

Log in

Accessibility Support [Register for an Account](#) [REPORTS AND STATISTICS \(6\)](#) [Login](#)



Search Boulder County permit records such as Building Permits, Planning Applications, Onsite Wastewater Treatment Systems (Septic), Code Enforcement and Special Events.

Search All Records...

Home [Building](#) [Planning](#) [Licensing](#) [Environmental Health](#) [Code Enforcement](#) [more](#) ▾

[Advanced Search](#) ▾

Boulder County Permit Records

Registration is not required to view records.
Registration is required for payment of permit fees.

To Register

If you need to make a payment for a permit please [register](#).

[Register Now](#) »

Login (Not required for viewing permit records)

User Name

jsmith@bouldercounty.org

Password:

.....

[Login](#) »

Remember me on this computer

[I've forgotten my password.](#)

[New Users:](#)

[Register for an Account.](#)

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Click on "Environmental Health"

Logged in as: Kimberly McCleskey [Collections \(1\)](#) ▾ [REPORTS AND STATISTICS \(6\)](#) ▾ [Account Management](#) [Logout](#)



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[Dashboard](#) [My Records](#) [My Account](#) [Advanced Search](#) ▾

Choose "create an application"



Search Boulder County permit records such as Building Permits, Planning Applications, Onsite Wastewater Treatment Systems (Septic), Code Enforcement and Special Events.

Search All Records...

Create an Application Search Applications

Click "I have read and accepted the above terms."

Create an Application Search Applications

Online Application

This online process starts the application process, it does not complete it. An application will be considered acceptable once our office has verified all required documentation has been attached and submitted with this application.

1. Please ensure you have a complete application. Review the [Septic Smart](#) website, [Property Transfer requirements](#), and [Forms and Applications](#) page to verify you have the documents required for your type of application.
2. This application process requires credit card or bank account payment. Once you submit this application request online, you will receive an email from support@www.colorado.gov for payment receipt confirmation.

[View Boulder County's Privacy Policy and Legal Information](#)

I have read and accepted the above terms.

[Continue Application »](#)

Click "continue application"

View Boulder County's [Privacy Policy and Legal Information](#)

I have read and accepted the above terms.

[Continue Application »](#)

Click the triangle next to "Water Quality" to open the drop-down



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[Home](#) [Building](#) [Planning](#) [Licensing](#) **[Environmental Health](#)** [Special Events](#) [more ▾](#)

[Create an Application](#) [Search Applications](#)

Select a Record Type

Choose one of the following available record types.

[Search](#)

- ▼ **Water Quality**
 - Licensed Professional Registration
 - OWTS Major Repair
 - OWTS Minor Repair
 - OWTS New System
 - OWTS Property Transfer
 - OWTS Use

[Continue Application »](#)

Click "continue application"

View Boulder County's [Privacy Policy and Legal Information](#)

I have read and accepted the above terms.

[Continue Application »](#)

Enter the address of the property you are applying for, then hit "search":



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- Home
- Building
- Planning
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- Environmental Health**
- Special Events
- more ▾

Create an Application Search Applications

OWTS Major Repair

1 APO Information	2 Contact Information	3 Attachments	4 Review	5 Pay Fees	6
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Step 1: APO Information > Address, Parcel, and Owner

* indicates a required field.

Address

Can't find your address? Try looking up your property at <http://maps.boco.solutions/propertysearch/>. Once located make sure that the address and /or parcel number here match the search parameters you are using in the application portal.

Still having trouble? Please email HealthOWS@bouldercounty.org with your contact number, contact name, physical address and parcel number.

*Street No.: *Street Name: Street Type: Direction:

Unit Type: Unit No.:

City: State: Zip:

After you find your address, the parcel number and owner information should be filled in. If there is any missing information on the owner information section, complete that, then click on "Continue Application":

Parcel

* Parcel Number:

146330357002

Search

Clear

Owner

* Owner Name: ?

Jessica Smith

Address Line 1:

PO BOX 791

Address Line 2:

City:

BOULDER

State:

CO

Zip:

803060791

* E-mail:

Phone:

Search

Clear

Continue Application »

Save and resume later

On the Contact Information page, you can either select the owner (or yourself, if you are already associated with the property), or add a new contact, such as a licensed professional or contractor – whoever needs to be contacted regarding the status of the application. To do that, click on either the “Select Yourself or Owner,” or “Enter New Contact” button:

Step 2: Contact Information > Contacts

* indicates a required field.

Applicant

Add the primary contact for this application.

If you want the person associated with your registration/login or the property owner to be the primary contact, click on the Select Yourself Or Owner button. Click on the Enter New Contact button to add a different primary contact.

To edit a contact, click the Edit link.

Select Yourself or Owner

Enter New Contact

Continue Application »

Save and resume later

The contact information screen looks like this. If you chose “Select Yourself or Owner,” some of the information will already be filled out:

Contact Information

* First:

* Last:

Name of Business:

* Address Line 1:

* City:

* State:

* Zip:

* E-mail:

Phone:

Work Phone:

Mobile Phone:

Fax:

[Continue](#)

[Clear](#)

[Discard Changes](#)

Click "Continue Application" after reviewing.

Click "Add" to add a copy of your application and any other documents that are required:

OWTS Major Repair

1 APO Information	2 Contact Information	3 Attachments	4 Review	5 Pay Fees	6
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Step 3: Attachments > Attachments

* indicates a required field.

Attachment

Please ensure you attach a scanned PDF copy of the application completed in its entirety and any other documents that may be required.

The maximum file size allowed is 150 MB.
html;htm;mht;mhtml are disallowed file types to upload.

Name	Type	Size	Latest Update	Action
No records found.				



Continue Application »

Save and resume later

Make sure that the progress bar on each attachment reaches 100% before you try to move on. You can click on “Add” to add more attachments, “Remove All” if you want to change the attachments you have added, or “Continue” to continue with the application:

File Upload

The maximum file size allowed is 150 MB.
html;htm;mht;mhtml are disallowed file types to upload.

Accela Database Tables.xlsx	100%
-----------------------------	------

Continue Add Remove All Cancel

Add a brief description of your attachment/s, then click on “Save”.
Click “Continue Application.”

Review your application information, then click on “Continue Application”:

Step 4 : Review

[Continue Application »](#)

[Save and resume later](#)

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to move on.

Record Type

OWTS Major Repair

Address

[Edit](#)

1777 BROADWAY
BOULDER CO 80302

Parcel

[Edit](#)

Parcel Number: 146330357002

Owner

[Edit](#)

Jessica Smith

Click "Continue Application" after reviewing the fees.

[Home](#) [Building](#) [Planning](#) [Licensing](#) **[Environmental Health](#)** [Special Events](#) [more ▾](#)

[Create an Application](#) [Search Applications](#)

OWTS Major Repair

1	2 Contact Information	3 Attachments	4 Review	5 Pay Fees	6 Record Issuance
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Step 5 : Pay Fees

Application Fees

Fees	Qty.	Amount
OWTS Major Repair Permit	1	\$1,593.00

TOTAL FEES: \$1,593.00

Note: This does not include additional inspection fees which may be assessed later.

[Continue Application »](#)

Click on the radio button to choose whether you want to pay via a credit card or an electronic check.

OWTS Major Repair

1	2 Contact Information	3 Attachments	4 Review	5 Pay Fees	6 Record Issuance
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Step 5 : Pay Fees

Please select a payment method and then fill in all required information.

The available payment methods are:

- Credit Card
- Bank Account

Once you click "Submit Payment", you will be redirected to a third-party website to enter payment information.

* indicates a required field.

Payment Options

Amount to be charged: \$1,593.00

- Pay with Credit Card
 Pay with Bank Account

Submit Payment »

You will be sent to the Colorado Official State Web Portal to complete the transaction. Scroll down to fill in your customer information, then click "Next."

Credit Card

Customer Information

Complete all required fields [*]

Country *

United States

First Name *

Last Name *

Company Name

Address *

Address 2

City *

State *

Select State

ZIP/Postal Code *

Phone Number *

Click "Next" after entering your credit card information.

Transaction Summary

OWTS Major Repair	\$1,593.00
Service Fee	\$36.61
Colorado.gov Total Price	\$1,629.61

Need Help?

Please complete the Customer Information Section. Note: A service fee will be applied to your payment. The service fee is \$.75 plus 2.25% of the order total for credit card payments or \$1 for electronic check payments.

Payment Information

Complete all required fields [*]

Credit Card Number * ?

Credit Card Type



Expiration Month *

Expiration Year *

Security Code *

Name on Credit Card *

NEXT >

✕ CANCEL

Click "Submit Payment" after reviewing the information.

Credit Card

[Edit](#)

Customer Information

[Edit](#)

Address Betty Boo 123 Everywhere Boulder, CO 80304	Phone Number 123-456-7890
Country United States	Email Address bettyboo@bouldercounty.org

Payment Information

[Edit](#)

Credit Card Visa ****1111 Exp. 04/2036	Name on Credit Card Betty Boo
---	---

Transaction Summary

OWTS Major Repair	\$1,593.00
Service Fee	\$36.61
Colorado.gov Total Price	\$1,629.61

Need Help?

Review payment information. You may edit Billing and Payment Method here if needed. When complete, select Make Payment.

Once the payment is processed, the system will send you back to Boulder County, where you can print a copy for your records, if you wish.



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- more ▼

Create an Application Search Applications

Licensed Professional Registration

1	2	3 Inspection Checklist	4 Continuing Education	5 Review	6 Pay Fees	7 Record Issuance
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Step 7: Record Issuance



Your application has been successfully submitted.
Please print your record and retain a copy for your records.

Thank you for using our online services.

Your Record Number is LPF-2021-0007.

You will need this number to check the status of your application or to schedule/check results of inspections. Please print a copy of your record and post it in the work area.

A licensed professional is now authorized to proceed with work at the designated location.

Your record type requires a follow-up inspection once work is completed. You may schedule the inspection now or return to schedule the inspection upon completion of the work. Choose "View Record Details" to Schedule Inspections, check status, or make other updates.

[View Record Details »](#) (You must post the record in the work area.)