



ADDENDUM #2
Public Works - Engineering Division
Consultant Continuing Services for Boulder County Public Works Department –
Engineering Division
SOQ # 7398-22

December 16, 2022

The attached addendum supersedes the original Information and Specifications regarding SOQ # 7398-22 where it adds to, deletes from, clarifies or otherwise modifies. All other conditions and any previous addendums shall remain unchanged.

Please note: Due to COVID-19, BIDS will only be accepted electronically by emailing purchasing@bouldercounty.org.

1. Question: Regarding the projects that we would like to list, our firm currently performs work in the disciplines of Utility Engineering & Land Surveying on a non-compete basis for several clients along the Front Range. The scope of work for these sites and projects is typically very similar in nature. We would like to list three clients (listing the sites/projects where we have worked) to showcase our capabilities for the areas we will be submitting on. Will this be acceptable?

ANSWER: Yes. Listing three clients with sites/projects that were worked on to showcase a firm's capabilities is acceptable.

2. Question: On Page 16, under "Ability to Furnish Professional Services, describe if and how the firm utilizes alternative methods of approach for furnishing professional services". Would the County please define what is meant by alternative methods? Is this specifically related to alternative delivery, or innovative design approaches, or something else?

ANSWER: Alternative methods may be defined as highlighting past examples of innovation, use of context sensitive solutions, alternative construction delivery

methods (i.e. design build, Construction Manager/General Contractor (CM/GC)).

3. Question: Is street lighting and pedestrian lighting design intended for the Traffic Engineering category or should this be addressed as a Civil Engineering design category?

ANSWER: Consultants intending to propose on street lighting or pedestrian lighting shall mark Traffic Engineering as one of disciplines as that is where we have it covered. If a consultant will do both civil engineering design and street lighting or pedestrian lighting design, please mark both disciplines (civil and traffic engineering).

4. Question: Can you clarify the "Construction Inspection Structural Facility Design" bullet under Construction Management and Inspection? Was this intended to be "Construction Inspection" only?

ANSWER: The main category of "Construction Management and Inspection" may include any of the subcategories, but is not limited to what is listed within the subcategories. "Construction Inspection Structural Facility Design" may be inspection of minor or major structures (also known as culverts or bridges) that are not part of a construction project.

5. Question: In the Proposal Package checklist, "three references for similar projects" are requested. Is this a request for references from similar on-call/pre-qual contracts?

ANSWER: Yes, please include three references, as best able, from similar on-call/pre-qual contracts.

6. Question: In the Evaluation Criteria, the last bullet references "alternative methods of approach". Can the County clarify what it is requesting here?

ANSWER: See Question 2 above.

7. Question: On page 16 of the RFQ, it asks consultants to "Describe if and how the firm utilizes alternative methods of approach for furnishing professional services." How does the County define "alternative methods"? Is this referring to alternative delivery methods such as design-build?

ANSWER: See Question 2 above.

8. Question: If subconsultants are performing a category in the discipline questionnaire, should the prime firm check that discipline and provide work

examples for the sub? Or should the prime firm just check the disciplines it can self-perform?

ANSWER: Per Page 13 of the SOQ, "Please submit one proposal from individual firms and not teams." It is understood that prime consultants may end up with subconsultants doing other work as needed to fulfill a project scope. For the purposes of this solicitation, the county will only contract with the prime consultant. Once consultants are selected, they may propose on projects throughout the duration of the contract period. Consultants can indicate within those proposals individuals and firms that make up the entire team that will do work on that proposed project. Subconsultants that qualify under any of the categories that wish to do work with the county shall submit their own proposal. Consultants shall check only the disciplines they can self-perform.

9. Question: Can consultants ask questions prior to December 27, 2022?

ANSWER: Yes. Consultants may ask questions prior to December 27, 2022. An optional pre-proposal meeting will be held for initial questions and questions may be asked at that meeting or by the end of business the same day the pre-proposal meeting is held.

10. Question: Are fonts smaller than 11 pt (but still legible) allowed in supporting graphics/captions?

ANSWER: Yes. Fonts for supporting graphics or captions can use smaller than 11-point font, but no less than 9-point font.

11. Question: Terms and Conditions Number 3 on Page 4 states "The contract/Purchase Order will be awarded to that responsible proposer whose submittal, conforming to the Request for Proposals, will be most advantageous to the County of Boulder, price and other factors considered." Does the County want a fee schedule included in the proposal submittal?

ANSWER: No. A fee schedule SHALL NOT be included in the proposal. Proposers are directed to review Submittal Section and its checklist for items that must be submitted with each proposal. At such time that work arises, the county will solicit fee proposals for work.

12. Question: Will you all accept proposals submitted prior to Jan. 4?

ANSWER: Yes.

13. Question: Due to the file size constraint, would it be acceptable to include the majority of a report (for work samples) in the proposal, but include an external link that allows the County to view the entirety of the report?

ANSWER: There can be links within a proposal, but the proposal itself cannot be a link.

14. Question: How many firms do you intend to select overall or for each category?

ANSWER: Boulder County does not have a specific number of firms that we intend to select for each category. The selections will be based on the qualifications of each firm. One firm minimum for both CP&P and Public Works. Boulder County encourages opportunities for all firms to get work through this SOQ and throughout its duration.

Public Works will select at least one firm from each discipline. At least one firm will be selected by Community Permitting & Planning that will include, at a minimum, these disciplines: Civil Engineering, Traffic Engineering and Transportation Planning.

15. Question: Is there another way to get the firms names and contact info from this call? I do not have access to the earlier chats

ANSWER: See Question 25.

16. Question: If we submit for multiple disciplines in-house, will each discipline, e.g. civil engineering, environmental, survey be evaluated separately and selected separately, or do all disciplines have to be accepted in order to be awarded?

ANSWER: Firms submitting for multiple disciplines will be evaluated separately and selected separately, all disciplines do not have to be accepted in order to be awarded.

17. Question: For the ability to meet DBE goals you are not setting a specific goal at this time, correct?

ANSWER: Boulder County does not have DBE (Disadvantaged Business Enterprise) goals nor a program set up to establish the goals. Firms that may be selected that wish to propose on projects utilizing federal grant monies requiring DBE goals must either be a DBE firm themselves or meet the goals through their subconsultant team dedicated to that specific project. Firms should indicate their DBE certification as part of their proposal for this SOQ.

18. Question: The RFQ indicates: "Please submit one proposal from individual firms and not teams." So we should not include subs on our team, correct?

ANSWER: Correct. See Question 8

19. Question: Does that include subcategories or just the broader discipline? Are the 3 required project examples per category?

ANSWER: Yes, just the broad category.

20. Question: Can you ask the DBE's to identify themselves when they email you their info?

ANSWER: During the Pre-proposal meeting we asked consultant to self-identify if they are a DBE firm. Boulder County cannot guarantee those self-reporting are DBE firms. Those that did self-identify as DBE firms are show in in Question 25.

21. Question: In Addendum 1, Boulder County indicated that, "Communications consultants must have the ability to produce bilingual communications through their own firm or via hired subconsultants as needed when chosen for specific projects." Which languages are considered for bilingual?

ANSWER: Spanish is the only language which is over the 5% threshold for federal language requirements that reside in Boulder County. Therefore, for federally funded projects, communications shall include Spanish translations. Even if a project isn't federally funded, the county may require communications to be both in English and Spanish. Firms shall indicate their ability to meet Spanish requirements and highlight other languages they have also done, if able.

22. Question: Can a single project example be used for multiple categories?

ANSWER: Yes, one project example can be used for multiple categories. If one project example is given, the proposal must explain which categories the example is applies to.

23. Question: If we would like to be considered for two disciplines, would we need to submit three references for each discipline and three project examples for each discipline?

ANSWER: Firms shall only submit three references total, regardless of the number of disciplines they are proposing on.

24. Question: How many firms were selected for the previous incarnation of this RFSOQ?

ANSWER: The last continuing services contracts included those listed below. Please note that the past service titles may not match SOQ #7398-22 categories and may not have the same scope of services.

Discipline	No. of Consultants
Transportation Planning & Engineering	7
Geotechnical Engineering	3
Environmental	3
Land Surveying	3
ROW Procurement	4
Utility Coordination	1
Rockfall Cleanup and Mitigation	2
Subsurface Utility Engineering	3

25. Question: Who attend the Pre-proposal meeting?

ANSWER: See Meeting Summary Below:

1. Meeting Summary

Meeting Title:	SOQ #7398-22 Consultant Continuing Services Pre-Proposal Meeting
Attended Participants:	46
Start Time:	12/14/22, 8:46:20 AM
End Time:	12/14/22, 10:20:02 AM
Meeting Duration:	1h 33m 42s
Average Attendance Time:	53m 55s

2. SOQ #7398-22 Consultant Continuing Services Pre-Proposal Meeting Participants

No	Name	Company	Email	Phone Number	DBE
1	Mills, JR	ACL, Inc.	jrmills@acl-eng.com	(303) 886-2836	X
2	Kunselman, Lee	Atlas Technical Consultants	Lee.Kunselman@oneatlas.com	(303) 907-8136	
3	Maphis, Woody	Atlas Technical Consultants	Robert.Maphis@oneatlas.com	(303) 975-9959	
4	Pankopp, Andrew	Atlas Technical Consultants	andrew.pankopp@oneatlas.com	(404) 667-0375	
5	Woodbury, Jessica	Benesch	jwoodbury@benesch.com		
6	Hyde-Wright, Alexander	Boulder County CP&P	ahyde-wright@bouldercounty.org		
7	DeLange, Dan	Boulder County PW	ddelange@bouldercounty.org		
8	Kelly, Allison	Boulder County PW	akelly@bouldercounty.org		
9	Obendorf, Kristine	Boulder County PW	kobendorf@bouldercounty.org		
10	Ann, Beth	CobbFendley	BethAnn.Heiermann@Cobbfendley.com	(972) 335-3214	
11	Leveille, Darren	CobbFendley	DLeveille@Cobbfendley.com	(720) 624-9270	
12	Rutt, Jason	Conсор	jason.rutt@consoreng.com	(720) 236-2986	
13	Jones, Lindsey	CP&Y an STV Company	lrjones@cpyi.com	(719) 685-8603	
14	Marin, Abril	CP&Y an STV Company	amarin@cpyi.com	(817) 941-8611	
15	Stone, Zach	CP&Y an STV Company	zstone@cpyi.com	(719) 685-8608	

2. SOQ #7398-22 Consultant Continuing Services Pre-Proposal Meeting Participants

No	Name	Company	Email	Phone Number	DBE
16	Willis, Debbie	CP&Y an STV Company	dwillis@cpyi.com		
17	Geiger, Leisa	David Evans and Associates	Leisa.Geiger@deainc.com		
18	Langerman, Leah	David Evans and Associates	Leah.Langerman@deainc.com	(720) 225-4651	
19	Iblings, Michelle	Drexel, Barrell & Co	miblings@drexelbarrell.com	(720) 768-3984	
20	Barnes, Katherine	ERO Resources Corporation	kbarnes@eroresources.com	(303) 830-1188	X
21	Andrew, Mark	EST Inc	MarkA@estinc.com		
22	Stapleton, Morgan	EST Inc	MorganS@estinc.com	(405) 326-5851	
23	Zamora, Laura	EST Inc	LauraZ@estinc.com	(719) 266-3902	
24	English, Justin	George & Associates, Consulting Engineers, Inc.	marketing@gaceng.net	(850) 521-0344	
25	Noakes, Richard	George & Associates, Consulting Engineers, Inc.	Rnoakes@gaceng.net		
26	Nickles, Dawn	Goodbee	Dawn@goodbeeassoc.com		X
27	Zogorski, Micah	J-U-B Engineers, Inc.,	mzogorski@jub.com	(970) 377-3602	
28	Lowe, Rachel	Kimley-Horn	Rachel.Lowe@kimley-horn.com		
29	Pratt, Anthony	Kimley-Horn	Anthony.Pratt@kimley-horn.com	(720) 600-6009	
30	Silberman, Paul	Mead & Hunt	Paul.Silberman@meadhunt.com	(443) 741-3697	
31	Buchholz, Karl	Muller Engineering Company	kbuchholz@mullereng.com	(303) 301-1294	
32	Gabriszeski, Steven	Muller Engineering Company	SGabriszeski@mullereng.com		
33	Dooley, Kevin	Otak	Kevin.Dooley@otak.com	(720) 758-7721	
34	Springli, Lauren	Otak	Lauren.Springli@otak.com	(720) 758-7720	
35	Kadam, Ganesh	PMCM Consulting			
36	Autry, Jasmine	Shannon & Wilson	Jasmine.Autry@shanwil.com	(303) 825-3800	
37	Vivanco, Chrissy	Smith Environmental	chrissyvivanco@smithdelivers.com		
38	Eby, Megan	Toole Design	mhimler@tooledesign.com	(301) 927-1900	
39	Brown, Margaret	Topographic Co	Margaret.Brown@topographic.com	(303) 551-8910	
40	McInnis, Melissa	Topographic CO	Melissa.McInnis@topographic.com	3039891461 x600	
41	Howie, Staci	Ulteig	staci.howie@ulteig.com	(720) 664-1441	

2. SOQ #7398-22 Consultant Continuing Services Pre-Proposal Meeting Participants

No	Name	Company	Email	Phone Number	DBE
42	Moreau, Paul	Ulteig	paul.moreau@ulteig.com		
43	Dyachenko, Luda, Proposal Mgr	Universal Field Services, Inc	ldyachenko@ufsrw.com	(918) 494-7600	
44	Koprowski, Yung	Y2K Engineering	ykoprowski@y2keng.com		X
45	Yazzie, Eileen	Y2K Engineering	eyazzie@y2keng.com	(720) 507-5161	X
46	Arpin, Brett	Yeh and Associates, Inc.	barpin@yeh-eng.com	(303) 781-9590	X

Submittal Instructions:

Submittals are due at the email box only, listed below, for time and date recording on or before **2:00 p.m. Mountain Time on Wednesday, January 4, 2023.**

Please note that email responses to this solicitation are limited to a maximum of 50MB capacity.

NO ZIP FILES OR LINKS TO EXTERNAL SITES WILL BE ACCEPTED. THIS INCLUDES GOOGLE DOCS AND SIMILAR SITES. ALL SUBMITTALS MUST BE RECEIVED AS AN ATTACHMENT (E.G. PDF, WORD, EXCEL).

Electronic submittals must be received in the email box listed below. Submittals sent to any other box will NOT be forwarded or accepted. This email box is only accessed on the due date of your questions or proposals. Please use the Delivery Receipt option to verify receipt of your email. It is the sole responsibility of the proposer to ensure their documents are received before the deadline specified above. Boulder County does not accept responsibility under any circumstance for delayed or failed email or mailed submittals.

Email purchasing@bouldercounty.org; identified as **SOQ # 7398-22** in the subject line.

All proposals must be received and time and date recorded at the purchasing email by the above due date and time. Sole responsibility rests with the Offeror to see that their proposal is received on time at the stated location(s). Any proposal received after due date and time will be returned to the bidder. No exceptions will be made.

The Board of County Commissioners reserve the right to reject any and all proposals, to waive any informalities or irregularities therein, and to accept the proposal that, in the opinion of the Board, is in the best interest of the Board and of the County of Boulder, State of Colorado.



**RECEIPT OF LETTER
ACKNOWLEDGMENT**

December 16, 2022

Dear Vendor:

This is an acknowledgment of receipt of Addendum #2 for SOQ #7398-22, Consultant Continuing Services for Boulder County Public Works Department – Engineering Division.

In an effort to keep you informed, we would appreciate your acknowledgment of receipt of the preceding addendum. Please sign this acknowledgment and email it back to purchasing@bouldercounty.org as soon as possible. If you have any questions, or problems with transmittal, please call us at 303-441-3525. This is also an acknowledgement that the vendor understands that due to COVID-19, **BIDS will only be accepted electronically by emailing purchasing@bouldercounty.org.**

Thank you for your cooperation in this matter. This information is time and date sensitive; an immediate response is requested.

Sincerely,

Boulder County Purchasing

Signed by: _____ Date: _____

Name of Company _____

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