



**ADDENDUM #1
Housing and Human Services
General Contracting Firms
SOQ # 7362-22**

August 3, 2022

The attached addendum supersedes the original Information and Specifications regarding SOQ # 7362-22 where it adds to, deletes from, clarifies or otherwise modifies. All other conditions and any previous addendums shall remain unchanged.

Please note: Due to COVID-19, BIDS will only be accepted electronically by emailing purchasing@bouldercounty.org.

1. Question: I was wonderingsince we are already awarded with SOQ #7330-22, Construction Services and we have a master contract with you under that solicitation....do we need to apply for that one as well?

ANSWER: Contractors whose current contracts with Boulder County Housing and Human Services are expiring before 1/1/2023 are encouraged to apply to this SOQ #7330-22.

2. Question: The checklist for this SOQ includes a “detailed project schedule with an all-inclusive total cost”. Since a specific project has not been identified in this SOQ, are you looking for hourly resource rates for this submission?

ANSWER: The second Submittal Section checklist item was incorrect on the initial SOQ #7330-22 and has been amended such that the incorrect “A detailed project schedule with an all-inclusive total cost” now reads the correct “Listing of hourly rates for applicable tasks that may comprise projects”

3. Question: What is the average contract/purchase order generated for work approved under this program?

ANSWER: The average purchase order generated for work approved over the past year has been between \$5,000 and \$10,000, but those have ranged from a thousand dollars to \$250,000 over the past several years.

4. Question: What percentage of the work will be performed in occupied units?

ANSWER: The majority of the work is completed in unoccupied units. The most common request in an occupied unit would be for a shower conversion.

5. Question: Will all of the contracting, scheduling, approvals, and payments for contracted services be coordinated through Boulder County?

ANSWER: All contracting, scheduling, approvals, and payments will be coordinated through Boulder County Housing Authority.

6. Question: Will you accept a guarantee to obtain a pollution liability insurance policy within 60 days of being awarded the contract? Or must that be in place prior to submission?

ANSWER: Once awarded a contract, a vendor's pollution liability will need to be provided in order to execute the contract. That process can take up to 30 days.

7. Question: Please provide the estimated cost range of anticipated projects from small to large.

ANSWER: The estimated cost range of anticipated projects range in size from ~\$1,000.00 up to \$250,000.00.

8. Question: The Submittal Section requests a "detailed project schedule with an all-inclusive project cost". Since a specific project is not identified in this SOQ process, please advise if this information is not applicable at this time.

ANSWER: The second Submittal Section checklist item was incorrect on the initial SOQ #7330-22 and has been amended such that the incorrect "A detailed project schedule with an all-inclusive total cost" now reads the correct "Listing of hourly rates for applicable tasks that may comprise projects"

9. Question: The Evaluation Criteria lists proposed pricing as a selection criteria. It is unclear as to what is to be priced for this section. Please advise.

ANSWER: The second Submittal Section checklist item was incorrect on the initial SOQ #7330-22 and has been amended such that the incorrect "A detailed project schedule with an all-inclusive total cost" now reads the correct "Listing of hourly rates for applicable tasks that may comprise projects". The proposed pricing in the evaluation criteria refers to those labor rates that vendors provide in their bid package.

Submittal Instructions:

Submittals are due at the email box only, listed below, for time and date recording on or before **2:00 p.m. Mountain Time on August 10, 2022.**

Please note that email responses to this solicitation are limited to a maximum of 50MB capacity.

NO ZIP FILES OR LINKS TO EXTERNAL SITES WILL BE ACCEPTED. THIS INCLUDES GOOGLE DOCS AND SIMILAR SITES. ALL SUBMITTALS MUST BE RECEIVED AS AN ATTACHMENT (E.G. PDF, WORD, EXCEL).

Electronic submittals must be received in the email box listed below. Submittals sent to any other box will NOT be forwarded or accepted. This email box is only accessed on the due date of your questions or proposals. Please use the Delivery Receipt option to verify receipt of your email. It is the sole responsibility of the proposer to ensure their documents are received before the deadline specified above. Boulder County does not accept responsibility under any circumstance for delayed or failed email or mailed submittals.

Email purchasing@bouldercounty.org; identified as SOQ # 7362-22 in the subject line.

All proposals must be received and time and date recorded at the purchasing email by the above due date and time. Sole responsibility rests with the Offeror to see that their proposal is received on time at the stated location(s). Any proposal received after due date and time will be returned to the bidder. No exceptions will be made.

The Board of County Commissioners reserve the right to reject any and all proposals, to waive any informalities or irregularities therein, and to accept the proposal that, in the opinion of the Board, is in the best interest of the Board and of the County of Boulder, State of Colorado.



**RECEIPT OF LETTER
ACKNOWLEDGMENT**

August 3, 2022

Dear Vendor:

This is an acknowledgment of receipt of Addendum #1 for SOQ #7362-22, General Contracting Firms.

In an effort to keep you informed, we would appreciate your acknowledgment of receipt of the preceding addendum. Please sign this acknowledgment and email it back to purchasing@bouldercounty.org as soon as possible. If you have any questions, or problems with transmittal, please call us at 303-441-3525. This is also an acknowledgement that the vendor understands that due to COVID-19, **BIDS will only be accepted electronically by emailing purchasing@bouldercounty.org.**

Thank you for your cooperation in this matter. This information is time and date sensitive; an immediate response is requested.

Sincerely,

Boulder County Purchasing

Signed by: _____ Date: _____

Name of Company _____

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