

# Accessing Boulder County Services Portal and Locating Septic Permit Types

6 Steps [View most recent version](#) 

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Created by

Kim McCleskey

Creation Date

December 20, 2023

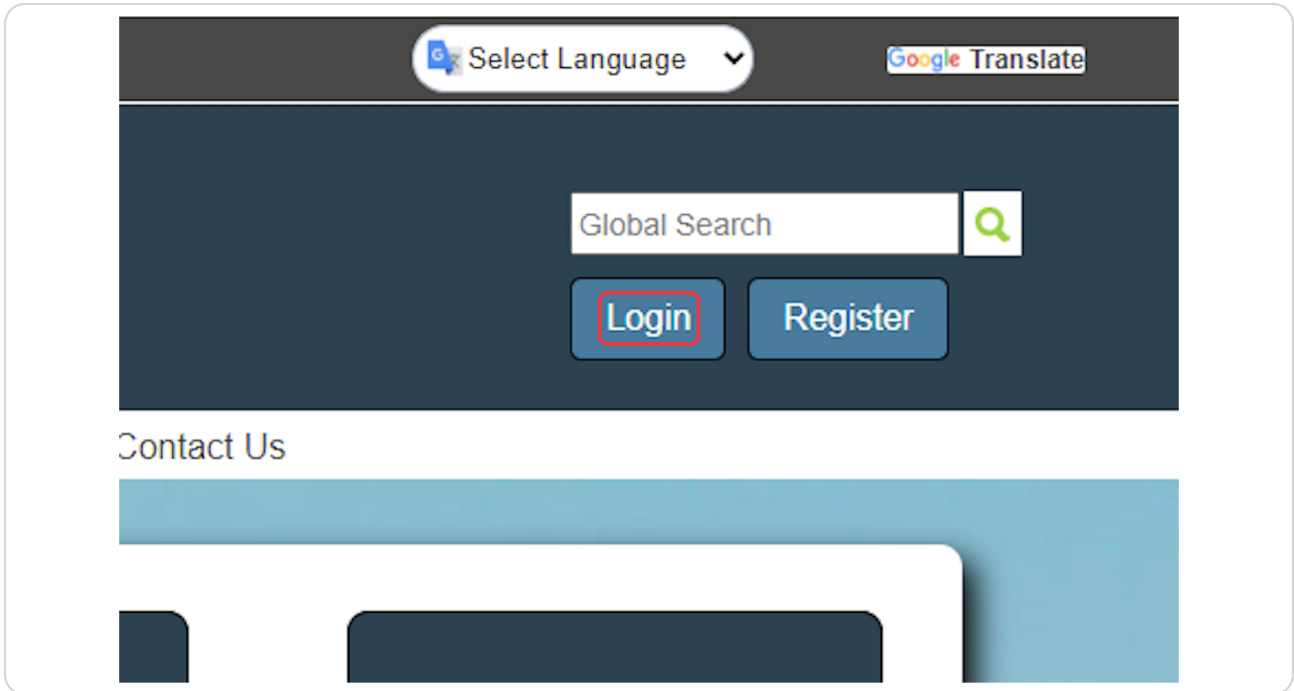
Last Updated

February 20, 2024



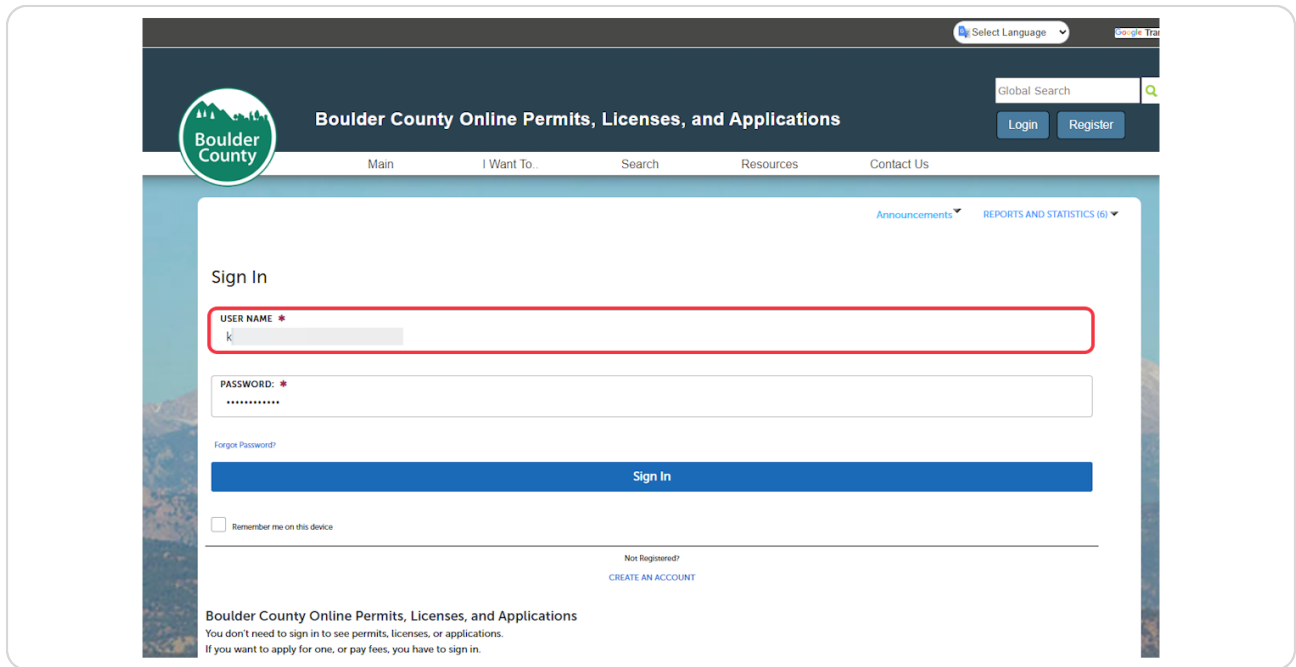
## STEP 1

### Click on Login



## STEP 2

### Fill in your user name and password



Select Language Google Translate

**Boulder County** Boulder County Online Permits, Licenses, and Applications Global Search Q

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### Sign In

**USER NAME \***  
k

**PASSWORD: \***  
.....

[Forgot Password?](#)

[Sign In](#)

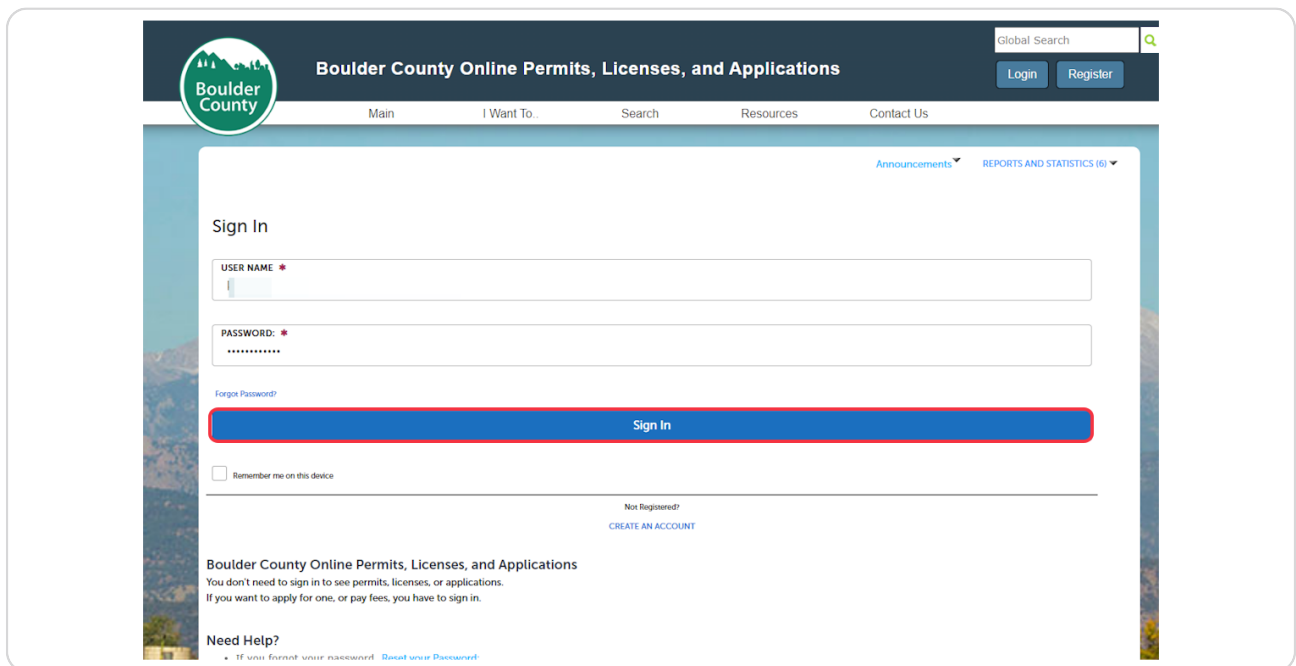
Remember me on this device

[Not Registered?](#)  
[CREATE AN ACCOUNT](#)

**Boulder County Online Permits, Licenses, and Applications**  
You don't need to sign in to see permits, licenses, or applications.  
If you want to apply for one, or pay fees, you have to sign in.

## STEP 3

### Click on Sign In



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### Sign In

**USER NAME \***  
k

**PASSWORD: \***  
.....

[Forgot Password?](#)

[Sign In](#)

Remember me on this device

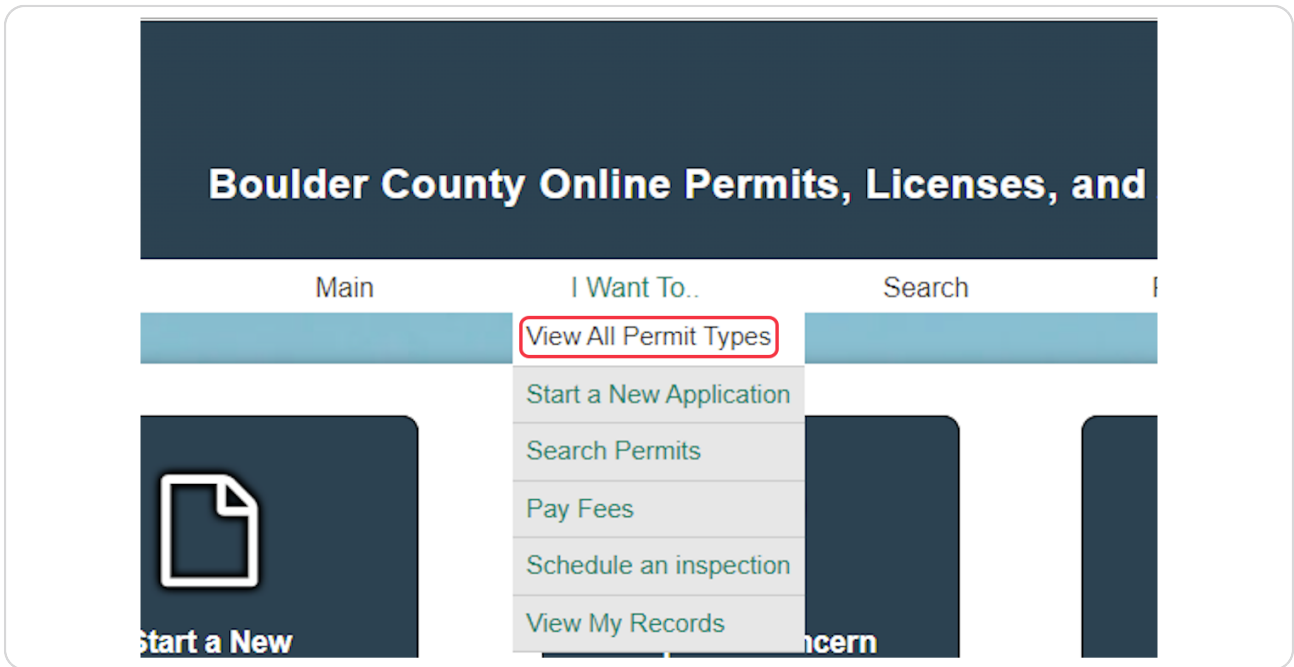
[Not Registered?](#)  
[CREATE AN ACCOUNT](#)

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If you want to apply for one, or pay fees, you have to sign in.

**Need Help?**  
• If you forget your password: [Reset your Password?](#)

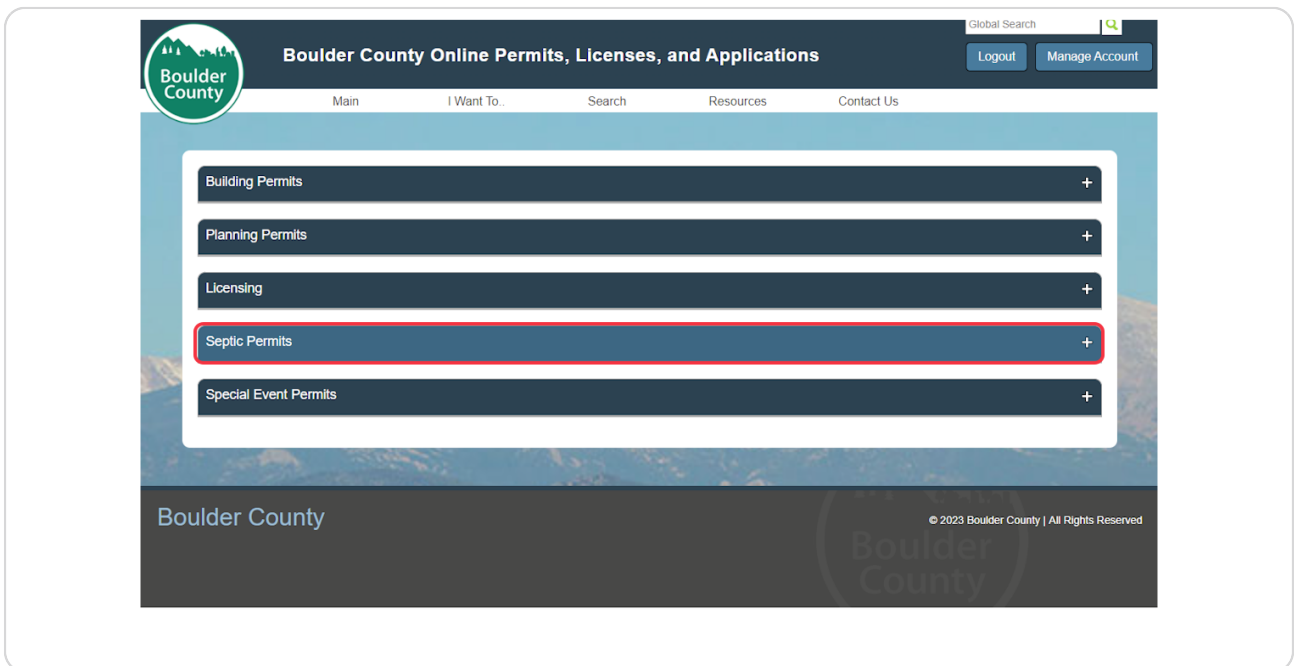
STEP 4

Click on View All Permit Types



STEP 5

Click on Septic Permits



## STEP 6

Click on the permit type you want

The screenshot shows the Boulder County Online Permits, Licenses, and Applications website. The header includes the Boulder County logo, the title "Boulder County Online Permits, Licenses, and Applications", and buttons for "Logout" and "Manage Account". Below the header is a navigation menu with links for "Main", "I Want To...", "Search", "Resources", and "Contact Us". The main content area displays a list of permit categories: "Building Permits", "Planning Permits", "Licensing", and "Septic Permits". The "Septic Permits" category is expanded, showing four sub-options: "Licensed Professional Registration", "OWTS Major Repair", "OWTS Minor Repair", and "OWTS New System". The "OWTS Minor Repair" option is highlighted with a red border. The description for "OWTS Minor Repair" reads: "This permit is to replace a septic tank, lift station, or additional tank; full replacement/reconfiguration of effluent line or any repair or replacement of the section that connects to tank, manifold, or distribution box; new or additional building sewer line or a sewer line reconfiguration/relocation. A Minor Over the Counter Permit is for the replacement of a distribution box, automatic distribution valve, and/or diverter valve; house connect, existing sewer line section that connects to tank, house, or both; repairing/replacing section of effluent line in same spot as original effluent line and NOT in area connected to tank, manifold, or distribution box."

