



ADDENDUM #2
Parks and Open Space Department
Professional Engineering Services On-Call Basis for The Parks and Open Space
Department
SOQ # 7369-22

September 7, 2022

The attached addendum supersedes the original Information and Specifications regarding SOQ # 7369-22 where it adds to, deletes from, clarifies or otherwise modifies. All other conditions and any previous addendums shall remain unchanged.

Please note: Due to COVID-19, BIDS will only be accepted electronically by emailing purchasing@bouldercounty.org.

1. Question: On page 3 of the SOQ, in the second paragraph you explicitly ask, "Proof of certification must be submitted for each worker in the submittal package." Given that this is an on-call for three technical disciplines and we will be proposing several people per discipline (possibly up to 30 people), do you want copies of Colorado Professional Engineering licenses for all proposed staff (in an Appendix) or can this requirement be waived and the licenses made available to the County upon request. We would, of course, list the CO PE license number and date of issuance or renewal for our included staff.

ANSWER: Yes, this requirement is waived and the County will only require the licenses to be made available to the County upon request from the selected Contractor. Please list the CO PE license number and date of issuance or renewal for included staff.

2. Question: Are resumes required for key personnel or ALL staff proposed/listed on our org chart (again, we will likely list somewhere between 24-30 qualified staff to support this on-call).

ANSWER: Resumes are required for key personnel and upon request for other staff if Contractor is selected.

Submittal Instructions:

Submittals are due at the email box only, listed below, for time and date recording on or before **2:00 p.m. Mountain Time on September 13, 2022.**

Please note that email responses to this solicitation are limited to a maximum of 50MB capacity.

NO ZIP FILES OR LINKS TO EXTERNAL SITES WILL BE ACCEPTED. THIS INCLUDES GOOGLE DOCS AND SIMILAR SITES. ALL SUBMITTALS MUST BE RECEIVED AS AN ATTACHMENT (E.G. PDF, WORD, EXCEL).

Electronic submittals must be received in the email box listed below. Submittals sent to any other box will NOT be forwarded or accepted. This email box is only accessed on the due date of your questions or proposals. Please use the Delivery Receipt option to verify receipt of your email. It is the sole responsibility of the proposer to ensure their documents are received before the deadline specified above. Boulder County does not accept responsibility under any circumstance for delayed or failed email or mailed submittals.

Email purchasing@bouldercounty.org; identified as **SOQ # 7369-22** in the subject line.

All proposals must be received and time and date recorded at the purchasing email by the above due date and time. Sole responsibility rests with the Offeror to see that their proposal is received on time at the stated location(s). Any proposal received after due date and time will be returned to the bidder. No exceptions will be made.

The Board of County Commissioners reserve the right to reject any and all proposals, to waive any informalities or irregularities therein, and to accept the proposal that, in the opinion of the Board, is in the best interest of the Board and of the County of Boulder, State of Colorado.



**RECEIPT OF LETTER
ACKNOWLEDGMENT**

September 7, 2022

Dear Vendor:

This is an acknowledgment of receipt of Addendum #2 for SOQ #7369-22, Professional Engineering Services On-Call Basis for The Parks and Open Space Department.

In an effort to keep you informed, we would appreciate your acknowledgment of receipt of the preceding addendum. Please sign this acknowledgment and email it back to purchasing@bouldercounty.org as soon as possible. If you have any questions, or problems with transmittal, please call us at 303-441-3525. This is also an acknowledgement that the vendor understands that due to COVID-19, **BIDS will only be accepted electronically by emailing purchasing@bouldercounty.org.**

Thank you for your cooperation in this matter. This information is time and date sensitive; an immediate response is requested.

Sincerely,

Boulder County Purchasing

Signed by: _____ Date: _____

Name of Company _____

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