



**Boulder County Procurement
1325 Pearl Street
Boulder, CO 80302**

SUBMISSION INSTRUCTIONS

Reference Number: 096-24

Project Name: N 95th Street at New Ish Ditch Structure Replacement - Pipe

Background:

The Boulder County Public Works Department (County) is requesting competitive bids from qualified manufacturers for production and delivery of 104 L.F. of 12' x 7' reinforced concrete box culvert (RCBC) pipe to a project site in northern unincorporated Boulder County. The boxes will be used to replace an existing irrigation crossing structure and will carry N 95th Street with five to six feet of cover over the top of the boxes. Delivery will be received at one site, 15575 N 95th Street, Longmont, CO 80503 in the N 95th Street road right-of-way, and during a full road closure with local access to the project site. Coordination and scheduling with the County's Road Maintenance Division will be required prior to delivery. A Road Maintenance contact will be provided to the manufacturer after the bid award is finalized. The products being bid are to be used for a Boulder County capital improvement project only and will not be paid for with state or federal funds. Each bidder is instructed to submit product data sheet(s) for the materials requested.

Instructions:

Boulder County uses a [Boulder County Bonfire portal](#) for accepting and evaluating proposals digitally:

- To post the Proposal
- To receive any questions or inquiries
- To issue any associated addenda
- To post award notices

Proposals must be submitted electronically on or before the Close Date at [Boulder County Bonfire portal](#).

Important: Submissions will not be accepted by email, fax or hand-delivery; unless otherwise noted.

Documents should not be embedded within uploaded files, as the embedded files will not be accessible or evaluated.

Contact:

To contact Boulder County Purchasing or ask questions in relation to this proposal, respondents must register on [Boulder County Bonfire portal](#) and initiate the communication electronically through the **Vendor Discussions** or the **Ask a Question** feature.

All questions must be received on or before the Deadline for Submission of Clarifications, as specified in the Schedule of Events. Boulder County will not accept any respondent's communications by any other means, except as specifically stated in this proposal.

Addendum:

At any time prior to the Close Date, Boulder County may alter, clarify, amend, delete or add to, in whole or in part, any terms or provisions of this proposal.

In order to afford the Bidders a reasonable time for taking into account a material amendment (the materiality of which Boulder County in its own discretion may determine) or for any other reason, Boulder County may, at its own discretion, extend the Close Date.

For the most up-to-date project information refer to our Bonfire portal.

All vendor submissions may be amended, but only before the Close Date on [Boulder County Bonfire portal](#).

Need Help:

To assist with registration and submission of responses, [watch this 5 minute training video on how to get started with Bonfire](#). For questions or support when using the platform, [access the Bonfire online knowledge base](#), search the FAQ or contact the Bonfire support team at support@gobonfire.com.

Americans with Disabilities Act (ADA): If you need special services provided for under the Americans with Disabilities Act (ADA), please contact the Boulder County ADA Coordinator at ADA@bouldercounty.gov, or call 303-441-1386 as soon as possible to allow sufficient time for service delivery ahead of applicable due dates.