



**ADDENDUM #1
Community Planning & Permitting
Hessie Transportation Services
RFP # 7320-22**

March 24, 2022

The attached addendum supersedes the original Information and Specifications regarding RFP # 7320-22 where it adds to, deletes from, clarifies or otherwise modifies. All other conditions and any previous addendums shall remain unchanged.

Please see the questions below from the Optional Pre-Proposal Meeting. There were no additional questions received for this RFP.

Please note: Due to COVID-19, BIDS will only be accepted electronically by emailing purchasing@bouldercounty.org.

1. Question: With multiple vehicles in operation, do all of them need to be wheelchair accessible?

ANSWER: After conferring with the Federal Transit Administration, Boulder County is amending the wheelchair accessibility requirements for vehicles used to operate the Hessie Shuttle service. Out of a maximum of 4 vehicles anticipated to be in revenue service at any one time, only 2 vehicles need to be wheelchair accessible, however, these must be the first two vehicles put into service:

- **If only 1 vehicle is operating, it must be wheelchair accessible.**
- **If two vehicles are operating, both must be wheelchair accessible.**
- **If three vehicles are operating, only two must be wheelchair accessible (with the third, non-accessible vehicle “coupled” with an accessible vehicle in a two-bus tandem.**

- **If four vehicles are operating, only two must be wheelchair accessible, but each non-accessible vehicle must be “coupled” with an accessible vehicle**

From the passengers’ perspective, every time a vehicle or tandem of two vehicles arrives at a shuttle stop, the Shuttle will have the capacity to transport a passenger using a wheelchair.

2. Question: Would Boulder County be open to a digital system for the parking reservation system and permitting, for example, using License Plate Recognition? RFP references printed permits.

ANSWER: Boulder County is open to a digital system for the Timed Entry Permit System (TEPS), including proof of valid permits for parked vehicles, but we would anticipate any proposals for a digital system to address the following and other challenges:

- **At the trailheads, vehicles are parallel parked, so license plates do not face “out”**
- **There is limited cell service at Nederland High School, and no cell service at the trailheads**
- **Boulder County Law Enforcement staff (Sheriff’s Deputies and Parks & Open Space Rangers) will be conducting enforcement of parked vehicles at the trailheads, including issuing tickets for vehicles without a valid timed entry permit. If a license plate-based system for the TEPS is used, the contractor must propose a way for Boulder County staff to effectively enforce parking at the trailheads, including verification that parked vehicles have a valid timed entry permit.**

3. Question: Would permits be available for sale the day of?

ANSWER: As described in Section 3.2 of the Specifications of the RFP, permits would become available for sale in three different waves. Given the observed demand for parking in years past, we think it is unlikely that any weekend permits would still be available for sale the day of, however, Boulder County has not set a cut-off time to end permit sales.

4. Question: Would the contractor need to print the permits at the Nederland High School Traffic Checkpoint, or could the contractor pull from a pre-printed stack of them or fill them out on the spot? Is there any electricity available at the traffic checkpoint to facilitate the printing of permits on the spot?

ANSWER: Permits could either be printed on site at the Nederland High School traffic checkpoint or pulled from a stack and/or filled out on the spot- Boulder County is not requiring a specific approach. The intent behind the requirement to provide paper permits at the traffic checkpoint is that for visitors arriving during the hours the checkpoint is staffed; visitors would not need to have printed their permits at home. No electricity is available at the checkpoint; any necessary printers or equipment should be portable, hand-held, and cordless.

5. Question: Is the selected contractor responsible for developing the anonymized code system for displayed permits?

ANSWER: One such system was provided in the RFP (Section 3.2 of the Specifications), but Boulder County is open to other systems. We are skeptical that a QR code or barcode system would work, since law enforcement would need to scan through windshields, but are open to any workable system that the Contractor would like to propose. The requirement that this system needs to fulfill is to conceal how long a vehicle has been parked.

6. Question: How would backpacker parking be policed, if they park cars for multiple days?

ANSWER: The permits are for an entry window and will grant permission to park in the specified parking zone for a number of days (anticipated to be 4 to 7 days) beginning with the entry window. Therefore, backpackers and day hikers would all be purchasing the same permits; how long they stay (up to the daily maximum) is up to them. The maximum number of days a permitted vehicle may park will be determined by Boulder County after a Contractor is selected, in consultation with the Contractor.

7. Question: Is there a projected hourly load for the shuttle? What is weekday ridership anticipated to be? Is Boulder County open to changing start up hours for the second, third, and fourth shuttles put into service?

ANSWER: In past years, peak demand on Saturdays could be accommodated with 4 shuttles (approximately 14 seats per shuttle) in operation at a time. Sunday's ridership is approximately $\frac{3}{4}$ of Saturday's, and Friday's ridership was less than $\frac{1}{2}$ of Saturday's. We anticipate that Mon-Thurs ridership would be a little less than Friday's. We are open to changing start up hours for the additional vehicles, and are open to changing the number of vehicles in operation for different days of the week, but would like to strike a balance between providing enough service avoid long lines or waits, and not providing too much service and operating lots of empty buses.

8. Question: Is it only driver hours that would be billed?

ANSWER: As specified in Section 1a of the Submittal Instructions for the Hessie Shuttle service, Boulder County will only pay for revenue hour (in-service) billed hours, and will not pay for deadheading.

9. Question: When only one vehicle is in service for the Shuttle, that is a 30 minute turnaround just between Nederland High School and the trailhead; would be longer to the RTD lot. What kind of headways are desired when there is only one vehicle in operation?

ANSWER: In general, Boulder County is seeking the most frequent headways that are feasible given the number of buses that are currently operating. When only one vehicle is operating, it may be advantageous to operate on a schedule (scheduled service every 30 minutes is preferable to headway based service every 28 minutes), but when multiple vehicles are operating we expect headway-based operations to be preferable. Boulder County will review and approve of final operating plans with the selected Contractor.

10. Question: Is there overnight parking available for Hessie Shuttle vehicles in Nederland?

ANSWER: There is overnight parking available for Hessie Shuttle vehicles at the Nederland RTD Park-n-Ride.

Submittal Instructions:

Submittals are due at the email box only, listed below, for time and date recording on or before **2:00 p.m. Mountain Time on March 30, 2022.**

Please note that email responses to this solicitation are limited to a maximum of 50MB capacity.

NO ZIP FILES OR LINKS TO EXTERNAL SITES WILL BE ACCEPTED. THIS INCLUDES GOOGLE DOCS AND SIMILAR SITES. ALL SUBMITTALS MUST BE RECEIVED AS AN ATTACHMENT (E.G. PDF, WORD, EXCEL).

Electronic submittals must be received in the email box listed below. Submittals sent to any other box will NOT be forwarded or accepted. This email box is only accessed on the due date of your questions or proposals. Please use the Delivery Receipt option to verify receipt of your email. It is the sole responsibility of the proposer to ensure their documents are received before the deadline specified

above. Boulder County does not accept responsibility under any circumstance for delayed or failed email or mailed submittals.

Email purchasing@bouldercounty.org; identified as RFP # 7320-22 in the subject line.

All proposals must be received and time and date recorded at the purchasing email by the above due date and time. Sole responsibility rests with the Offeror to see that their bid is received on time at the stated location(s). Any bid received after due date and time will be returned to the bidder. No exceptions will be made.

The Board of County Commissioners reserve the right to reject any and all bids, to waive any informalities or irregularities therein, and to accept the bid that, in the opinion of the Board, is in the best interest of the Board and of the County of Boulder, State of Colorado.



**RECEIPT OF LETTER
ACKNOWLEDGMENT**

March 24, 2022

Dear Vendor:

This is an acknowledgment of receipt of Addendum #1 for RFP #7320-22, March 24, 2022.

In an effort to keep you informed, we would appreciate your acknowledgment of receipt of the preceding addendum. Please sign this acknowledgment and email it back to purchasing@bouldercounty.org as soon as possible. If you have any questions, or problems with transmittal, please call us at 303-441-3525. This is also an acknowledgement that the vendor understands that **due to COVID-19, BIDS will only be accepted electronically by emailing purchasing@bouldercounty.org.**

Thank you for your cooperation in this matter. This information is time and date sensitive; an immediate response is requested.

Sincerely,

Boulder County Purchasing

Signed by: _____ **Date:** _____

Name of Company _____

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