



**ADDENDUM #1  
Sheriff Operations  
Business Analysis & Comprehensive Plan – Emergency Communications Center  
RFQQ # 7153-20**

June 22, 2020

The attached addendum supersedes the original Information and Specifications regarding RFQQ # 7153-20 where it adds to, deletes from, clarifies or otherwise modifies. All other conditions and any previous addendums shall remain unchanged.

**Please note: The submittal due date has been changed: Submittals are due at the email box only, listed below, for time and date recording on or before 2:00 p.m. Mountain Time on July 7, 2020.**

**Please note: Due to COVID-19, BIDS will only be accepted electronically by emailing [purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org).**

1. Question: Does Boulder County desire the Business Analysis & Comprehensive Plan to include estimated FTE and technology cost increases over a specified period of time; such as 5 or 10 years?

**ANSWER: Ideally, yes, a 5 to 10 year expected FTE and operational/technology cost project would be helpful based on county growth.**

2. Question: Should the Business Analysis & Comprehensive Plan include an option for virtual consolidation with other PSAPs along with estimated FTE and technology costs?

**ANSWER: No.**

3. Question: Should the Business Analysis & Comprehensive Plan include cost options for servicing additional Law Enforcement agencies and/or Fire/Rescue departments?

**ANSWER: No, we do not expect any other user agencies to contract with us.**

4. Question: The County's solicitation does not include any evaluation criteria. Would the County provide the breakdown of scoring criteria along with the points/weight for each category?

**ANSWER: The general breakdown is: Cost (35%); qualifications and prior work with PSAPs/LMR systems (35%); proposed deliverables compared with RFQQ minimum requirements and confidence of proffered solutions (10%); confidence of vendor as a partner (10%), and vendor references (10%).**

5. Question: Regarding Part B's requirement for recommendations for LMR governance: is the expected deliverable a set of higher-level guidelines for a governance framework (to be carried forward by the involved parties) or is the expected deliverable completed/negotiated governance agreements ready for execution by the involved parties?

**ANSWER: Only higher-level guidelines to be carried forward by the involved parties is desired.**

6. Question: Should the BCCC assessment include any consideration of shared services or a return to a consolidation model with the City's PSAP?

**ANSWER: No, there is no interest in consolidation of PSAPs within Boulder County.**

7. Question: Does the LMR Scope of Work include an assessment of the existing system and recommendations for an upgrade or replacement to improve coverage and/or performance?

**ANSWER: Yes.**

8. Question: Please confirm that the RFQQ requests a Firm Fixed Price to provide the scope of work for Part A services and Part B services. Is there a specific pricing form or format to be used?

**ANSWER: Yes, firm fixed price for the scopes of work separated into Part A and Part B services is desired. There is no specific pricing or format required.**

9. Question: We respectfully request an extension of the due date from June 29 to July 6, to allow adequate time to prepare our response after response to questions.

**ANSWER: The submittal due date has been changed: Submittals are due at the email box only, listed below, for time and date recording on or before 2:00 p.m. Mountain Time on July 7, 2020.**

10. Question: Does the County have a schedule within which the comprehensive plan needs to be completed?

**ANSWER: Negotiable. Ideally, the Communications Center (Part A) analysis would be completed by the end of 4Q2020 or during 1Q2021; however, exact timelines are negotiable based on vendor availability and internal funding availability to complete Part A and Part B.**

11. Question: Is this project being funded by Grant funds?

**ANSWER: No, the project is funded internally.**

12. Approximately how many calls for service (police, fire, EMS) does the BCCC process on an annual basis?

**ANSWER:**

**Total number of Police Incidents dispatched for:**

<b>123,596</b>	<b>2017</b>
<b>121,482</b>	<b>2018</b>
<b>120,657</b>	<b>2019</b>

**Total number of Fire/EMS Incidents dispatched for:**

<b>14,452</b>	<b>2017</b>
<b>14,398</b>	<b>2018</b>
<b>14,783</b>	<b>2019</b>

13. Question: How are administrative and support functions such as human resources, finance and accounting, information technology, legal counsel, etc. provided to the BCCC? By the Sheriff's Office, or by the County more generally?

**ANSWER: A combination thereof. Additionally, some funding is provided by BRETTA, the local 911 telephone authority.**

14. Question: What is the brand and approximate age of the current radios in the system (repeaters, mobiles/handhelds, and base radios)?

**ANSWER: VHF infrastructure (repeaters) for LMR ranges from 1990-2015, with a majority of it dating back to the early 90's. Field subscriber units (mobile and handhelds) for SO are approximately 7 years old; user agency radios vary greatly**

**in both age and quality. Dispatch consoles are out of scope of the RFQQ/analysis, as they are funded through the 911 authority.**

15. Question: Does any existing inventory or documentation exist of LMR radio components?

**ANSWER: Yes.**

16. Question: Does the Sheriff's Office maintain any radio maintenance records, and would those records be available?

**ANSWER: Maintenance records are available; however, given the age of the LMR components and staffing changes over the past 30 years, the records are not complete.**

17. Question: How will the on-site portion of the study be impacted by the current Covid-19 crisis? Will portions of the work be expected to occur remotely?

**ANSWER: Negotiable. A majority of the work, if not all of it, is expected to be able to be conducted virtually through online meetings and document sharing.**

18. Question: Are there particular technical capabilities or certifications required by the County?

**ANSWER: There are no minimum required certifications or technical capabilities; however, vendor qualifications will be weighed during RFP scoring. Ideal vendors will have credentialing or certifications in relevant systems such as Motorola systems engineering, a GROL or commercial radio license, R56 certification, professional engineering, etc.**

19. Question: What is the County's expectation about the overall timing for Part A and Part B, and their anticipated completion?

**ANSWER: Ideally, budget dependent, the launch of the project in the 3Q2020 with a completed report in 4Q2020 or 1Q2021. Depending on cost, Part A and Part B may be undertaken together or separately, or may be awarded separately, across budget years.**

20. Question: Does the County have a specific budget or set of cost constraints which we should consider in developing our proposal?

**ANSWER: There is no specific budget allocation for the project and general operating funds are intended for use to fund the consultant study and report.**

**Submittal Instructions:**

Submittals are due at the email box only, listed below, for time and date recording on or before **2:00 p.m. Mountain Time on July 7, 2020.**

**Please note that email responses are limited to a maximum of 50MB capacity. NO ZIP FILES ALLOWED. Electronic Submittals must be received in the email box listed below. Submittals sent to any other box will NOT be forwarded or accepted. This email box is only accessed on the due date of your questions or proposals. Please use the Delivery Receipt option to verify receipt of your email. It is the sole responsibility of the proposer to ensure their documents are received before the deadline specified above. Boulder County does not accept responsibility under any circumstance for delayed or failed email or mailed submittals.**

Email [purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org); identified as **RFQQ # 7153-20** in the subject line.

All proposals must be received and time and date recorded at the purchasing email by the above due date and time. Sole responsibility rests with the Offeror to see that their bid is received on time at the stated location(s). Any bid received after due date and time will be returned to the bidder. No exceptions will be made.

The Board of County Commissioners reserve the right to reject any and all bids, to waive any informalities or irregularities therein, and to accept the bid that, in the opinion of the Board, is in the best interest of the Board and of the County of Boulder, State of Colorado.



**RECEIPT OF LETTER  
ACKNOWLEDGMENT**

June 22, 2020

Dear Vendor:

This is an acknowledgment of receipt of Addendum #1 for RFQQ #7153-20, Business Analysis & Comprehensive Plan – Emergency Communications Center.

In an effort to keep you informed, we would appreciate your acknowledgment of receipt of the preceding addendum. Please sign this acknowledgment and email it back to [purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org) as soon as possible. If you have any questions, or problems with transmittal, please call us at 303-441-3525. This is also an acknowledgement that the vendor understands that **due to COVID-19, BIDS will only be accepted electronically by emailing [purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org).**

Thank you for your cooperation in this matter. This information is time and date sensitive; an immediate response is requested.

Sincerely,

Boulder County Purchasing

**Signed by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name of Company** \_\_\_\_\_

End of Document