1. **Is the illness on the “Communicable Reportable Conditions” list AND is required to be reported immediately or within 24 hours?**

   Use this link for [Communicable Reportable Conditions](#). In the far-left hand column is a header called “Time”.
   - “Imm” means immediately (up to four hours)
   - “24h” means within 24 hours.

   If immediately reportable, contact the 24/7 BCPH Communicable Disease Hotline at 303-413-7523. If necessary, leave a message on this secure private line which includes your name, facility, contact information, and summary of your situation. The on-call epidemiologist will return your call within an hour of receiving your call.
   If not immediately reportable, then email [HealthECE@bouldercounty.org](mailto:HealthECE@bouldercounty.org) with name, facility, date of birth, confirmed diagnosis, and other information you think would help us.
   If a public health notice is warranted, BCPH will provide communications to distribute to impacted staff/families.

2. **Are there multiple staff or children with similar symptoms than is typical for your facility?**

   For example, are there more cases of coughing or diarrhea than typical? **Ask yourself the question, does this seem out of the ordinary for your facility?**

   If so, this could be an outbreak. Contact the 24/7 BCPH Communicable Disease Hotline at 303-413-7523. If necessary, leave a message. The on-call epidemiologist will return your call within an hour of receiving your call.
   Note: Please have your updated illness log ready to share with the on-call epidemiologist.
   If a public health notice is warranted, BCPH will provide communications to distribute to impacted staff/families.

3. **Is this a condition, which falls outside of number 1 and 2 above?**

   **Resources:**
   - Call your Child Care Health Consultant (CCHC)
   - [Infectious Diseases in Childcare and School Settings Manual](#). This manual will provide disinfection and sanitation guidelines and exclusion criteria for each specific illness.
   - [How Sick is Too Sick](#)
   - [How Sick it Too Sick (Spanish)](#)
   - [Boulder County Public Health: Covid Information](#)
   - Email Health ECE inbox: [HealthECE@bouldercounty.org](mailto:HealthECE@bouldercounty.org)
     - Include your latest illness log.
     - This will help us help you quicker.

   Updated 10.07.2022