



**ADDENDUM #1
Community Planning & Permitting
Lafayette FlexRide
RFP # 7135-20**

April 13, 2020

The attached addendum supersedes the original Information and Specifications regarding RFP # 7135-20 where it adds to, deletes from, clarifies or otherwise modifies. All other conditions and any previous addendums shall remain unchanged.

Please note: The submittal due date has been changed to April 29, 2020 at 2:00 p.m.

Please note: Due to COVID-19, BIDS will only be accepted electronically by emailing purchasing@bouldercounty.org.

1. Question: Funding – is the funding secure for the service start date of July 6, 2020?

ANSWER: Yes.

2. Question: Vehicle storage – may the contractor make assumptions that the vehicles could be stored overnight in the service region, to reduce the deadhead miles and deadhead time per day?

ANSWER: It is up to the contractor to find appropriate overnight storage for the vehicles. Satellite storage away from the primary maintenance yard is fine but will not be provided by Boulder County.

3. Question: Web based booking – may the contractor propose use of a mobile application? A mobile application will assist with finding riders when picking them up. Also, a mobile app can tell the rider estimated time of arrival. The mobile app would be able to support on-demand booking, rider profiles and provide detailed ridership reports.

ANSWER: Absolutely.

4. Question: COVID-19 cleaning requirements – will you please publish required cleaning protocols?

ANSWER: Vehicles should be completely sanitized/disinfected at the end of the service day. Operators should periodically sanitized/disinfected high-touch areas during the service day. Providers should follow the Center for Disease Control updated guidelines for bus transit operators

<https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/bus-transit-operator.html>

5. Question: Please provide the location of the RTD facilities, including GPS coordinates.

ANSWER: The primary RTD facility is the Lafayette Park-n-Ride located at 1080 S Public Rd, Lafayette, CO 80026 with the GPS coordinates of 39.9886752,-105.0896445. It is anticipated that the transit operators will find it convenient to use other RTD bus stops for picking up or dropping off passengers as these curbs will be free from parked cars and out of the flow of traffic. These can be provided to the contractor before opening day if that would be helpful.

6. Question: Please provide more detail as to whether or not the Operator is required to confirm the rider's identity while boarding.

ANSWER: No, the Operator should not ask for any identification of any passenger. This service is open to the general public with no restrictions.

7. Question: Please provide more information on your vision of the curb-to-curb service. Are the pickups expected on the curb in front of the address provided by the passenger, or would you allow the passengers to walk a short distance (for example anywhere under a quarter of a mile)?

ANSWER: The main point is that the service must go from the passenger's point of origin to his or her destination point. The pick-ups and drop-offs are generally expected to be immediately in front of the address provided, unless an alternative is agreed to by the passenger. It is reasonable to think that service for some individuals or locations might be better if it is curb-to-curb, while dropping someone off a to walk a short distance might be better in other instances.

An individual's disability may prevent him or her from negotiating the distance from the door of his or her home to the curb. It is the Contractor's responsibility to be familiar with the FTAs guidance on demand responsive services (found here: <https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/origin->

[destination-service](#)) In certain circumstances the operator may need to offer assistance beyond the curb, even though the basic service mode for the transit provider remains curb-to-curb.

It is understood that passenger boardings per hour will be much less than fixed route services where passengers typically have first and final mile legs of the trip. More on ridership is in 10 below.

8. Question: Are there any local or regional transit services in the area that the FlexiRide service should connect with to ensure potential transfers?

ANSWER: It is anticipated that there will be demand for regular pick up and drops at the Lafayette Park-n-Ride. This Park-n-Ride service the following routes:

JUMP: Lafayette<>Boulder via Arapahoe

DASH: Lafayette<>Louisville<>Boulder via South Boulder Road

225: Lafayette<>Boulder via Baseline

L Series: Lafayette<> Longmont; Lafayette to Broomfield<>Denver via US287 and US36

On opening day there will be no scheduled time points at the Park-n-Ride. Once typical demand has been established it may become prudent to develop scheduled time points at the Park-n-Ride. This is done with other FlexRides in the RTD district. As stated in the RFP the contract shall be flexible as to implementation details. Note that this will not affect the projects costs as invoices are based upon hours of operations not miles traveled, passenger boardings or any other metric.

9. Question: Please provide any available data on the previous taxi service ridership.

ANSWER: There has been no compiled data on this.

10. Question: Please provide information on anticipated ridership by day, and hour if possible.

ANSWER: Ridership for this service is expected to be between 3 and 6 boardings per hour. System wide RTD FlexRides average 3.99 boardings per hour.

Neighboring FlexRides are:

Service Area	Boardings Per Hour
Longmont	4.44
Louisville	2.13
Superior	3.76
Broomfield	2.91

11. Question: Please provide any available data regarding the number of transfers from potential passengers to/from the RTD Transit services 228, JUMP and LD.

ANSWER: This level of forecasting has not been done. It would be difficult to estimate, expensive and have a high likelihood of error. Resources instead are being focused on piloting the program.

12. Question: Page 6, Section 1, paragraph 2 states “The Service shall operate utilizing Contractor owned or leased vehicles. Fuel, staff wages, vehicle maintenance costs, and all other costs related to provision of the Service shall be the responsibility of the Contractor (not including facilities and bus stops).” Please elaborate on the exclusion of facilities and bus stops. Please clarify whether the Contractor or the County will provide any physical facility from which vehicle maintenance, operations and/or call center operations will be housed.

ANSWER: The facilities referenced in the RFP are the pick up and drop of facilities, specifically the Lafayette Park-n-Ride and the curbside RTD bus stop platforms that operators may choose to use. Boulder County will not provide any physical facility from which vehicle maintenance, operations or call center operations will be housed.

13. Question: Page 11, Section 2, Dispatching and Trip Scheduling states “The Contractor shall provide a phone number connecting to a live person to schedule rides during daily hours of operation.” Is there a requirement that this live person call center be located in Colorado?

ANSWER: No.

14. Question: Will you extend the submittal due date?

ANSWER: The submittal due date will be pushed back one week. The new submittal date will be April 29, 2020 at 2:00 p.m.

Submittal Instructions:

Submittals are due at the email box only, listed below, for time and date recording on or before **2:00 p.m. Mountain Time on April 29, 2020.**

Please note that email responses to this solicitation are required, but are limited to a maximum of 50MB capacity. NO ZIP FILES ALLOWED. Electronic Submittals must be received in the email box listed below. Submittals sent to any other box will NOT be forwarded or accepted. This email box is only accessed on the due date of your

questions or proposals. Please use the Delivery Receipt option to verify receipt of your email. It is the sole responsibility of the proposer to ensure their documents are received before the deadline specified above. Boulder County does not accept responsibility under any circumstance for delayed or failed email or mailed submittals.

Email purchasing@bouldercounty.org; identified as RFP # 7135-20 in the subject line.

All proposals must be received and time and date recorded by the above due date and time. Sole responsibility rests with the Offeror to see that their bid is received on time at the stated location(s). Any bid received after due date and time will be returned to the bidder. No exceptions will be made.

The Board of County Commissioners reserve the right to reject any and all bids, to waive any informalities or irregularities therein, and to accept the bid that, in the opinion of the Board, is in the best interest of the Board and of the County of Boulder, State of Colorado.



**RECEIPT OF LETTER
ACKNOWLEDGMENT**

April 13, 2020

Dear Vendor:

This is an acknowledgment of receipt of Addendum #1 for RFP #7135-20, Lafayette FlexRide.

In an effort to keep you informed, we would appreciate your acknowledgment of receipt of the preceding addendum. Please sign this acknowledgment and email it back to purchasing@bouldercounty.org as soon as possible. If you have any questions, or problems with transmittal, please call us at 303-441-3525. **This is also an acknowledgement that the vendor understands that due to COVID-19, BIDS will only be accepted electronically by emailing purchasing@bouldercounty.org.**

Thank you for your cooperation in this matter. This information is time and date sensitive; an immediate response is requested.

Sincerely,

Boulder County Purchasing

Signed by: _____ Date: _____

Name of Company _____

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