



**ADDENDUM #1**  
**Community Services - Area Agency on Aging**  
**Boulder County Area Agency on Aging Choices@Home Voucher Program**  
**SOQ # 7345-22**

May 24, 2022

The attached addendum supersedes the original Information and Specifications regarding SOQ # 7345-22 where it adds to, deletes from, clarifies or otherwise modifies. All other conditions and any previous addendums shall remain unchanged.

**Please note: Due to COVID-19, BIDS will only be accepted electronically by emailing [purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org).**

1. Question: We are wondering if this is for home care agencies looking for more staff or is this for agencies to get more clients? Can you please give us more information on what this program entails so that we can decide if this is the best fit for us.

**ANSWER: Choices@Home is an Older Americans Act grant-funded voucher program. It provides Homemaker and Personal Care services to eligible Boulder County residents who are 60 and older. Clients are assessed and referred for services through the program by trained Resource Specialists at entry points throughout Boulder County: BCAAA Community Living, City of Boulder Older Adult Services, Longmont Senior Services, and Boulder County Housing Authority.**

**Eligibility for Choices@Home, as defined by the [Colorado Department of Human Services State Unit on Aging Policies and Procedures](#), is as follows:**

**Homemaker-**

- **Eligibility for homemaker services is restricted to those persons who:**

- Are unable to perform at least two Instrumental Activities of Daily Living (IADL) without substantial human assistance, including verbal reminding, physical cueing, or supervision; or
- Due to a cognitive or other mental impairment, requires substantial supervision because the individual behaves in a manner that poses a serious health or safety hazard to the individual or to another individual (Section 102.a.22 of the Older Americans Act of 1965 as amended 2006).
- Instrumental Activities of Daily Living (IADL) shall include:
  - Meal Preparation
  - Housework
  - Laundry
  - Shopping
  - Medication Management
  - Appointment management
  - Money management
  - Access resources/Transportation; and
  - Telephone

**Personal Care-**

- Eligibility for in-home services is restricted to those persons who fit the definition of “frail” within the Older Americans Act (OAA):
  - The term “frail” means, with respect to an older adult in a state, that the older adult is determined to be functionally impaired because the individual:
    - Is unable to perform at least two Activities of Daily Living without substantial human assistance, including verbal reminding, physical cueing, or supervision; or,
    - Due to a cognitive or other mental impairment, requires substantial supervision because the individual behaves in a manner that poses a serious health or safety hazard to the individual or to another individual (Section 102.a.22 of the Older Americans Act of 1965 as amended 2006).
  - For purposes of determining eligibility, Activities of Daily Living (ADL) shall include:
    - Mobility;
    - Bathing;
    - Transfers;
    - Dressing;
    - Bladder care;
    - Eating;
    - Bowel care; and
    - Hygiene

Eligible clients choose from a list of contracted providers. Contracted providers are recruited through purchasing events such as this SOQ. Additional providers actualize client choice and program flexibility by expanding service capacity and geographic service areas.

2. Question: What does "Response description" pertain to?

**ANSWER: The Response Description does not relate to any of the specific components of the SOQ packet. We are not looking for specific responses here, you may use it as you see fit. For example, the Response Title might be your agency name and the Response Description a brief overview of your agency and the services you provide.**

**Submittal Instructions:**

Submittals are accepted online at <https://bouldercountyaaa.oaa-sys.com/rfp/public/> and are due no later than **2:00 p.m. Mountain Time on June 2, 2022**. Instructions for navigating the online platform can be found within the site.

**Please note that responses to this solicitation are limited to a maximum of 50MB capacity.**

**NO ZIP FILES OR LINKS TO EXTERNAL SITES WILL BE ACCEPTED. THIS INCLUDES GOOGLE DOCS AND SIMILAR SITES. ALL SUBMITTALS MUST BE RECEIVED AS AN ATTACHMENT (E.G. PDF, WORD, EXCEL).**

**Electronic submittals must be received in the email box listed below. Submittals sent to any other box will NOT be forwarded or accepted. This email box is only accessed on the due date of your questions or proposals. Please use the Delivery Receipt option to verify receipt of your email. It is the sole responsibility of the proposer to ensure their documents are received before the deadline specified above. Boulder County does not accept responsibility under any circumstance for delayed or failed email or mailed submittals.**

Email [purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org); identified as **SOQ # 7345-22** in the subject line.

All proposals must be received and time and date recorded at the purchasing email by the above due date and time. Sole responsibility rests with the Offeror to see that their proposal is received on time at the stated location(s). Any proposal received after due date and time will be returned to the bidder. No exceptions will be made.

The Board of County Commissioners reserve the right to reject any and all proposals, to

waive any informalities or irregularities therein, and to accept the proposal that, in the opinion of the Board, is in the best interest of the Board and of the County of Boulder, State of Colorado.



**RECEIPT OF LETTER  
ACKNOWLEDGMENT**

May 24, 2022

Dear Vendor:

This is an acknowledgment of receipt of Addendum #1 for SOQ #7345-22, Boulder County Area Agency on Aging Choices@Home Voucher Program.

In an effort to keep you informed, we would appreciate your acknowledgment of receipt of the preceding addendum. Please sign this acknowledgment and email it back to [purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org) as soon as possible. If you have any questions, or problems with transmittal, please call us at 303-441-3525. This is also an acknowledgement that the vendor understands that **BIDS will only be accepted online** at <https://bouldercountyaaa.oaa-sys.com/rfp/public/>.

Thank you for your cooperation in this matter. This information is time and date sensitive; an immediate response is requested.

Sincerely,

Boulder County Purchasing

**Signed by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name of Company** \_\_\_\_\_

End of Document