



ADDENDUM #1
Boulder County Housing Authority
“As is” Capital Need Assessment for BCHA Rural Development Properties
RFP # 7077-19

November 18, 2019

The attached addendum supersedes the original Information and Specifications regarding RFP # 7077-19 where it adds to, deletes from, clarifies or otherwise modifies. All other conditions and any previous addendums shall remain unchanged.

1. Question: Will the HUD CNA ETool be required on this project?

ANSWER: No, the HUD CNA ETool is not required.

2. Question: Is there a time frame (45 days, 60 days, 90 days, 120 day, etc.) for the submission of the draft reports?

ANSWER: Please include a realistic timeline estimate with the bid proposal of when the draft reports will be submitted to BCHA. Additional deadlines will be discussed and determined once the bid is awarded. A thorough accurate CNA is preferable to a fast delivery.

3. Question: Page 4, Item 1 of the RFP states “Proposers are expected to examine the drawing, specifications, schedule of delivery, and all instructions. Failure to do so will be at the proposer’s risk.” Is this review meant to be part of the RFP process or subsequent to award? If during RFP, please advise and give access to the noted documents as we have not received any plans and/or specifications.

ANSWER: Attachments with abbreviated site plans and specifications were provided with the RFP release: (<https://www.bouldercounty.org/government/bids-and-purchasing/bid-opportunities/>), and attached again here. Full PDF blueprints/plans for each property will be provided once the bid is awarded.

4. Question: Page 8, Casa de la Esperanza does not indicate the year of Construction. Please indicate.

ANSWER: Casa de la Esperanza was completed in 1994. The community building at Casa de la Esperanza was completed around 2001.

Submittal Instructions:

Submittals are due at the Administrative Services Information Desk or email box (preferred) listed below, for time and date recording on or before **2:00 p.m. Mountain Time on November 25, 2019.**

Your response can be submitted in the following ways. Please note that email responses to this solicitation are preferred, but are limited to a maximum of 50MB capacity. NO ZIP FILES ALLOWED. Electronic Submittals must be received in the email box listed below. Submittals sent to any other box will NOT be forwarded or accepted. This email box is only accessed on the due date of your questions or proposals. Please use the Delivery Receipt option to verify receipt of your email. It is the sole responsibility of the proposer to ensure their documents are received before the deadline specified above. Boulder County does not accept responsibility under any circumstance for delayed or failed email or mailed submittals.

Email purchasing@bouldercounty.org; identified as **RFP # 7077-19** in the subject line.

-OR-

US Mail **One (1)** unbound copy of your submittal, printed double-sided, 11 point, on at least 50% post-consumer, recycled paper must be submitted in a sealed envelope, clearly marked as **RFP # 7077-19**, to the **Administrative Services Information Desk located at 1325 Pearl Street, Boulder, CO 80302.**

All proposals must be received and time and date recorded at the Administrative Services Information Desk by the above due date and time. Sole responsibility rests with the Offeror to see that their bid is received on time at the stated location(s). Any bid received after due date and time will be returned to the bidder. No exceptions will be made.

The Board of County Commissioners reserve the right to reject any and all bids, to waive any informalities or irregularities therein, and to accept the bid that, in the opinion of the Board, is in the best interest of the Board and of the County of Boulder, State of Colorado.



**RECEIPT OF LETTER
ACKNOWLEDGMENT**

November 18, 2019

Dear Vendor:

This is an acknowledgment of receipt of Addendum #1 for RFP #7077-19, "As is" Capital Need Assessment for BCHA Rural Development Properties.

In an effort to keep you informed, we would appreciate your acknowledgment of receipt of the preceding addendum. Please sign this acknowledgment and email it back to purchasing@bouldercounty.org as soon as possible. If you have any questions, or problems with transmittal, please call us at 303-441-3525.

Thank you for your cooperation in this matter. This information is time and date sensitive; an immediate response is requested.

Sincerely,

Boulder County Purchasing

Signed by: _____ **Date:** _____

Name of Company _____

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