



**Boulder County Purchasing
1325 Pearl Street
Boulder, CO 80302**

SUBMISSION INSTRUCTIONS

Reference Number: 053-24

Project Name: Wildfire Partners Forestry Contractors 2024

Background:

Launched in 2014, Wildfire Partners is Boulder County's wildfire mitigation program. Homeowners, with the assistance from Wildfire Partners, work to better protect their homes by actively creating and maintaining defensible space (in addition to home hardening efforts).

This RFP is for forestry contractors to be included on the Wildfire Partners Forestry Contractors List and to be eligible to bid on and complete defensible space projects for eligible homeowners. From 2015 to 2023, Wildfire Partners Forestry Contractors completed over 1,025 defensible space jobs totaling more than \$2.7 million. Some residents hire Wildfire Partners Forestry Contractors to complete work that is not associated with defensible space and a Wildfire Partners Financial Award. This work is not included in the above totals.

Homeowners apply to join the program. Applications that meet all program criteria are accepted into the program as funding and mitigation specialist are available. Over 3,400 homeowners are currently in the program. Wildfire Partners offers motivated homeowners different benefits depending on their location. Some of these benefits include:

- A comprehensive, on-site, wildfire home assessment with a Wildfire Mitigation Specialist.
- A Wildfire Partners Assessment Report that identifies the weak links in a home's defenses and specific mitigation measures to be undertaken.
- Wildfire Partners Financial Awards.
- Free access to Wildfire Partners Phone Advisors.
- Follow up visits and inspections with a Wildfire Mitigation Specialist.
- For qualifying homeowners who pass their inspections, a Wildfire Partners Certificate, yard sign and letter stating that they have performed mitigation.

The forestry contractors are not responsible for defensible space marking. This task is performed by Wildfire Partners Mitigation Specialists. Homeowners are required to actively participate in their home assessments so that they learn the principles and science behind wildfire mitigation. Homeowners provide essential input to the Wildfire Mitigation Specialists as they mark vegetation for removal as part of the program. The specialists use an iPad assessment app to gather information, take photographs and evaluate 50 mitigation related questions grouped into 10 different categories (i.e., roofs, decks, zone 1, emergency preparedness). Following the assessment, the homeowner receives a customized report containing a Mitigation Checklist with their photos of items requiring mitigation. Wildfire phone advisors, along with the mitigation specialists, help homeowners navigate their individual steps in the process. To learn more about Wildfire Partners, visit www.wildfirepartners.org.

Instructions:

Boulder County uses a Bonfire portal <https://bouldercounty.bonfirehub.com/> for accepting and evaluating proposals digitally:

- To post the Proposal
- To receive any questions or inquiries
- To issue any associated addenda
- To post award notices

Proposals must be submitted electronically on or before the Close Date at <https://bouldercounty.bonfirehub.com/>. **Submissions will not be accepted by email, fax or hand-delivery; unless otherwise noted.**

Documents should not be embedded within uploaded files, as the embedded files will not be accessible or evaluated.

Contact:

To contact Boulder County Purchasing or ask questions in relation to this proposal, respondents must register on <https://bouldercounty.bonfirehub.com/> and initiate the communication electronically through the **Vendor Discussions** or the **Ask a Question** feature.

All questions must be received on or before the Deadline for Submission of Clarifications, as specified in the Schedule of Events. Boulder County will not accept any respondent's communications by any other means, except as specifically stated in this proposal.

Addendum:

At any time prior to the Close Date, Boulder County may alter, clarify, amend, delete or add to, in whole or in part, any terms or provisions of this proposal.

In order to afford the Bidders a reasonable time for taking into account a material amendment (the materiality of which Boulder County in its own discretion may determine) or for any other reason, Boulder County may, at its own discretion, extend the Close Date.

For the most up-to-date project information refer to our Bonfire portal.

All vendor submissions may be amended, but only before the Close Date on <https://bouldercounty.bonfirehub.com/>.

Need Help:

To assist with registration and submission of responses, learn how to get started with Bonfire, watch this [5 minute training video](#). For questions or support when using the platform, [access the Bonfire online knowledge base](#), search the FAQ or contact the Bonfire support team at support@gobonfire.com.

Americans with Disabilities Act (ADA): Americans with Disabilities Act: If you need special services provided for under the Americans with Disabilities Act (ADA), please contact the Boulder County ADA Coordinator or Human Resources office at (303) 441-3525 as soon as possible to allow sufficient time for service delivery ahead of applicable due dates.