**Administrative Board**

Minutes from June 18, 2024

The Boulder County Division of the Community Action Programs Administrative Board met in-person and virtually in regular session on June 18, 2024, at 3482 N Broadway, Boulder CO and on TEAMS.

**Present:** Maryel Barron,Alex Kalkhofer, Erika Moats, Sakar Pudasaini

**Absent:** Patrick Dillon

**Staff Present:**  Kathryn Lehman

**Community guest:** None

**Kathryn began the meeting at 5:30 p.m.**

**Quorum Present: 4 out of 5**

**Welcome to our new member:** Sakar Pudasaini! Brief intro.

**Public Comment:** No public Comment

**Approval of Board Minutes:** Review and approval of April meeting minutes.

**Directors Report**:

* PERL –PERL is working on evaluating and re-tooling Boards and Commissions training. Looking for board members to help out presenting on some topics.
* PIE – CAP and Mile Hugh United Way are still working through transition logistics. Update on some nuts and bolts form Erika.
* Cultural Broker training offered by the CAP Project Specialist for Boulder County employees finished its first session. It had a great reception and our final in-person session/celebration had excellent turnout.

**Open Discussion:**

* Updating and improving Boards and Commissions training brainstorm: Breakout groups based on interests, speaker panel, videos and speakers via video, commissioner intro (video?), discussion of board culture and social aspects, TEAMS
* How PERL and the board can work together on outreach, organizational networking, and filling out our board.
* Developing PERL/CAP training and programming referral partners connected to the diverse populations PERL intends to serve. (HHS and snap clients, Salud and Clinica, EFAA…others)
* Google sheets to collab on contacts, prospective board members, organizations recruiting for boards, etc.
* Meeting in person tonight was great, let’s keep this up!

**Action Items:**

* Kathryn will make google collab docs and sheets
* Reach out to Colorado Nonprofit Association (Erika?)

**Adjourn**: Motion to adjourn at 6:30 p.m.

Submitted by Kathryn Lehman