



CSU Extension Boulder County
Advisory Board Meeting Minutes
November 09, 2020

Meeting called to order at 5:45 PM via Zoom.

Board Members:

Present: Hallie Adams, Rob Alexander, Lanie Cavazos, Mary Mulry, Kate Newberg, Jay Ruggeri, and Betsy Shehigian. Absent: Joshua Coffie and Archie Ross. Quorum present? Yes

Other Attendees:

Extension staff members in attendance were Laura Larson and Dena Theis.

Approval of Minutes:

Motion: Rob motioned that the September 30, 2020 minutes of the Extension Advisory Board are approved as presented, Kate seconded that motion, all were in favor.

Director's Report:

Boulder County has moved to the more-restrictive Safer-at-Home Orange High Risk on the state dial and the State is expected to issue stricter guidelines regarding COVID-19 in the coming week if the numbers either don't plateau or go down. This is mostly affecting our 4-H programming and the moral of staff; we had got the approval to increase the size of our gatherings and now we must continue to wait.

Please review the Boulder County Commissioners' Strategic Priorities. Laura will also send via email to all Board members the Extension Strategic Priorities for review.

Laura has been working on reclassification of two part-time hourly employees to benefited permanent staff. It was a Budget neutral proposal with a 10-year plan to show that it would not cost the county any additional funds. The commissioners approved the proposal. Laura would like to thank the Commissioners for their support and approving the benefited permanent staff positions.

Election of Extension Advisory Board Officers:

Laura would like to elect interim Extension Advisory Board Officers for this meeting, and then at the January 2021 meeting, elect official officers. Hallie and Rob had agreed to co-chaired, with the resignation of Caroline Himes, before COVID hit and had not had a meeting since. Discussions were held.

Motion: Jay moved that Hallie and Rob will continue to act as Interim Co-Chairs of the Extension Advisory Board until elections of new officers in January 2021, Kate seconded that motion, all were in favor.

Planning for the Commissioners Extension's Annual Review

The annual meeting is scheduled for December 9th 4-6:00 with Commissioners. In addition to the County Commissioners attending this meeting, we will also have Jana Petersen, County Administrator, and Eric Lane, Department Head of Parks and Open Space, plus Extension staff.

In the past, we have started the meeting with Laura giving an annual review of Extension such as volunteer hours and what we have accomplished, followed by each Extension Program Agent giving a brief presentation of their area, then each Advisory Board member talked a little about themselves, why they support Extension and our importance within the county, ending with question and answer time with the Commissioners.

Discussions were held. The Board expressed that Extension staff are doing a wonderful job and really don't need a lot of direction. Thoughts were that the Advisory Board needs to advocate strongly for Extension and their needs and advise the County Commissioners on all things Extension.

During this last year, we have expanded Extension's reach to other areas of the county. It would be a good idea to present that to the Commissioners as part of the Program Agents presentations.

Laura will send the Extension Advisory Board a copy of the slide presentation from the staff prior to the meeting along with the Extension Strategic Plan.

Hallie proposed that her and Rob at the beginning of their time will talk about the role of the Advisory Board in terms of the advocating and advising for Extension, then each member will give a quick introduction of themselves and why we support Extension along with some concrete examples of why its vital to the community and what Extension contributes.

Also, some thoughts about receiving some guidance from the Commissioners as to what they would like to see the Advisory Board achieve in the next year with regards to items on the Strategic Plan such as reaching out to the LatinX community, seniors and food insecurities.

Laura will wrap up the meeting. Need to thank Deb and Elise for their support for Extension throughout the years. Hallie and Rob will create a draft agenda.

The meeting adjourned at 6:42 PM

Motion: Jay moved that we adjourn the meeting, Rob seconded that motion, all were in favor. The January Advisory Board meeting will be determined later.

Minutes prepared by Dena Theis

Boulder County Commissioners' Strategic Priorities

Boulder County Commissioners' Strategic Priorities: Affordable Living, Climate Action, Equity & Justice, Land & Water Stewardship and Organizational & Financial Stewardship.

Please review the 2019-2023 Board of County Commissioners Strategic Priorities <https://inbc.boco.co.boulder.co.us/sites/bocc/Pages/Strategic-Priorities.aspx> for more detail.