



ADDENDUM #2
Boulder County Housing and Human Services
Youth and Family Focused Outpatient Substance Abuse Services
RFP # 7074-19

December 16, 2019

The attached addendum supersedes the original Information and Specifications regarding RFP # 7074-19 where it adds to, deletes from, clarifies or otherwise modifies. All other conditions and any previous addendums shall remain unchanged.

1. Question: Is the complete proposal available online?

ANSWER: Yes, it is available at:

<https://www.bouldercounty.org/government/bids-and-purchasing/bid-opportunities/details/youth-and-family-focused-outpatient-substance-abuse-services/>

2. Question: Are all open cases with the Department?

ANSWER: No. Affordable intensive outpatient treatment for youth is a need for all of Boulder County. Youth may be referred by County agencies and teams who are involved with the child welfare, juvenile justice, and/or school intervention systems. However, because this is a need for the entire County, youth may also be referred through non-county agency channels.

3. Question: Medicaid versus private insurance?

ANSWER: The exact breakdown is unknown; one is 75% to 85% (this is the number of high needs youth served by the County who are on Medicaid). In the RFP (pg.18), we did identify a preference for organizations accepting or willing to accept Medicaid. That's part of why we have the Colorado Community Health Alliance (CCHA) participating in the RFP process. As the regional Medicaid provider, they are willing to partner with us and RFP applicants to enhance access to this service. We know some youth IOP

providers don't currently accept Medicaid, but we are willing to negotiate and figure out how to connect them with CCHA to meet this community need.

4. Question: Will referrals come through the normal ICM referral process?

ANSWER: Yes, referrals from County agencies and teams would be made through normal channels. ICM is our internal referral system where case workers or others in Boulder County Department of Housing and Human Services (BCDHHS) enter in referrals and route referrals to providers.

5. Question: Can providers apply for one instead of both services?

ANSWER: Yes. Providers can apply for both or one of the identified services. It needs to be clear in the application which you are applying for. Some providers may be able to provide outpatient services without a curriculum for sober life skills and vice versa.

6. Question: When you say intensive outpatient program can you be more specific about what that means?

ANSWER: We're talking about the requirements as defined by American Society of Addiction Medicine (ASAM) for Level 2.1. In the RFP, it breaks down the different number of hours for adolescents versus adults. We want to make sure providers are tailoring the service to adolescent needs, this includes offering programming during after school and weekend hours. Providers offering services in Spanish will also be prioritized in the evaluation process.

7. Question: IOP for whom?

ANSWER: The RFP for IOP is for children, adolescents, and transitional aged youth. The sober parenting/life-skills program is targeting caregivers in recovery.

8. Question: What is the rough number of kids needing the IOP service?

ANSWER: Data was not available during the presentation. A member of the RFP committee shared that among 300 justice involved youth assessed in one calendar year, 80% were identified as having a substance use issue. This assessment, however, does not indicate which level of care would be appropriate.

9. Question: What is the geographic location of kids and families?

ANSWER: Primarily Longmont and Boulder. Smaller percentage in East County, Nederland and mountain communities. A location in Broomfield would have difficulty meeting the needs of our families.

10. Question: Are you looking for a specific program for the RFP?

ANSWER: There is no set program, although we prioritize evidence-based practices (EBPs) and the ability to use outcomes as detailed in the RFP.

11. Question: How is level of service decided?

ANSWER: For children referred through the child welfare, juvenile justice, and/or school intervention systems, we use a professional staffing guided by results from the Child and Adolescent Needs and Strengths (CANS) assessment. This is an internal structured decision-making process where we match services in our continuum to the needs and strengths of the family. However, while that group may make a referral to the provider based on the CANS assessment, we would expect the provider to complete a more comprehensive clinical evaluation to ensure level of care and dosage.

12. Question: Is there a clinician included in those staffings?

ANSWER: Yes.

13. Question: Percentage male/female?

ANSWER: Majority are male. 63% male, 37% female.

14. Question: Percentage mono-lingual?

ANSWER: The adolescents themselves are often bi-lingual (38% of Boulder County youth received a CANS during one calendar year) with parents being mono-lingual. With a family focus in intervention, it is important to have the ability to engage mono-lingual (primary Spanish) parents. The second service (sober parenting/life skills) is being offered to parents so making sure that we can serve mono-lingual parents will be very important.

15. Question: What about parents needing treatment themselves?

ANSWER: Our current RFP is seeking to fill a service gap for youth (by providing IOP) and for caregivers in recovery (through sober-parenting life skills). A sober parenting life skills program may often be for parents in recovery and possible involved with our County drug court and child welfare family reunification programs. There is nothing in this area that targets the

needs of caregiver building recovery skills that also address the unique needs of sober parenting.

16. Question: How would reimbursement work for clients who don't qualify for Medicaid or other insurance?

ANSWER: If the referral came through the County, the County would seek to reimburse providers through Core service dollars or other braided funding.

17. Question: Will funding source be identified on the referral?

ANSWER: If it is a County referral the referring agency/person will be identified but not the funding source. Typically, the provider seeks payment through Medicaid then lets our Utilization Management team know whether it has been authorized.

18. Question: What types of drugs are you seeing?

ANSWER: Drug of preference is different for youth vs caregivers. Family drug court mainly sees meth, heroin, and alcohol use among caregivers. Juvenile probation has primarily been seeing marijuana and alcohol among adolescents, cocaine use is also on the rise. Meth not as much. The Healthy Kids Colorado Survey also identified prescription pain medication as a growing concern among our youth.

19. Question: From ASAM, what assessment are you using to determine level of care?

ANSWER: We are using the CANS in the process we were describing earlier. ASAM was referenced earlier because we wanted to reference those specific provisions but that is as far as we assess before the referral.

20. Question: Can the provider administer an ASAM level of care assessment?

ANSWER: Yes. The hope is that the provider is part of that assessment process. When referring a client to IOP, we would expect that the provider would complete their own evaluation tool to determine if IOP or another level of care is more appropriate. We would want to work with and trust provider recommendations for the level of care needed.

21. Question: If we assessed as 3 or above, would you investigate moving to residential?

ANSWER: Yes, we would work with you around that. We have referral processes in place if placement, rather than IOP, was the right fit for the client.

22. Question: Would there be regular opportunities to interact with BCDHHS?

ANSWER: Yes, we have monthly meetings with providers and an assigned utilization manager for each contract. We only reimburse once we get client care/progress notes submitted with the invoice. Summary of treatment progress is expected at the end of each month, not psychotherapy treatment notes.

23. Question: What about confidentiality?

ANSWER: We send a release of information (ROI) along with the referral to allow for communication.

24. Question: Do you have an Excel spreadsheet for billing or what do you use?

ANSWER: We switched to using Oracle for billing. Progress notes would be sent from the provider with the invoice via encrypted email. BCDHHS enters the information into Oracle. We can set up autopay with providers or reimburse with check depending on provider preference.

25. Question: Will there be any interaction with Minor in Possession (MIP) kids or juvenile probation kids?

ANSWER: Yes.

26. Question: Will additional information about the target population and background be available?

ANSWER: Yes. It is attached as a separate document.

Submittal Instructions:

Submittals are due at the Administrative Services Information Desk or email box (preferred) listed below, for time and date recording on or before **2:00 p.m. Mountain Time on January 10, 2020.**

Your response can be submitted in the following ways. Please note that email responses to this solicitation are preferred, but are limited to a maximum of 50MB capacity. NO ZIP FILES ALLOWED. Electronic Submittals must be received in the email

box listed below. Submittals sent to any other box will NOT be forwarded or accepted. This email box is only accessed on the due date of your questions or proposals. Please use the Delivery Receipt option to verify receipt of your email. It is the sole responsibility of the proposer to ensure their documents are received before the deadline specified above. Boulder County does not accept responsibility under any circumstance for delayed or failed email or mailed submittals.

Email purchasing@bouldercounty.org; identified as **RFP # 7074-19** in the subject line.

-OR-

US Mail **One (1)** unbound copy of your submittal, printed double-sided, 11 point, on at least 50% post-consumer, recycled paper must be submitted in a sealed envelope, clearly marked as **RFP # 7074-19**, to the **Administrative Services Information Desk located at 1325 Pearl Street, Boulder, CO 80302.**

All proposals must be received and time and date recorded at the Administrative Services Information Desk by the above due date and time. Sole responsibility rests with the Offeror to see that their bid is received on time at the stated location(s). Any bid received after due date and time will be returned to the bidder. No exceptions will be made.

The Board of County Commissioners reserve the right to reject any and all bids, to waive any informalities or irregularities therein, and to accept the bid that, in the opinion of the Board, is in the best interest of the Board and of the County of Boulder, State of Colorado.



**RECEIPT OF LETTER
ACKNOWLEDGMENT**

December 16, 2019

Dear Vendor:

This is an acknowledgment of receipt of Addendum #2 for RFP #7074-19, Youth and Family Focused Outpatient Substance Abuse Services.

In an effort to keep you informed, we would appreciate your acknowledgment of receipt of the preceding addendum. Please sign this acknowledgment and email it back to purchasing@bouldercounty.org as soon as possible. If you have any questions, or problems with transmittal, please call us at 303-441-3525.

Thank you for your cooperation in this matter. This information is time and date sensitive; an immediate response is requested.

Sincerely,

Boulder County Purchasing

Signed by: _____ **Date:** _____

Name of Company _____

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