



**ADDENDUM #1
Resource Conservation
County Wide Debris Hauling
RFP # 6699-17**

September 29, 2017

The attached addendum supersedes the original Information and Specifications regarding RFP # 6699-17 where it adds to, deletes from, clarifies or otherwise modifies. All other conditions and any previous addendums shall remain unchanged.

1. Question: I'm preparing my quote for your job for County Wide Debris Hauling, I just have a couple questions, My company is a DBE. EBE, MBE , WBE and SBE, does my company fit in you requirements?

ANSWER: Boulder County will accept proposals from any Disadvantaged Business Enterprise (DBE) for evaluation.

2. Question: Is there an existing contract similar to this in place or previously in place? Are the bid tabulations available?

ANSWER: Former haulers on contract for these services include Western Disposal, McDonald Farms and Waste Connections. A Public Records Request may be placed with the Boulder County Attorney's Office for copies of contracts and bid results.

3. Question: What is the term for this contract? Will renewals be available?

ANSWER: This is a continuing service contract with annual renewals for up to five years.

4. Question: Please explain specifically how the pricing of one proposal will be evaluated against the pricing from another proposal, including the answer to these questions:

- a. Will each pricing proposal be analyzed and refined to become one total number which can then be compared to the other proposals, and if so, what is the formula that will be used to derive that total number?
- b. Will extended totals (unit price multiplied by estimated quantity) be used to evaluate pricing, and if so, what estimated quantities and what line items will be used to derive the extended totals that will be evaluated?
- c. Will all pricing line items be evaluated equally or will some line items receive more importance in the evaluation?

ANSWER:

- a. **Yes, each pricing proposal will be analyzed and totaled in order to compare to other proposals. We will compare each service unit price individually, and then use a formula to estimate low quantity and high quantity debris scenarios (based on actual data from previous events) to derive an estimated total contract cost.**
 - b. **Yes, see answer to a.**
 - c. **All pricing line items will be evaluated individually and equally.**
5. Boulder County is modifying the evaluation criteria as follows:
- a. **Qualifications and Experience (25%)**
 - b. **Cost Effectiveness (50%)**
 - c. **Company Responsiveness to RFP (25%)**

Submittal Instructions:

Submittals are due at the Administrative Services Information Desk or the email box (preferred) listed below, for time and date recording on or before **10:00 a.m. Mountain Time on October 9, 2017.**

Your response can be submitted in the following ways. Please note that email responses to this solicitation are preferred, but are limited to a maximum of 25MB capacity. NO ZIP FILES ALLOWED. Electronic Submittals must be received in the e-mail box listed below. Submittals sent to any other box will NOT be forwarded or accepted. This e-mail box is only accessed on the due date of your questions or proposals. Please use the Delivery Receipt option to verify receipt of your email. It is the sole responsibility of the proposer to ensure their documents are received before the deadline specified above. Boulder County does not accept responsibility under any circumstance for delayed or failed email or mailed submittals.

E-Mail purchasing@bouldercounty.org; identified as **RFP # 6699-17** in the subject line.

-OR-

US Mail **One (1)** unbound copy of your submittal, printed double-sided, 11 point, on at least 50% post-consumer, recycled paper must be submitted in a sealed envelope, clearly marked as **RFP # 6699-17** to the **Administrative Services Information Desk located at 1325 Pearl Street, Boulder, CO 80302.**

All proposals must be received and time and date recorded at the Administrative Services Front Desk by the above due date and time. Sole responsibility rests with the Offeror to see that their proposal is received on time at the stated location(s). Any proposal received after due date and time will be returned to the bidder. No exceptions will be made.

The Board of County Commissioners reserve the right to reject any and all proposals, to waive any informalities or irregularities therein, and to accept the proposal that, in the opinion of the Board, is in the best interest of the Board and of the County of Boulder, State of Colorado.



**RECEIPT OF LETTER
ACKNOWLEDGMENT**

September 29, 2017

Dear Vendor:

This is an acknowledgment of receipt of Addendum #1 for RFP #6699-17, County Wide Debris Hauling.

In an effort to keep you informed, we would appreciate your acknowledgment of receipt of the preceding addendum. Please sign this acknowledgment and e-mail it back to purchasing@bouldercounty.org as soon as possible. If you have any questions, or problems with transmittal, please call us at 303-441-3525.

Thank you for your cooperation in this matter. This information is time and date sensitive; an immediate response is requested.

Sincerely,

Boulder County Purchasing

Signed by: _____ **Date:** _____

Name of Company _____

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