



**ADDENDUM #1
Housing and Human Services
Roofing Services
SOQ # 7373-22**

September 14, 2022

The attached addendum supersedes the original Information and Specifications regarding SOQ # 7373-22 where it adds to, deletes from, clarifies or otherwise modifies. All other conditions and any previous addendums shall remain unchanged.

Please note: Due to COVID-19, BIDS will only be accepted electronically by emailing purchasing@bouldercounty.org.

***Revised Pricing Schedule for Specifications:**

Trade	Hourly Rate	Rate per Square	Overtime Rate (Also describe when Overtime Rates apply)	Materials/ Equipment Mark-up (if applicable)
Roofing – flat/low slope				
Roofing - mid pitch				
Roofing – high pitch				
Roofing - hip				
Roofing - <<other>>				
Gutters				
Other _____				

1. Question: One thing I read in the PDF titled "Specifications" was that you wanted an hourly rate for all roofing types. This is difficult because it is a different price from each type of low slope to pitched

ANSWER: The table provided for reporting costs in the original SOQ #7373-22 has been revised below to allow for entry of different roof types. Please add rows as needed to differentiate any rates and/or materials/equipment mark-ups for roofing types not listed, but a submission wishes to include. Please also note that a column for reporting the pricing per square has been added.

It is not required for a submission to include this table, as long as a submission does include pricing in some format, in order for pricing to be evaluated. The scoring matrix has been amended such that the Description "Hourly Pricing" is now "Labor Costs". Whether labor costs are provided as per hour or per square, and whether materials are separated (preferred) or included in those costs, those details will be considered when the selection committee is evaluating submissions.

Regardless, as this SOQ is for awarding continuing services contracts, project specific bids will be required as those opportunities arise for any vendors that are awarded those continuing services contracts. Projects will be awarded on the basis of those specific bids.

Revised Pricing Schedule for Specifications section III. Scope of Work:

Trade	Hourly Rate	Rate per Square	Overtime Rate (Also describe when Overtime Rates apply)	Materials/ Equipment Mark-up (if applicable)
Roofing – flat/low slope				
Roofing - mid pitch				
Roofing – high pitch				
Roofing - hip				
Roofing - <<other>>				
Gutters				
Other _____				

2. Question: Can the Minority & Women Owned Business Enterprise (MWBE) designation be self-certified? Or is it the certification through the City & County of Denver?

ANSWER: When submitting for this SOQ, and there is a Minority & Women Owned Business Enterprise (MWBE) certification applicable, provide that certificate, regardless of who performed the certification. It is not necessary that the certification be through the City and County of Denver, but it is necessary that it has been certified and not only a claim that the submission qualifies as a minority or women owned business enterprise.

3. Question: On Page 7 of the specifications document I see a blank chart (screenshot attached below for reference). Is this the chart that is meant to determine our labor pricing for the whole breadth of requested work? (requested work defined in section 3 of page 6)

For instance, there is drastically different pricing for steep slope vs. flat roofing applications. In most cases, roof prices for material and labor are based on price per square (100sf), rather than an hourly rate.

I am happy to provide an hourly rate for access to our sales and maintenance staff, who can assist with small repairs, inspections, and reports. But this pricing is very different from how we traditionally bill for full replacement projects, or even on repairs that encompass more than a few squares of work.

ANSWER: Please refer to the amendments to SOQ #7373-22 that were made in response to Question 1. If any roofing categories are not present that you would like to add to the pricing schedule table that is provided, please do so. Alternatively, it is not a requirement of the submission to include the provided pricing table and proprietary pricing material may be provided instead. Hourly labor rates are not required for roofing installations. Reporting roofing installation rates as per square in lieu of or in addition to hourly rates is acceptable.

4. Question: On the checklist included on page 10, please reference the request for "general labor rates and material costs for roofing and gutter trades". Is there a standardized format/specific set of information your organization would prefer?

ANSWER: Please refer to the amendments to SOQ #7373-22 that were made in response to Question 1. The pricing schedule table that is provided is not required formatting for a submission to include this table, as long as a submission does include pricing in some format, in order for pricing to be evaluated.

Submittal Instructions:

Submittals are due at the email box only, listed below, for time and date recording on or before **2:00 p.m. Mountain Time on September 22, 2022.**

Please note that email responses to this solicitation are limited to a maximum of 50MB capacity.

NO ZIP FILES OR LINKS TO EXTERNAL SITES WILL BE ACCEPTED. THIS INCLUDES GOOGLE DOCS AND SIMILAR SITES. ALL SUBMITTALS MUST BE RECEIVED AS AN ATTACHMENT (E.G. PDF, WORD, EXCEL).

Electronic submittals must be received in the email box listed below. Submittals sent to any other box will NOT be forwarded or accepted. This email box is only accessed on the due date of your questions or proposals. Please use the Delivery Receipt option to verify receipt of your email. It is the sole responsibility of the proposer to ensure their documents are received before the deadline specified above. Boulder County does not accept responsibility under any circumstance for delayed or failed email or mailed submittals.

Email purchasing@bouldercounty.org; identified as **SOQ # 7373-22** in the subject line.

All proposals must be received and time and date recorded at the purchasing email by the above due date and time. Sole responsibility rests with the Offeror to see that their proposal is received on time at the stated location(s). Any proposal received after due date and time will be returned to the bidder. No exceptions will be made.

The Board of County Commissioners reserve the right to reject any and all proposals, to waive any informalities or irregularities therein, and to accept the proposal that, in the opinion of the Board, is in the best interest of the Board and of the County of Boulder, State of Colorado.



**RECEIPT OF LETTER
ACKNOWLEDGMENT**

September 14, 2022

Dear Vendor:

This is an acknowledgment of receipt of Addendum #1 for SOQ #7373-22, Roofing Services.

In an effort to keep you informed, we would appreciate your acknowledgment of receipt of the preceding addendum. Please sign this acknowledgment and email it back to purchasing@bouldercounty.org as soon as possible. If you have any questions, or problems with transmittal, please call us at 303-441-3525. This is also an acknowledgement that the vendor understands that due to COVID-19, **BIDS will only be accepted electronically by emailing purchasing@bouldercounty.org.**

Thank you for your cooperation in this matter. This information is time and date sensitive; an immediate response is requested.

Sincerely,

Boulder County Purchasing

Signed by: _____ Date: _____

Name of Company _____

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