



**Boulder County Procurement
1325 Pearl Street
Boulder, CO 80302**

SUBMISSION INSTRUCTIONS

Reference Number: RFP-073-24

Project Name: Wildfire Partners Dumpster Contractor

Purpose:

Wildfire Partners is Boulder County's wildfire mitigation program and is housed in the County's Community Planning and Permitting Department (CP&P). Our mission is to educate, motivate, and support Boulder County residents in preparing for future wildfire. Wildfire Partners is seeking individual contract companies to provide dumpster services for community events.

Background:

Wildfire Partners became Boulder County's official wildfire mitigation program in 2014. While Wildfire Partners has utilized various types of programs over the years, the core mission of providing fire mitigation services has flourished. Wildfire Partners now offers home assessment programs, chipping services, educational outreach, and many other programs to Boulder County residents. Learn more at www.WildfirePartners.org.

With assistance from the Outreach Specialists of the Wildfire Partners office, Boulder County residents will be able to utilize dumpster services to eliminate buildups of trash, building materials, vegetation, and other combustibles that may accumulate around a person's home. By using the dumpster services, homeowners will be able to practice better fire safety principles while reducing clutter and excess fuels in and around their homes.

This RFP will be used to add to select a dumpster contractor with Wildfire Partners. Communities and Wildfire Partners staff members will utilize this dumpster contract to help with waste disposal around private properties. The contractor will be paid fixed rates determined during this RFP process.

The goal of the contract is to provide more resources as homeowners and communities work on mitigating fire risks surrounding their homes. This program is being funded by the county's new wildfire mitigation tax.

Instructions:

Boulder County uses a Bonfire portal <https://bouldercounty.bonfirehub.com/> for accepting and evaluating proposals digitally:

- To post the Proposal
- To receive any questions or inquiries
- To issue any associated addenda
- To post award notices

Proposals must be submitted electronically on or before the Close Date at <https://bouldercounty.bonfirehub.com/>. **Submissions will not be accepted by email, fax or hand-delivery; unless otherwise noted.**

Documents should not be embedded within uploaded files, as the embedded files will not be accessible or evaluated.

Contact:

To contact Boulder County Procurement or ask questions in relation to this proposal, respondents must register on <https://bouldercounty.bonfirehub.com/> and initiate the communication electronically through the **Vendor Discussions** or the **Ask a Question** feature.

All questions must be received on or before the Deadline for Submission of Clarifications, as specified in the Schedule of Events. Boulder County will not accept any respondent's communications by any other means, except as specifically stated in this proposal.

Addendum:

At any time prior to the Close Date, Boulder County may alter, clarify, amend, delete or add to, in whole or in part, any terms or provisions of this proposal.

In order to afford the Bidders a reasonable time for taking into account a material amendment (the materiality of which Boulder County in its own discretion may determine) or for any other reason, Boulder County may, at its own discretion, extend the Close Date.

For the most up-to-date project information refer to our Bonfire portal.

All vendor submissions may be amended, but only before the Close Date on <https://bouldercounty.bonfirehub.com/>.

Need Help:

To assist with registration and submission of responses, learn how to get started with Bonfire, watch this [training video](#). For questions or support when using the platform, [access the Bonfire online knowledge base](#), search the FAQ or contact the Bonfire support team at support@gobonfire.com.

Americans with Disabilities Act (ADA): Americans with Disabilities Act: If you need special services provided for under the Americans with Disabilities Act (ADA), please contact the Boulder County ADA Coordinator or Human Resources office at (303) 441-3525 as soon as possible to allow sufficient time for service delivery ahead of applicable due dates.