

**Fee schedule for Special Event Permits, effective March 23, 2023**

Application fees are determined by the appropriate event tiers. All application fees are non-refundable. Event Tiers are determined by the Special Events Coordinator based on the following criteria:

**TIER ONE EVENT:** A Tier One Event has the following characteristics:

1. The maximum attendance is estimated to be between 50-500 people
2. Minor impacts to roadways, adjacent property owners, and adjacent neighborhoods
3. Minor transportation impacts including, but not limited to any of the following:
  - a. Minimal removal of parking
  - b. Temporary, rolling, or short-term road closures generally not longer than one mile in length
  - c. Does not impact public transit operations
4. Generally, does not require Boulder County Sheriff's Office staffing beyond normal operations

Application fee: \$200

Non-Profit discounted application fee: \$100

Road Closure fee: \$100

**TIER TWO EVENT:** A Tier Two Event has the following characteristics:

1. The maximum attendance is estimated to be between 501-1,500 people
2. Moderate impacts to roadways, adjacent property owners, and adjacent neighborhoods
3. Moderate transportation impacts including, but not limited to any of the following:
  - a. Removal of parking
  - b. Requires a transportation mitigation plan
  - c. May require offsite parking plan
  - d. Temporary, rolling, or short-term road closures
  - e. Minor impacts to public transit operations
4. Requires limited to moderate Boulder County Sheriff's Office staffing beyond normal operations

Application fee: \$300

Non-Profit discounted application fee: \$100

Road Closure fee: \$150

**TIER THREE EVENT:** A Tier Three Event has the following characteristics:

1. The maximum attendance is estimated to be more than 1,500 people
2. Moderate to severe impacts to roadways, adjacent property owners, and adjacent neighborhoods
3. Moderate to severe transportation impacts including, but not limited to any of the following:
  - a. Removal of parking,
  - b. Requires a transportation mitigation plan,
  - c. Requires offsite parking plan
  - d. Requires temporary, rolling, or long term road closures,
  - e. Moderate to major residential transportation mitigation
  - f. Moderate to major impacts to public transit operations, including
    - temporary closure of stops
    - rerouting of bus lines due to required road closures
4. Requires significant Boulder County Sheriff's Office staffing including moderate to major support in the venue

Application fee: \$500

Non-Profit discounted application fee: \$100

Road Closure fee: \$250

**NON-PROFIT FEE ELIGIBILITY:**

Eligibility for non-profit fees shall be determined by the Special Events Coordinator. In general, the applicant must be a non-profit organization, registered and in good standing with the Colorado Secretary of State's Office, using the event as a fundraiser for said organization or a specific cause supported by said organization. Proof of tax-exempt status is required with application.

Non-profit application fees will be assessed, all other fees and deposits apply.

**FEE WAIVERS FOR GOVERNMENT ENTITIES:**

Government or government entities (i.e., school district, university) are exempt from all fees and deposits.

**FILM PERMITS:**

1. Non-profit filming and commercial/for-profit filming of one day or less: No permit fee
2. Multi-day commercial/for-profit filming will be classified by the same tiers as all other events

**BLOCK PARTIES:**

Block parties are exempt from application fees and deposits

**DEMONSTRATIONS/PUBLIC VISIBILITY EVENTS:**

Demonstrations and other Public Visibility Events shall not have an application fee or performance deposit assessed, however fees for law enforcement services may apply.

**LATE FEES:**

Application fees may be doubled if complete applications are not submitted by the required deadlines:

Filming: 7 calendar days prior to filming

All other events: 60 days prior to event

**PERFORMANCE DEPOSITS:**

Performance deposits for events shall be as follows:

0-299 participants 2-3 day commercial film permit	\$500
300-999 participants 3-4 days commercial film permit	\$1,500
1000-1999 participants 5+ days commercial film permit	\$3,000
2000-4000 participants	\$6,000
4000+	\$10,000

Fees and deposits shall be reviewed on an annual basis. Performance deposit amounts are intended to match those charged by Boulder Reservoir.