



Public Health Vital Records
 Fax Application for Certified Copy of Death Certificate
 515 Coffman Street, Suite 200
 Longmont, CO 80501
 303 678-6166

www.BoulderCountyDeathCertificates.org

Number of Copies _____ VA _____ Total Fee _____

FEE: \$20.00 for one copy \$13.00 for each additional copy of same record when ordered at the same time

Exchange \$13.00 each _____

Cost of Legal death certificate \$20 _____
 (all legal and no medical information)

Cost of Verification of death certificate \$20 _____
 (limited legal information and no medical information)

FAX Number: 303-678-6163

Fax Requirements:



- This request **must** be completed in **full**
- Fax a copy of a current driver's license, passport or State identification
- (See the second page for complete list of approved primary and secondary ID's)
- Provide the credit card information on this page below
- **Person requesting to receive a Death certificate must sign below**

Information about person whose death certificate is being requested

Full name of the deceased	First			Middle	Last
	Month	Day	Year	Age at death	Reason for request
Date of death	City			County	State
					COLORADO
Place of death	E-mail address ^ (optional) ^ I consent for communication via e-mail				
Pursuant to Colorado Revised Statutes §25-2-117 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a direct and tangible interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than \$1,000.00, or imprisonment in the county jail for not more than one year, or both such fine and imprisonment (CRS §25-2-118).					
PLEASE FAX THIS APPLICATION ALONG WITH A COPY OF YOUR DRIVER'S LICENSE, STATE ID, PASSPORT, OR OTHER APPROVED IDENTIFICATION.					
Signature (by signing below, I have read and understood that there are penalties for obtaining a record under false pretenses).			Relationship to Decedent	Date of Request	
Address		City	State	Zip Code	Daytime Phone

<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard	<input type="checkbox"/> American Express	<input type="checkbox"/> Discover
Cardholder Name (as is appears on the card): _____			
Cardholder Billing Address: _____			
City: _____		State: _____	Zip Code: _____
Credit Card Number: _____			
Expiration Date: ____ / ____ CCV Security Code: _____			
I, the undersigned agree to all conditions set forth in this credit card authorization.			
Signature of Cardholder: _____			Date: _____

Proof of Relationship

If your name is not listed on the birth certificate, **proof of relationship is required** before the birth certificate will be issued (e.g. marriage certificate, birth certificate, court orders).

Certified Birth certificates may be issued to:

- The registrant (person named on the certificate)
- Spouse
- Parents
- Siblings
- Adult children
- Grandparents
- Great grandparents
- Grandchild
- Stepparents
- Legal guardian

Legal representatives of any of the above must present proof of client relationship

Approved Identity Verification list

Primary Listing (at least one)	OR	Secondary Listing (must have at least two)
<ul style="list-style-type: none"> • Alien Registration Receipt or Permanent Resident Card (INS I-151 or I-551) • Certificate of US Citizenship (N-560-561) • City of Denver/Denver County Jail Temporary Inmate ID • County OF Pueblo Jail Inmate Temporary ID • CO Department of Corrections ID Card • CO Temporary Driver's License; MUST be within 30 days period, MUST be issued by Colorado DMV • Department of Human Services Youth Corrections ID • Employment Authorization Card (I-766) • Foreign Passport • Government Work ID • Job Corps ID Card • School, University, or College ID card (must be current) • Temporary Resident Card (I-688, I668A, or I-688B) • US B1/B2 Visa Card PLUS I-94 • US Certificate of Naturalization N-550/570 • US Citizenship ID Card (I-197) • US Merchant Mariner Card • US Military Identification Card • US Passport or Card • US State or Territory Photo Driver License or Photo ID Card 	<p>OR</p>	<ul style="list-style-type: none"> • Acknowledgement of Paternity document • US Birth certificate of the applicant • Court order for adoption or name change • Craft or trade license • DD-214 • Divorce Decree (U.S. only) • Colorado Gaming License • Hospital Birth Worksheet (within 6 months of birth) • Colorado Hunting or Fishing license • Foreign or International Driving License (with photo) • IRS-ITIN Card or Letter • Marriage License / Certificate (U.S. only) • Medicare Card • Mexican Voter Registration Card • Motor Vehicle Registration or Title (must be current - U.S. only) • Pilot License • State, Territorial, or Federal prison ID or Correction Card • Social Security Card • US Selective Service Card/Letter • Weapon or gun permit (U.S. only) • Work ID, Paycheck Stub, Pay Statement, or W-2 (last tax year)

WE CANNOT ACCEPT THE FOLLOWING:
<ul style="list-style-type: none"> • Matricula Consular Card • Novelty ID Card • Non-expiring Identification Cards (unless issued in last 5 years) • Souvenir birth certificates • Out-of-State Temporary Driver's license or Temporary State ID • Medicaid card / WIC