**Boulder County**

**Food and Ag Budget Funding 2023**

FORM C

*Project Budget*

**Project Name:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Amount requested from Boulder County $** \_\_\_\_\_\_\_\_\_\_

**In-kind Matching Funds $** \_\_\_\_\_\_\_\_\_

**Cash Matching Funds $** \_\_\_\_\_\_\_\_

***In-kind funds include an organizations staff time and cash match is direct cash in contribution to the project.***

**Total Project Budget: $**\_\_\_\_\_\_\_\_\_\_\_\_

**Request is** \_\_\_\_\_\_ **% of project budget,** \_\_\_\_\_\_**% of organizational budget, and \_\_\_\_\_\_% of total assets.**

**Organization operates on a: o calendar year o fiscal year. FY dates:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**How would you like to use your reimbursement?**

**□** Over a one-year period

**□** Over a two-year period (due to growing cycles)

**If you chose a two-year period for reimbursement, please explain why:**

|  |
| --- |
|  |

**Project start date – \_\_\_/\_\_\_/\_\_\_\_ (Project funds are expected to be available for reimbursement by April 2023).**

**Project end date - \_\_\_/\_\_\_/\_\_\_\_**

\*\*\* See Project Expenses on next page:

***Project Expenses***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***Personnel Expenses***  **Salaries and Wages** | | **Funds Requested** | **In-kind/**  **Cash Matching Funds** | **Total Project Budget** | |
| **Title** | **# of hours x hourly wage** |  |  |  |
|  |  | **$** | **$** | **$** |
|  |  | **$** | **$** | **$** |
|  |  | **$** | **$** | **$** |
| **Employee Benefits (maximum of 15% of hourly wages)** |  | **$** | **$** | **$** |
| **Consultants & Contract Services (List in space below)** | |  | | |
|  | | **$** | **$** | **$** |
|  | | **$** | **$** | **$** |
| **Total Personnel Expenses** | | **$** | **$** | **$** |

**Non-personnel expenses may include: Equipment (rental, lease, purchase); Supplies & Materials; Staff Travel/Meetings; and/or Permit Fees/Licenses. Show in detail how you arrived at the funding request for each line item (i.e. printing costs = 1,200 brochures x $0.75 each= $900).**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Non-Personnel Expenses*** | **Funds Requested** | **In-kind/**  **Cash Matching Funds** | **Total Project Budget** |
|  | **$** | **$** | **$** |
|  | **$** | **$** | **$** |
|  | **$** | **$** | **$** |
|  | **$** | **$** | **$** |
|  | **$** | **$** | **$** |
|  | **$** | **$** | **$** |
| **Total Non-Personnel Expenses** | **$** | **$** | **$** |