



**Parks & Open Space Advisory Committee  
AGENDA**

June 25, 2020  
6:30 p.m.

Virtual Meeting

*Suggested Timetable*

**6:30 Call to Order**

**6:30 Approval of the May 28, 2020 Meeting Minutes**  
*ACTION REQUESTED: Minutes Approval*

**Presentations**

**6:35 CMN-Kirch-2020 Town of Erie Taking**  
*ACTION REQUESTED: Recommendation to BOCC*  
PRESENTER: Wesley C. Loetz, Land Officer

**6:45 Hodgson-Harris Reservoir-2020 Town of Superior Taking**  
*ACTION REQUESTED: Recommendation to BOCC*  
PRESENTER: Wesley C. Loetz, Land Officer

**6:55 Resource Management Summary**  
*ACTION REQUESTED: None, Information item only*  
PRESENTER: Therese Glowacki, Manager

**7:25 POSAC Bylaws Update and Approval**  
*ACTION REQUESTED: Recommendation to BOCC*  
PRESENTER: Eric Lane, Director

**7:40 Director's Update**

**7:45 Adjourn**

**DRAFT**

## **Parks & Open Space Advisory Committee**

### **MINUTES**

May 28, 2020  
6:30 p.m.

Commissioners' Hearing Room, 3rd Floor  
Boulder County Courthouse, 1325 Pearl Street, Boulder, CO

#### **Call to Order**

The meeting was called to order at 6:30 p.m. by James Krug

#### **Members:**

Scott Miller  
Sue Anderson  
Kira Pasquesi  
Heather Williams  
James Krug  
Jenn Archuleta  
Paula Fitzgerald  
Steven Meyrich  
Trace Baker  
Ann Obenchain

#### **Staff:**

Michelle Marotti  
Janis Whisman  
Eric Lane  
Renata Frye  
Nik Brockman  
Vivienne Jannatpour  
Mel Stonebraker  
Conrad Lattes  
Tim Shafer

#### **Approval of the April 23, 2020 Meeting Minutes**

*ACTION REQUESTED: Minutes Approval*

ACTION: Archuleta moved approval of item. Miller seconded the motion.

VOTE: **AYES:** Miller, Anderson, Pasquesi, Williams, Krug, Archuleta, Fitzgerald, Meyrich, Baker, Obenchain

**Attachment: May 28 Minutes Draft (3642 : Approval of the May 28, 2020 Meeting Minutes)**

## **Presentations**

### **Executive Session to Discuss Canino-7M Ranch.**

*This discussion will not be open to the public.*

**ACTION REQUESTED:** None, Information item only

**ACTION:** Baker moved to go into executive session. Archuleta seconded the motion.

**VOTE: AYES:** Miller, Anderson, Pasquesi, Williams, Krug, Archuleta, Fitzgerald, Meyrich, Baker, Obenchain.

### **Canino-7M Ranch Acquisition**

**ACTION REQUESTED:** Recommendation to BOCC

**PRESENTER:** Mel Stonebraker, Land Officer

**ACTION:** Fitzgerald moved approval of item. Archuleta seconded the motion.

**VOTE: AYES:** Miller, Anderson, Pasquesi, Williams, Krug, Archuleta, Fitzgerald, Meyrich, Baker, Obenchain.

### **Century Link Acquisition**

**ACTION REQUESTED:** Recommendation to BOCC

**PRESENTER:** Janis Whisman, Real Estate Division Manager

**Public Comment:**

Audrey Tobin, 3555 Bison Dr., Boulder. She commented in favor of the acquisition.

**ACTION:** Pasquesi moved approval of item. Baker seconded the motion.

**VOTE: AYES:** Miller, Anderson, Pasquesi, Williams, Krug, Archuleta, Fitzgerald, Meyrich, Baker, Obenchain.

### **Use Preferences and Visitor Experiences of People with Disabilities on Parks & Open Space**

**ACTION REQUESTED:** None, Information item only

**PRESENTER:** Michelle Marotti, Education and Outreach Specialist

### **Post-Flood Monitoring of Preble's Meadow Jumping Mouse**

**ACTION REQUESTED:** None, Information item only

**PRESENTER:** Tim Shafer, Wildlife Biologist

## **Director's Update**

- The Community Forestry Sort Yard in Nederland will open on Wednesday, June 3. The Meeker Sort Yard near Allenspark will open 2 weeks later. These facilities are important resources for mountain communities to take material from wildfire mitigation efforts and reduce our waste stream.
- Last month, I shared with you that our trails have seen record numbers of visitors. Tonight, I have a few figures to quantify.
  - Betasso has seen doubled visitation.
  - Carolyn Holmberg Preserve at Rock Creek Farm has seen tripled visitation.
  - Overall, we've experienced a 36% increase in visitors over April 2019.

Overall Update:

Buildings and Historic Preservation recently completed converting their new tool trailer into a solar-powered mobile wood shop. It's a thoughtful and inventive innovation that allows them to work on field construction projects using 100% clean energy. A lot of credit goes to Mike Lohr for designing and building it. Now, all of the power tools they need are running without the constant droning hum of a large gas generator - annoying them, the wildlife, and the public.

**Adjourn**

The meeting was adjourned at approximately 8:49 p.m.



## Parks & Open Space

5201 St. Vrain Road • Longmont, Colorado 80503  
303.678.6200 • Fax: 303.678.6177 • [www.bouldercounty.org](http://www.bouldercounty.org)

### PARKS & OPEN SPACE ADVISORY COMMITTEE MEETING

Time/Date of Meeting: 6:30 p.m., Thursday, June 25, 2020

Location: Virtual Meeting

<b>TO:</b>	Parks & Open Space Advisory Committee
<b>FROM/PRESENTER:</b>	Wesley C. Loetz, Land Officer
<b>RE:</b>	CMN-Kirch-2020 Town of Erie Taking
<b>DATE:</b>	June 4, 2020
<b>ACTION REQUESTED:</b>	Recommendation to the BOCC

#### Summary

The Town of Erie proposes to acquire fee interest in 1.82 acres (79,448 SF) of the approximately 160-acre CMN-Kirch open space property to construct and maintain an underground public water pipeline and to build a public trail above it. The CMN-Kirch open space property is located at the northeast corner of 119<sup>th</sup> Street and Arapahoe Road and is depicted on the attached map. The 30-foot wide strip of land proposed for disposition lies along the northern edge of the property and is also depicted on the attached maps.

#### Background

The Town of Erie has condemnation authority over Boulder County, so the county is legally unable to prevent this disposition. However, the county shares the town's goals of enhanced water service for the public and improved regional trail connectivity. In 2013, the county and town partnered on developing trail system linkages, which connected the town to the regional trail system in the southeast part of the county. The proposed disposition of a small portion of CMN-Kirch with fair compensation will enable the county to continue playing a role in assisting the town in connecting Erie residents with county trails and open space properties.

#### Value of Takings

The Town of Erie is required to provide just compensation for the proposed fee title taking. The county and the town have negotiated \$67,500 for the permanent taking. The county believes this is an appropriate value for this land.

#### Public Process

The resolution language creating the sales tax that was used to purchase the CMN-Kirch open space property requires specific procedures be followed to sell this property, including adjacent property owner notification of the county commissioners' public hearing, newspaper notice, and a 60-day waiting period following county commissioner approval. The notices included an invitation to comment at this meeting. No public comments have been received to date. Any comments we receive will be shared with you at the meeting.

#### Staff Discussion and Recommendation

Staff recommends approval of the disposition of a portion of the CMN-Kirch open space property to the Town of Erie. The county cannot prevent this taking, and Boulder County prefers to cooperate informally with the town and negotiate fair compensation, rather than

require the full formal condemnation process that is more costly and time-consuming for both parties. The proposed disposition, which will enhance water service for the public, will also help link residents to existing parks, open space, and regional trails.

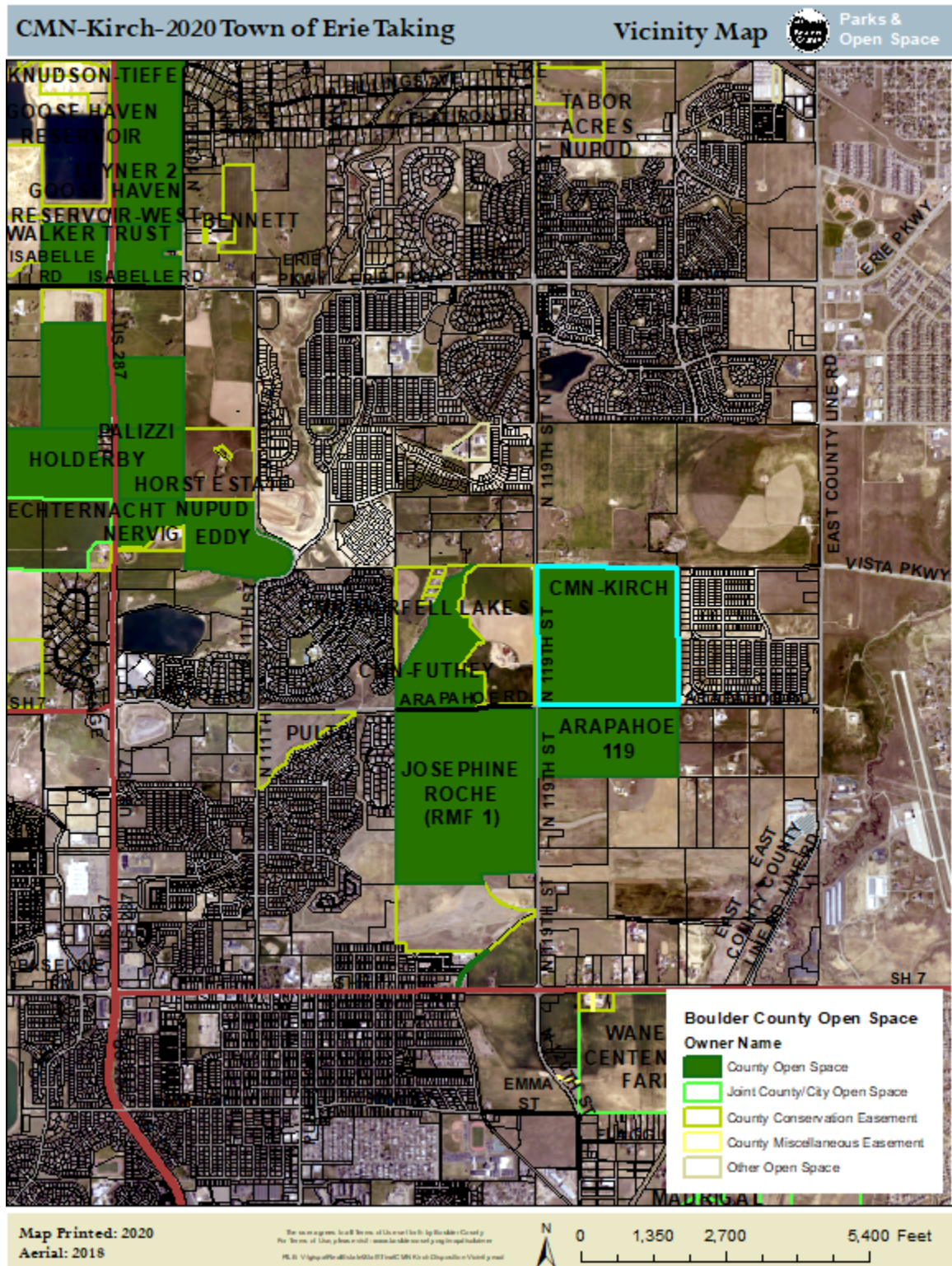
**POSAC Action Requested**

Recommendation to the Boulder County Commissioners for approval of the disposition as described above and as further described by staff at the POSAC meeting.

Suggested motion language: I move approval of this transaction as staff has described.



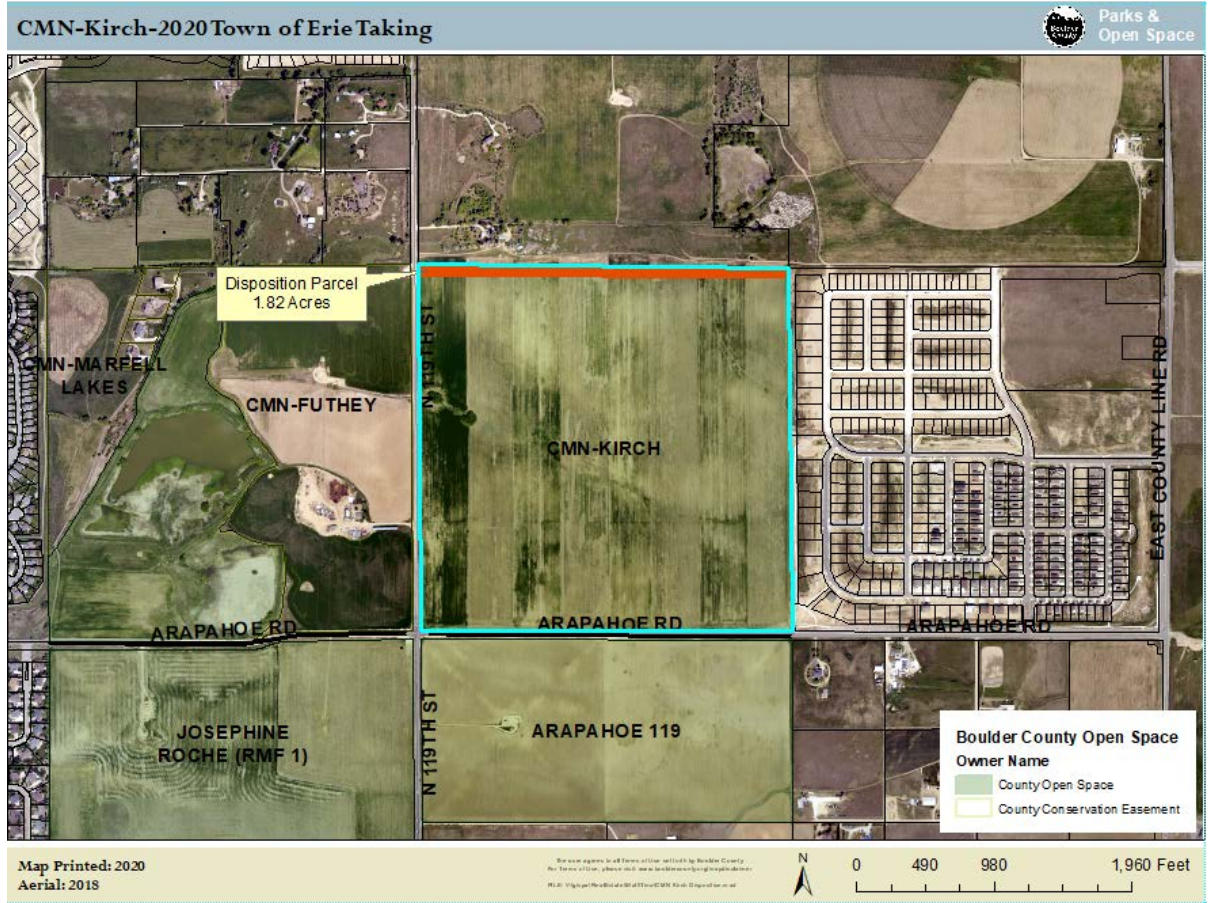
## Vicinity Map



Attachment: CMN-Kirch-2020 Town of Erie Taking POSAC Memo (3643 : CMN-Kirch-2020 Town of Erie Taking)

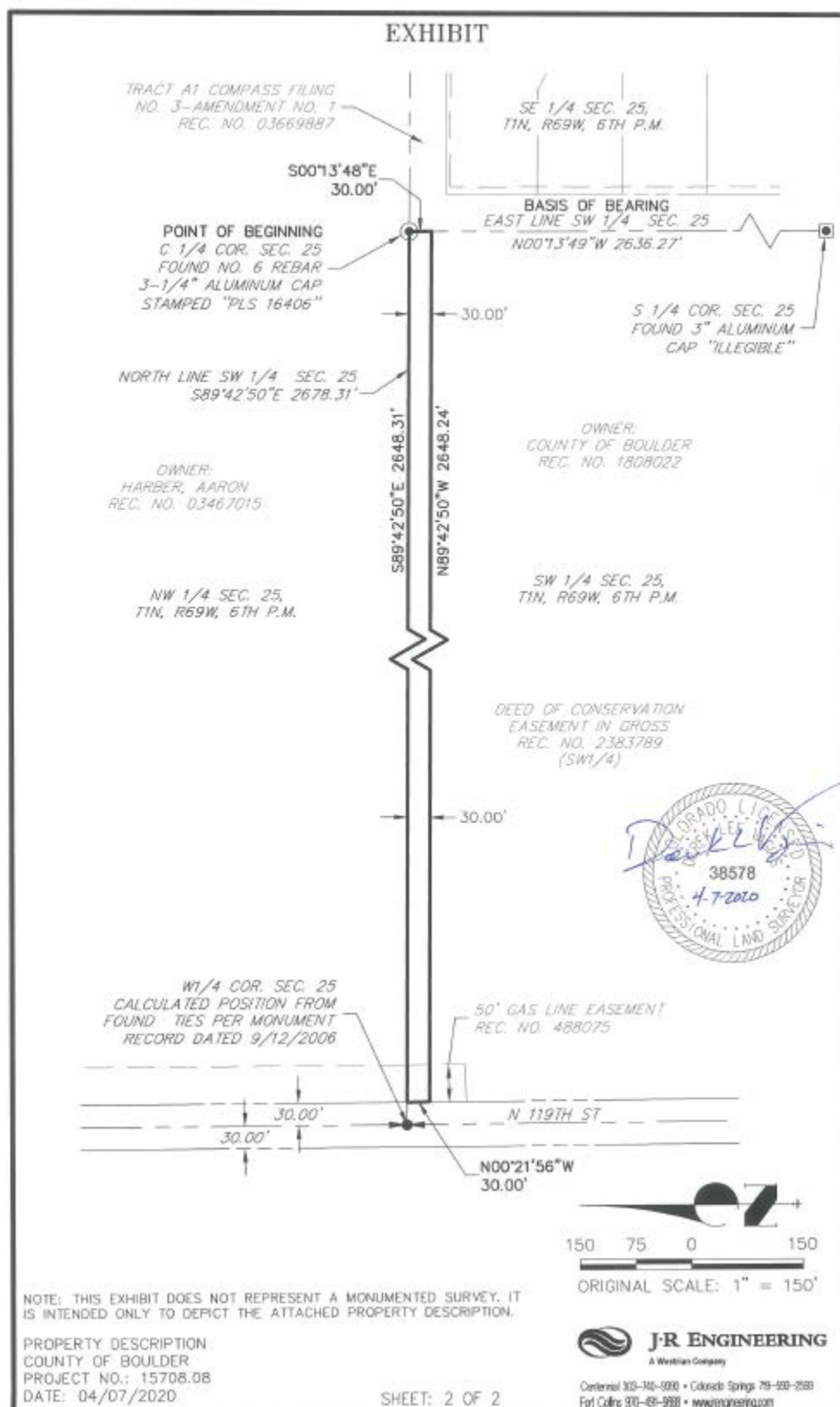


Close-In Map



Attachment: CMN-Kirch-2020 Town of Erie Taking POSAC Memo (3643 : CMN-Kirch-2020 Town of Erie Taking)



**Exhibit**

Attachment: CMN-Kirch-2020 Town of Erie Taking POSAC Memo (3643 : CMN-Kirch-2020 Town of Erie Taking)



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### PARKS & OPEN SPACE ADVISORY COMMITTEE MEETING

Time/Date of Meeting: 6:30 p.m., Thursday, June 25, 2020

Location: Virtual Meeting

<b>TO:</b>	Parks & Open Space Advisory Committee
<b>FROM/PRESENTER:</b>	Wesley C. Loetz, Land Officer
<b>RE:</b>	Hodgson-Harris Reservoir-2020 Town of Superior Taking
<b>DATE:</b>	June 4, 2020
<b>ACTION REQUESTED:</b>	Recommendation to the BOCC

#### Summary

The Town of Superior proposes to acquire 0.04 AC (1,793 SF) from the Hodgson-Harris Reservoir Open Space property along 88<sup>th</sup> Street near Shamrock Drive in Superior. This taking is to accommodate the town's right-of-way needs for its 88<sup>th</sup> Street construction project.

#### Background

The Town of Superior is making improvements to 88th Street, which serves an important multi-modal connection between Superior and Louisville. In order to accommodate those improvements, the Town needs to acquire a small piece (0.04 acres) on the west edge of the Hodgson-Harris Reservoir open space property as depicted on the attached map.

The Town of Superior has condemnation authority over Boulder County, so the county is legally unable to prevent this project. The Town of Superior and the county will coordinate to protect and preserve the open space interests, minimize site disturbances, and provide reclamation standards to the extent practicable.

#### Value of Takings

The Town of Superior is required to provide just compensation for the fee taking. The county and the Town of Superior have negotiated \$2,000 for the fee taking. The county believes this is an appropriate value for the area being acquired for the project.

#### Public Process

It is the county's practice to notify adjacent property owners when disposition of open space property is being contemplated. The notices included an invitation to attend and comment at this meeting. No public comments have been received to date. Any comments we receive will be shared with you at the meeting.

#### Staff Discussion and Recommendation

Staff recommends approval of granting the noted fee parcel to the Town of Superior for its 88th Street Construction Project. The county cannot prevent this taking, and Boulder County prefers to cooperate informally with the Town of Superior in these instances and negotiate fair compensation, rather than require the full formal condemnation process that is more costly and time-consuming for both parties. The Town of Superior is being cooperative in

meeting staff's requests designed to protect natural resources as much as possible and provide reclamation standards to the extent practicable.

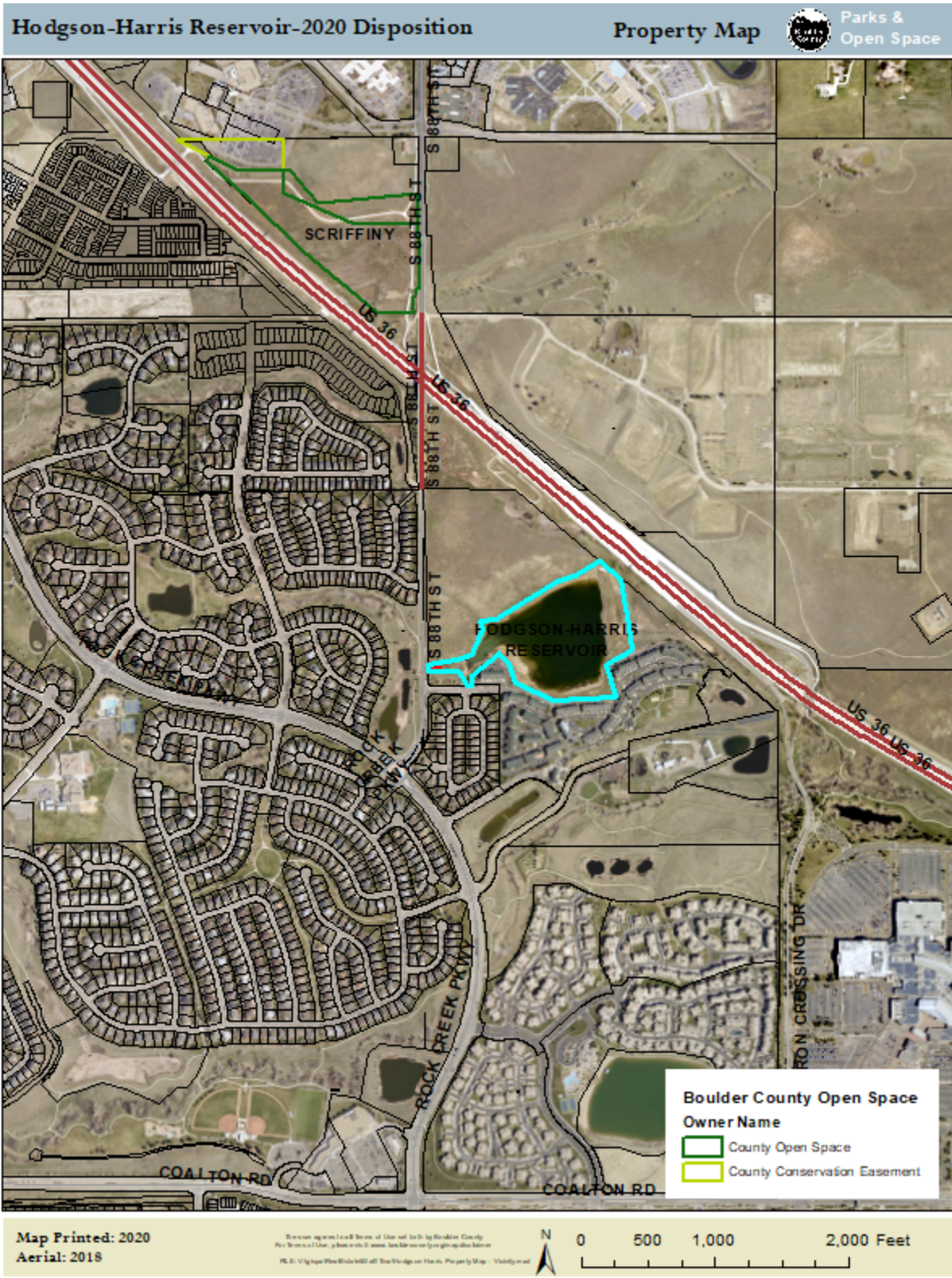
**POSAC Action Requested**

Recommendation to the Boulder County Commissioners for approval of the disposition as described above and as further described by staff at the POSAC meeting.

Suggested motion language: I move approval of this transaction as staff has described.



### Vicinity Map

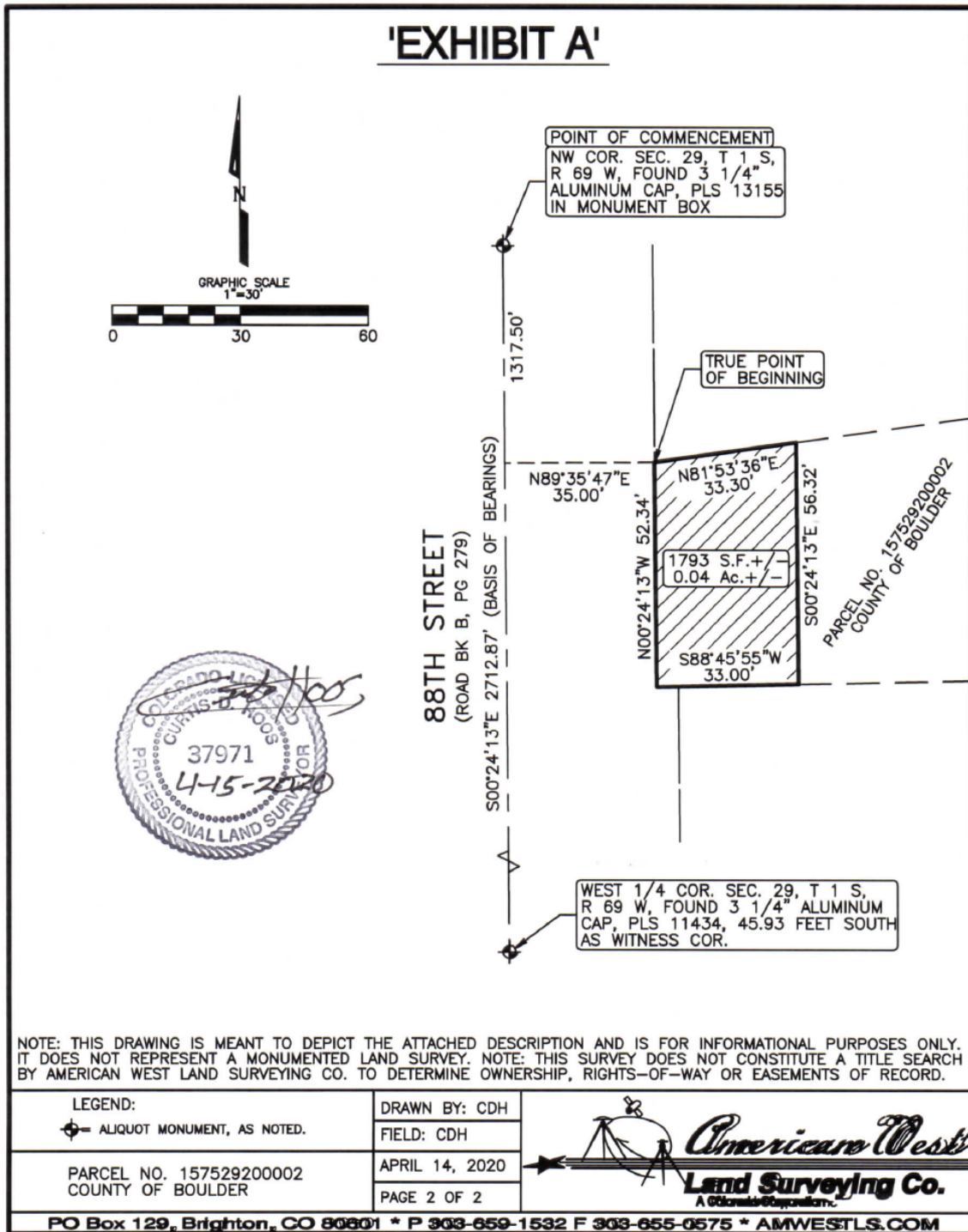




## Close-In Map





Parcel Exhibit



# Parks & Open Space

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## PARKS AND OPEN SPACE ADVISORY COMMITTEE MEETING

**TO:** Parks & Open Space Advisory Committee

**DATE AND LOCATION:** Thursday, June 25, 2020, 6:30 p.m. Virtual Meeting, Boulder, CO

**AGENDA ITEM TITLE:** Resource Management Summary

**PRESENTER:** Therese Glowacki, Resource Management Manager

**ACTION REQUESTED:** Information Only

**Background:** The Resource Management Division consists of Education and Outreach, Forestry, Plant Ecology, Resource Protection, Weeds, and Wildlife. Below are some of the 2019 and early 2020 accomplishments we will present.

### *Wildlife*

- Staff have been working with St. Vrain Valley School District on a classroom project to raise endangered native fish, Red Belly Dace, to be released back into their native habitat along the St. Vrain River.

### *Weeds*

- Senior Weed Specialist, Steve Sauer, was honored by the Western Society of Weed Science for outstanding achievement as a weed manager.
- Staff continue to collaborate with CSU and other research institutions on enhancing native ecosystems and pollinator habitat through weed management.

### *Resource Protection*

- Left Hand Outdoor Challenge, Junior Rangers, and volunteer patrol continued to be great tools for community collaboration in protecting our parks and open spaces.

### *Plant Ecology*

- Several major flood projects were completed last year including Brewbaker.
- Volunteer engagement in seed collection, native seed garden, and other restoration projects is booming.

### *Forestry*

- Forestry staff and the Sheriff's Office fire crew completed prescribed burns on slash piles and ditches.
- Community Forestry Sort Yards celebrated their 10-year milestone!

### *Education and Outreach*

- We had over 200 volunteers providing education and outreach programs to the public in natural and cultural history.
- Staff opened the Altona Schoolhouse and the Cardinal Mill near Nederland to the public with historic artifacts and interpretative programs.

Attachment: RMD Summary 2020 (3645 : Resource Management Summary)



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### PARKS & OPEN SPACE ADVISORY COMMITTEE MEETING

Thursday, June 25, 2020, 6:30 p.m.

Location: Virtual Meeting

<b>TO:</b>	Parks & Open Space Advisory Committee
<b>FROM/PRESENTER:</b>	Eric Lane, Director
<b>AGENDA ITEM:</b>	<b>POSAC Bylaws Update</b>
<b>ACTION REQUESTED:</b>	Recommendation to the Board of County Commissioners

The current POSAC bylaws were adopted on April 30, 1985, and require an update to reflect changes in the Boulder County Parks & Open Space (BCPOS) department as well as the responsibilities of the committee members. The updated bylaws also comply with and complement the June 26, 2018, update to the Boulder County Personnel and Policy Manual, Section 1, Number 1.6.

A previous draft was approved by POSAC members at the July 25, 2019, POSAC meeting. That draft has been updated to reflect the need to conduct virtual meetings in extenuating circumstances. Both the marked copy and final copy for signature are attached.

#### **POSAC Action Requested**

Recommendation to the Boulder County Commissioners for approval of the updated POSAC bylaws, as described above and attached and as further described by staff at the POSAC meeting.

Suggested motion language: I move approval of the updated POSAC bylaws as staff has described.

Attachment: Bylaws Memo-POSAC 25June2020 (3646 : POSAC Bylaws Update and Approval)

## I. DESCRIPTION

- A. The name of this advisory board is the Boulder County Parks & Open Space Advisory Committee (POSAC).
- B. POSAC is an advisory board appointed by the Board of County Commissioners (BOCC) of Boulder County to provide advice to the BOCC and Boulder County Parks & Open Space (BCPOS) department regarding BCPOS plans, programs, and actions.<sup>1</sup>

## II. PURPOSE

- A. Provide a forum for public input regarding open space land acquisitions, dispositions,<sup>2</sup> the capital improvements plan (CIP), and management plans and policies.<sup>3</sup>
- B. Provide strategic non-binding advice and information to the BOCC and BCPOS staff, and, occasionally, the Boulder County Planning Commission. The board does not make binding decisions on behalf of the county.

## III. MEMBERS & PARTICIPATION

- A. The membership of POSAC will consist of up to nine at-large members appointed by the BOCC. The membership should include a diversity of experience, backgrounds, and interests, and strive to reflect the demographics of Boulder County<sup>5</sup>; including but not limited to<sup>5</sup> geography, race, ethnicity, gender, socioeconomic status, age, and other demographic categories.
- B. All POSAC members serve at the pleasure of the BOCC. The BOCC may terminate the service of any member at any time for any reason at its discretion.
- C. POSAC will adhere to the conditions for eligibility for membership adopted by the BOCC, included in Boulder County Personnel & Policy Manual, Section 1, Number 1.6.
- D. If a member of POSAC no longer resides in Boulder County or resigns from the board, the BOCC will appoint a replacement. All replacements will serve for the unexpired term of their predecessors.
- E. Attendance: POSAC members are expected to be present for all regular monthly meetings and one annual retreat. At the discretion of the BOCC, POSAC members missing three consecutive regular monthly meetings or four meetings within a

<sup>1</sup> As stated in Boulder County Comprehensive Plan Open Space Element, OS 4.01.

<sup>2</sup> If purchased with open space tax revenues, as set forth in every open space tax resolution.

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calendar year (including the retreat) may be replaced. Members are to inform BCPOS staff of an absence at least 24 hours before a meeting.

#### IV. TERMS

- A. Member terms will be three (3) years. To the extent possible, terms will be staggered to maintain membership requirements.
- B. Term limits will be nine (9) consecutive years in accordance with Boulder County Personnel & Policy Manual, Section 1, number 1.6.
- C. Board members who reached their term limit will be required to take at least one (1) year off before they can apply for membership again.

#### V. OFFICERS

- A. POSAC will elect from among its members a chair and vice-chair at the first meeting of each year.
- B. Duties of each of the officers are:
  - 1. Chair: The chair will preside over all meetings of POSAC and will be the official spokesperson for the board.
  - 2. Vice-chair: The vice-chair will preside in the absence of, or at the request of, the chair and will be the board spokesperson in the absence of the chair.
- C. BCPOS staff will serve as the secretary for POSAC.

#### VI. MEETINGS

- A. Regular meetings will normally be held on the fourth Thursday of every month, except in November and December, when meetings will be held on the third Thursday. Regular meetings may be canceled due to a lack of agenda items or lack of a quorum. Generally, meetings will be held in the Commissioners' Hearing Room, Boulder County Courthouse, 1325 Pearl Street Mall. Special meetings may be called at any time by the chair, BOCC, BCPOS staff, or by a vote of POSAC members. All meetings are open to the public and will be held only after a minimum of 24 hours' notice.
- B. BCPOS staff will create the meeting agenda. POSAC members may request specific topics, additional information, and speakers for upcoming POSAC meetings at any time. However, the BOCC and BCPOS (as one of the county departments created by the BOCC) decide the contents of the POSAC agenda and who will make presentations to POSAC.
- C. BCPOS staff will publish the meeting agenda packet to the county website and email it to the members and POSAC list subscribers at least four business days preceding



the regularly scheduled meeting. In extenuating circumstances, updates or additional agenda items may be added with a minimum of 24 hours' notice.

- D. A quorum at any meeting of POSAC will consist of a majority of the currently appointed members. Provided there is a quorum, any action by those present constitutes an action of POSAC. In the event a quorum is not present at any meeting, the members may choose to meet but not take action on decision items or adjourn and reschedule the meeting for a later date.
- E. Public participation will be limited to five minutes per speaker per item but, in the case of an electronic meeting, the ability of BCPOS staff to provide for live public comment is discretionary, depending upon the technology available. In cases where there are many people signed up to speak, members of the public may be limited to three minutes or another time limitation if appropriate. Pooling of speaker time will be permitted at the discretion of the chair. All speakers wishing to pool their time must be present at the meeting. Time allotted for pooled speakers will be determined by the chair, not to exceed a total of ten minutes. Speakers will be requested not to repeat statements made by previous speakers other than to express points of agreement or disagreement.
- F. Executive sessions may be called by a majority vote of the membership present at any meeting for the purpose of discussing any of those matters set out in CRS 24-6-402(4)(a) and CRS 24-6-402(4)(b). POSAC will take no formal action at such sessions. All executive session discussions are confidential but will be recorded in instances where recording is required by law.
- G. Field trips may be offered on occasion for general open space information purposes or to provide additional information on issues to be considered. Field trips will be open to the public and conducted only after a minimum of 24 hours' notice.
- H. Study sessions of the board may be held as necessary at the request of BCPOS staff, the chair, or the BOCC. Study sessions will be held for information purposes only and no votes will be taken. Study sessions may be held in conjunction with other county advisory boards or the BOCC. Study sessions will be open to the public; however, there will be no public participation unless specifically requested by the board. Study sessions will be conducted only after a minimum of 24 hours' notice. Study sessions will count as regular meetings for the purposes of board member attendance.
- I. Subcommittees composed of POSAC members may be appointed by the chair to work on special projects and report their findings at regular meetings. Upon completion of the assigned task, the chair will dissolve the subcommittee. Subcommittee meetings will be open to the public; however, there will be no public participation unless specifically requested by the board. Subcommittee meetings will be conducted only after a minimum of 24 hours' notice.

I.J. In the event of extraordinary circumstances, such as the a public health emergency, POSAC meetings may be held electronically (via phone or computer) if in accordance with rules that are consistent with how other public meetings of the county are held and that safeguard the public's ability to listen to the meeting and provide comments (either before and/or during the meeting) about agenda items upon which POSAC will provide recommendations to the Board of County Commissioners.

## VII. PARLIAMENTARY AUTHORITY

- A. Business, including presentations, discussions, motions, and voting, will be conducted in an orderly manner, generally following Robert's Rules of Order. The board may choose to vary from Robert's Rules of Order for the sake of simplicity and convenience providing there is a consensus from the board about the process to be followed and the process followed is clear and orderly.
- B. Actions taken by POSAC shall be voted upon by motion, with motions being deemed approved if they are seconded and a quorum of the board is present and they receive a majority of the votes cast. Each member of POSAC may vote on a recommendation proposed by motion to be made to the BOCC. Members must be present to vote. No proxy votes or phone-in votes are permitted, unless the meeting is held in part or in whole electronically due to extraordinary circumstances, as set forth in VI. J above, in which case members will vote by a method established by BCPOS staff.

## VIII. CONFLICTS OF INTEREST & CODE OF ETHICS

- A. Members of POSAC shall not use their membership for private gain and shall act impartially and not give preferential treatment to any private organization or individual. A member who has a personal or private interest in a matter proposed or pending shall disclose such interest to the board prior to discussion of that matter by the board, and if necessary, shall recuse themselves from discussion or voting on the item and shall not attempt to influence the decisions of other members voting on the matter.
- B. POSAC members will be required to sign a Conflicts of Interest & Code of Ethics Acknowledgment form and comply with its terms.

These bylaws are hereby adopted this \_\_\_\_ day of \_\_\_\_\_, 2020, by vote of a majority of the Parks & Open Space Advisory Committee and approved this \_\_\_\_ day of \_\_\_\_\_, 2020, by the Boulder County Board of County Commissioners.

Date: \_\_\_\_\_

Name: Chairperson, Boulder County Parks & Open  
Space Advisory Committee

Approved:

Date: \_\_\_\_\_

\_\_\_\_\_  
Chair, Boulder County Board of County Commissioners

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- F. Executive sessions may be called by a majority vote of the membership present at any meeting for the purpose of discussing any of those matters set out in CRS 24-6-402(4)(a) and CRS 24-6-402(4)(b). POSAC will take no formal action at such sessions. All executive session discussions are confidential but will be recorded in instances where recording is required by law.
- G. Field trips may be offered on occasion for general open space information purposes or to provide additional information on issues to be considered. Field trips will be open to the public and conducted only after a minimum of 24 hours' notice.
- H. Study sessions of the board may be held as necessary at the request of BCPOS staff, the chair, or the BOCC. Study sessions will be held for information purposes only and no votes will be taken. Study sessions may be held in conjunction with other county advisory boards or the BOCC. Study sessions will be open to the public; however, there will be no public participation unless specifically requested by the board. Study sessions will be conducted only after a minimum of 24 hours' notice. Study sessions will count as regular meetings for the purposes of board member attendance.
- I. Subcommittees composed of POSAC members may be appointed by the chair to work on special projects and report their findings at regular meetings. Upon completion of the assigned task, the chair will dissolve the subcommittee. Subcommittee meetings will be open to the public; however, there will be no public participation unless specifically requested by the board. Subcommittee meetings will be conducted only after a minimum of 24 hours' notice.

- J. In the event of extraordinary circumstances, such as the a public health emergency, POSAC meetings may be held electronically (via phone or computer) if in accordance with rules that are consistent with how other public meetings of the county are held and that safeguard the public's ability to listen to the meeting and provide comments (either before and/or during the meeting) about agenda items upon which POSAC will provide recommendations to the Board of County Commissioners.

## VII. PARLIAMENTARY AUTHORITY

- A. Business, including presentations, discussions, motions, and voting, will be conducted in an orderly manner, generally following Robert's Rules of Order. The board may choose to vary from Robert's Rules of Order for the sake of simplicity and convenience providing there is a consensus from the board about the process to be followed and the process followed is clear and orderly.
- B. Actions taken by POSAC shall be voted upon by motion, with motions being deemed approved if they are seconded and a quorum of the board is present and they receive a majority of the votes cast. Each member of POSAC may vote on a recommendation proposed by motion to be made to the BOCC. Members must be present to vote. No proxy votes or phone-in votes are permitted, unless the meeting is held in part or in whole electronically due to extraordinary circumstances, as set forth in VI. J above, in which case members will vote by a method established by BCPOS staff.

## VIII. CONFLICTS OF INTEREST & CODE OF ETHICS

- A. Members of POSAC shall not use their membership for private gain and shall act impartially and not give preferential treatment to any private organization or individual. A member who has a personal or private interest in a matter proposed or pending shall disclose such interest to the board prior to discussion of that matter by the board, and if necessary, shall recuse themselves from discussion or voting on the item and shall not attempt to influence the decisions of other members voting on the matter.
- B. POSAC members will be required to sign a Conflicts of Interest & Code of Ethics Acknowledgment form and comply with its terms.

These bylaws are hereby adopted this \_\_\_\_ day of \_\_\_\_\_, 2020, by vote of a majority of the Parks & Open Space Advisory Committee and approved this \_\_\_\_ day of \_\_\_\_\_, 2020, by the Boulder County Board of County Commissioners.

Date: \_\_\_\_\_

Name: Chairperson, Boulder County Parks & Open  
Space Advisory Committee

Approved:

Date: \_\_\_\_\_

\_\_\_\_\_  
Chair, Boulder County Board of County Commissioners