



CSU Extension Boulder County
Advisory Board Meeting Minutes
July 19, 2022

Meeting called to order at 5:36 PM via Zoom.

Board Members:

Present: Rob Alexander, Mary Mulry, Kate Newberg, and Jay Ruggeri. Absent: Hallie Adams and Joshua Coffie. Quorum present? Yes

Boulder County Extension Staff:

Laura Larson and Dena Hyre were in attendance.

Approval of Agenda:

Motion: Kate motioned that the July 19, 2022 agenda of the Extension Advisory Board as presented be approved, Rob seconded that motion; all were in favor.

Approval of Minutes:

Motion: Jay motioned that the April 12, 2022 minutes of the Extension Advisory Board be approved as presented, Kate seconded that motion; all were in favor.

Director's Update:

- *Recruitment and search processes*

Follow-up report:

Motion from the April 12, 2022 meeting: Jay motioned to establish a sub-committee to discuss CSU/Boulder County staff funding formula and its effects on staffing shortages, Rob seconded; passed unanimously. The sub-committee will develop talking points, engage with Lindsey Shirley, Assistant Vice President for Engagement & Extension and Deputy Director of CSU Extension, and then determine next steps after a response from Lindsey.

The Board drafted a letter of concern regarding the hiring and retention of CSU Extension staff and the effect of current salaries on service delivery in Boulder County which was presented to Lindsey Shirley. Conversation between Laura, Rob and Lindsey went well, was supportive and positive overall. CSU recently came out with a new salary schedule that will enable us to get closer to the starting position salary for the Community Health Specialist. The job description was submitted to Lindsey and the Office of Equal Opportunity to be reviewed at this meeting.

Next step, we are starting the hiring process for the Community Health Specialist position in August. Working on reconvening the search committee to ensure we have representation.

The transition to faculty status is still going forward and will take place as of January 2023. We can expect that our CSU staff will soon be faculty and are eligible for a 10-20% raise depending on how long they have been in Extension.

- *1 new hire as Boulder County FTE*

Laura shared good news with the success of hiring new Boulder County FTE. We engaged in a search for the 4-H Secretary position with the retirement of Audra Harders, we hired Jeannie Torres in early June 2022.

- *CSU Leadership Changes*

CSU has recent changes in leadership.

- President of CSU Joyce McConnell was asked to step down, with Rick Miranda acting as Interim President.
- Blake Naughton, CSU Vice President for Engagement & Extension, was removed from his position and returned to faculty. This will be the most impactful in Extension, psychologically the shakeup impacts CSU staff.
- Kathay Rennels is serving as Interim VP for the foreseeable future. She was a former Larimer County Commissioner and served as Associate Vice President for Extension for CSU back in the day. She is steeped in rural culture, 4-H, and agriculture, this has been her emphasis. She will be touring rural counties to talk with commissioners about how extension wants to better support them going forward.
- CJ Mucklow, retired last year from the Western Slope with 37 years of experience, has been asked to come back as Director of Field Operations. Unclear to what his role is going to be.
- Lindsey Shirley, Assistant Vice President for Engagement & Extension and Deputy Director of CSU Extension, is expected to stay on, but all of the incentives that she and Blake have worked on (Conceptual Framework, Learn Serve Thrive marketing, etc) is completely up in the air as to if it is going to continue or not.

Open Discussion:

- A. Plan a get together between the Board and the Extension Staff

Get together with Extension staff as a social gathering during first two weeks October to show our appreciation of Extension staff and will also serve as a meet and greet with new staff. Work via email to coordinate.

Motion: Kate motioned that the Extension Advisory Board will coordinate with Extension to have a social gathering to show our appreciation to staff sometime during the first two weeks of October, Jay seconded; all were in favor. Dena will identify a date that staff are available and communicate back to board members.

- B. Revisit and discuss Areas of Interest the Board wants to pursue connected to the Strategic Plan – not discussed tabled until next meeting.
- C. Prep for December Commissioners meeting

Time to prepare for December Commissioners meeting as a separate prep meeting so we are thoughtful about what we want to convey and prioritize. Work via email to identify how to advocate for Extension and serve Commissioners prior to this meeting. Each board member list their top 3 focus topics on how to advocate for Extension and serve the Commissioners; for example, recruitment of Extension Advisory Board members. Desire to have more time than just November to prepare.
Motion: Jay motioned that the Extension Advisory Board meet in mid-October for a prep meeting for the December Commissioners meeting, Kate seconded; all were in favor.

Old Business:

None

Review action items and decisions from today's meeting:

- A. Dena: Ask staff for date and time that works for a social get together appreciate with the Advisory Board during 1st two weeks of Oct and share date and time with Board
- B. Kate: Work with Dena to coordinate the staff appreciation event
- C. Dena: Send Doodle poll for next meeting in mid-October

The meeting adjourned

Minutes prepared by Dena Hyre.

Boulder County Commissioners' Strategic Priorities

2019-2023 Boulder County Commissioners' Strategic Priorities: Affordable Living, Climate Action, Equity & Justice, Land & Water Stewardship and Organizational & Financial Stewardship.

<https://inbc.boco.co.boulder.co.us/sites/bocc/Pages/Strategic-Priorities.aspx>