



Boulder County Community Planning & Permitting
2045 13th Street • Boulder, CO 80302
P.O. Box 471 • Boulder, CO 80306
Phone: 303-441-3930
Email: marijuanalicensing@bouldercounty.gov
Website: www.bouldercounty.gov

Received Date: (For Office Use)

Staff Initials:

Boulder County Marijuana Licensing Report of Changes

Please review the Boulder County Marijuana Licensing Regulations for more information regarding the application process. The information provided in this application is public record.

Current Name of Business	Boulder County License Number	
Current Trade Name		
Business Address		
City	State	Zip Code

Select the proposed change and applicable fee:

- | | |
|---|---|
| <input type="checkbox"/> 1. Transfer of Ownership - \$100 | <input type="checkbox"/> 5. Change of Location - \$2,500 |
| <input type="checkbox"/> 2. Change in Ownership Structure - \$50 | <input type="checkbox"/> 6. Modification of Premise w/ Building Permit - \$50 |
| <input type="checkbox"/> 3. Change Business Name or Trade Name - \$50 | <input type="checkbox"/> 7. Modification of Premise w/o Building Permit - \$50 |
| <input type="checkbox"/> 4. Change of Mailing and/or Email Address - \$50 | <input type="checkbox"/> 8. Non-Permitted Modification of Premise – Major - \$1,000 |

1 & 2. Transfer of Ownership and Change in Ownership Structure

Check Applicable Box:

- | |
|--|
| <input type="checkbox"/> Reallocation of ownership/control among current ownership group |
| <input type="checkbox"/> Distributing ownership to new person(s) who will have ownership or controlling interest |

Current Ownership Structure Prior to Transfer/Change:

List all persons and/or entities with ownership interest or control, including all officers and directors. If an entity (corporation, partnership, LLC, etc.) has interest, then list all persons associated with such entity, their ownership in the entity, and their effective ownership in the license. List all parent, holding, or other intermediary business interests. Use additional sheets or attachments if necessary.

Name	Title	
Address		
City	State	Zip Code
Phone Number	Email Address	
Business Associated with (Parent business or sub-entity)	Ownership %	
Signature		

Proposed Ownership Structure After Transfer/Change:

Use additional sheets or attachments if necessary (contact marijuanalicensing@bouldercounty.gov for extension form).

Name	Title	
Address		
City	State	Zip Code
Phone Number	Email Address	
Business Associated with (Parent business or sub-entity)	Ownership %	
Signature		

Name	Title	
Address		
City	State	Zip Code
Phone Number	Email Address	
Business Associated with (Parent business or sub-entity)	Ownership %	
Signature		

3. Change of Business Name or Trade Name

Current Business and Trade Name	New Business and Trade Name
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Attach the following supporting documents:

- ☐ Trade Name Registration or Amendment filed with the Colorado Secretary of State
- ☐ Copy of MED Report of Changes Application

4. Change of Mailing and/or Email Address

Current Mailing Address		
City	State	Zip Code
New Mailing Address		
City	State	Zip Code

Current Email Address
New Email Address

5. Change of Location

Address of Current Boulder County Licensed Premises		
City	State	Zip Code
Address of Proposed Premises		
City	State	Zip Code

6, 7 & 8. Modification of Premises

Describe proposed modification:

Modification Dates:

Start Date	Estimated End Date (if applicable)
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Attach to the following supporting documents:

- ☐ Copy of building permit
- ☐ Diagram of current licensed premises
- ☐ Diagram of proposed changes to licensed premises
- ☐ Lease amendment or new lease agreement (if applicable)
- ☐ Copy of MED Report of Changes application

Please note the proposed modification may require building permits, building inspections, and zoning approval, which are subject to all applicable provisions of the Boulder County Land Use Code and Building Code. **Please contact Boulder County Land Use before any modifications are made: 303-441-3930.** Any modifications made prior to acquiring building permits, building inspections, or zoning approval may be considered a violation of the Boulder County Marijuana Licensing Regulations.

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature	Printed Name	Date
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Boulder County Acknowledgement of Submittal

The proposed change is acknowledged by the Boulder County Marijuana Licensing Authority but may require additional Boulder County department approvals before the Boulder County Marijuana Licensing Authority can provide final approval. Any modification to the licensed premises may require building permits, building inspections, and zoning approval, which are subject to all applicable provisions of the Boulder County Land Use Code and Building Code.

Authority Signature	Date
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