

Boulder County

Circular Economy Funding 2025

FORM C

Project Summary & Narrative and Climate Analysis

Project Name:

Project Summary

Briefly summarize (2-3 sentences) the specific purpose for which you are requesting funds.

Project Narrative

Please provide responses to the following items relative to your proposed project. Use no more than two pages, single-spaced, double-sided (two sheets of paper, four sides total) for your application narrative, with the sections sequentially numbered and titled as indicated below.

1. Agency or Business Overview

Briefly describe the purpose and primary activities of your organization or business, your geographic area of operations and the primary source of financial support for your organization.

2. Statement of Need

Identify the issue or need your project seeks to address.

3. Project Description

- a) Describe the project for which funds are requested, including program design, relevant tasks, and activities.
- b) Indicate program goals, target audience, and outcome objectives.
- c) List any applicable permits, licenses, or insurance coverage that must be secured for this project.
- d) Will this project move forward if the County does not fund it?
- e) Could you execute this project if it is not fully funded?

FORM C - continued

4. Project Timeline

Present an implementation schedule for the project. Indicate probable start and end dates and significant milestones.

5. Project Evaluation and Accountability

Indicate how program performance will be monitored and measured and how you will determine the success of the project.

6. Cost Effectiveness

Describe why the project is an efficient use of public funds.

7. Cooperative Efforts

Describe any cooperative or collaborative efforts with other organizations functioning in the target area. List other project participants and indicate how resources are shared and service duplication is avoided.

8. Long Term Self Sufficiency (for continuing or on-going projects)

Discuss how the project will become financially viable and self-sustaining after the expiration of the current Circular Economy Funding. How will future expenses be met? Indicate whether you anticipate requesting future support for this project from the County.

9. Climate Impact Analysis

Discuss how you will measure and quantify the greenhouse gas savings impact from the project being proposed.

10. Communities Served

Describe any disadvantaged communities and/or areas with current or past environmental inequities that will be directly served by your project. Include any tools or metrics used to determine this criteria, such as the [Climate and Economic Justice Screen Tool](#) and/or [EnviroScreen Environmental Justice Mapping Tool](#).