



ADDENDUM #1
Public Works – Building Services
Architectural Design Services: Programming, Space Planning, Interior Design Services
RFP # 7100-20

June 3, 2020

The attached addendum supersedes the original Information and Specifications regarding RFP # 7100-20 where it adds to, deletes from, clarifies or otherwise modifies. All other conditions and any previous addendums shall remain unchanged.

Please see the revised schedule below for this project. The addendum with the answers to the questions previously received will be issued June 10, 2020.

NEW Revised Schedule:

Issue RFP:	May 4, 2020
Non-Mandatory Pre-Proposal Video Conference Meeting (through Microsoft Teams):	May 20, 2020
RFP Questions Due:	May 26, 2020
RFP Addendum Due:	June 10, 2020
Proposal Due Date:	June 17, 2020
Shortlist Notification Date:	July 29, 2020
Consultant Video Conference Interviews with Shortlisted Consultants (through Microsoft Teams):	August 12 and 13, 2020
Estimated Start Date:	October 5, 2020

Please note: Due to COVID-19, BIDS will only be accepted electronically by emailing purchasing@bouldercounty.org.

Submittal Instructions:

Submittals are due at the email box only, listed below, for time and date recording on or before **2:00 p.m. Mountain Time on June 17, 2020.**

Please note that email responses to this solicitation are preferred, but are limited to a maximum of 50MB capacity. NO ZIP FILES ALLOWED. Electronic Submittals must be received in the email box listed below. Submittals sent to any other box will NOT be forwarded or accepted. This email box is only accessed on the due date of your questions or proposals. Please use the Delivery Receipt option to verify receipt of your email. It is the sole responsibility of the proposer to ensure their documents are received before the deadline specified above. Boulder County does not accept responsibility under any circumstance for delayed or failed email or mailed submittals.

Email purchasing@bouldercounty.org; identified as **RFP # 7100-20** in the subject line.

All proposals must be received and time and date recorded at the purchasing email by the above due date and time. Sole responsibility rests with the Offeror to see that their bid is received on time at the stated location(s). Any bid received after due date and time will be returned to the bidder. No exceptions will be made.

The Board of County Commissioners reserve the right to reject any and all bids, to waive any informalities or irregularities therein, and to accept the bid that, in the opinion of the Board, is in the best interest of the Board and of the County of Boulder, State of Colorado.



**RECEIPT OF LETTER
ACKNOWLEDGMENT**

June 3, 2020

Dear Vendor:

This is an acknowledgment of receipt of Addendum #1 for RFP #7100-20, Architectural Design Services: Programming, Space Planning, Interior Design Services.

In an effort to keep you informed, we would appreciate your acknowledgment of receipt of the preceding addendum. Please sign this acknowledgment and email it back to purchasing@bouldercounty.org as soon as possible. If you have any questions, or problems with transmittal, please call us at 303-441-3525. This is also an acknowledgement that the vendor understands that **due to COVID-19, BIDS will only be accepted electronically by emailing purchasing@bouldercounty.org.**

Thank you for your cooperation in this matter. This information is time and date sensitive; an immediate response is requested.

Sincerely,

Boulder County Purchasing

Signed by: _____ **Date:** _____

Name of Company _____

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