



**ADDENDUM #1
Sheriff Operations
Boulder County Sheriff's Office Jail Food Service
RFP # 7180-20**

November 23, 2020

The attached addendum supersedes the original Information and Specifications regarding RFP # 7180-20 where it adds to, deletes from, clarifies or otherwise modifies. All other conditions and any previous addendums shall remain unchanged.

Please note: Due to COVID-19, BIDS will only be accepted electronically by emailing purchasing@bouldercounty.org.

1. Question: Is it possible to prepare all the meals off site and deliver them daily?

ANSWER: NO, as we have a fully equipped kitchen and utilize inmate labor to help manage population by awarding workers with TRUSTEE GOOD TIME.

2. Question: Section 3a states 10 year's experience in the correctional business what if we have that experience in the commercial food industry instead?

ANSWER: This is not seen as equivalent experience due to the nature of running a food service kitchen in a correctional setting.

3. Question: Will the County please specify what type of beverage is required at breakfast?

ANSWER: The current vendor currently provides Milk in cartons.

4. Question: For sustainability, is recycling and composting part of the facility programs?

ANSWER: Yes, it is factored into our current practices.

5. Question: Is Boulder looking to utilize only paper goods which are compostable?

ANSWER: Due to the COVID Pandemic, we are currently using disposable containers to prevent and mitigate any potential spread of virus if it should make its way into the facility. Once this Pandemic is over, we will resume with hard plastic trays with lids that will require washing.

6. Question: What are the current hours of operation?

ANSWER: 0600-1800 hours, seven days a week.

7. Question: Is the current menu 3 hot meals or are 1 of the meals cold? Would the county accept a CHH menu?

ANSWER: Currently we offer 1 cold meal at breakfast and two hot meals for lunch and dinner.

8. Question: What is the current Price Per Meal?

ANSWER: Current cost per meal at this time is \$1.80. Pre-Covid populations, average daily cost per meal was \$1.38.

9. Question: Is there currently a sliding scale if so please provide?

ANSWER: Price per meal is based on daily population as the population grows the price per meals decreases.

10. Question: Is the juvenile menu currently the same as the regular inmate menu?

ANSWER: Yes, it is the same

11. Question: Are Juvenile meals billed at the same rate as adult meals?

ANSWER: No, they are not. Currently price per meal for JUVI is \$1.70 per meal.

12. Question: On page 8 section V.a. of the RFP, references the jail garden. Are garden items utilized in place of menu items or in addition to menu items? Is there a cost to the vendor to utilize any of the jail garden items?

ANSWER: The items produced in the garden are used to augment and or supplement the current menu. The cost to the vendor is based on fair market value.

13. Question: On Page 9 of the RFP Additional food service requirements b. discusses food service options for staff and other on-site personnel. What is currently provided today and what is the price?

ANSWER: Currently there are no options being provided to staff.

14. Question: How many inmate kitchen workers are provided per shift?

ANSWER: Numbers range from 6-10 depending upon current population fluctuations.

15. Question: Will internet be provided or is the vendor responsible? If vendor, what is the current internet provider?

ANSWER: Vendor must provide its own internet service.

16. Question: Would you consider waiving a couple of very restrictive qualifications on bid # 7180-20.

From section III. A. "Vendor must have a current history of operating correctional food service in the State of Colorado"

From section III. F. "Three of these references must be located within the State of Colorado"

ANSWER: No, we will not waive these requirements.

17. Question: What is the current meal pricing?

ANSWER: Current price per meal is \$1.80 per meal based on current population levels.

18. Question: Could you provide a copy of the current contract?

ANSWER: You will need to submit a Colorado Open Records Act request through our online portal located at:

[https://bouldercountyco.govqa.us/WEBAPP/rs/\(S\(jlnahyuuwyzkjksrdsybgo\)\)/supporthome.aspx](https://bouldercountyco.govqa.us/WEBAPP/rs/(S(jlnahyuuwyzkjksrdsybgo))/supporthome.aspx)

19. Question: How many inmate workers are typically available to work in the kitchen?

ANSWER: Based on current population, 6-10.

20. Question: section IV. c. States "inmate workers supervised by staff deliver meals

to each housing area. Does this mean that vendor staff must accompany inmates to the housing area? Once delivered to the housing area does jail staff deliver meals to inmates?

ANSWER: Trustees are vetted as to allow for them to deliver meals to the housing areas and then the deputies assigned to the housing areas are responsible for the delivery of meals to the inmates in the housing units. Food Services staff do not need to accompany the inmate delivering the meals to the modules.

21. Question: Section V. a. Mentions items raised by the jail garden. How is this handled? Is it incorporated as a supplement to the planned menu? Used to offset meal cost? Purchased by vendor? This section also states that all food products shall remain the property of the contractor. Does this include the garden produce?

ANSWER: Food items raised in the garden are provided to the kitchen to offset cost as well as supplement daily menu items. Vendor is charged at fair market value for produce provided by the garden. Food products produced in the garden are property of the jail and not the contractor.

22. Question: Can you provide a list of kitchen equipment available? How much storage is available (dry, refrigerated, frozen)?

ANSWER: 1 Dry Storage Room, 2 WALK-IN REFRIGERATORS AND ONE WALK IN FREEZER. Full size tilt skillet, steamer, 6 ovens, griddle..

23. Question: Can you provide a current menu?

ANSWER: Yes, see attached.

24. Question: is jail staff fed as well? If so do they eat the same tray as inmates, an enhanced tray, or an A la carte meal that they pay for? If so how many?

ANSWER: Jail staff is not being fed by the current vendor.

Submittal Instructions:

Submittals are due at the email box only, listed below, for time and date recording on or before **2:00 p.m. Mountain Time on November 30, 2020.**

Please note that email responses are limited to a maximum of 50MB capacity. NO ZIP FILES OR LINKS TO EXTERNAL SITES WILL BE ACCEPTED. Electronic Submittals

must be received in the email box listed below. Submittals sent to any other box will NOT be forwarded or accepted. This email box is only accessed on the due date of your questions or proposals. Please use the Delivery Receipt option to verify receipt of your email. It is the sole responsibility of the proposer to ensure their documents are received before the deadline specified above. Boulder County does not accept responsibility under any circumstance for delayed or failed email or mailed submittals.

Email purchasing@bouldercounty.org; identified as RFP # 7180-20 in the subject line.

All proposals must be received and time and date recorded at the purchasing email by the above due date and time. Sole responsibility rests with the Offeror to see that their bid is received on time at the stated location(s). Any bid received after due date and time will be returned to the bidder. No exceptions will be made.

The Board of County Commissioners reserve the right to reject any and all bids, to waive any informalities or irregularities therein, and to accept the bid that, in the opinion of the Board, is in the best interest of the Board and of the County of Boulder, State of Colorado.



**RECEIPT OF LETTER
ACKNOWLEDGMENT**

November 23, 2020

Dear Vendor:

This is an acknowledgment of receipt of Addendum #1 for RFP #7180-20, Boulder County Sheriff's Office Jail Food Service.

In an effort to keep you informed, we would appreciate your acknowledgment of receipt of the preceding addendum. Please sign this acknowledgment and email it back to purchasing@bouldercounty.org as soon as possible. If you have any questions, or problems with transmittal, please call us at 303-441-3525. This is also an acknowledgement that the vendor understands that **due to COVID-19, BIDS will only be accepted electronically by emailing purchasing@bouldercounty.org.**

Thank you for your cooperation in this matter. This information is time and date sensitive; an immediate response is requested.

Sincerely,

Boulder County Purchasing

Signed by: _____ **Date:** _____

Name of Company _____

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