



**Public Health Vital Records**  
 Application for Certified Copy of Birth Certificate  
[www.boco.org/birthcertificates](http://www.boco.org/birthcertificates)

Number of Copies \_\_\_\_\_ Total Fee \_\_\_\_\_

FEE: \$20.00 for one copy \$13.00 for each additional copy of same record when ordered at the same time.

Exchange \$13.00 each \_\_\_\_\_ Corrections \$20.00 each \_\_\_\_\_

Make checks or money orders payable and send to:

**Boulder County Public Health**  
 3450 Broadway  
 Boulder, CO 80304  
 303-441-1100

**Boulder County Public Health**  
 515 Coffman Suite 200  
 Longmont, CO 80501  
 303-678-6166



**Requirements:**

- This request **must** be completed in **full**.
- Enclose a copy of a current driver's license, passport, or State identification. (See below for complete list of approved primary and secondary ID's)
- Enclose appropriate fees.

<b>Print Name of Person Making Request</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>
<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>
			<b>Daytime Phone</b> ( )
<b>E-mail address (optional)</b>		^ I consent for communication via e-mail	
<b>Relationship to Registrant:</b> <input type="checkbox"/> Self <input type="checkbox"/> Parent <input type="checkbox"/> Grandparent <input type="checkbox"/> Sibling <input type="checkbox"/> Child <input type="checkbox"/> Other: _____			
<b>Reason for Request:</b> <input type="checkbox"/> Newborn <input type="checkbox"/> Travel/Passport <input type="checkbox"/> Records <input type="checkbox"/> School <input type="checkbox"/> Insurance <input type="checkbox"/> Other: _____			

**Registrant Information - Information about person whose birth certificate is being requested \*If adopted, provide adoptive information\***

<b>Full Name at Birth</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>
<b>Date of Birth</b>	<b>Month</b>	<b>Day</b>	<b>Year</b>
	<b>Is this Person Deceased?</b>		<b>If yes, date:</b> _____
	<b>Yes</b>		<b>No</b>
<b>Place of Birth</b>	<b>City</b>	<b>County</b>	<b>State</b>
	<b>COLORADO ONLY</b>		
<b>Full Name of Mother/ Parent A</b>	<b>First</b>	<b>Middle</b>	<b>Last Name Prior to First Marriage</b>
<b>Full Name of Father/ Parent B</b>	<b>First</b>	<b>Middle</b>	<b>Last Name Prior to First Marriage</b>

Pursuant to Colorado Revised Statutes, 1982, 25-2-118 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a direct and tangible interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than \$1,000.00, or imprisonment in the county jail for not more than one year or both such fine and

By signing below, I have read and understood that there are penalties for obtaining a record under false pretenses)	<b>Today's Date</b>
<b>SIGN HERE</b>	

**Approved Identity Verification list**

<b>Primary Listing (at least one)</b>	<b>OR</b>	<b>Secondary Listing (must have at least two)</b>
<ul style="list-style-type: none"> <li>• Alien Registration Receipt or Permanent Resident Card (INS I-151 or I-551)</li> <li>• Certificate of US Citizenship (Form N-560- N-561)</li> <li>• City of Denver/Denver County Jail Temporary Inmate ID</li> <li>• County OF Pueblo Jail Inmate Temporary ID</li> <li>• CO Department of Corrections ID Card</li> <li>• CO Temporary Driver's License: <b>MUST be within 30 days period</b>, MUST be issued by Colorado DMV</li> <li>• Colorado Department of Human Services Youth Corrections ID</li> <li>• Employment Authorization Card (I-766)</li> <li>• Foreign Passport</li> <li>• Government Work ID</li> <li>• Job Corps ID Card</li> <li>• Driver's license/ID Card (DMV - U.S. only)</li> <li>• Foreign Driver's License/ID Card (issued directly from the foreign country's government- not state or province)</li> <li>• School, University, or College ID card (must be current)</li> <li>• Temporary Resident Card (I-688, I668A, or I-688B)</li> <li>• US B1/B2 Visa Card <b>PLUS</b> I-94</li> <li>• US Certificate of Naturalization N-550- N-/570</li> <li>• US Citizenship ID Card (I-197)</li> <li>• US Merchant Mariner Card</li> <li>• US Military Identification Card (front and back)</li> <li>• US Passport or Card</li> <li>• US State or Territory Photo Driver License or Photo ID Card</li> </ul>		<ul style="list-style-type: none"> <li>• Acknowledgement of Paternity document</li> <li>• US Birth certificate of the applicant</li> <li>• Court order for adoption or name change</li> <li>• Craft or trade license</li> <li>• DD-214</li> <li>• Divorce Decree (U.S. only)</li> <li>• Colorado Gaming License</li> <li>• Hospital Birth Worksheet (within 6 months of birth)</li> <li>• Colorado Hunting or Fishing license</li> <li>• Medicaid Card/Health First Colorado (Colorado Only)</li> <li>• Non-U.S. or International Driving License or Photo ID card -non-driver's license (<b>Issued by State/Province</b>)</li> <li>• Marriage License / Certificate (U.S. only)</li> <li>• Medicare Card</li> <li>• Mexican Voter Registration Card</li> <li>• Motor Vehicle Registration or Title (must be current - U.S. only)</li> <li>• Pilot License</li> <li>• State, Territorial, or Federal prison ID or Correction Card</li> <li>• Social Security Card</li> <li>• US Selective Service Card/Letter</li> <li>• Weapon or gun permit (U.S. only)</li> <li>• Work ID, Paycheck Stub, Pay Statement, or W-2 (last tax year)</li> </ul>

<b>We cannot accept the following:</b>
<ul style="list-style-type: none"> <li>• Birth Certificate Issued by a Foreign Governments</li> <li>• City and County Detention Center ID Cards</li> <li>• IRS-ITIN Card or Letter</li> <li>• Matricula Consular Card</li> <li>• Medicaid Cards (Excluding Colorado)</li> <li>• Novelty Cards</li> <li>• Souvenir Birth Certificates</li> <li>• Temporary Driver's License or Temporary State ID Cards from other States</li> <li>• Tribal ID Cards</li> <li>• Undated Documents</li> <li>• Veteran's Universal Access ID Cards</li> </ul>