



**BOULDER COUNTY**  
**2020**  
**RECOMMENDED BUDGET**

**Office of Financial Management**

**Aaron Pratt, Budget Officer**  
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October 10, 2019

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## Executive Summary

The Boulder County Office of Financial Management respectfully submits the following 2020 Recommended Budget to the Boulder County Commissioners and to the citizens of Boulder County for consideration, review and guidance. The Recommended Budget should not be viewed as a final budget document, but rather as a decision-making tool to facilitate financial discussion and to promote understanding. The final budget will be adopted on December 10, 2019.

This document was developed following public meetings held in September which gave Elected Officials and Department Heads the opportunity to present their budget requests to the commissioners. A public hearing before the Board of County Commissioners will be held on October 22, 2019 to receive public input and comment. On November 7 the board will hold its annual Budget Workshop to make its 2020 budget decisions with final adoption scheduled to occur on December 10.

The total Recommended Budget for 2020 is \$436.6M.

The county's on-going base budget serves as the foundation for the 2020 budget across all funds. The recommended expenditures outlined in this document were added to this base using the following criteria:

- Compensation

The county's compensation philosophy is designed to provide and maintain a program that reflects the importance of public service and attracts, retains, and rewards a qualified and diverse workforce. We aim to offer compensation that is competitive in the market, provides internal equity and is within the fiscal feasibility of the county's budget.

To set a baseline and to facilitate conversation around compensation funding, a 2% merit increase totaling \$3.1M, a 1% unfunded range movement totaling \$153K, and funding of researched market adjustments in the amount of \$795K have been added to the Recommended Budget across all funds. Health and Dental funds to continue employee coverage as recommended by the Benefits Advisory Board total \$74K. The total compensation budget included as a recommendation is \$4.1M.

Final direction around 2019 compensation funding will be given on November 7 at the annual budget workshop.

- **Capital Expenditure Requests**

All capital expenditure and infrastructure requests categorized as a continuation of previously approved projects are included within the budget. Of notable significance are Jail Phase 2 construction \$4.5M and Infrastructure Projects estimated at \$625K.

- **Software/Technology Expenditure Requests**

All technology related expenditures categorized as a continuation of previously approved projects or technology that are considered “end of life” are included within the budget. Of notable significance are the Sheriff Tiburon software upgrade \$3.9M. The Justice Center Security improvements \$302K. and the Financial Transparency portal \$165K. The county has made a commitment to the continued support of its new Enterprise Resource Planning solution (ERP) this includes annual software and subscription costs of \$142K.

- **Capital Equipment Requests**

The county is committed to maintaining its fleet in good working order while being cognizant of future technology in the industry as well as budget constraints. The county’s internal fleet advisory committee is recommending replacement of vehicles totaling \$1.2M. The group analyzes vehicles and makes its recommendations based upon age and mileage.

- **Flood Recovery**

Recovering from the 2013 flood has been a multi-year commitment for the county, the municipalities and our community as a whole. Flood funding is budgeted in several funds. Of notable significance are road recovery projects in the amount of \$3.3M budgeted in our Road and Bridge Fund. \$5.7M is also budgeted in our Open Space Fund to continue flood related capital improvement projects on our open space properties. The county has identified \$10M. that will be transferred from the general fund to the road and bridge fund for repayments received. The 2019 flood recovery budget across all funds totals \$19.1M.

- **Term FTE Extensions**

Budgets to fund term FTE’s that have been hired to work on county priorities related to on-going commitments are included in the

Recommended Budget. Many of the term FTE's are continuing the work needed to recover from the 2013 flood.

- **Dedicated Revenue Streams**

All county sales and use taxes are dedicated revenue streams as approved by the citizens of Boulder County through approved ballot measures. Sales taxes are conservatively estimated to increase in 2020 by 3% over current year end 2019 estimates. Sales tax revenues are budgeted to be expensed as projects become known. The Recommended Budget includes sales tax revenue budgets in the following amounts:

- \$10.9M - Open Space
- \$20.3M – Open Space Bond Payments
- \$3.3M – Worthy Cause
- \$6.6M – Transportation Funding
- \$15.4M - Offender Management
- \$8.2M - Sustainability

The Recommended Budget includes \$7.5M in funding for Road and Bridge Projects unrelated to flood recovery.

- **County-wide contractual and statutory requests**

Examples of requests that fall under this category include such items as insurance rate increases, utility rate increases, and increased building lease costs. Such requests are added to the Recommended Budget as these are items required to “keep the lights on” and maintain current operations.

The resulting expense budget generated after inclusion of these recommendations has been evaluated to ensure continued compliance with the TABOR emergency reserve equal to at least three percent of the TABOR allowed fiscal year expenditures, as required by the State Constitution. Boulder County's General Fund minimum fund balance policy which is equal to two months of operating expenditures has also been taken into account when developing this budget. The Recommended Budget keeps Boulder County in compliance with both reserve policies.

The year end 2018 minimum general fund balance requirement to meet these standards was \$35.2M. The fund balance available to meet this minimum was \$51.6M which means the county's reserves exceeded the minimum by \$16.3M. This information was obtained from the Boulder County 2018 Comprehensive Annual

Financial Report Governmental Funds Balance Sheet. Based upon our experiences after the 2013 flood, however, the county has made increasing unassigned fund balance to a level above our required minimums over the next several years a priority. As responsible financial stewards, leadership is continually looking for ways to be adequately prepared to financially respond to future unanticipated natural disasters or events. The Recommended Budget therefore aims to add to our reserves over the coming years.

Please see Recommended Budget section for a complete listing of all recommended requests. The Line Item Request and Workforce Request sections detail the department requests that have fallen outside of the recommended budget. These additional requests are considered decision points to be discussed by the Board of County Commissioners.

### **Revenue Discussion:**

In developing the 2020 Budget, staff will use a multi-year analysis to help define the available revenue to support the 2020 General Fund budget as well as annual budgets through 2024. The focus is on General Fund revenues as other funds are made up of dedicated and/or restricted revenues which define the annual budgets for these funds.

**Property Tax revenues** are always budgeted at 99% of the levied amount, assuming a 1% uncollectable rate. The levied amount is then derived by applying the Mill Levy (or tax rate) to the Assessed Valuation. Boulder County has a maximum mill levy of 24.645 mills, not including any additional levy to recover taxes refunded or abated as allowed for in state statute.

A portion of the mill levy, an amount of 2.4 mills, has been approved by voters for specific purposes: 1.0 mills for Developmental Disabilities and 0.5 mills for Health and Human services (both approved by voters in 2002 for perpetuity), and 0.9 mills for the Human Services Safety Net (approved by voters for five years in 2010, and extended for an additional fifteen years in 2014). The ballot measures approved by the voters for these specific property taxes explicitly exempted the resulting revenues from the TABOR revenue limit and the 5.5% Limit. The 2019 Recommended Budget includes an assumption that the levies for these dedicated revenues will remain at the amounts approved by voters in the respective years. These three dedicated revenue streams flow into separate funds to segregate them from other county activities, as stipulated in each ballot measure.

The Budget Office recommends appropriating the incremental yields of assessment increases to continue to provide the services that were approved by voters.

The balance of the property tax levies, known collectively as the General Operating Levy in state statute are applied to the following funds:

- General Fund
- Road and Bridge Fund
- Health & Human Services Fund
- Social Services Fund
- Capital Expenditure Fund

The Road and Bridge fund has a fixed mill levy of 0.186, and the majority of its revenue comes from non-property tax sources including the Highway User Tax and Specific Ownership Tax. This fund also receives revenue from non-property tax sources including state and federal block grants. The Capital Expenditure Fund acts as a “sister” fund to the General Fund. As the budget increases or decreases each year for capital expenditure projects, the General Fund’s property tax budget is adjusted up or down accordingly.

Please see Revenue Projections section for further information.

### **Conclusion**

My submission of the Recommended Budget to the Board of County Commissioners and to the citizens of Boulder County is in accordance with Colorado Revised Statute. Fiscal responsibility and sustainability alongside the needs of the constituents we serve framed this recommendation. It allocates the necessary resources needed to maintain the county’s current level of operations, safeguards its reserves, and provides for investment in infrastructure, transportation and other capital items. Our fund balances currently provide us with stability. I recommend, however, that we maintain our financial strategy to control growth in the county’s base budget in order to be sustainable in the event of a future drop in revenues or the occurrence of an unforeseen event. Should you have any questions or need additional information about this recommendation or our process, please feel free to reach out to me at any time.

*Aaron Pratt*

Boulder County Budget Officer

# County Budget Overview

## 2020 Budget Goals

The Board of County Commissioners has set the following budgeting goals for the upcoming season:

- Rebuild our unassigned General Fund balance to an optimal level that would allow the county to withstand an economic downturn or an unforeseen disaster. To begin working toward this reserve level, we aim to adopt a 2020 General Fund budget equal to the 2019 adopted budget, plus ongoing base amendments made to date in 2019.
- Recognize our employees as our most important asset and to continue to provide a total compensation package that is in line with the market as far as other competing requests for the budget allow us to;
- Provide the best in public service by funding services that effectively meet the needs of our community;
- Continuation and close out of flood recovery projects and the work necessary to receive reimbursement for this work.

## 2020 Budget Summary

<b>2020 Recommended Budget - County Budget Summary</b>					
	<b>FY19</b>	<b>FY19</b>	<b>FY20</b>	<b>FY20</b>	<b>FY20</b>
	<b>Adopted Budget</b>	<b>Amended Budget</b>	<b>Base Budget</b>	<b>Requested Budget</b>	<b>Recommended Budget</b>
RV Revenues	422,137,541	424,222,763	402,311,771	428,645,603	444,843,592
OFS Other Financing Source	20,083,299	20,083,299	20,083,299	30,088,657	30,088,657
<b>TOTAL REVENUES</b>	<b>442,220,840</b>	<b>444,306,062</b>	<b>422,395,070</b>	<b>458,734,260</b>	<b>474,932,249</b>
PERS Personnel Expenses	186,912,240	180,852,481	178,766,321	192,707,263	187,941,675
OPS Operating Expenses	229,511,433	265,718,298	201,929,705	233,183,893	225,331,408
OFU Other Financing Use	14,808,649	22,867,334	22,867,334	23,378,334	23,378,334
<b>TOTAL EXPENSES</b>	<b>431,232,322</b>	<b>469,438,112</b>	<b>403,563,360</b>	<b>449,269,489</b>	<b>436,651,417</b>



2020 Fund Summary

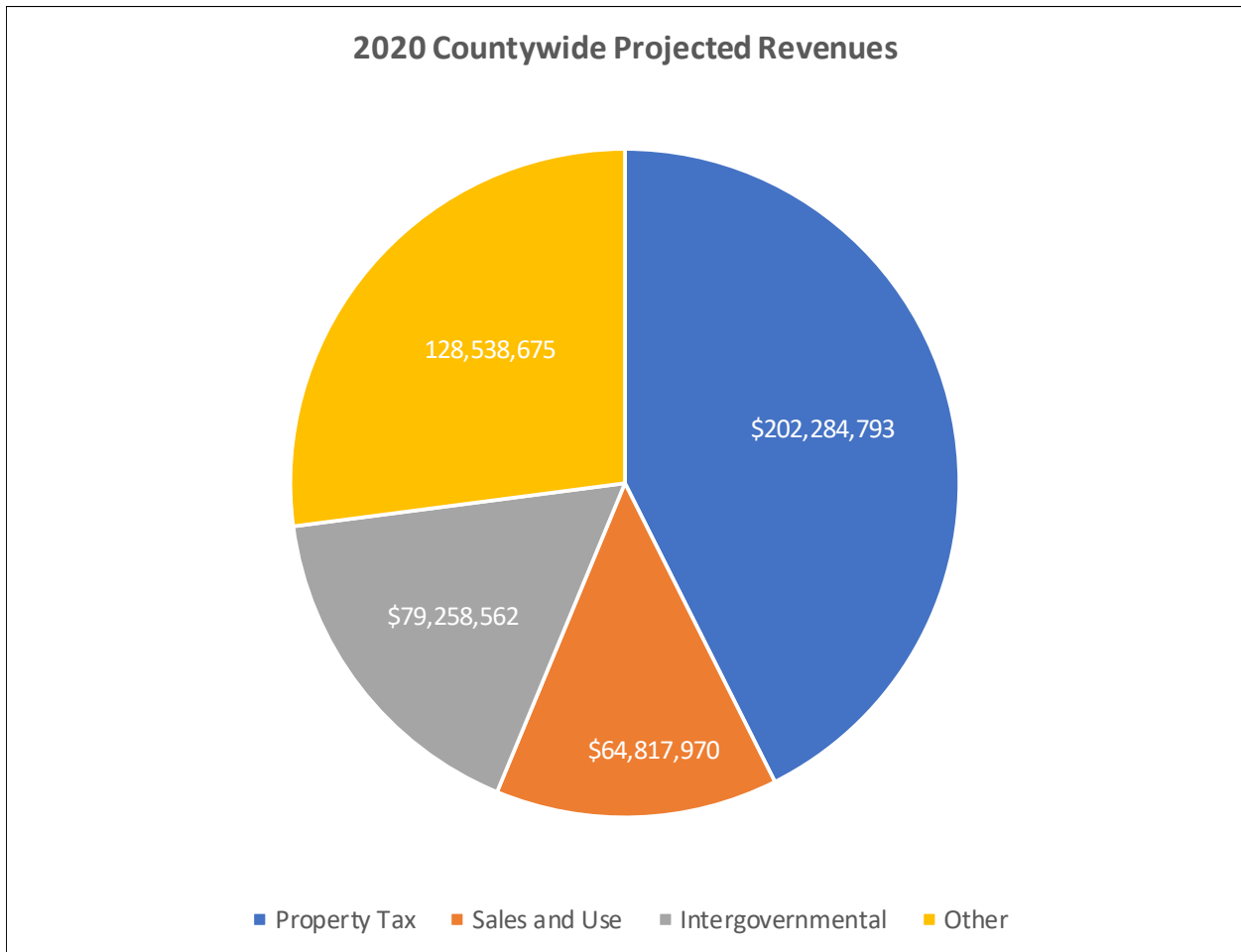
<b>2020 Recommended Budget - Fund Summary</b>			
	<b>Revenue</b>	<b>Expenses</b>	<b>Use (Contribution) of Fund Balance</b>
<b>101 General Fund</b>	233,769,893	196,827,062	40,261,450
<b>111 Road and Bridge Fund</b>	33,733,644	49,176,981	(15,443,337)
<b>112 Social Services Fund</b>	55,448,332	56,750,389	(1,302,057)
<b>117 Dedicated Resources Fund</b>	32,678,526	20,321,560	12,356,965
<b>120 Health and Human Svcs Fund</b>	24,722,065	24,099,814	622,251
<b>121 Eldorado Springs LID Fund</b>	217,614	208,785	8,829
<b>124 Offender Management Fund</b>	3,230,017	7,932,566	(4,702,549)
<b>126 Parks and Open Space Fund</b>	36,450,828	19,794,357	16,656,471
<b>129 Debt Service Fund</b>	1,160,538	1,336,374	(175,836)
<b>135 Disaster Recovery Fund</b>	11,248,478	4,872,250	6,376,228
<b>136 Sustainability Sales Tax Fund</b>	6,830,065	7,749,383	(919,318)
<b>141 Capital Expenditure Fund</b>	2,154,616	18,627,952	(16,473,336)
<b>174 Risk Management Fund</b>	23,612,856	16,690,487	6,922,369
<b>175 Fleet Services Fund</b>	4,407,533	4,152,357	255,176
<b>199 Recycling Center Fund</b>	5,106,603	7,944,977	(2,838,374)
<b>TOTALS</b>	<b>474,932,249</b>	<b>436,651,417</b>	<b>41,599,452</b>

# Revenue Projections

The Boulder County revenue projections for the 2020 Recommended Budget include \$14.8M for Property Taxes and \$64M for restricted Sales and use Tax.

Boulder County continues to be under the influence of the Statutory 5.5% Limit governing property tax. The 2020 budget includes a Temporary Mill levy Credit, as allowed by State law, of -1.500 mills. The total mill levy for the 2020 budget year is 23.385 mills.

Sales and Use Tax revenues, which are limited to expenditures explicitly approved by Boulder County voters, are projected to increase in 2020 by 3 percent over projected 2019 numbers. This increase is attributed to the continuing strong growth in the local economy.



## Budget Office Recommendations

The Boulder County budget request are broken into two categories (Line Item Requests, Workforce Requests) and recommendations are outlined in those categorical reports.

REQUEST TYPE	2020 REQUESTED	2020 RECOMMENDED
ADJUSTMENTS	\$2.6M	\$2.6M
LINE ITEMS	\$54M	\$28.6M
WORKFORCE	\$9.1M	\$7.6M
<b>TOTAL NEW</b>	<b>\$65.7M</b>	<b>\$38.8M</b>

## Adjustment Recommendations

Section	Request Title	Request Status	Total Requested	Total Recommended
10001 ASD BOD Business Ops	Contractual Lease Increase for Miners Drive	Recommended	4,086	4,086
10004 ASD RSK Risk Management	Base Adjustments for Insurance Increases	Recommended	89,867	89,867
10006 ASD IT Ops	IT BASE Adjustments for Contractual/Non-Discretionary	Recommended	142,000	142,000
10008 ASD BCBS Admin	CEF Ongoing	Recommended	1,803,014	1,803,014
10012 ASD BCBS Systems	Building Automation Operating Costs	Recommended	86,000	86,000
<b>ASD Administrative Services</b>			<b>2,124,967</b>	<b>2,124,967</b>
27500 POS RMD Admin	2020 Internal Insurance Calculations	Recommended	33,814	33,814
27800 POS CSU Ext Admin	CSU Extension Contract Adjustment	Recommended	60,430	60,430
			<b>94,244</b>	<b>94,244</b>
31001 TRA TAD Admin	Increase Payments to Cities	Recommended	68,204	68,204
31001 TRA TAD Admin	Sales and Use Tax Increase for Road Projects	Recommended	151,574	151,574
31001 TRA TAD Admin	Sales and Use Tax Increase for Trail Projects	Recommended	26,747	26,747
<b>TRA Transportation</b>			<b>246,525</b>	<b>246,525</b>
30001 TRA TOA Admin	Public Trustee	Recommended	103,000	103,000
<b>TRE Treasurers Office</b>			<b>103,000</b>	<b>103,000</b>
			<b>2,568,736</b>	<b>2,568,736</b>

## Line Item Recommendations

Section	Request Title	Request Status	Expenses Total Requested	Revenues Total Requested	Expenses Total Recommended	Revenues Total Recommended
10006 ASD IT Ops	BOC Financial Transparency Portal	Recommended	\$ 165,202		\$ 165,202	
10006 ASD IT Ops	ASD Oracle ERP Supplier Portal and Mobile Social	Recommended	\$ 80,000		\$ 80,000	
10006 ASD IT Ops	SHE Tiburon Replacement	Recommended	\$ 3,967,329		\$ 3,967,329	
10006 ASD IT Ops	ASD BCTime Upgrade and HRIS Discovery	Recommended	\$ 65,000		\$ 65,000	
10006 ASD IT Ops	SHE Justice Center (Longmont/Boulder) security improvements	Recommended	\$ 302,360		\$ 302,360	
10006 ASD IT Ops	ASD IT Enterprise Monitoring and Logging Implementation	Recommended	\$ 113,600		\$ 113,600	
10008 ASD BCBS Admin	Solar Buyout County Facilities	Recommended	\$ 480,000		\$ 480,000	
10008 ASD BCBS Admin	HMMF Expansion	Recommended	\$ 432,311		\$ 432,311	
10008 ASD BCBS Admin	Jail Phase 2 Initial Construction	Recommended	\$ 4,500,000		\$ 4,500,000	
10008 ASD BCBS Admin	ADA Implementation Phase 1	Recommended	\$ 300,000		\$ 300,000	
10008 ASD BCBS Admin	Head Start-YMCA Relocation	Recommended	\$ 485,000		\$ 485,000	
10008 ASD BCBS Admin	BOCC Hearing Room	Recommended	\$ 885,847		\$ 885,847	
10008 ASD BCBS Admin	Hard Surface Repairs	Recommended	\$ 70,000		\$ 70,000	
10008 ASD BCBS Admin	Annual Lock Replacement	Recommended	\$ 25,000		\$ 25,000	
10008 ASD BCBS Admin	Landscape Repairs-Multi Year	Recommended	\$ 15,000		\$ 15,000	
10008 ASD BCBS Admin	Coatings and Repairs	Recommended	\$ 165,000		\$ 165,000	
10008 ASD BCBS Admin	Light Fixture Energy Efficiency	Recommended	\$ 140,000		\$ 140,000	
10008 ASD BCBS Admin	Carpet Replacement Program	Recommended	\$ 70,000		\$ 70,000	
10008 ASD BCBS Admin	EV Charging Infrastructure	Recommended	\$ 140,000		\$ 140,000	
<b>ASD Administrative Services</b>			<b>\$ 12,401,649</b>	<b>\$ -</b>	<b>\$ 12,401,649</b>	<b>\$ -</b>
21003 CLK ELE Elections	2020 Election Budget	Recommended	\$ 1,477,181		\$ 1,477,181	
<b>CLK Clerk and Recorders Office</b>			<b>\$ 9,666,299</b>	<b>\$ -</b>	<b>\$ 9,666,299</b>	<b>\$ -</b>
27000 POS PDR Admin	Flood Recovery Funds	Recommended	\$ 5,761,556		\$ 5,761,556	
<b>POS Parks and Open Space</b>			<b>\$ 15,060,495</b>	<b>\$ -</b>	<b>\$ 15,060,495</b>	<b>\$ -</b>
28002 SHE OPS Patrol	Traffic Unit Vehicle 1012	Recommended	\$ 60,039		\$ 60,039	
28002 SHE OPS Patrol	Town of Superior Contract Vehicle 1013	Recommended	\$ 60,039		\$ 60,039	
28002 SHE OPS Patrol	Traffic Unit Operational Expenses	Recommended	\$ 22,091		\$ 22,091	
28002 SHE OPS Patrol	Traffic Unit Revenue Offset	Recommended		\$ 468,000		\$ 468,000
28002 SHE OPS Patrol	Town of Superior Law Enforcement Contract	Recommended	\$ 57,593	\$ 197,054	\$ 57,593	\$ 197,054
28002 SHE OPS Patrol	Traffic Unit Vehicle 1011	Recommended	\$ 60,039		\$ 60,039	
28002 SHE OPS Patrol	Town of Lyons Law Enforcement Contract	Recommended	\$ 15,694	\$ 15,694	\$ 15,694	\$ 15,694
28002 SHE OPS Patrol	Town of Nederland Law Enforcement Contract	Recommended	\$ 6,420	\$ 6,420	\$ 6,420	\$ 6,420
28002 SHE OPS Patrol	Overtime Special Events Revenue and Expense Budget Increase	Recommended	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<b>SHE Sheriffs Office</b>			<b>\$ 8,085,653</b>	<b>\$ 737,168</b>	<b>\$ 8,085,653</b>	<b>\$ 737,168</b>
31001 TRA TAD Admin	2020 Road and Bridge Capital Projects	Recommended	\$ 7,900,000		\$ 7,900,000	
31012 TRA FLT Fleet	EV Charging Stations for 2020	Recommended	\$ 21,000		\$ 21,000	
<b>TRA Transportation</b>			<b>\$ 15,631,653</b>	<b>\$ 737,168</b>	<b>\$ 15,631,653</b>	<b>\$ 737,168</b>
			<b>\$ 27,893,302</b>	<b>\$ 737,168</b>	<b>\$ 27,893,302</b>	<b>\$ 737,168</b>

## Workforce Recommendations

Section	Request Title	Request Status	Total Requested	Total Recommended
10001 ASD BOD Business Ops	Term Extension Request - Project Manager	Recommended	166,167	166,167
10011 ASD BCBS Electrical	Term Extension Request - Electrician	Recommended	50,201	50,201
10021 ASD RCD Internal Zero Waste	Term Extension Request - Sustainability Specialist	Recommended	91,372	91,372
<b>ASD Administrative Services</b>			<b>307,740</b>	<b>307,740</b>
31002 TRA OPS Disaster Recovery	Planner II	Recommended	76,480	76,480
31007 TRA OPS Capital	GIS Specialist	Recommended	73,863	73,863
31001 TRA TAD Admin	Administrative Lead Technician	Recommended	76,223	76,223
31001 TRA TAD Admin	Project Manager	Recommended	97,216	97,216
31001 TRA TAD Admin	Project Manager	Recommended	41,664	41,664
31001 TRA TAD Admin	Planner II	Recommended	81,673	81,673
31001 TRA TAD Admin	Engineer II	Recommended	113,582	113,582
31003 TRA ENG Engineering	Planner II	Recommended	81,833	81,833
31006 TRA MMD Multimodal	Mobility for All Planner	Recommended	99,507	99,507
31006 TRA MMD Multimodal	Trip Tracker Planner	Recommended	87,238	87,238
<b>TRA Transportation</b>			<b>829,279</b>	<b>829,279</b>
45001 HHS HDR EODH Ofc	2.0 Term FTE extensions	Recommended	165,521	165,521
45004 HHS BOSS Analysis	1.0 FTE term extension	Recommended	120,149	120,149
45005 HHS BOSS Dev	4.0 FTE term extension	Recommended	439,869	439,869
45006 HHS BOSS Content Mgmt	4.0 FTE term extension	Recommended	191,389	191,389
45007 HHS BOSS Ops	1.5 FTE term extension	Recommended	125,526	125,526
45015 HHS FCS Intake	1.0 FTE term extension	Recommended	57,629	57,629
45016 HHS FCS Ongoing	2.0 FTE term extension	Recommended	143,675	143,675
45018 HHS CMD Admin	3.5 FTE term extension	Recommended	277,832	277,832
45020 HHS CMCO Admin	1.0 term FTE extension	Recommended	63,657	63,657
45021 HHS CMCO PEAK	4.0 term FTE extension	Recommended	384,277	384,277
45022 HHS CMCO Connect Health CO	2.0 term FTE extensions	Recommended	138,567	138,567
45024 HHS CMCO Housing Fin Prog	2.0 FTE term extensions	Recommended	145,521	145,521
45025 HHS CMCO Colorado Works	2.0 FTE term extension	Recommended	135,241	135,241
45027 HHS CMCO Ten Based Rental Asst	3.0 FTE term extensions	Recommended	212,929	212,929
45028 HHS CMCO Housing Stabilization	1.0 FTE term extension	Recommended	60,497	60,497
45029 HHS CMCO Parents As Teachers	4.0 FTE term extensions	Recommended	281,552	281,552
45030 HHS CMCO Child Sup Svcs	1.0 FTE term extension	Recommended	59,193	59,193
45033 HHS CMCO CASA	1.0 FTE term extension	Recommended	63,651	63,651
45034 HHS CMCO Early Interv Team	3.0 FTE term extensions	Recommended	223,791	223,791
45035 HHS CMS Admin	3.0 term FTE extensions	Recommended	170,144	170,144
45036 HHS CMS Intake	6.0 term FTE extensions	Recommended	330,249	330,249
45037 HHS CMS Ongoing	7.0 term FTE extensions	Recommended	397,139	397,139
45038 HHS CMS Lng Term Care	2.0 term FTE extensions	Recommended	115,604	115,604
45039 HHS CMS Healthy Kids Adults	7.0 term FTE extensions	Recommended	412,395	412,395
45040 HHS CMS Child Care Asst Prg	2.0 term FTE extensions	Recommended	153,085	153,085
45043 HHS CMS Cust Svc Lobby	6.0 term FTE extensions	Recommended	357,117	357,117
45045 HHS IMP Admin	2.0 FTE term extension	Recommended	152,100	152,100
<b>HHS Housing and Human Services</b>			<b>5,378,298</b>	<b>5,378,298</b>
27200 POS AGR Admin	Term Extension - Admin. Tech	Recommended	11,370	11,370
27400 POS RAF Admin	Term Extension - Engineer	Recommended	123,544	123,544
27500 POS RMD Admin	Term Extension - Resource Specialist	Recommended	90,989	90,989
27500 POS RMD Admin	Term Extension - Resource Specialist	Recommended	68,821	68,821
27600 POS RPL Admin	Term Extension - Planner	Recommended	71,104	71,104
27600 POS RPL Admin	Term Extension - Planner	Recommended	80,500	80,500
<b>POS Parks and Open Space</b>			<b>446,328</b>	<b>446,328</b>
28002 SHE OPS Patrol	Traffic Unit Deputy I	Recommended	79,422	79,422
28002 SHE OPS Patrol	Traffic Unit Deputy I	Recommended	79,422	79,422
28002 SHE OPS Patrol	Traffic Unit Deputy II	Recommended	106,293	106,293
28002 SHE OPS Patrol	Town of Superior Sheriff's Deputy I	Recommended	79,422	79,422
<b>SHE Sheriffs Office</b>			<b>344,560</b>	<b>344,560</b>
22002 CSD CSI Healthy Youth Alli	Request Extension of a Term Position	Recommended	9,726	9,726
22002 CSD CSI Healthy Youth Alli	Request Extension of a Term Position	Recommended	9,726	9,726
22002 CSD CSI Healthy Youth Alli	Request Extension of a 1.0 FTE Term Position	Recommended	25,128	25,128
22002 CSD CSI Healthy Youth Alli	Request Extension of a 1.0 FTE Term Position	Recommended	8,376	8,376
22025 CSD CJS Adult Program	Request Extension of a 1.0 FTE Term Position	Recommended	80,403	80,403
22018 CSD AAA Comm Living	Request Extension of a .85 FTE Term Position	Recommended	36,673	36,673
22020 CSD AAA Admin	Request Extension of a .85 FTE Term Position	Recommended	32,522	32,522
22022 CSD WFB Workforce Bldr Cnty	Request Extension of a 1.0 FTE Term Position	Recommended	81,368	81,368
<b>CSD Community Services</b>			<b>283,921</b>	<b>283,921</b>
20007 BOC BUD Budget	1.0 FTE Revenue Analyst 3-Year Term Request	Recommended	86,964	86,964
<b>BOC Commissioners Office</b>			<b>86,964</b>	<b>86,964</b>
<b>Total Organizations</b>			<b>7,677,091</b>	<b>7,677,091</b>

# 2020 Line Item Requests

## Summary of Line Item Requests for BOCC Decision Points

Section	Request Title	Request Status	Expenses	Revenues
			Total Requested	Total Requested
10006 ASD IT Ops	ASR GIS Updated Imagery	BOCC Decision Point	\$ 350,000	
10006 ASD IT Ops	DAO Crime Victim Compensation Automation	BOCC Decision Point	\$ 30,800	
10006 ASD IT Ops	LUD Accela Master Script Update	BOCC Decision Point	\$ 41,250	
10006 ASD IT Ops	PHD Accela Licenses	BOCC Decision Point	\$ 32,000	
10006 ASD IT Ops	LUD Selectron Text to Schedule Software Add-on	BOCC Decision Point	\$ 41,509	
10006 ASD IT Ops	PHD Accela Citizen Access	BOCC Decision Point	\$ 35,000	
10008 ASD BCBS Admin	Walden Ponds Road Maintenance Office and Breakroom	BOCC Decision Point	\$ 230,000	
10008 ASD BCBS Admin	Walden Ponds Volunteer Center Upgrades	BOCC Decision Point	\$ 380,916	
10008 ASD BCBS Admin	JC Inmate Holding Area Expansion	BOCC Decision Point	\$ 736,314	
10008 ASD BCBS Admin	C&D Waste Processing/Transfer Design	BOCC Decision Point	\$ 1,650,003	
10008 ASD BCBS Admin	Nederland Transfer Station Zero Waste Design	BOCC Decision Point	\$ 85,620	
10008 ASD BCBS Admin	Allenspark Transfer Station Expansion	BOCC Decision Point	\$ 701,175	
10008 ASD BCBS Admin	BOCC 3rd Floor Remodel	BOCC Decision Point	\$ 589,348	
10008 ASD BCBS Admin	Turtles for Houston Room	BOCC Decision Point	\$ 53,350	
10008 ASD BCBS Admin	MV Plate Room Expansion	BOCC Decision Point	\$ 34,510	
10008 ASD BCBS Admin	Communications Center-EOC Expansion	BOCC Decision Point	\$ 420,312	
10008 ASD BCBS Admin	SHQ Evidence Storage	BOCC Decision Point	\$ 73,738	
10008 ASD BCBS Admin	Longhorn Wildlife Cache Garage Doors	BOCC Decision Point	\$ 55,226	
10008 ASD BCBS Admin	SHQ Restroom Remodel	BOCC Decision Point	\$ 15,000	
10008 ASD BCBS Admin	DTC Plaza Fountain Repairs	BOCC Decision Point	\$ 63,960	
10008 ASD BCBS Admin	3400/3450 NBR Roof	BOCC Decision Point	\$ 176,000	
10008 ASD BCBS Admin	JC Security Ballistic Window film	BOCC Decision Point	\$ 138,500	
10008 ASD BCBS Admin	Engineering/Planning/Design Infrastructure Projects	BOCC Decision Point	\$ 50,000	
10008 ASD BCBS Admin	St. Vrain Roof Replacement	BOCC Decision Point	\$ 335,000	
10008 ASD BCBS Admin	Exhibit Building Roof	BOCC Decision Point	\$ 164,500	
10008 ASD BCBS Admin	Fairgrounds Infrastructure Repair/Upgrades	BOCC Decision Point	\$ 100,000	
10008 ASD BCBS Admin	DTC Courthouse Roof Replacement	BOCC Decision Point	\$ 320,000	
10008 ASD BCBS Admin	Natural Resources Roof and Skylight	BOCC Decision Point	\$ 68,500	
10008 ASD BCBS Admin	RCD Baler Replacement	BOCC Decision Point	\$ 2,035,000	
10008 ASD BCBS Admin	RCD Educational Displays	BOCC Decision Point	\$ 300,000	
10008 ASD BCBS Admin	RCD Conveyor Replacement	BOCC Decision Point	\$ 181,000	
10019 ASD RCD Zero Waste	Zero Waste Grant Funds	BOCC Decision Point	\$ 100,000	
10019 ASD RCD Zero Waste	Hard to Recycle Collection Events	BOCC Decision Point	\$ 30,000	
<b>ASD Administrative Services</b>			<b>\$ 8,835,508</b>	<b>\$ -</b>

20001 BOC COM Commissioners	CRIAC Operating Increase	BOCC Decision Point	\$ 77,910	
20004 BOC SUS Sustainability	Realignment of Sustainability budget in new appropriation (SST1)	BOCC Decision Point	\$ 50,000	
20004 BOC SUS Sustainability	Realignment of Sustainability Personnel to new appropriation SST1	BOCC Decision Point	\$ 761,000	
20004 BOC SUS Sustainability	Matching Grant & Innovation Fund requests for Sustainability Sales Tax	BOCC Decision Point	\$ 799,610	
20004 BOC SUS Sustainability	Alignment of budget with new Sustainability Sales Tax Appropriation	BOCC Decision Point	\$ 1,235,000	
20007 BOC BUD Budget	Sustainability Sales Tax Allocation to Public Health	BOCC Decision Point	\$ 1,188,200	
20007 BOC BUD Budget	Sustainability Sales Tax Allocation to BCHA	BOCC Decision Point	\$ 400,000	
<b>BOC Commissioners Office</b>			<b>\$ 4,511,720</b>	<b>\$ -</b>
22014 CSD CJS Ops Admin	Computer Equipment for new FTE request	BOCC Decision Point	\$ 4,932	
<b>CLK Clerk and Recorders Office</b>			<b>\$ 4,932</b>	<b>\$ -</b>
24001 DAO DAD Admin	Justice Center Capital Project - Infill Furnishings	BOCC Decision Point	\$ 206,031	
24001 DAO DAD Admin	Salary Market Adjustment	BOCC Decision Point	\$ 190,722	
24001 DAO DAD Admin	Additions to DA Fleet	BOCC Decision Point	\$ 10,800	
24001 DAO DAD Admin	Operating Budget Increase	BOCC Decision Point	\$ 35,000	
<b>CLK Clerk and Recorders Office</b>			<b>\$ 442,553</b>	<b>\$ -</b>
25000 LUD LUA Admin	Operating costs for new Building Inspector Position	BOCC Decision Point	\$ 36,580	
25000 LUD LUA Admin	Zoning Compliance Operating Expense and Revenue offset	BOCC Decision Point	\$ 30,000	\$ 31,500
25221 LUD LPL Wildfire Mitigation	BoCo/Land Use Chipping Program	BOCC Decision Point	\$ 20,000	
<b>LUD Land Use</b>			<b>\$ 86,580</b>	<b>\$ 31,500</b>
27000 POS PDR Admin	Passenger Vans for Youth Corp	BOCC Decision Point	\$ 78,680	
27000 POS PDR Admin	2 Passenger vans for Youth Corp	BOCC Decision Point	\$ 78,680	
27301 POS RED Acquisitions	Land Acquisition	BOCC Decision Point	\$ 3,025,464	
27503 POS RMD Plant Ecology	1x EWP Flood Recovery Projects	BOCC Decision Point	\$ 153,166	
27503 POS RMD Plant Ecology	Year 2 EWP Flood Recovery Projects	BOCC Decision Point	\$ 160,176	
<b>POS Parks and Open Space</b>			<b>\$ 3,496,166</b>	<b>\$ -</b>
28009 SHE OPS Bomb Squad	Bomb Squad Trailer	BOCC Decision Point	\$ 70,000	
<b>SHE Sheriffs Office</b>			<b>\$ 70,000</b>	<b>\$ -</b>
31001 TRA TAD Admin	Eldorado State Canyon Park Shuttle	BOCC Decision Point	\$ 150,000	
31001 TRA TAD Admin	Floodplain Management Program	BOCC Decision Point	\$ 74,863	
31001 TRA TAD Admin	Hourly Budget	BOCC Decision Point	\$ 70,000	
31001 TRA TAD Admin	R&B Hourly	BOCC Decision Point	\$ 30,000	
31002 TRA OPS Disaster Recovery	2020 Flood Recovery Road & Bridge Projects	BOCC Decision Point	\$ 3,385,000	
31006 TRA MMD Multimodal	Mobility for All Operating (M4A)	BOCC Decision Point	\$ 225,493	
31006 TRA MMD Multimodal	Trip Tracker Program Operating	BOCC Decision Point	\$ 40,762	
31010 TRA OPS Dev Review	Development Review Program	BOCC Decision Point	\$ 60,000	
31010 TRA OPS Dev Review	Stormwater Quality Review Permitting	BOCC Decision Point	\$ 60,000	
31012 TRA FLT Fleet	2020 Annual Fleet Replacements	BOCC Decision Point	\$ 1,692,466	
31012 TRA FLT Fleet	Vehicle/Equipment Replacements	BOCC Decision Point	\$ 1,878,638	
31013 TRA TRM Road Maintenance	Snow Removal Materials	BOCC Decision Point	\$ 75,000	
31013 TRA TRM Road Maintenance	Traffic Signals Maintenance and Repair	BOCC Decision Point	\$ 20,000	
31013 TRA TRM Road Maintenance	Emerald Ash Borer Management	BOCC Decision Point	\$ 15,000	
<b>TRA Transportation</b>			<b>\$ 7,777,222</b>	<b>\$ -</b>
45007 HHS BOSS Ops	1333 Iris remodel - loose furniture	BOCC Decision Point	\$ 75,000	
<b>HHS Housing and Human Services</b>			<b>\$ 75,000</b>	<b>\$ -</b>
			<b>\$ 25,299,681</b>	<b>\$ 31,500</b>

# 2020 Workforce Requests

## Summary of Workforce Requests for BOCC Decision Points

Section	Request Title	Request Status	Total Requested
27300 POS RED Admin	Land Officer - 3 Year Term	BOCC Decision Point	102,514
27300 POS RED Admin	Paralegal Specialist - 3 Year Term	BOCC Decision Point	88,186
<b>POS Parks and Open Space</b>			<b>190,701</b>
25000 LUD LUA Admin	Building Inspector Position Request	BOCC Decision Point	69,613
25220 LUD LPL Long Range	Land Use Planner II	BOCC Decision Point	101,598
<b>LUD Land Use</b>			<b>171,211</b>
22014 CSD CJS Ops Admin	Alternative Sentence Facility Planning Manager	BOCC Decision Point	93,437
22014 CSD CJS Ops Admin	Manager of Strategic Implementation	BOCC Decision Point	114,985
22014 CSD CJS Ops Admin	CJS Data Analyst	BOCC Decision Point	87,471
<b>CSD Community Services</b>			<b>295,892</b>
20004 BOC SUS Sustainability	Senior Climate Analyst	BOCC Decision Point	116,383
20004 BOC SUS Sustainability	Administrative Specialist	BOCC Decision Point	57,794
<b>BOC Commissioners Office</b>			<b>174,177</b>
24001 DAO DAD Admin	Deputy District Attorney 2 - County Court/Juvenile	BOCC Decision Point	138,026
24001 DAO DAD Admin	Deputy District Attorney 3 - District Court	BOCC Decision Point	116,585
24001 DAO DAD Admin	Program Specialist 1 - Restorative Justice	BOCC Decision Point	33,501
24001 DAO DAD Admin	Paralegal	BOCC Decision Point	67,003
24001 DAO DAD Admin	Victim Specialist - Bilingual	BOCC Decision Point	69,683
24001 DAO DAD Admin	Victim Specialist	BOCC Decision Point	34,841
24001 DAO DAD Admin	Crime Victim Compensation Administrator	BOCC Decision Point	39,532
24001 DAO DAD Admin	Victim Specialist	BOCC Decision Point	67,003
<b>DAO District Attorneys Office</b>			<b>566,173</b>
30001 TRE TOA Admin	TR12 Public Trustee Position 2	BOCC Decision Point	28,897
<b>TRE Treasurers Office</b>			<b>28,897</b>
<b>Total Organizations</b>			<b>1,427,051</b>



## Additional Budgetary Items

### Nederland Area Eco Pass Public Improvement District

Assessed Valuation	\$80,041,447
Mill Levy	1.85 Mills
Property Tax Budgeted (99% of Levy)	\$146,596
Interest Revenue	\$100
<b>Total Revenue</b>	<b><u>\$146,696</u></b>

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#### Expenditures:

RTD Eco Pass	\$139,135
Town of Nederland Admin Fee 10%	\$13,914
Eco Pass Portal	\$5,000
Bus Stop Improvements	\$4,000
Machine Printing Ribbons	<u>\$500</u>
<b>Total Recommended Budget</b>	<b><u>\$162,549</u></b>

**\*Use of Fund Balance to create balanced budget = \$15,853**

## Burgundy Park Public Improvement District

Assessed Valuation	\$2,266,502
Mill Levy	16.597 Mills
<b>Property Tax Budgeted (99% of Levy)</b>	<b>\$37,241</b>

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### Expenditures:

Contribution to PID Road paving project <i>(Transfer out to Road &amp; Bridge Fund)</i>	\$37,241
<b>Total Recommended Budget</b>	<b><u>\$37,241</u></b>

# 2020 Budget Calendar

## **RECOMMENDED BUDGET PRESENTED TO BOARD OF COUNTY COMMISSIONERS**

October 10, 2019      Place: BOCC Hearing Room      Time: 3-4:30pm

## **PUBLIC HEARING ON RECOMMENDED BUDGET**

October 22, 2019      Place: BOCC Hearing Room      Time: 2-4:30pm

## **BUDGET WORK SESSION PRESENTATION**

November 7, 2019      Place: BOCC Hearing Room      Time: 1-4:30pm

## **2020 BUDGET ADOPTION BY BOARD OF COUNTY COMMISSIONERS**

December 10, 2019      Place: BOCC Hearing Room      Time: 2-4:30pm

# Glossary

<b>Fund Value</b>	<b>Fund Description</b>
101	General Fund
111	Road and Bridge Fund
112	Social Services Fund
117	Dedicated Resources Fund
120	Health and Human Svcs Fund
121	Eldorado Springs LID Fund
124	Offender Management Fund
126	Parks and Open Space Fund
129	Debt Service Fund
134	Public Imprv District Fund
135	Disaster Recovery Fund
141	Capital Expenditure Fund
162	Public Health Fund
174	Risk Management Fund
175	Fleet Services Fund
199	Recycling Center Fund
180	Public Trustee Fund
181	Tax Passthrough Fund
182	General Custodial Fund
198	Housing Authority

<b>Organization Value</b>	<b>Organization Description</b>
ASD	Administrative Services
ASR	Assessors Office
BOC	Commissioners Office
CLK	Clerk and Records Office
COR	Coroner's Office
CSD	Community Services
CTY	County Attorney
DAO	District Attorneys Office
HHS	Housing and Human Services
LUD	Land Use
PHD	Public Health
POS	Parks and Open Space
SHE	Sheriffs Office
SUR	Surveyors Office
TRA	Transportation
TRE	Treasurers Office

<b>Organization</b>		<b>Section (Example)</b>	
<b>Value</b>	<b>Description</b>	<b>Description</b>	<b>Section Value</b>
ASD	Administrative Services	ASD BOD Business Ops	10001
ASR	Assessors Office	ASR AAD General	17000
BOC	Commissioners Office	BOC COM Commissioners	20001
CLK	Clerk and Recorders Office	CLK CLA Admin	21001
COR	Coroner's Office	COR CAD Admin	19001
CSD	Community Services	CSD CSA Admin	22001
CTY	County Attorney	CTY CAG General Team	18001
DAO	District Attorneys Office	DAO DAD Admin	24001
HHS	Housing and Human Services	HHS HDR EODH Ofc	45001
LUD	Land Use	LUD LUA Admin	25000
PHD	Public Health	PHD PAD Business Ops Mgmt	80001
POS	Parks and Open Space	POS PDR Admin	27000
SHE	Sheriffs Office	SHE OPS Admin	28001
SUR	Surveyors Office	SUR Surveyors Ofc	26001
TRA	Transportation	TRA TAD Admin	31001
TRE	Treasurers Office	TRE TOA Admin	30001