



ADDENDUM #3
Board of County Commissioners
Community Engagement Facilitator - Gross Reservoir Mitigation Fund
RFP # 7400-22

January 3, 2023

The attached addendum supersedes the original Information and Specifications regarding RFP # 7400-22 where it adds to, deletes from, clarifies, or otherwise modifies. All other conditions and any previous addendums shall remain unchanged.

Please note: Due to COVID-19, BIDS will only be accepted electronically by emailing purchasing@bouldercounty.org.

Link to recording of pre-proposal meeting: <https://youtu.be/J8kyZgYg450>

1. Question: We had a quick question on one of the main evaluation criteria of:

Submit three references for similar projects your company has completed within the last three years and contact information. Boulder County will review all contractor evaluation forms from previous County projects

Can personal qualifications of the individual leading the facilitation be used in lieu of the company qualifications? Does the project experience have to be tied to Boulder County?

ANSWER: The references do not have to pertain to Boulder County projects and can be based on individual work in lieu of company qualifications. We apologize for the lack of clarity in the description.

Three references/examples of similar projects are required. “Similar” can mean a variety of things—local government project, highly-charged issue, high-conflict audience, public advisory group management, etc.—there is no need to try to present apples to apples examples, but the experience should reflect an understanding of the challenges presented in this project.

2. Question: I wasn't able to view the Zoom linked pre-proposal meeting, I'm guessing due to technical difficulties. I waited for an hour for the host to let me in which never happened. I used the link that was offered in the 2nd proposed meeting email. Will the conversation be posted somewhere for viewing?

ANSWER: We apologize for the fact that you were left in the waiting room. Zoom changed some features on our .gov account just prior to the meeting, and it was not obvious that anyone was waiting to be let in. The video, which runs about 11 minutes, is available [here](#). A copy of the PowerPoint presentation is available [here](#).

3. Question: Will the report from the environmental group be available prior to the submittal date?

ANSWER: The report will be available for review by the selected contractor and will be presented to the advisory group as part of the project, but it is not available for review by potential bidders (i.e., will not be available by the submittal date).

4. Question: Is Denver Water's responsibility to mitigate the sound, air quality, and noise disruptions part of the \$5 million dollar settlement?

ANSWER: Denver Water has a responsibility to follow federal regulations (e.g., FERC, OSHA, and other federal agencies). Denver Water maintains that the sound, air quality, and noise disruptions that the \$5 million settlement fund was established to mitigate are not in violation of these regulations (even though they are problematic and disruptive to area residents).

Denver Water has given \$5 million in "impact mitigation funds" to Boulder County to distribute directly to area residents. Boulder County's role is to determine how those funds are allocated. The residents will have ultimate authority as to how their individual portions are spent.

5. Question: How many meetings are required (in person/zoom) with the community to discuss potential solutions with the settlement?

ANSWER: We anticipate a total of three advisory group meetings, but the selected contractor can suggest a different approach. We figure that one in-person meeting up in the Coal Creek community for the advisory group to get to know each other would be valuable, followed by a minimum of two virtual meetings to make sure everyone can participate equitably.

6. Question: How much weight is going to be given to community suggestions?

ANSWER: This is a good question, and not one that has been fully fleshed out. The Board of County Commissioners has the ultimate decision over how (and how much of) the funds are distributed in this initial round. (This initial round is to deal with impacts anticipated in the first 3-4 years of construction. A second round is anticipated once Denver Water releases its plans to remove trees around the entire reservoir starting in 2025).

A successful outcome of this project will be that the advisory group has an opportunity to openly discuss all aspects of the impacts and that there is some level of agreement that the proposed distribution plan is fair. No one at the county expects there to be complete agreement or even a “happy result” from the advisory group’s input, but ultimately, the county has the responsibility to give out the money, and we hope that both the quantitative data (the environmental analysis) and the qualitative data (firsthand experience) that we’ve collected will ultimately provide a realistic, fair path forward.

7. Question: What priorities should be given in the settlement solution?

ANSWER: We anticipate that the “prep” part of this awarded contract will lead to a better sense of the how the priorities should be weighed and presented to the advisory working group. There are several ways to measure the factors and impacts that community members are experiencing, and we anticipate that the county and the selected facilitator will want to discuss how best to present two or more scenarios that weigh the priorities differently. We’re hopeful that the selected facilitator will assist us in devising the scenarios and presenting them as options for the advisory group to consider, all the while remaining flexible if alternatives are presented in the work group meetings.

Submittal Instructions:

Submittals are due at the email box only, listed below, for time and date recording on or before **2:00 p.m. Mountain Time on January 9, 2023**.

Please note that email responses to this solicitation are limited to a maximum of 50MB capacity.

NO ZIP FILES OR LINKS TO EXTERNAL SITES WILL BE ACCEPTED. THIS INCLUDES GOOGLE DOCS AND SIMILAR SITES. ALL SUBMITTALS MUST BE RECEIVED AS AN ATTACHMENT (E.G. PDF, WORD, EXCEL).

Electronic submittals must be received in the email box listed below. Submittals sent to any other box will NOT be forwarded or accepted. This email box is only accessed on the due date of your questions or proposals. Please use the Delivery Receipt option to verify receipt of your email. It is the sole responsibility of the proposer to ensure their documents are received before the deadline specified above. Boulder County does not accept responsibility under any circumstance for delayed or failed email or mailed submittals.

Email purchasing@bouldercounty.org; identified as **RFP # 7400-22** in the subject line.

All proposals must be received and time and date recorded at the purchasing email by the above due date and time. Sole responsibility rests with the Offeror to see that their bid is received on time at the stated location(s). Any bid received after due date and time will be returned to the bidder. No exceptions will be made.

The Board of County Commissioners reserve the right to reject any and all bids, to waive any informalities or irregularities therein, and to accept the bid that, in the opinion of the Board, is in the best interest of the Board and of the County of Boulder, State of Colorado.



RECEIPT OF LETTER ACKNOWLEDGMENT

January 3, 2023

Dear Vendor:

This is an acknowledgment of receipt of Addendum #3 for RFP #7400-22, Community Engagement Facilitator - Gross Reservoir Mitigation Fund.

In an effort to keep you informed, we would appreciate your acknowledgment of receipt of the preceding addendum. Please sign this acknowledgment and email it back to purchasing@bouldercounty.org as soon as possible. If you have any questions, or problems with transmittal, please call us at 303-441-3525. This is also an acknowledgement that the vendor understands that **due to COVID-19, BIDS will only be accepted electronically by emailing purchasing@bouldercounty.org.**

Thank you for your cooperation in this matter. This information is time and date sensitive; an immediate response is requested.

Sincerely,

Boulder County Purchasing

Signed by: _____ **Date:** _____

Name of Company _____

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