

Administrative Board
Minutes from January 16, 2024

The Boulder County Division of the Community Action Programs Administrative Board met virtually in regular session on January 16, 2024 on TEAMS.

Present:Asna Jefferies, Alex Kalkhofer, and Erika Moats.

Absent:Maryel Aranda, Patrick Dillon, Sandra Reisman, Jay Schaeffer

Staff Present: Maciel leon

Maciel began the meeting at 6:02 pm.

Quorum Present: 3 out of 7

Public Comment: No public Comment

Approval of Board Minutes: No minutes for the month of December

Directors Report:

Status of CAP Vacant Positions

- A Personal Investment Enterprise(PIE) Project Specialist was hired in December to support the current PIE Coordinator.
- The People Engaged in Raising Leaders (PERL) was just hired yesterday. In addition to providing administrative boards and commissions training and other leadership trainings to the community, they will be transitioned in the the role of CAP Administrative Board liaison.
- We are in the middle of interviews for the CAP Project Specialist position. This position will be supporting CAP's existing programming and projects. One of these projects is the relaunch of the Cultural Broker program.

Open Discussion:

- Welcome to new CAP Board member, Alex Kalkhofer and introductions.
- Thank you Asna Jefferies for you're your three years with the CAP Board.
- CAP was awarded CSBG funding to support funding for the program year 2024-2026. We are still waiting for the official award letter from the state. We were told to count on the funding that we have received in years past.
- Financials were not available to review this month but we will have that report ready for the board at our February meeting.
- An update on the Federal Poverty Level (FPL). Prior to the pandemic it stood at 150%. The pandemic raised it to 200% but we were told that would be temporary. As of today, we were informed that it would remain at 200% indefinitely.
- As of now, meetings will continue to be on-line. I am hoping that we can transition to in-person during the summer months.

Adjourn: Motion to adjourn at 6:20 p.m.

Submitted by Maciel Leon