



**Parks & Open Space Advisory Committee
AGENDA**

August 26, 2021
6:30 p.m.

Virtual Meeting

Suggested Timetable

6:30 Call to Order

Approval of the June 24, 2021 Meeting Minutes

ACTION REQUESTED: Minutes Approval

6:35 Public Participation - Items Not on the Agenda

Presentations

6:40 Boulder County ADA Transition Plan – Parks & Open Space Overview

ACTION REQUESTED: None, Information item only

PRESENTER: Karla Schultz, Facilities Planner, Boulder County Public Works, and Geoff Ames with Meeting the Challenge

7:00 2021 Strategic Plan Overview: Forestry & Fire and Shop Workgroups

ACTION REQUESTED: None, Information item only

PRESENTER: Stefan Reinold, Forestry & Fire Supervisor, and Joe Thiltgen, Shop & Fleet Foreman

7:30 Youth Corps Update and 2021 Strategic Plan Overview

ACTION REQUESTED: None, Information item only

PRESENTER: Luiz Blanco-Bertolo, Youth Corps Manager

7:50 Director's Update

8:00 Adjourn

DRAFT

**Parks & Open Space Advisory Committee
MINUTES**

June 24, 2021
6:30 p.m.

Virtual Meeting

Call to Order

The meeting was called to order at 6:30 p.m. by Paula Fitzgerald

Members:

Heather Williams
Jenn Archuleta
Paula Fitzgerald
Trace Baker
Ann Obenchain
Tony Lewis
Janet George
James Krug -- **Excused**
Steven Meyrich -- **Excused**

Staff:

Jeff Moline
Janis Whisman
Sandy Duff
Mel Stonebraker
Therese Glowacki
Justin Atherton-Wood
Kristi VanDenBosch
Renata Frye
Vivienne Jannatpour
Nik Brockman
Sharla Benjamin
Tim Zych
Mac Kobza
Tina Nielsen

Approval of the May 27, 2021 Meeting Minutes

ACTION REQUESTED: Minutes Approval

ACTION: Baker moved approval of item. Lewis seconded the motion.

VOTE: **AYES:** Williams, Archuleta, Fitzgerald, Baker, Obenchain, Lewis, George; **EXCUSED:** James Krug, Steven Meyrich

Attachment: June Draft Minutes (6296 : Approval of the June 24, 2021 Meeting Minutes)

Public Participation - Items Not on the Agenda

None

Presentations

Tolland Ranch Trail Construction Update

ACTION REQUESTED: None, Information item only

PRESENTER: Justin Atherton-Wood, Senior Planner

Aldridge Acquisition

ACTION REQUESTED: Recommendation to BOCC

PRESENTER: Sandy Duff, Senior Land Officer

ACTION: Baker moved approval of item. Archuleta seconded the motion.

VOTE: **AYES:** Williams, Archuleta, Fitzgerald, Baker, Obenchain, Lewis, George; **EXCUSED:** James Krug, Steven Meyrich

Holmes Acquisition

ACTION REQUESTED: Recommendation to BOCC

PRESENTER: Mel Stonebraker, Senior Land Officer

ACTION: Lewis moved approval of item. Baker seconded the motion.

VOTE: **AYES:** Williams, Archuleta, Fitzgerald, Baker, Obenchain, Lewis, George; **EXCUSED:** James Krug, Steven Meyrich

Strategic Plan Updates: GIS & Technology Group

ACTION REQUESTED: None, Information item only

PRESENTERS: Kristi VanDenBosch, Data Solutions Manager, and Karl Fiderer, Interim Business Analyst

Overview of Mayhoffer Farm Management Plan Process

ACTION REQUESTED: None, Information item only

PRESENTERS: Ethan Abner, Cara Potter, and Jena Van Gerwen, Students in CU's Master of the Environment program

Fish Passage Installation on St. Vrain Creek: Niwot Diversion and Longmont Supply Diversion

ACTION REQUESTED: None, Information item only

PRESENTERS: Mac Kobza, Wildlife Biologist (presenter); Sharla Benjamin, Engineer (co-presenter); Tim Zych, Project Coordinator (co-presenter)

Director's Update (presented by Jeff Moline, Interim Co-Director)

Due to loosening of COVID-19 restrictions, some of our museums have reopened, including the Nederland Mining Museum and the Agricultural Heritage Center.

Volunteer projects have begun, including creek restoration planting, trail improvements, and weed removal.

Staff are working with consultants to create bilingual signs at the Agricultural Heritage Center. The signs should be ready by the end of the year.

Cal-Wood Fire recovery is going well. Of the 1,800 acres burned, 800 acres have been mulched.

Last week, the BOCC approved the Newland purchase and the Elk & Vegetation Management Plan amendment, which were both recommended by POSAC.

The Recreation & Facilities Manager position will be posted in July.

The application period for the Parks & Open Space Director position has closed. First interviews will be held July 8. Jenn Archuleta will take part in those interviews. On July 23, Director finalists will give presentations to staff and POSAC members.

Adjourn

The meeting was adjourned at approximately 9:05 p.m.



Parks & Open Space

5201 St. Vrain Road • Longmont, CO 80503
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www.BoulderCountyOpenSpace.org

PARKS & OPEN SPACE ADVISORY COMMITTEE MEETING

Time/Date of Meeting: 6:30 p.m., Thursday, August 26, 2021

Location: Virtual Meeting

TO:	Parks & Open Space Advisory Committee
FROM/PRESENTER:	Karla Schultz and Geoff Ames
AGENDA ITEM:	Boulder County ADA Transition Plan – Parks & Open Space Overview
ACTION REQUESTED:	Information Only

Boulder County is updating its ADA Transition Plan to ensure that it meets its obligations under the Americans with Disabilities Act and to promote equity and inclusivity for people with disabilities. The purpose of the Transition Plan is to identify physical conditions in facilities where the County must undertake structural changes to achieve program accessibility.

Public Works hired Meeting the Challenge to review accessibility in all County buildings, at all of our trailheads, and at the Fairgrounds. We will present a summary of the findings and the proposed schedule to address obstacles for people with disabilities.

The Transition Plan will be available on the County website for public feedback in mid-August.

Attachment: POSAC Memo Template_ADA Transition (6297 : Boulder County ADA Transition Plan – Parks & Open Space Overview)



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PARKS & OPEN SPACE ADVISORY COMMITTEE MEETING

TO: Parks & Open Space Advisory Committee
DATE: Thursday, Aug. 26, 2021
AGENDA ITEM TITLE: Strategic Plan Overview: Forestry & Fire and Shop Workgroups
PRESENTERS: Stefan Reinold, Senior Forestry Resource Specialist, and Joe Thiltgen, Shop & Fleet Foreman
ACTION REQUESTED: Information Only

Background

In 2019, staff embarked on an internal planning process to ensure that our work reflects strategic priorities and moves us toward our desired future conditions and goals. The result of this work is a strategic plan for every workgroup in the Parks & Open Space Department that sets work priorities and informs each employee’s workplan. Over the course of 2021, work groups are providing an overview of their strategic objectives to POSAC. This month’s presentations will be from the Forestry & Fire workgroup, part of the Resource Management Division, and the Shop workgroup, part of the Recreation & Facilities Division.

Forestry & Fire Workgroup DFC

Forested lands are ecologically diverse and functioning ecosystems integrated across the greater landscape, and resilient to natural and anthropogenic disturbances.

Forestry Workgroup Goals

1. Mechanically treat forested properties in order to develop a healthy forest structure.
2. Restore the use of fire as an ecological process within POS forests. Use both naturally occurring fire and prescribed fire management tools when safe and appropriate.
3. Work collaboratively with work groups, agencies, and landowners across the landscape to maximize the efficiency of forestry treatments.
4. Complete public support and outreach efforts to help educate constituents about the necessity of forest treatments and prescribed fire activities and inform the public of POS actions.

Forestry Workgroup Objectives

- Objective 1-1:** Complete 100-150 acres of forestry treatments utilizing contracts every other year.
- Objective 1-2:** Complete 20-30 acres of forestry treatments yearly utilizing in-house operations, the BCSO fire crew, and youth corps.
- Objective 1-3:** Ongoing, provide wood products for utilization by Boulder County from projects listed above.
- Objective 1-4:** Monitor insect and disease (I&D) activity on BCPOS properties.
- Objective 2-1:** Complete 200-400 acres of broadcast prescribed fire yearly if conditions allow.
- Objective 2-2:** Complete ditch burning as requested by our agricultural and water work groups. Approximately 25,000 linear feet annually.
- Objective 2-3:** Complete pile burning as the need dictates. The goal is to keep the number of piles on the landscape as close to zero as possible. We average approximately 200 piles a year, but this fluctuates based on which projects we are completing in the prior year.

Attachment: POSAC Memo SP Aug 2021 (6298 : 2021 Strategic Plan Overview: Forestry & Fire and Shop Workgroups)

- Objective 3-1:** Meet quarterly with the Forest ID Team and the Fire ID Team to vet projects and allow for ample time to review future projects.
- Objective 3-2:** Provide staff member to be a part of collaborative groups (5-6), time commitment can vary from quarterly participation to times where input is needed that could lead to a few weeks' worth of time to complete a project. It should be noted that planning with these groups leads to funding possibilities, collaborative possibilities, and improved scientific understanding.
- Objective 3-3:** Assist other work groups with forestry related concerns and assignments.
- Objective 3-4:** Identify other areas where cross boundary collaborations may benefit BCPOS forest management.
- Objective 4-1:** Inform and educate public on necessity of forestry treatments and prescribed fire activities on a yearly basis
- Objective 4-2:** Ongoing, inform the public about what forestry actions they can do on their own lands
- Objective 4-3:** Ongoing, provide meaningful volunteer opportunities that complement the forestry work we complete
- Objective 4-4:** Ongoing, run the Community Forestry Sort Yard (CFSY) Program

Shop Workgroup DFC

Staff are provided with appropriate, safe, and reliable fleet and equipment, accessible and necessary space within a functioning shop and yard, and essential safety and equipment training to help them accomplish their goals.

Shop Workgroup Goals

1. Establish and maintain efficient and productive fleet and equipment.
2. Provide and maintain adequate shop, storage, parking and work areas for staff.
3. Develop and recognize a culture of safety and fleet care.

Shop Workgroup Objectives

- Objective 1-1:** Annually, work with management team to identify opportunities to utilize the county capital budget and supplement with POS Capital funds as needed for fleet replacements.
- Objective 1-2:** Annually (starting in June and concluding in November), coordinate with Fleet Manager on fleet replacements through the County Capital Replacement Fund.
- Objective 2-1:** Begin the process of applying for County Capital Funds for a shop addition and paving the shop yard/parking lot in 2021.
- Objective 2-3:** Create a system to document the maintenance needs of the shop, yard and Suitts Barns by Dec. 31, 2021.
- Objective 3-1:** Begin process of prioritizing and implementing all safety assessment recommendations in 2021.
- Objective 3-2:** Annually, review accidents/incidents with Risk Management staff and ensure that follow up action is taken.
- Objective 3-3:** Start process of investigating designation of a permanent site for fleet equipment training.

POSAC Action Requested
Information Only



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PARKS & OPEN SPACE ADVISORY COMMITTEE MEETING

TO: Parks & Open Space Advisory Committee
DATE: Thursday, Aug. 26, 2021
AGENDA ITEM TITLE: Youth Corps Update and Strategic Plan Overview
PRESENTER: Luiz Blanco-Bertolo, Youth Corps Program Manager
ACTION REQUESTED: Information Only

Background

In 2021, the global pandemic continued to impact Boulder County Youth Corps programming for a second consecutive summer season. After 16 years of excellent service and leadership, Judy Wolfe retired as the Program Manager and Luiz Bertolo took the reins ahead of a season very much still up in the air. In May of this year, the difficult decision was made to cancel the season for Corpsmembers. (In a normal season, BCYC employs between 120-140 Corpsmembers).

The process of cancelling the season was a frustrating one. In order to run an effective and normal season, the small core YC staff had to move forward through the Spring as if the season was going to happen and that meant conducting Corpsmember, Assistant Team Leader, Team Leader and Rover position interviews. That’s a lot of interviews! In order to salvage some semblance of the season, approval was granted for a modified season for 22 Team Leaders and Assistant Team Leaders.

They had the opportunity to work on conservation and stewardship projects with Parks and Open Space Sponsors throughout the 8-week summer season. Unlike in a normal year, they were able to rotate through different projects and work sites. On Fridays, facilitators were brought in to lead the group through a series of professional and leadership development workshops. The goal and intention for this modified season was to provide field work and skills development opportunities with the hope that many of these Leaders will return for a normal season next summer and will be able to apply skills and lessons learned while leading a team of Corpsmembers.

The Youth Corps is synonymous with hard work and resiliency. It is comprised of leaders and future leaders alike who want to be a part of something bigger than themselves. After the disappointment of two cancelled seasons, the main priority is to bounce back stronger than before. The remainder of this memo provides an overview of the Youth Corps’ Strategic Plan goals and objectives moving forward.

Youth Corp Workgroup DFC

The Youth Corps delivers the highest quality entry-level work experience that engages Boulder County youth in personal accomplishment, teamwork, and service to the community.

Youth Corps Workgroup Goals and Objectives

Goal 1: Ensure reliability and sustainability of program resources.

Objective 1-1: Solve current issues with vehicles by purchasing four new vans in 2021 and exploring other leasing options.

Goal 2: Recruit and hire employees who are diverse, inclusive, and guided by the program’s mission and vision.

Attachment: POSAC Memo Youth Corps Aug 2021 (6299 : Youth Corps Update and 2021 Strategic Plan Overview)

Objective 2-1: Increase targeted recruitment efforts of more diverse applicants through a variety of outreach methods, including using the new Cultural Brokers Program.

Goal 3: Make the program available to more youth to allow them to connect to the natural world and their community.

Objective 3-1: Recruit new Project Sponsors within Parks & Open Space Department and other Boulder County Departments, and municipal partners.

Goal 4: Enhance program delivery through a continuous improvement mindset.

Objective 4-1: Solicit and incorporate feedback and best practices.

Objective 4-2: Continue to review all training and print materials annually during the off-season.

Objective 4-3: Continue to maintain annual accreditation through the Colorado Youth Corps Association (CYCA).

POSAC Action Requested

Information Only