBER 5

- 10:30 a.m. **PUBLIC COMMENT** (Staff Contact: Brianna Barber) (*Hybrid: In-Person and Zoom Webinar*)  
Commissioners' Office: This meeting will be for the purpose of taking general public comment for any matter not being discussed in another current public hearing process. Each speaker (up to 10 people) will be able to give public comment to the commissioners for 3 minutes each. No pooled speaking is permitted for this meeting. Participants will not be able to screen-share but can bring printed materials in person. Public comments and applicable attachments can always be emailed to the commissioners at [commissioners@bouldercounty.org](mailto:commissioners@bouldercounty.org).  
ACTION REQUESTED: Public testimony – no action taken.  
**Opportunity for live virtual and in-person public comment will be available, and written comments can be emailed to [commissioners@bouldercounty.org](mailto:commissioners@bouldercounty.org).**
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| <p><b>Attendee Link: <a href="https://boco.org/BOCC-PublicComment">https://boco.org/BOCC-PublicComment</a></b><br/> <b><u>REGISTRATION REQUIRED</u></b><br/> <b>Call-in information: 1-833-568-8864, Webinar ID: 160 145 6692</b><br/> <b>In-Person Comment Registration: <a href="https://boco.org/InPerson-PublicComment">https://boco.org/InPerson-PublicComment</a></b></p> |
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- 12:30 p.m. **PUBLIC HEARING** (Staff Contact: Pete L'Orange) (*Hybrid: In-Person and Zoom Webinar*)  
Community Planning & Permitting Department Docket SU-21-0013: Butte Blacksmith LLC Repair Garage; Special Use Review to allow for two principal uses (Vehicle Sales/Rental Lot and General Industrial) on the parcel, as well as 2,390-cubic-yards of non-foundational grading, deconstruction of a 2,786-square-foot repair garage, 530-square-foot mobile home, 64-square-foot shed, and 40-square-foot shed, construction of a 9,334-square-foot repair garage, and

conversion of an existing 904-square-foot residence to an office use associated with the repair garage on a 1.76-acre parcel. The application is submitted by Gary and Debbie Chambers (applicants) and Butte Blacksmith LLC (property owner). The subject property is in the General Industrial (GI) zoning district at 6095 Valmont Road, located adjacent to the intersection of Valmont Road and N 61st Street in Section 22, Township 1N, Range 70W.

ACTION REQUESTED: Decision

**Opportunity for live virtual and in-person public comments will be available, and written comments can be emailed to [planner@bouldercounty.gov](mailto:planner@bouldercounty.gov). Information regarding how to participate will be available on the docket webpage <https://boco.org/SU-21-0013>.**

**Virtual Attendee Link: <https://boco.org/BOCC-SU-21-0013>**

**REGISTRATION REQUIRED**

**Call-in information: 1-833-568-8864, Webinar ID: 161 059 3235**

**In-Person Comment Registration: <https://boco.org/InPerson-SU-21-0013>**

6:00 p.m. **Historic Preservation Advisory Board (HPAB) Meeting - Public Hearing** (*Zoom Webinar*)  
Information regarding how to participate will be available on the Historic Preservation Advisory Board webpage in advance of the hearing: <https://boco.org/HPAB>. Contact the Historic Preservation Team at [historic@bouldercounty.org](mailto:historic@bouldercounty.org) for more information on these items.

## FRIDAY, OCTOBER 6

8:00 a.m. Commissioners tentatively attend tour with Parks & Open Space Department

9:00 a.m. **Area Agency on Aging Advisory Council Meeting** (*Zoom and/or In-Person*)  
Visit <https://boco.org/AAC> for the link to join this meeting and the possible physical location. Meeting locations vary monthly. For information about an upcoming meeting, please contact Lindsay Neville at [lneville@bouldercounty.gov](mailto:lneville@bouldercounty.gov) or 303-441-1583.

12:00 p.m. Commissioners attend listening session regarding minimum wage hosted by the Latino Chamber of Commerce (*Zoom Meeting*)  
Spanish interpretation will be available. Visit <https://boco.org/MinimumWage> for more information.