



**ADDENDUM #1**  
**Boulder County Housing Authority**  
**Civil, Electrical, and Mechanical Engineering**  
**SOQ # 7381-22**

October 10, 2022

The attached addendum supersedes the original Information and Specifications regarding SOQ # 7381-22 where it adds to, deletes from, clarifies or otherwise modifies. All other conditions and any previous addendums shall remain unchanged.

**Please note: Due to COVID-19, BIDS will only be accepted electronically by emailing [purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org).**

1. Question: Can you please tell us who are the incumbents for your on-call contracts?

**ANSWER: Currently, we have no active contracts for this professional group.**

2. Question: Can the County please clarify whether a proposer can submit for just one discipline, i.e. Civil Engineering?

**ANSWER: Proposers may submit for any discipline they provide. Boulder County Housing Authority is expecting to be involved in several projects over the upcoming years that would require a variety of engineering services, including, but not limited to Civil, Structural, Mechanical, and Electrical. BCHA is looking to bolster our vendors available on continuing services contracts in order to meet that expected demand in a more time sensitive fashion as projects arise.**

3. Question: Is BCHA looking for a team to provide all services (Civil, Structural, Mechanical and Electrical Engineering) or can we submit just for the services we can provide?

**ANSWER: Proposers may submit for any discipline they provide. Boulder County Housing Authority is expecting to be involved in several projects over the upcoming years that would require a variety of engineering services, including, but not limited to Civil, Structural, Mechanical, and Electrical. BCHA is looking to bolster our vendors available on continuing services contracts in order to meet that expected demand in a more time sensitive fashion as projects arise.**

4. Question: On page 12 of the RFQ document, under the evaluation criteria, 25 points is listed for MWBE firms. Does this mean there is a MWBE participation goal for this contract or that MWBE firms who submit qualifications will receive 25 points?

**ANSWER: MWBE certified firms will receive 25 points on the scoring matrix. It is not a requirement that a proposer is MWBE certified, but it is the intent of BCHA to encourage the participation of MWBE certified firms.**

5. Question: On page 12 of the SOQ, the scoring matrix prioritizes MWBE businesses and has dedicated 25 points for this criterion. Does the prime contract need to hold the MWBE designation to get the points, or can subconsultants hold the designation?

**ANSWER: The prime proposer does need to hold the MBWE certification in order to be awarded those points on the matrix scoring for the MWBE category.**

6. Question: The solicitation title indicates that civil engineering services are required. The SOQ document indicates that both Civil and Structural engineering services are required. Please clarify whether we may submit qualifications for civil engineering services only, without structural engineering, OR whether structural engineering services must be included as part of the civil engineering services.

**ANSWER: Proposers may submit for any discipline they provide. Boulder County Housing Authority is expecting to be involved in several projects over the upcoming years that would require a variety of engineering services, including, but not limited to Civil, Structural, Mechanical, and Electrical. BCHA is looking to bolster our vendors available on continuing services contracts in order to meet that expected demand in a more time sensitive fashion as projects arise.**

7. Question: Please confirm that the scope for structural engineering services is limited to structural engineering of site elements such as site walls, foundations

for site amenities such as shade structures, and underground structures such as utility vaults.

**ANSWER: It is expected that the scope for structural engineering services would be limited to structural engineering of site elements such as site walls, foundations for site amenities, and underground structures. As projects arise throughout the duration of the continuing services contracts, any proposers awarded contracts would be offered to bid on those projects. It is not mandatory that a bid is submitted for any particular project.**

8. Question: Please confirm that structural engineering services do not include bridge design and vertical design for buildings.

**ANSWER: It is not expected that the structural engineering services would be needed for bridge design or vertical design for buildings. As projects arise throughout the duration of the continuing services contracts, any proposers awarded contracts would be offered to bid on those projects. It is not mandatory that a bid is submitted for any particular project.**

9. Question: Please confirm that a firm may submit for only one of the categories, e.g. civil engineering (not including electrical, mechanical).

**ANSWER: Yes, a firm may submit for only one of the engineering categories identified in this SOQ. Proposers may submit for any discipline they provide. Boulder County Housing Authority is expecting to be involved in several projects over the upcoming years that would require a variety of engineering services, including, but not limited to Civil, Structural, Mechanical, and Electrical. BCHA is looking to bolster our vendors available on continuing services contracts in order to meet that expected demand in a more time sensitive fashion as projects arise.**

10. Question: Please confirm whether land surveying services will be required as part of civil engineering services, or if land surveying services are part of a separate SOQ.

**ANSWER: Land surveying services are not required as a part of civil engineering services.**

11. Question: The SOQ Evaluation Criteria indicates that 25 points out of 100 possible points will be allocated to MWBE firms. We are not a MWBE firm.
- a. May we include an MWBE firm as a subconsultant to our firm that would help fulfill this criteria?
  - b. What MWBE certification is acceptable to the County? MWBE with City and County of Denver? DBE with CDOT? Other?

**ANSWER: a.) Only proposers who are directly certified MBWE will be allocated the 25 points on the scoring matrix for the MWBE scoring category. b.) Any certification through MWBE will satisfy the allocation of points for this category, including certification through the City and County of Denver's MWBE certification program. For this SOQ, a Disadvantaged Business Enterprise (DBE) certification will not satisfy the allocation of 25 points.**

12. Question: Our firm offers civil and structural engineering, but not mechanical engineering. Are you looking for us to submit a full team including mechanical, or can we just submit for civil and structural engineering?

**ANSWER: Yes, your firm may submit for civil and structural engineering. Proposers may submit for any discipline they provide. Boulder County Housing Authority is expecting to be involved in several projects over the upcoming years that would require a variety of engineering services, including, but not limited to Civil, Structural, Mechanical, and Electrical. BCHA is looking to bolster our vendors available on continuing services contracts in order to meet that expected demand in a more time sensitive fashion as projects arise.**

**Submittal Instructions:**

Submittals are due at the email box only, listed below, for time and date recording on or before **2:00 p.m. Mountain Time on October 14, 2022.**

**Please note that email responses to this solicitation are limited to a maximum of 50MB capacity.**

**NO ZIP FILES OR LINKS TO EXTERNAL SITES WILL BE ACCEPTED. THIS INCLUDES GOOGLE DOCS AND SIMILAR SITES. ALL SUBMITTALS MUST BE RECEIVED AS AN ATTACHMENT (E.G. PDF, WORD, EXCEL).**

**Electronic submittals must be received in the email box listed below. Submittals sent to any other box will NOT be forwarded or accepted. This email box is only accessed on the due date of your questions or proposals. Please use the Delivery Receipt option to verify receipt of your email. It is the sole responsibility of the proposer to ensure their documents are received before the deadline specified above. Boulder County does not accept responsibility under any circumstance for delayed or failed email or mailed submittals.**

Email [purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org); identified as SOQ # 7381-22 in the subject line.

All proposals must be received and time and date recorded at the purchasing email by the above due date and time. Sole responsibility rests with the Offeror to see that their proposal is received on time at the stated location(s). Any proposal received after due date and time will be returned to the bidder. No exceptions will be made.

The Board of County Commissioners reserve the right to reject any and all proposals, to waive any informalities or irregularities therein, and to accept the proposal that, in the opinion of the Board, is in the best interest of the Board and of the County of Boulder, State of Colorado.



**RECEIPT OF LETTER  
ACKNOWLEDGMENT**

October 10, 2022

Dear Vendor:

This is an acknowledgment of receipt of Addendum #1 for SOQ #7381-22, Civil, Electrical, and Mechanical Engineering.

In an effort to keep you informed, we would appreciate your acknowledgment of receipt of the preceding addendum. Please sign this acknowledgment and email it back to [purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org) as soon as possible. If you have any questions, or problems with transmittal, please call us at 303-441-3525. This is also an acknowledgement that the vendor understands that due to COVID-19, **BIDS will only be accepted electronically by emailing [purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org).**

Thank you for your cooperation in this matter. This information is time and date sensitive; an immediate response is requested.

Sincerely,

Boulder County Purchasing

Signed by: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Company \_\_\_\_\_

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