



**Boulder County Purchasing  
1325 Pearl Street  
Boulder, CO 80302**

## **SUBMISSION INSTRUCTIONS**

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**Reference Number:** SOQ-062-24

**Project Name:** Asphalt/Paving Continuing Services

**Background:**

Boulder County Building Services, a Division of Public Works, is requesting submissions from qualified contractors for Asphalt Paving and Repair services. Our goal is to award at least three (3) contractors in each category, Maintenance and/or New Construction services, depending on specialties offered. Awarded contractors will enter a Continuing Services Contract (CSC) with an annual limit not to exceed \$1,000,000. Utilizing this form of contract, Public Works can award specific scopes of work with price associated via Notice to Proceed letter to one (1) of the three (3) contractors on a written quote process. The scope of work will be primarily focused on county owned facility sites, including parking lots and drive lanes. Submissions should include your ability to perform maintenance and/or new installations of parking lots, the methods used, and unit pricing of those services offered.

Please submit your pricing and qualifications for the following services:

- Asphalt Hot patch/repair, Milling, Striping, and Paving
- Removal and Recycle of asphalt materials
- Crack sealing/ Seal Coat surfacing
- Adding road base to substrate

Proposals must be submitted electronically on or before the Close Date at <https://bouldercounty.bonfirehub.com/>. **Submissions will not be accepted by email, fax or hand-delivery; unless otherwise noted.**

Documents should not be embedded within uploaded files, as the embedded files will not be accessible or evaluated.

## **Instructions:**

Boulder County uses a Bonfire portal <https://bouldercounty.bonfirehub.com/> for accepting and evaluating proposals digitally:

- To post the Proposal
- To receive any questions or inquiries
- To issue any associated addenda
- To post award notices

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Documents should not be embedded within uploaded files, as the embedded files will not be accessible or evaluated.

## **Contact:**

To contact Boulder County Purchasing or ask questions in relation to this proposal, respondents must register on <https://bouldercounty.bonfirehub.com/> and initiate the communication electronically through the **Vendor Discussions** or the **Ask a Question** feature.

All questions must be received on or before the Deadline for Submission of Clarifications, as specified in the Schedule of Events. Boulder County will not accept any respondent's communications by any other means, except as specifically stated in this proposal.

## **Addendum:**

At any time prior to the Close Date, Boulder County may alter, clarify, amend, delete or add to, in whole or in part, any terms or provisions of this proposal.

In order to afford the Bidders a reasonable time for taking into account a material amendment (the materiality of which Boulder County in its own discretion may determine) or for any other reason, Boulder County may, at its own discretion, extend the Close Date.

For the most up-to-date project information refer to our Bonfire portal.

All vendor submissions may be amended, but only before the Close Date on <https://bouldercounty.bonfirehub.com/>.

## **Need Help:**

To assist with registration and submission of responses, learn how to get started with Bonfire, watch this [5 minute training video](#). For questions or support when using the platform, [access the Bonfire online knowledge base](#), search the FAQ or contact the Bonfire support team at [support@gobonfire.com](mailto:support@gobonfire.com).

**Americans with Disabilities Act (ADA)**: Americans with Disabilities Act: If you need special services provided for under the Americans with Disabilities Act (ADA), please contact the Boulder County ADA Coordinator or Human Resources office at (303) 441-3525 as soon as possible to allow sufficient time for service delivery ahead of applicable due dates.