



**ADDENDUM #1
Parks and Open Space Department
FLOOD – Lake 4, West Lake and A-Frame
Wildlife Permitting Compliance Support Services
RFP # 6914-18**

December 10, 2018

The attached addendum supersedes the original Information and Specifications regarding **RFP # 6914-18** where it adds to, deletes from, clarifies or otherwise modifies. All other conditions and any previous addendums shall remain unchanged.

**PROPOSAL DUE DATE CHANGE – PROPOSALS NOW DUE THURSDAY DECEMBER 13,
2018 AT 10:00 A.M.**

PROPOSAL INSTRUCTIONS = DATES – CORRECT DATES

WRITTEN INQUIRIES

DELETE DATE REFERENCE “DECEMBER 10, 2019”

INSERT DATE REFERENCE “DECEMBER 10, 2018”

PROPOSAL INSTRUCTIONS -TIME – CORRECT TIME

SUBMITTAL INSTRUCTIONS

DELETE TIME REFERENCE “2:00 PM”

INSERT TIME REFERENCE “10:00 AM”

TERMS AND CONDITIONS - DELETE #12 ON PAGE 7

1. Question: The RFP states that three federally listed species (Ute ladies'-tresses, Colorado butterfly plant, and Preble's meadow jumping mouse) have potential to occur in the project area. It further describes a collaborative effort between BCPOS biologists and the selected contractor regarding surveys and existing information for wildlife occurrence in the project area. What federal permits and/or survey experience for federally listed species are expected from the contractor? Will the contractor be supporting BCPOS staff to conduct surveys for federal species or should the contractor be qualified and permitted to take the lead on these surveys independently?

ANSWER: The contractor should be experienced in conducting habitat surveys to provide compliance with Section 7 of the ESA, MBTA, and FWCA. The contractor should be qualified and permitted to take the lead on these surveys independently. A BCPOS Biologist will be available to provide and review existing site specific data with the selected contractor, provide reviews of reports prior to final submission, and oversee survey activities in the field.

2. Question: Does BCPOS anticipate the need for any Preble's meadow jumping mouse trapping during the course of the project and for the contractor to have a USFWS permit for the species?

ANSWER: In terms of ESA compliance, our understanding is that the surveying would only need to assess the project area for potential habitat. We do not anticipate a need to trap Preble's Meadow Jumping Mouse.

3. Question: Can you please clarify the two options in Task 5? Is Option 1 costs only associated with developing the cost estimate report and is Option 2 costs of on the ground implementation of "pre-construction measures"?

ANSWER: The Additional Alternative Option 1 is the cost associated with developing a cost estimate for implementing conservation measures. The Additional Alternative Option 2 should be an estimate of implementing conservation measures prior to a construction contractor mobilizing on site. This cost should be based on the contractor's experience with similar types of projects.

4. Question: Could Option 2 include activities such as mowing or using heavy equipment to slope steep banks (such as swallow nesting habitat)? Or is Option 2 no use of any heavy equipment and solely preventative measures such as netting?

ANSWER: Additional Alternative Option 2 can include mowing, netting, etc. but no pre-construction earthwork activities should be included since the project will not have the required grading permit in place for earthwork activities until the construction contractor has mobilized.

5. Question: We understand that Boulder County Parks and Open Space (BCPOS) intends to submit the final Wildlife Resource Assessment report prepared by the selected Team to the Federal Emergency Management Agency (FEMA) for consultation with the United States Fish and Wildlife Service (USFWS) regarding this Project.

a. Does BCPOS intend to coordinate and/or hold a pre-Project meeting with the Colorado Division of Homeland Security & Emergency Management (CDHSEM), FEMA and USFWS to discuss specific submittal requirements?

b. If BCPOS does not intend to coordinate and/or hold a pre-Project meeting with the agencies (referenced in Item 1.a. above), shall the selected Team plan on coordinating and/or attending a meeting with BCPOS, CDHSEM, FEMA and USFWS to discuss specific submittal requirements as an initial Project task?

ANSWER: a. BCPOS shall coordinate communications between the selected contractor, CDHSEM and FEMA. FEMA is the lead Federal agency for the project and is coordinating with USFWS.

b. The proposer should plan to attend a pre-project meeting with the County, CDHSEM and FEMA. It can be assumed this meeting will be a conference call.

6. Question: In the RFP, Task 5 states that “The additional alternative bid items may be implemented based on the recommended conservation measures listed within the final Wildlife Resource Assessment report.” However, page 15 of the RFP clearly indicates that the cost estimate for Task 5 must be provided with the Proposals.

a. Will BCPOS be providing pertinent data or a set of assumptions (e.g., number of potential raptor nests within the Project disturbance area and associated raptor buffers) upon which all bidders may base their cost estimates such that BCPOS has a sound basis for comparison of costs?

b. In the absence of data or assumptions provided by the County, are unit costs for conservation measures acceptable?

ANSWER: a. The assumptions for the basis of the Additional Alternative Bid Items have been provided in the RFP. The Additional Alternative Bid Items will NOT be used in the Price scoring for selection of the contractor.

b. Unit costs are acceptable for Additional Alternative Bid Item Option 2

7. Question: The RFP is clearly directed toward Wildlife Permitting Compliance Support Services. However, Attachment B includes references to Ute ladies-tresses orchid (ULTO) and Colorado butterfly plant (CBP), both of which are protected under the Endangered Species Act. Additionally, discussion at the Pre-Bid meeting included reference to ULTO.

a. Does BCPOS want the bidders to address these ULTO and CBP in their Project scope?

b. Given that the Project will start, and ground disturbance will be implemented prior to the appropriate survey timeframe for these species, will BCPOS

coordinate and/or hold a pre-Project meeting with USFWS to define how ULTO and CBP shall be addressed?

c. If BCPOS does not intend to coordinate and/or hold a pre-Project meeting with USFWS regarding these plant species, shall the selected Team plan on coordinating and/or attending a meeting with BCPOS and USFWS to discuss ULTO and CBP as an initial Project task?

ANSWER: Attachment B was included as a reference for accepted survey methodology.

- a. **The bidders should account for ULTO and CBP in their surveys and reports. As stated previously, there are no historical records of ULTO or CBP within the project site.**
- b. **Recommended mitigation measures for ULTO and CBP are included in the Programmatic Environmental Assessment. BCPOS will coordinate a Pre-project meeting with FEMA to confirm how ULTO and CBP should be addressed.**
- c. **BCPOS will coordinate a Pre-project meeting with FEMA. The contractor will not need to plan for this coordination only attendance to a conference call meeting.**

8. Question: There are numerous technologies and tools available outside of ArcGIS that are capable of producing quality, accurate, and useful geo-spatial data as compatible GIS shapefiles that don't generate metadata. Can the metadata requirements be relaxed as long as the mapping data and overall objectives of the Project are achieved? Alternatively, is it acceptable to BCPOS to receive mapping data as AutoCAD and/or Google Earth files?

ANSWER: Boulder County's enterprise GIS system is ESRI, therefore all data must be submitted in an ESRI geodatabase format. An ESRI shapefile can be accepted with prior approval from staff. The metadata requirements must be met as part of the submittal.

9. Question: Will final Project design plans be made available to all of the bidding teams or will they just be provided to the selected Team upon Project award?

ANSWER: Design plans have been provided as part of this addendum for reference. Please see <https://fs.bouldercountyopenspace.org/sXEfdHm>

10. Question: What budget does BCPOS have allocated for Tasks 1-4 and the optional Task 5 Conservation Measures?

ANSWER: BCPOS has budgeted \$130,000.00 for all scopes of work, including the Additional Alternative Tasks. The costs for work related to each facility will be separated during the contracting process, for tracking purposes.

11. Question: Can Boulder County please release the list of attendees at the pre-proposal meeting?

ANSWER: Attached.

12. Question: Task 3 states that the selected proposer will conduct on-site surveys during construction using the proposals in Attachment B. However, in Attachment B, it states that, "a BCPOS biologist will be responsible for nest surveys required in section 5 of the specifications for the Lake 4, West Lake and A-Frame Dam Rehabilitation Project." Can you confirm that the selected proposer will actually be conducting all surveys and should estimate the costs accordingly?

ANSWER: Confirmed. Bidders should assume they will be conducting all surveys and estimate accordingly.

Submittal Instructions:

RFPs are due at the Administrative Services Information Desk or email box (preferred) listed below, for time and date recording on or before **10:00 a.m. Mountain Time on December 13, 2018.**

Your response can be submitted in the following ways. Please note that email responses to this solicitation are preferred, but are limited to a maximum of 25MB capacity. NO ZIP FILES ALLOWED. Electronic Submittals must be received in the email box listed below. Submittals sent to any other box will NOT be forwarded or accepted. This email box is only accessed on the due date of your questions or proposals. Please use the Delivery Receipt option to verify receipt of your email. It is the sole responsibility of the proposer to ensure their documents are received before the deadline specified above. Boulder County does not accept responsibility under any circumstance for delayed or failed email or mailed submittals.

Email purchasing@bouldercounty.org; identified as **RFP #6914-18** in the subject line.

-OR-

US Mail **One (1)** unbound copy of your submittal, printed double-sided, 11 point, on at least 50% post-consumer, recycled paper must be submitted in a sealed envelope, clearly marked as **RFP #6914-18**, to the **Administrative Services Information Desk located at 1325 Pearl Street, Boulder, CO 80302.**

All proposals must be received and time and date recorded at the Administrative Services Information Desk by the above due date and time. Sole responsibility rests with the Offeror to see that their proposal is received on time at the stated location(s). Any proposal received after due date and time will be returned to the bidder. No exceptions will be made.

The Board of County Commissioners reserve the right to reject any and all proposals, to waive any informalities or irregularities therein, and to accept the proposal that, in the opinion of the Board, is in the best interest of the Board and of the County of Boulder, State of Colorado.



**RECEIPT OF LETTER
ACKNOWLEDGMENT**

December 10, 2018

Dear Vendor:

This is an acknowledgment of receipt of Addendum #1 for RFP #6914-18, FLOOD – Lake 4, West Lake and A-Frame Wildlife Permitting Compliance Support Services.

In an effort to keep you informed, we would appreciate your acknowledgment of receipt of the preceding addendum. Please sign this acknowledgment and email it back to purchasing@bouldercounty.org as soon as possible. If you have any questions, or problems with transmittal, please call us at 303-441-3525.

Thank you for your cooperation in this matter. This information is time and date sensitive; an immediate response is requested.

Sincerely,

Boulder County Purchasing

Signed by: _____ Date: _____

Name of Company _____

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