

ORIGINAL



Private Property Structural Debris and Hazard Tree Removal Operations

ISSUED BY: Boulder County

DATE: February 1, 2022

(i) Solicitation No.

**RFP-7301-22**

(ii) Offeror's name, address, telephone, and facsimile numbers

Looks Great Services of MS, Inc.  
1501 Highway 13 North  
Columbia, MS 39429  
Telephone: 601-736-0037  
[www.looksgreatservices.com](http://www.looksgreatservices.com)



(iii) Extent of Agreement with Terms

By fact of signature contained herein, Looks Great Services of Mississippi, Inc. agrees to the extent of the agreement with all terms, conditions and provisions included in the solicitation and agrees to furnish any or all items upon which prices are offered at the price set opposite each item. The proposal is in all respects fair and in good faith without collusion or fraud.

(iv) Persons authorized to negotiate on the offeror's behalf

Yolanda Agoglia  
President  
Looks Great Services of MS, Inc.  
Tel: 631-662-5817  
Fax: 601-736-1924  
[yolanda@looksgreatservices.com](mailto:yolanda@looksgreatservices.com)

Kristian Agoglia  
Vice President  
Looks Great Services of MS, Inc.  
Tel: 516-369-8445  
Fax: 601-736-1924  
[kristian@looksgreatservices.com](mailto:kristian@looksgreatservices.com)

(v) Persons authorized as point of contact

Orry Sanders  
Director of Estimating and Contracts  
Looks Great Services of MS, Inc.  
Tel: 601-441-8228  
Fax: 601-736-1924  
[orry.sanders@looksgreatservices.com](mailto:orry.sanders@looksgreatservices.com)

Jerry Day  
Operations Manager  
Looks Great Services of MS, Inc.  
Tel: 405-727-0117  
Fax: 601-736-1924  
[jerry.day@looksgreatservices.com](mailto:jerry.day@looksgreatservices.com)

(vi) Authorized signature

(vii) MS Contractor's License

18782-MC

(viii) Contractor's DUNS Number

05-769-6240

(ix) WBENC WOSB Number

WOSB210490

**Certified Woman-Owned Small Business – WBE**

This proposal includes data that shall not be disclosed outside the County and shall not be duplicated, used, or disclosed--in whole or in part--for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of or in connection with the submission of this data, the County shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the County's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained on every page of this proposal; and use or disclosure of data contained on this sheet is subject to the restrictions on this, the title page of this proposal.

## Contents

### Tab 1

Contents .....	1
Submittal Checklist.....	3
Signature Page .....	4
Rate Sheet .....	5
Project Schedule .....	7
Sample Contract and Terms and Conditions Exceptions .....	8
W-9.....	9
Bid Bond.....	10
Letter of Bonding .....	11
Certificate of Insurance .....	15
Addendum Acknowledgment .....	16

### Tab 2

Cover Letter .....	17
Authority to Sign.....	18
Executive Summary .....	19
Legal Statements .....	20
Financial Standing.....	21
Letter of Bonding .....	23
Licenses and Certifications .....	24
References.....	29
Current / Pre-Event Contracts.....	30
Previous Disaster Work and Experience .....	31
Company Overview.....	34
Previous Project Details .....	36
Letters of Recommendation.....	47
Organizational Chart .....	63
Resumes .....	64
Equipment List .....	69
Additional Resources .....	75
FEMA Public Assistance Program (Reimbursement Process).....	76
Environmental Requirements.....	77
Solid and Hazardous Waste.....	78

### Tab 3

Local and Small Business Participation Plan (LSBPP).....	79
--	----

### Tab 4

Technical Approach .....	86
--------------------------	----



**Tab 5**

Debris Management Process Plans and Procedures .....92

Geographic Area Management ..... 108

Contractor Site Specific Safety and Health Plans, Accident Prevention Plans, and Safety Manual ..... 113

Quality System Management and Responsibilities ..... 124

Disaster Debris Waste Reduction and Recycling Strategy ..... 132

Conclusion ..... 135



Boulder County Purchasing  
 1325 Pearl Street  
 Boulder, CO 80302  
[purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org)

**UPDATED SUBMITTAL SECTION**

The proposer's attention is especially called to the items listed below, which must be submitted in full as part of the PROPOSAL. Failure to submit any of the documents listed below as a part of your PROPOSAL, or failure to acknowledge any addendum in writing with your PROPOSAL, or submitting a proposal on any condition, limitation or provision not officially invited in this Request for Proposal (RFP) may be cause for rejection of the PROPOSAL.

**THIS CHECKLIST MUST BE SUBMITTED AS PART OF YOUR PROPOSAL PACKAGE:** Proposer will check each box indicating compliance:

INCLUDED	ITEM
X	Name and Address of the Partners and Subcontractors if applicable
X	A detailed project schedule with a completed updated rate sheet
X	Information on the relevant experience of key personnel
X	State your compliance with the Terms and Conditions in the Sample Contract contained in this BID. Specifically list any deviations and provide justification for each deviation.
X	Submit three references for similar projects your company has completed within the last three years and contact information
X	Sample Contract exceptions and additional terms
X	Insurance Certificate
X	Bid Bond
X	W-9
X	Signature Page
X	Addendum Acknowledgement(s) (If Applicable)



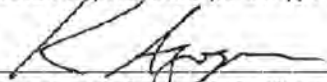
Boulder County Purchasing  
 1325 Pearl Street  
 Boulder, CO 80302  
[purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org)

**SIGNATURE PAGE**

Contact Information	Response
Company Name including DBA	Looks Great Services of MS, Inc.
List Type of Organization (Corporation, Partnership, etc.)	Corporation
Name, Title and Email Address of Person Authorized to Contract with Boulder County	Kristian Agoglia, Vice President kristian@looksgreatservices.com
Company Address	1501 Highway 13 North Columbia, MS 39429
Company Phone Number	601-736-0037
Company Website	www.looksgreatservices.com

**By signing below I certify that:**

- I am authorized to bid on my company's behalf.
- I am not currently an employee of Boulder County.
- None of my employees or agents is currently an employee of Boulder County.
- I am not related to any Boulder County employee or Elected Official.
- (Sole Proprietorships Only) I am not a Public Employees' Retirement Association (PERA) retiree.

  
 \_\_\_\_\_  
**Signature of Person Authorized to Bid on  
 Company's Behalf**

February 1, 2022  
 \_\_\_\_\_  
**Date**

Note: If you cannot certify the above statements, please explain in a statement of explanation.

**UPDATED RATE SHEET**

	<b>Description</b>	<b>Est quantity per parcel<sup>1</sup> or units</b>	<b>Unit price</b>		<b>Total</b>
A	B	C <sup>1</sup>	D	E	F
1	Disaster Debris Removal Crews <sup>2</sup>	20	\$9,500.00	Per Crew	\$ 190,000.00
2	Debris Management Site (DMS) Management <sup>3</sup>	1	\$ 5.00	Per CY	\$ 5.00
3	Scale Set-up (if needed)	1	\$ 15,000.00	Per Scale	\$ 15,000.00
4	Inspection Tower	6	\$6,000.00	Per Tower	\$ 36,000.00
5	Scissor Lift	6	\$4,000.00	Per Lift	\$ 24,000.00
6	DMS Closure	1	\$ 15,000.00	Per DMS	\$ 15,000.00
7	Per Parcel Debris, Ash, Vegetative, and Incidental Soil <sup>4</sup>	89 c.y.	\$ 90.00	Per Parcel	\$ 8,010.00
8	Per Parcel Concrete Removal without fill <sup>4</sup>	40 c.y.	\$ 100.00	Per Parcel	\$ 4,000.00
9	Per Parcel Concrete Removal with fill <sup>4</sup>	81 c.y.	\$ 140.00	Per Parcel	\$ 11,340.00
10	Per Parcel Metal Removal <sup>4</sup>	79 c.y.	\$ 46.00	Per Parcel	\$ 3,634.00
11	Per Parcel Asbestos Removal and Disposal <sup>4</sup>	39 c.y.	\$ 252.00	Per Parcel	\$ 9,828.00
12	Per Parcel Soil Removal, Re-Scrape, Disposal as needed <sup>4</sup>	50 c.y.	\$ 96.00	Per Parcel	\$ 4,800.00
13	Vehicles Abatement <sup>5</sup>	1,336	\$ 1,500.00	Per Vehicle	\$ 2,004,000.00
14	Hazard Trees removed 6-12" <sup>6</sup>	1	\$ 600.00	Per Tree	\$ 600.00
15	Hazard Trees removed 12.1-24" <sup>6</sup>	1	\$ 1,200.00	Per Tree	\$ 1,200.00
16	Hazard Trees removed 24.1-36" <sup>7</sup>	<1	\$ 3,200.00	Per Tree	\$ 3,200.00
17	Hazard Trees removed 36.1" <sup>7</sup>	<1	\$ 4,800.00	Per Tree	\$ 4,800.00
18	Hazard Limbs (2" <sup>7</sup> in diameter) <sup>7</sup>	<1	\$ 145.00	Per Tree	\$ 145.00
19	Stumps (24" <sup>7</sup> in diameter) <sup>7</sup>	<1	\$ 1,800.00	Per Stump	\$ 1,800.00
20	Unit Rate for Debris, Ash, & Incidental Soil Disposal <sup>8</sup>	89 c.y.	\$ 23.70	At Cost	\$ 2,109.30

21.a	Unit Rate for Concrete and brick disposal/recycling <sup>8</sup>	81 c.y.	\$ 23.70	At Cost	\$ 1,919.70
21.b	Unit Rate for Reinforced Concrete disposal/recycling <sup>8</sup>	81 c.y.	\$ 23.70	At Cost	\$ 1,919.70
22	Unit Rate for Metal Recycling (include rebate if applicable) <sup>8</sup>	79 c.y.	\$ 23.70	At Cost Per Ton	\$ 1,872.30
23	Unit Rate for Vegetative Debris Disposal <sup>8</sup>	10 c.y.	\$ 23.70	At Cost	\$ 237.00
24	Appliances with CFCs <sup>8,9</sup>	<1	\$ 275.00	At Cost	\$ 275.00
25	E-Waste <sup>8,10</sup>	<10	\$ 26.00	At Cost Per Pound	\$ 260.00

NOTES:

1. Refer to column E to determine if price requested is per unit (such as per vehicle or per tree) or per parcel.
2. This is a one-time mobilization (including traffic control, tree hazard crews, asbestos crews, air quality monitoring, and dust control) rate per Disaster Debris Removal Crew for the entire project.
3. The unit price refers to each cubic yard of material that is reduced. The County does not currently anticipate that Contractor will be authorized to reduce material at the DMS or otherwise. Bidders should include a unit price Per CY for material reduction at the DMS in the event that this work is authorized.
4. These items will be paid per parcel. The "Est quantity per parcel" column includes the average estimate of the quantity of each type of material per parcel to help guide your proposal. Calculate the Unit Price using the estimated CY of material multiplied by your proposed CY rate to develop your per parcel rate. For example, in line item 7, there is an estimate of 89 CY of "debris, ash, vegetative, and incidental soil" on each parcel. For a price of \$2.00 per CY, Enter \$2.00 in Column D x 89 = \$178. Enter \$178 in column F.
5. Please calculate line item 13 by multiplying 1,336 by your per vehicle price (Column D) and enter the total into column F.
6. For line items 14 and 15, Column C estimates that there is approximately 1 tree on each parcel.
7. For purposes of calculating line items 16-19, use the whole number 1 as the multiplier, even though column C indicates less than one. It is estimated that there will be less than 1 tree of each size or stump per parcel.
8. For purposes of calculating line items 20-25, please provide your estimated actual costs for disposal or recycling.
9. For purposes of calculating this line item, use the whole number 1 as the multiplier, even though column C indicates less than one. It is estimated that each parcel has less than 1 appliance with CFCs. Most properties with CFC appliances no longer contain CFCs.
10. For purposes of calculating this line item, use the whole number 10 as the multiplier, even though column C indicates less than 10. It is estimated that each parcel has less than 10 items of E-Waste. Most electronics were destroyed in the fire.



Boulder County Purchasing  
1325 Pearl Street  
Boulder, CO 80302  
purchasing@bouldercounty.org

February 1, 2022

RE: Private Property Structural Debris and Hazard Tree Removal Operations Schedule

Dear Boulder County:

Looks Great Services of MS, Inc. believes the project can be completed in 120 days based on the current scope of work. If more properties and scope of work items are added, then the schedule can be adjusted accordingly. LGS has a detailed look into the process and procedures in Tabs 4 and 5 of this RFP.

Sincerely,

A handwritten signature in black ink, appearing to read "K Agoglia", is written over a light blue horizontal line.

Kristian Agoglia  
Vice President  
Looks Great Services of MS, Inc.  
1501 Highway 13 North  
Columbia, MS 39429  
[kristian@looksgreatservices.com](mailto:kristian@looksgreatservices.com)  
(601) 736-0037





Boulder County Purchasing  
1325 Pearl Street  
Boulder, CO 80302  
purchasing@bouldercounty.org

February 1, 2022

RE: Private Property Structural Debris and Hazard Tree Removal Operations Exceptions

Dear Boulder County:

Looks Great Services of MS, Inc. hereby acknowledges all Specifications, Contracts, Terms and Conditions, Addenda and Clarifications posted by Boulder County. LGS does not have exceptions to any of these documents and files. LGS agrees to comply with the Terms and Conditions in Sample Contract contained in the bid. LGS has no deviations to the Terms and Conditions.

Sincerely,

A handwritten signature in black ink, appearing to read "K Agoglia", is written over a light blue horizontal line.

Kristian Agoglia  
Vice President  
Looks Great Services of MS, Inc.  
1501 Highway 13 North  
Columbia, MS 39429  
[kristian@looksgreatservices.com](mailto:kristian@looksgreatservices.com)  
(601) 736-0037

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
 See Specific Instructions on page 3.

<b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Looks Great Services of MS, Inc.</b>	
<b>2</b> Business name/disregarded entity name, if different from above	
<b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ▶ _____	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <i>(Applies to accounts maintained outside the U.S.)</i>
<b>5</b> Address (number, street, and apt. or suite no.) See instructions. <b>1501 Highway 13 North</b>	Requester's name and address (optional)
<b>6</b> City, state, and ZIP code <b>Columbia, MS 39429</b>	
<b>7</b> List account number(s) here (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>	
[ ] [ ] [ ] - [ ] [ ] - [ ] [ ] [ ] [ ]	

**OR**

<b>Employer identification number</b>
---------------------------------------

**Confidential**

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶ <i>Teri Sanders, Accounting Manager</i>	Date ▶ <i>May 13, 2020</i>
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*



# AIA® Document A310™ – 2010

## Bid Bond

**CONTRACTOR:**

*(Name, legal status and address)*

Looks Great Services of MS, Inc.  
1501 Highway 13 North  
Columbia, MS 39429

**SURETY:**

*(Name, legal status and principal place of business)*

Fidelity and Deposit Company of Maryland  
1299 Zurich Way  
Schaumburg, IL 60196-1056

**OWNER:**

*(Name, legal status and address)*

Boulder County Purchasing  
1325 Pearl Street  
Boulder, CO 80302

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**BOND AMOUNT:** Five Percent (5%) of the Amount Bid-----

**PROJECT:**

*(Name, location or address, and Project number, if any)*

Private Property Structural Debris and Hazard Tree Removal Operations  
Boulder County, CO

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

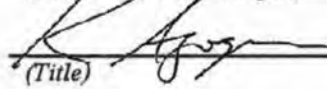
Signed and sealed this **1st** day of **February**, **2022**

  
(Witness)

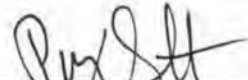
Looks Great Services of MS, Inc.

(Contractor as Principal)

(Seal)

  
(Title)

Vice President

  
(Witness)

Fidelity and Deposit Company of Maryland

(Surety)

(Seal)

  
(Title)

Kim Barhum, Attorney-In-Fact

**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND  
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by **Robert D. Murray, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint, **Richard Teb JONES, David Robin FORTENBERRY, Mary J. NORVAL, Ross BELL and Kim BARHUM, all of Hattiesburg, Mississippi, EACH**, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 14th day of June, A.D. 2019.



By: *Robert D. Murray*  
Vice President

By: *Dawn E. Brown*  
Secretary

**State of Maryland  
County of Baltimore**

On this 14<sup>th</sup> day of June, A.D. 2019, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Robert D. Murray, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposed and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.



Constance A. Dunn, Notary Public  
My Commission Expires: July 9, 2023

**EXTRACT FROM BY-LAWS OF THE COMPANIES**

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

**CERTIFICATE**

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 1st day of February, 2022.



A handwritten signature in cursive script that reads "Brian M. Hodges".

\_\_\_\_\_  
Brian M. Hodges, Vice President

**TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:**

Zurich Surety Claims  
1299 Zurich Way Schaumburg, IL  
60196-1056  
[www.reportsfclaims@zurichna.com](mailto:www.reportsfclaims@zurichna.com)  
800-626-4577

January 31, 2022

Boulder County Purchasing  
1325 Pearl Street  
Boulder, CO 80302

To Whom It May Concern:

Per your request for evidence of bond ability, this letter is to advise you that Looks Great Services of MS, Inc. is set up for bonding with Fidelity and Deposit Company of Maryland.

Our company represents Looks Great Services of MS, Inc. for all of their bonding needs and has found them to be an outstanding contractor, with a good reputation in the construction industry. Based on their past experience, we will consider single jobs of \$100,000,000.00 with an aggregate program of \$200,000,000.00. Fidelity and Deposit Company of Maryland will favorably consider providing a 100% Performance and 100% Payment bond for the above captioned project, providing a contract is awarded to, and executed by Looks Great Services of MS, Inc.

Issuance of final bonds will be subject to standard underwriting at the time of the final bond request, which will include but not be limited to the receipt of current financial information, acceptability of the contract documents, bond forms, and financing. The Surety and BXS Insurance, Inc. along with their agents and owners assume no liability to you or any third party for failure to issue any bonds.

If I can be of additional assistance, please do not hesitate to call.

Sincerely,



David R. Fortenberry



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/1/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> BXS Insurance 16 Thompson Park Hattiesburg MS 39401	<b>CONTACT NAME:</b> Daphne Coleman <b>PHONE (A/C. No. Ext):</b> 601-554-7321 <b>E-MAIL ADDRESS:</b> daphne.coleman@bxsi.com	<b>FAX (A/C. No.):</b> 877-288-0152	
	<b>INSURER(S) AFFORDING COVERAGE</b>		
<b>INSURED</b> Looks Great Services of MS, Inc. 1501 Highway 13 North Columbia MS 39429	LOOKGRE-01	<b>INSURER A:</b> American Guarantee and Liability Ins Co <b>INSURER B:</b> Markel American Ins. Co. <b>INSURER C:</b> Old Republic Insurance Co. <b>INSURER D:</b> Illinois Union Insurance Company <b>INSURER E:</b> <b>INSURER F:</b>	<b>NAIC #</b> 26247 28932 24147 27960

**COVERAGES**      **CERTIFICATE NUMBER:** Confidential      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

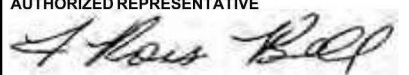
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	Y	Confidential	2/1/2022	2/1/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 Per Project Agg Cap \$ 10,000,000
C	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y		2/1/2022	2/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0	Y	Y		2/1/2022	2/1/2023	EACH OCCURRENCE \$ 8,000,000 AGGREGATE \$ 8,000,000 \$
C	<input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A		2/1/2022	2/1/2023	<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B D	Rented/Leased Equipment Pollution				4/14/2021 1/12/2021	4/14/2022 1/12/2023	Per Item/Occurrence \$250,000 Occur/Agg \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THE FOLLOWING COVERAGES/PROVISIONS/ENDORSEMENTS ARE PROVIDED TO CERTIFICATE HOLDER(S) AND ANY OTHER PERSON(S) OR ORGANIZATION(S) ONLY WHEN THE NAMED INSURED HAS AGREED TO DO SO IN A WRITTEN CONTRACT/AGREEMENT -

General Liability:  
 Blanket Additional Insured coverage provided applying on a primary and non-contributory basis.  
 Blanket Waiver of Subrogation.  
 Liability assumed in an "Insured Contract" as defined by policy.  
 See Attached...

**CERTIFICATE HOLDER**      **CANCELLATION**

County of Boulder, State of Colorado - Attn: Purchasing 1325 Pearl Street Boulder CO 80302	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	---

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**ADDITIONAL REMARKS SCHEDULE**

AGENCY BXS Insurance		NAMED INSURED Looks Great Services of MS, Inc. 1501 Highway 13 North Columbia MS 39429	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**  
**FORM NUMBER:** 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Blanket Additional Insured – Lessors of Leased Equipment.

Automobile Liability :  
 Blanket Additional Insured.  
 Blanket Waiver of Subrogation.

Workers Compensation:  
 Blanket Waiver of Subrogation.  
 Blanket Alternate Employer  
 Officers Excluded: Kristian Agoglia and Yolanda Agoglia

Rented/Leased Equipment:  
 Blanket Loss Payee in favor of lessor of leased equipment.

Per the provisions state above, when the named insured agrees in a written contract: County of Boulder, State of Colorado, a body corporate and politic, is included as Additional Insured.



**RECEIPT OF LETTER  
ACKNOWLEDGMENT**

January 26, 2022

Dear Vendor:

This is an acknowledgment of receipt of Addendum #1 for RFP #7301-22, Private Property Structural Debris and Hazard Tree Removal Operations.

In an effort to keep you informed, we would appreciate your acknowledgment of receipt of the preceding addendum. Please sign this acknowledgment and email it back to [purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org) as soon as possible. If you have any questions, or problems with transmittal, please call us at 303-441-3525. This is also an acknowledgement that the vendor understands that **due to COVID-19, BIDS will only be accepted electronically by emailing [purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org).**

Thank you for your cooperation in this matter. This information is time and date sensitive; an immediate response is requested.

Sincerely,

Boulder County Purchasing

Signed by:  Date: February 1, 2022

Name of Company Looks Great Services of MS, Inc.

End of Document



February 1, 2022

RE: Private Property Structural Debris and Hazard Tree Removal Operations

Dear Boulder County:

Enclosed you will find the proposal for Looks Great Services of MS, Inc. (LGS). As per the request, this response provides a concise, but detailed look at LGS and its debris operation experience and performance.

It is the understanding of LGS that due to the recent fires in your County that numerous homes, roads, and businesses have been affected. The scope of work will vary and LGS will work with the County to ensure that all items in the scope of work are handled in the most efficient way as to reduce the impact to the County's residents. LGS will make it a top priority to complete the work in a timely manner and in accordance to all local, state, and federal regulations. LGS remains committed to providing all necessary resources needed begin the scope of work within 24 hours of contract execution as per the specifications.

LGS has a solid background and by submission of this proposal confirms that it has not performed substandard work. LGS has 20 years of experience in helping places like Boulder County recover from disasters. Having managed more than 70 contracts across the Eastern United States and Puerto Rico, LGS is adept in assembling successful recovery teams. In addition to LGS' management team, an extensive cadre of local and national subcontractors, who are prequalified with LGS, are available to respond to the needs of the County. After meeting with local contractors, it is the intent of LGS to utilize them to the furthest extent possible. Activities performed by local contractors could include initial debris hauling and debris site management. As part of this proposal, LGS has included a list potential local subcontractors on page 60 of this proposal.

LGS understands the importance of having a knowledgeable team that is familiar with FEMA regulations, and is adaptable to all requirements specified by the County. LGS will appoint dedicated team members to work with the County to provide technical assistance, operational methodology, and quality control. In addition, LGS management will oversee the DBE/MBE subcontractor utilization, local landfill coordination if utilized, and that environmental concerns and safety compliance remain a top priority.

LGS meets or exceeds licensing and insurance requirements needed for these types of projects. Specifically, LGS has an aggregate of 10 million dollars in liability coverage and a 2-million-dollar environmental pollution policy. For convenience, a certificate of insurance has been included in this proposal.

LGS takes great pride in the services it provides and looks forward to getting the opportunity to working with Boulder County and provide the same outstanding services.

Sincerely,

Kristian Agoglia  
Vice President  
Looks Great Services of MS, Inc.



**CORPORATE RESOLUTION  
FOR LOOKS GREAT SERVICES OF MS, INC.**

Excerpt from Minutes of Meeting of the Board of Directors of LOOKS GREAT SERVICES OF MS, INCORPORATED, a Mississippi Corporation (the "Corporation").

At the meeting of Directors and Shareholders of LOOKS GREAT SERVICES OF MS, INCORPORATED, duly noticed and held on February 1, 2022, a quorum being there present, on motion duly made and seconded, it was:

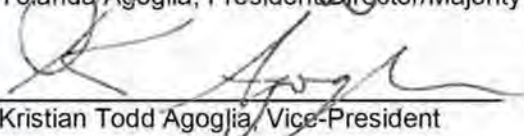
Resolved that KRISTIAN AGOGLIA, be and is hereby appointed, constituted, and designated as agent and attorney-in-fact of the Corporation with full power and authority to act on behalf of this Corporation in all negotiations, bidding, concerns, and transactions with any public entity or governmental entity of Mississippi. or any of its political subdivisions, agencies, departments, employees, or agents, including but not limited to, the signature and execution of all bids submitted and forms and other documentation necessary to make effective any bid submitted for the construction of any public works or government construction project in Mississippi, as well as approve him to take any action necessary and to receive and receipt therefore all notices and changes thereto , this Corporation hereby ratifying, approving, confirming, and accepting each and every such act performed by said agent and attorney-in-fact.

I hereby certify the forgoing to be a true and correct copy of any excerpt of the minutes of the above dated meeting of the Board of Directors of said Corporation, and the same has not been revoked or rescinded.

  
\_\_\_\_\_  
Kristian Todd Agoglia, Secretary-Treasurer

Approved:

  
\_\_\_\_\_  
Yolanda Agoglia, President/Director/Majority Shareholder

  
\_\_\_\_\_  
Kristian Todd Agoglia, Vice-President



## Executive Summary

The occurrence of storm disasters in the United States has increased sharply in recent years. With the prediction of larger and more destructive storms in the near future, Looks Great Services of MS, Inc. has developed quick response teams and a fleet of more than 350 pieces of specialized debris management equipment. Because of our past experience in providing equipment and leadership in such emergencies, we are now a part of aiding agencies in the pre-disaster planning process.

In 1999 Looks Great Services, Inc. was founded in New York. The company has recruited, developed, and trained a team of individuals able to respond to client needs in a professional and courteous manner. In spring 2005, Looks Great Services of Charlotte was launched in North Carolina. In addition to the same services offered in New York, Charlotte added the manufacturing of vegetation products, such as mulch and top soil, and moved into the land clearing/development industry. In spring 2010, Looks Great Services of MS was established opening up operations in Columbia, MS and also has the designation as a woman-owned small business. The increased demand for companies that provide utility line clearing as well as right-of-way clearing and maintenance in the mid-south region has allowed the company to continue its steady expansion to over 165 full-time employees. With locations in the Northeast, Mid-Atlantic and the Mid-South regions and 20 years of vegetative management experience, we are strategically positioned to provide vegetation services across the East Coast and beyond.

In addition to the LGS equipment, we have pre-approved contractors which will provide immediate additional labor and equipment. We can quickly expand our services to over 1,000 pieces of equipment to meet the requirements necessary to handle any disaster.

From destructive insects to winter ice damage, LGS is prepared to respond to situations anywhere in the United States. Our storm damage relief team is available to townships, cities, counties, and states. In cooperation with other professional organizations, today, LGS is continually asked to provide leadership, equipment, and personnel to aid in vegetation management.

---

### Services Provided by Looks Great Services

- > Pre-Disaster Management and Planning
- > FEMA Public Assistance Program Guidance
- > 72 Hour Emergency Road Clearance
- > Vegetative Debris Removal (ROW & ROE)
- > C&D Debris Removal (ROW & ROE)
- > TDMS Management & Operation
- > Final Debris Disposal
- > Hazardous Tree Removal (Leaners)
- > Hazardous Tree Trimming (Hangers)
- > Stump Removals
- > Demolition
- > Sand Screening & Beach Restoration
- > Canal & Waterway Debris Removal
- > Vehicle & Watercraft Removal
- > White Goods Disposal
- > Household Hazardous Waste (HHW)
- > Aerial Video and Imagery Damage Survey (Drone)

---

### Looks Great Services Authorized Representatives

Yolanda Agoglia, President  
1501 Highway 13 North  
Columbia, MS 39429  
Phone: 601-736-0037  
Fax: 601-736-01924

**Confidential**  
Email: [yolanda@looksgreatservices.com](mailto:yolanda@looksgreatservices.com)

Kristian Agoglia, Vice President  
1501 Highway 13 North  
Columbia, MS 39429  
Phone: 601-736-0037  
Fax: 601-736-01924

**Confidential**  
Email: [kristian@looksgreatservices.com](mailto:kristian@looksgreatservices.com)



## Legal Statements

### Statement of Lawsuits

This Statement is to confirm that Looks Great Services of MS, Inc. is not currently involved in any lawsuits and has not been involved any lawsuits in the past eleven (11) years in which LGS sued or was sued by, any contractor's clients. Also, there are not any judgements, claims, or audits pending or outstanding against Looks Great Services of MS, Inc.

This Statement is to confirm that Looks Great Services of MS, Inc. does not currently have any employee involved as a plaintiff or defendant in any proceeding involving or arising out of such services in the past ten (10) years. Also, there are not any judgements, claims, or audits pending or outstanding against any employees of Looks Great Services of MS, Inc.

### Statement of Cancelations

This Statement is to confirm that Looks Great Services of MS, Inc. has not had a contract canceled within the past eleven (11) years.

### Conflicts of Interest

Looks Great Services of MS, Inc., nor any of its employees thereof, certifies that it does not have any conflict(s) of interest, either direct or indirect, in connection with the services sought herein pursuant to Federal or State Law.

## Financial Standing




Re: Looks Great Services of MS, Inc

To Whom It May Concern:

Looks Great Services of MS, Inc has been a customer of First Southern Bank for several years and they are in good standing with us.

Sincerely,



Len Cooke  
EVP



661 Sunnybrook Road  
Suite 100  
Ridgeland, MS 39157

601.326.1000  
888.821.0202  
HORNE.COM

January 10, 2022

Re: Looks Great Services, Inc.  
Looks Great Services of MS, Inc.

To Whom It May Concern:

Please let this letter serve as evidence of financial capacity of the Looks Great Services ("LGS") Companies. I have served as the outside accountant for the past 2 years.

The LGS Companies have more than adequate capacity to fund contract operational expenses as needed. The combined companies have in excess of \$10 million dollars of working capital.

Should you need any further information or have any questions regarding this letter, please feel free to call me at (601)-326-1326.

Sincerely,

HORNE,

A handwritten signature in black ink that reads 'Wes Winborne'.

Wes T. Winborne, CPA  
Partner



## Letter of Bonding



January 20, 2022

Town of Summit  
706 West Railroad Ave.  
Summit, MS 39666

To Whom It May Concern:

Per your request for evidence of bond ability, this letter is to advise you that Looks Great Services of MS, Inc. is set up for bonding with Fidelity and Deposit Company of Maryland.

Our company represents Looks Great Services of MS, Inc. for all of their bonding needs and has found them to be an outstanding contractor, with a good reputation in the construction industry. Based on their past experience, we will consider single jobs of \$100,000,000.00 with an aggregate program of \$200,000,000.00. Fidelity and Deposit Company of Maryland will favorably consider providing a 100% Performance and 100% Payment bond for the above captioned project, providing a contract is awarded to, and executed by Looks Great Services of MS, Inc.

Issuance of final bonds will be subject to standard underwriting at the time of the final bond request, which will include but not be limited to the receipt of current financial information, acceptability of the contract documents, bond forms, and financing. The Surety and BXS Insurance, Inc. along with their agents and owners assume no liability to you or any third party for failure to issue any bonds.

If I can be of additional assistance, please do not hesitate to call.

Sincerely,



David R. Fortenberry

## Licenses and Certifications

### ISA Certified Arborist and Utility Arborist Licenses





## System of Award Management (SAM) Registration

### LOOKS GREAT SERVICES OF MS, INC.

<b>DUNS</b> Unique Entity ID <b>057696240</b>	<i>Expiration Date</i> Mar 23, 2022	<i>Registration Status</i> <span style="color: green;">●</span> Active
<b>SAM</b> Unique Entity ID <b>DJH6RZW4ELG4</b>	<i>Purpose of Registration</i> <b>All Awards</b>	
<i>CAGE/NCAGE</i> <b>7BBY3</b>		
<i>Physical Address</i> <b>1501 Highway 13 N Columbia, Mississippi 39429-2038, United States</b>	<i>Mailing Address</i> <b>1501 HWY 13 N. Columbia, Mississippi 39429, United States</b>	
*The DUNS number is currently the official Unique Entity ID		

Mississippi Contractor's License

# State of Mississippi

## BOARD OF CONTRACTORS

LOOKS GREAT SERVICES OF MS, INC.  
1507 HIGHWAY 13 NORTH  
COLUMBIA, MS 39429

ACTIVE

is duly registered and entitled to perform

- 1) CLEARING, GRUBBING, SNAGGING 2) HEAVY CONSTRUCTION
- 3) HIGHWAY, STREET AND BRIDGE CONSTRUCTION 4) MUNICIPAL AND PUBLIC WORKS CONSTRUCTION
- 5) RIGHT OF WAY CLEARING 6) TREE TRIMMING

*We have heretofore set our hand and caused the Seal of the Mississippi Board of Contractors to be affixed this 13 day of Nov., 2021*



CERTIFICATE OF RESPONSIBILITY

**No. 18782-MC**

Expires Nov. 13, 2022

*Joel A. Canell*

CHAIRMAN OF THE BOARD

**WBENC WOSB Certification**



**HEREBY GRANTS  
WOMAN OWNED SMALL BUSINESS (WOSB) CERTIFICATION TO**

**LOOKS GREAT SERVICES OF MS, INC.**

The identified small business is an eligible WOSB for the WOSB Program, as set forth in 13 C.F.R. part 127 and has been certified as such by an SBA approved Third Party Certifier pursuant to the Third Party Agreement, dated June 30, 2011, and available at [www.sba.gov/wosb](http://www.sba.gov/wosb).

The WOSB Certification expires on the date herein unless there is a change to the SBA's regulation that makes the WOSB ineligible or there is a change in the WOSB that makes the WOSB ineligible. If either occurs, this WOSB Certification is immediately invalid. The WOSB must not misrepresent its certification status to any other party, including any local or State government or contracting official or the Federal government or any of its contracting officials.

Majority Female Owner: Yolanda Agoglia
NAICS: 624230, 561730 UNSPSC: 70111500, 70111501, 70111502, 70111503, 70111504, 70111505, 70111506, 70111507, 70111508
Certification Number: WOSB210490
Renewal Date: November 30, 2022
SBA WOSB Expiration Date: 11/30/2024

*Phala Mire*  
Phala Mire, Women's Business Enterprise Council - South President

*Pamela Prince-Easton*  
Pamela Prince-Easton, WBENC President & CEO

*LaKesha White*  
LaKesha White, Vice President, Certification



Certificate of Insurance

		<b>CERTIFICATE OF LIABILITY INSURANCE</b>		DATE (MM/DD/YYYY) 10/15/2021	
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.					
<b>IMPORTANT:</b> If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).					
<b>PRODUCER</b> BXS Insurance 16 Thompson Park Hattiesburg MS 39401		<b>CONTACT NAME:</b> Daphne Coleman <b>PHONE (A/C No. Ext):</b> 601-554-7321 <b>E-MAIL:</b> daphne.coleman@bksi.com <b>FAX (A/C No.):</b> 877-288-0152			
		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>	
		INSURER A : American Guarantee and Liability Ins Co		28247	
		INSURER B : Market American Ins. Co.		28932	
		INSURER C : Old Republic Insurance Co.		24147	
		INSURER D : Illinois Union Insurance Company		27960	
		INSURER E :			
		INSURER F :			
<b>INSURED</b> Looks Great Services of MS, Inc. 1501 Highway 13 North Columbia MS 39429		LOCKORE-01			

**COVERAGES**      **CERTIFICATE NUMBER:** Confidential      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED HEREIN ARE ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL (INS)	SUBR (W/D)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:	Y	Y	Confidential	2/1/2021	2/1/2022	EACH OCCURRENCE	\$2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$500,000
							MED EXP (Any one person)	\$5,000
							PERSONAL & ADV INJURY	\$2,000,000
							GENERAL AGGREGATE	\$4,000,000
							PRODUCTS - COM/OP AGG	\$4,000,000
							Per Project Agg Cap	\$10,000,000
C	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	Y	Y	Confidential	2/1/2021	2/1/2022	COMBINED SINGLE LIMIT (Ea accident)	\$2,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ n	Y	Y	Confidential	2/1/2021	2/1/2022	EACH OCCURRENCE	\$8,000,000
							AGGREGATE	\$8,000,000
								\$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	Y	Confidential	2/1/2021	2/1/2022	PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$1,000,000
							E.L. DISEASE - POLICY LIMIT	\$1,000,000
B	Rented/Leased Equipment Pollution			Confidential	4/14/2021	4/14/2022	Per Item/Occurrence	\$250,000
					1/12/2021	1/12/2023	Occur/Agg	\$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

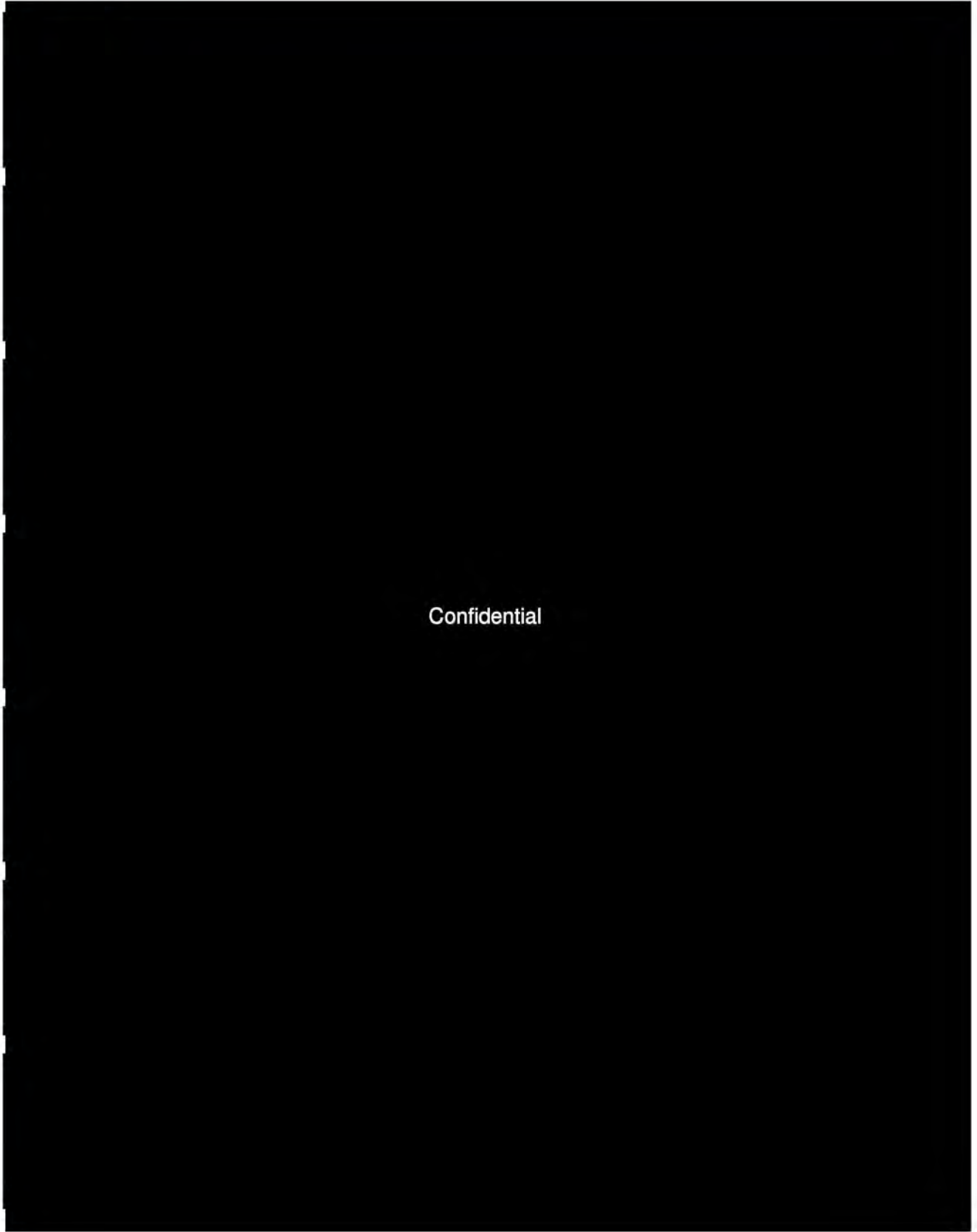
THE FOLLOWING COVERAGES/PROVISIONS/ENDORSEMENTS ARE PROVIDED TO CERTIFICATE HOLDER(S) AND ANY OTHER PERSON(S) OR ORGANIZATION(S) ONLY WHEN THE NAMED INSURED HAS AGREED TO DO SO IN A WRITTEN CONTRACT/AGREEMENT -

General Liability:  
 Blanket Additional Insured coverage provided applying on a primary and non-contributory basis.  
 Blanket Waiver of Subrogation.  
 Liability assumed in an "Insured Contract" as defined by policy.  
 See Attached...

<b>CERTIFICATE HOLDER</b>  For Information Purposes - Please contact BXS Insurance to be added as a Certificate Holder	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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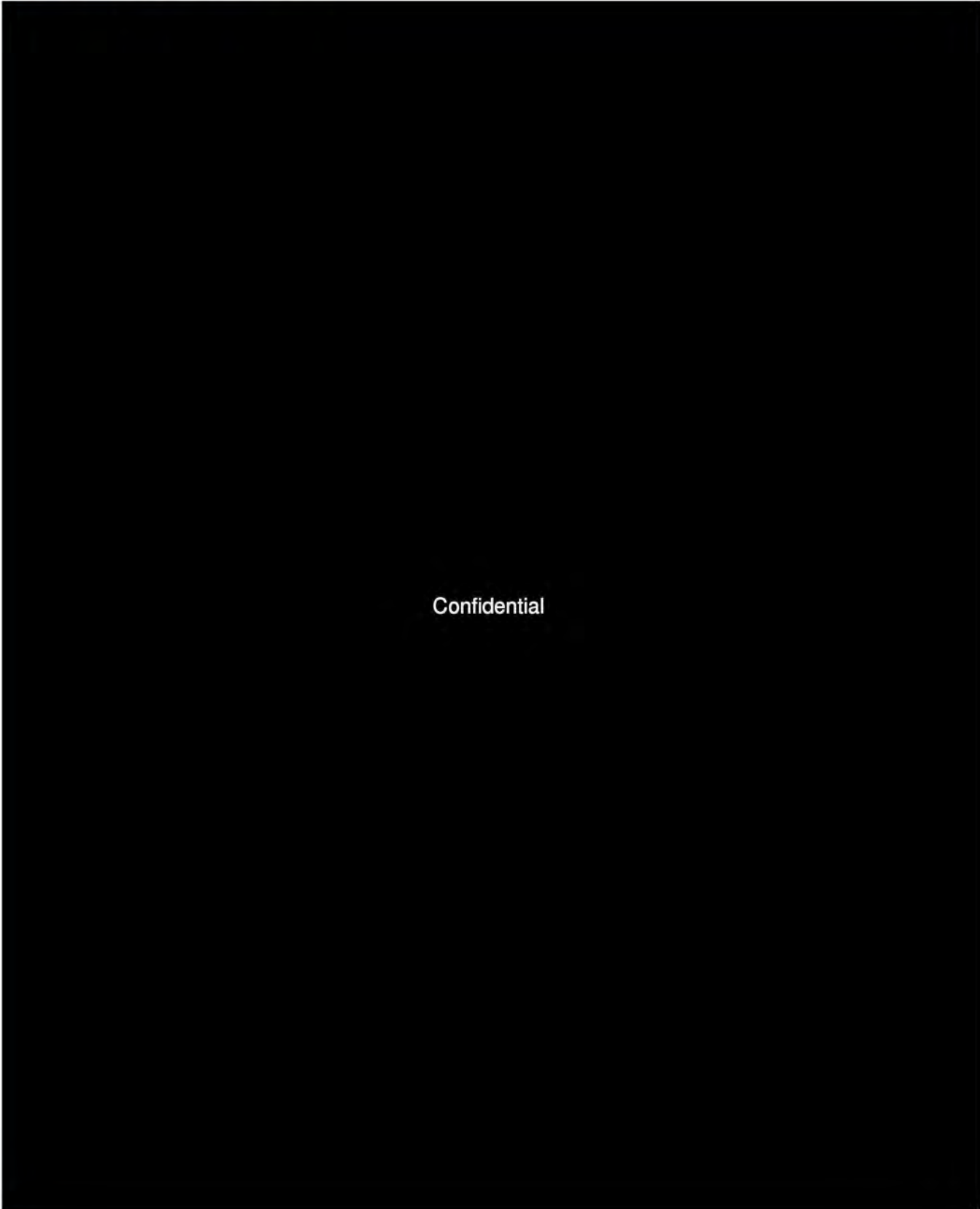


## References



Confidential

## Current / Pre-Event Contracts



Confidential



## Previous Disaster Work and Experience

Since 2001 LGS has been involved in FEMA reimbursed projects. LGS works in compliance with the law, the regulations, and FEMA's codified policies regarding the FEMA Public Assistance (PA) Program. Below is a list of the FEMA contracts LGS has been a part of. These total over 130,000 leaners and hangers and more than 6.8 million cubic yards of debris removed. LGS is still in Mississippi and Puerto Rico completing FEMA contracts for MDOT, DTOP and DRD.

CLIENT NAME	EVENT	DATE	<i>PC = Prime</i> <i>PS = Prime Sub</i> <i>S = Subcontractor</i>	CONTRACT AMOUNT	<i>C# = CONTRACT #</i> <i>PO # = PURCHASE ORDER #</i> <i>TO # = TASK ORDER#</i> <i>NTP = DATE</i> <i>PSA = PROFESSIONAL SERVICE AGREEMENT</i>
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CLIENT NAME	EVENT	DATE	<i>PC = Prime</i> <i>PS = Prime Sub</i> <i>S = Subcontractor</i>	CONTRACT AMOUNT	<i>C# = CONTRACT #</i> <i>PO # = PURCHASE ORDER #</i> <i>TO # = TASK ORDER#</i> <i>NTP = DATE</i> <i>PSA = PROFESSIONAL SERVICE AGREEMENT</i>
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Confidential

## Company Overview

### Synopsis

In 1999 Looks Great Services Inc. was founded in New York. The company has recruited, developed, and trained a team of individuals able to respond to client needs in a professional and courteous manner. In spring 2005, Looks Great Services of Charlotte was launched in North Carolina. In addition to the same services offered in New York, Charlotte added the manufacturing of vegetation products, such as mulch and top soil, and moved into the land clearing/development industry. In spring 2010, Looks Great Services of MS was established opening up operations in Columbia, MS and also has the designation as a woman-owned small business. The increased demand for companies that provide utility line clearing as well as right-of-way clearing and maintenance in the mid-south region has allowed the company to continue its steady expansion to over 100 full time employees. With locations in the Northeast, Mid-Atlantic and the Mid-South regions, we are strategically positioned to provide disaster recovery services across the East Coast and beyond.

Year Established: 2010

Current number of employees: 167

2020 Annual Revenue: \$29.56 Million

Bonding Capacity: \$200 Million



*TDSRS in Long Island, NY*



*Curbside Pick Up C&D*

Successfully completed disaster projects: 80+

Debris removed and disposed: Over 6.8 million CY

### Personnel and Equipment

With a fleet of over 130 trucks, a staff of professionals, and three locations LGS emergency response teams can activate at a moment's notice. Mobile mechanics, housing units, and fueling equipment expedite the recovery process and keep our team operational around-the-clock until the job is complete. In the event additional resources are needed, LGS has pre-position contractors in place to quickly provide the equipment and personnel to handle any size project. Please see the attached personnel chart, resumes, and equipment list for further information regarding the capabilities of LGS.

### Past Experience

LGS has been involved in numerous contracts that have required federal assistance. Many of the projects have taken weeks to months to complete. LGS remains up to date with the latest FEMA publications and applies these to each job it has completed. A full list of completed disaster contracts and references is provided in this Statement of Qualifications.

### Process and Documentation

When it comes government contracts LGS has put in place a series of guidelines which expedites the process. LGS has developed a set of written policies that include the Contractor Quality Control and Operations Plans,

the Site-Specific Health and Safety Plan, Accident Prevention Plan, Activity Hazard Analysis, Quality Control Plan, and other documentation that is fully compliant with FEMA regulations. These plans were enacted in order to streamline the efforts of LGS with the client and government entities to ensure all services are properly accounted for. LGS also utilizes the National Incident Management System (NIMS) wherein it has established systems for describing, inventorying, requesting, and tracking resources. Debris Management and Event Response activities require carefully managed resources (personnel, teams, facilities, equipment and/or supplies) to meet project needs. Utilization of the Radial Form Technology (RaFT) iPad-based database system allows for resource typing, inventorying, organizing and tracking the dispatch, deployment and recovery of resources before, during and after an event. This system further ensures performance is FEMA compliant.



TDSRS



Final Haul-Out

# INNOVATIVE

RESPONSE · RECOVERY · RESULTS



Monitor Tower



Hazard Tree Removal (Leaner)

## Previous Project Details

2005 – Hurricane Katrina



*Open Air Burning Operation*

**Location:**  
**Date:**  
**Revenue:**  
**Client:**  
**Contact:**



**Confidential**

### Executing Requirements

LGS was tasked with Hazardous Tree Removal, Hazardous Limb Removal and Right of Way (ROW) loading and hauling of vegetative debris generated by Hurricane Katrina. In addition, LGS managed and operated five (5) TDSRS' for the project.

- ☼ LGS mobilized 25 tree trimming crews and 55 hauling crews.
- ☼ Establishment, operation, and management of 5 TDSRS.
- ☼ All reduction site operations approved and permitted by Mississippi Department of Environmental Quality and closed out without issue.
- ☼ 1.4 Million cubic yards were removed from Mississippi state roads in Marion and Covington Counties.
- ☼ State roads were restored and resulting debris was eliminated as a safety hazard, reduced in volume and disposed of to eliminate storage issues and future health concerns.
- ☼ Letters of recommendation from County Engineers and MDOT Construction Engineers for enabling smooth operations.



*Hazard Tree Removal (Leaner)*

### Meeting Operational Challenges

A main focus in our operations on MDOT highways was safety. LGS' safety operations for MDOT, especially traffic control safety, provided a true test and verification (QED) of our written program manuals, procedures and previous experience. Our team demonstrated proficiency establishing protection zones on major highways and utilizing federal guidelines and manuals on uniform traffic control devices. LGS successfully performed debris removal operations on major highways without any safety violation nor, most importantly, without any accidents or incidents.

### Local Small Business Subcontracting Efforts

As a small business, LGS worked successfully to utilize other small business concerns during our Katrina recovery efforts. The majority of overhead trimming and debris removal from the state roads was conducted by small business concerns. Looks Great Services subcontracted to numerous companies located within the affected area.



*Traffic Control and Safety Operations*

## 2011 – Hurricane Irene

**Location:**

**Date:**

**Revenue:**

**Client:**

**Contact:**



TDSRS

### Executing Requirements

LGS was tasked with Hazardous Tree Removal and Hazardous Limb Removal and Right of Way (ROW) loading and hauling of vegetative debris generated by Hurricane Irene. In addition, LGS managed and operated a TDSRS for the project.

- ✧ Pre-positioned 60 crews to perform Emergency Road Clearance immediately after winds dropped below Tropical Storm force strength
- ✧ This was a pre-position contract competitively bid and awarded
- ✧ LGS mobilized the 60 emergency road clearance crews in less than 48 hours prior to landfall
- ✧ All work performed on a time and material basis per direction of client
- ✧ Performed Hazardous Tree and Limb Removal on over 8,000 trees
- ✧ Removed, processed and disposed over 580,000 Cubic Yards of vegetative debris

### Meeting operational challenges

- ✧ **All access to Long Island closed, preventing mobilization:**

LGS worked with NYCDOT and the Port Authority of New York and New Jersey to open bridges and airports that had been closed to the public. Our actions allowed much needed emergency crews and assets to access Long Island to expand our capabilities.

- ✧ **Multi-jurisdictional coordination:**

Nassau County is a suburban county on Long Island, is located immediately east of New York City. The population from the 2010 census was estimated at 1.344 million. Under a disaster declaration, the county is the lead agency for the 129 cities, towns, villages and hamlets located within its boundaries. During Hurricane Irene, Nassau County relied upon Looks Great Services to successfully execute their pre-positioned debris management plan. The challenge encountered was coordinating with 129 different incorporated governments to enable debris removal to operate smoothly and in an orderly fashion. Many of these agencies were facing an unprecedented and unplanned community issue. By implementing LGS' established and proven plans and utilizing LGS' experienced managers to advise, guide and help these agencies, LGS successfully enabled these governments to assist their communities in an expedited and coordinated manner.

### Local small business subcontracting efforts

Looks Great Services commitment to small business subcontracting partners resulted in 70% of the work being performed by local companies. 100% of the work was completed by small business concerns.



2012 – Hurricane Sandy



*Pre-Segregation Debris Piles*



*Post-Segregation Debris Piles*

**Location:**  
**Date:**  
**Revenue:**  
**Client:**  
**Contact:**



Executing Requirements

Sandy made land fall on October 29, 2012. The following morning reports came into the Nassau County Emergency Operation Center (EOC) about the status on Long Beach. There were reports of houses on fire, people trapped, first responder equipment destroyed, and roads were impassable for emergency workers. LGS was contacted by the Counties EOC asking if we knew how to help in this dire situation. Since all communication was cut off between the EOC and Long Beach, there was no way to assess needs. Within two hours LGS implemented our emergency clearing plan and mobilized twenty-five heavy equipment clearing crews. With the assistance of an emergency escort, our crews gained access to the affected city. Our immediate response cleared the city’s roads of 120,000 cubic yards of sand, and allowed emergency response crews to reach citizens in need. The situation in Long beach was so critical our operations ran 24 hours a day for several weeks.

LGS assisted the city with other needs such as:

- ☛ The removal and disposal of over 260,000 cubic yards of C&D that was generated as a result of buildings flooded by the storm surge.
- ☛ LGS worked with the EPA and NYDEC to make sure all debris removal (sand and C&D) was done within the guidelines of all regulatory agencies. LGS made certain that all permits were secured and in place.

Meeting Operational Challenges

☛ **No Available Temporary Debris Site:**

The Long Beach Island had no suitable location to set up a temporary debris site to accept the 260,000 yards of construction debris produced from flooded homes and buildings. Looks

Great Services identified a suitable location 4 miles out of the city's limit and secured the necessary license and permits on behalf of the city. Once secured and opened, the site became the base of operation for the recover mission for not only our operation but also for the US EPA.



*C&D Barging Site*

**☼ C&D debris contained co-mingled waste streams:**

LGS determined that the C&D material contained Household Hazardous Waste (HHW) that required segregation, containment and packaging by classification. In order to address this need, LGS worked with the US EPA and implemented operations that included curb side segregation and pick up of HHW, municipal waste, and C&D debris. Additional hazardous waste segregation crews worked at the debris site removing and processing contaminated material. LGS successfully removed 30,000lbs of HHW as a result of our segregation operation.



*HHW Colleciton Site*

**☼ Removal, cleaning, testing and placement of sand:**

The city of Long Beach was buried in sand from a foot storm surge. Every home and building experienced substantial flooding and sand displacement. Thousands of yards of sand were removed

from the basements of buildings and placed in the streets by residents for pick up. This posed a unique challenge to LGS since the sand needed to be processed and tested before it could be relocated. We implemented our Beach Sand Recovery Plan that was reviewed and accepted by the New York State Department of Environmental Conservation Agency as an acceptable method. LGS secured state issued permits to commence sand screening and testing. 195,000CY of sand was recovered from the streets, rights-of-way and private property. The sand was cleaned, tested and placed back on the beach as emergency protective berm.



*Sand Reclamation and Screening Site*



*Clean Sand Coming Off the Screen onto the Beach*

### Local Small Business Subcontracting Efforts

Looks Great Services performed over \$17,000,000 in recovery work for the City of Long Beach. Operations took place over a six-month period and all work performed was completed by small business companies.

**2012 – Hurricane Sandy**



*Nickerson Beach Park – C&D TDSRS*



*TDSRS Site Plan*

**Location:**  
**Date:**  
**Revenue:**  
**Client:**  
**Contact:**



*Nickerson Beach Park – TDSRS*

**Executing requirements**

In preparation for Hurricane Sandy, the Nassau County Department of Public Works activated its pre-existing debris management contract with Looks Great Services, Inc. (LGS). Once activated, LGS mobilized 70 clearing crews with equipment and 210 personnel which were prepositioned throughout Nassau County. All crews were staged for response before Hurricane Sandy made landfall. In order to meet the substantial mobilization request of the county, LGS utilized its relationships, reputation and financial stability to secure assets to quickly respond to the needs of the county.

LGS relationships with national companies such as Weeks Marine, Bergeron Emergency Services, BMI, Hertz Equipment Rental and many others, have proven to be reliable sources that can be called upon during wide spread disaster events such as Hurricane Sandy. LGS also has strong ties with small companies, such as ourselves, including La May and Sons, Edgewood Industries, DLI, Stoney Creek Industries, Medek Tree Service, Michael's Tree Service, and H2 Construction, LLC, as well as dozens of other large and small businesses from across the country

During Hurricane Sandy recovery operations for Nassau County, LGS operated and managed 11 separate TDSRS'. The majority of TDSRS processed, reduced and disposed the following:

- ☼ 657,000 cubic yards of vegetative debris
- ☼ 260,000 cubic yards of C&D debris
- ☼ Hundreds of abandoned vehicles were processed at three aggregation sites
- ☼ Processed hundreds of tons of Hazardous Waste including sewage, and HHW
- ☼ Collected, and processed thousands of white goods and e-Waste

In response to widespread flood damage, Looks Great Services deployed teams of trained Hazardous Waste Specialists within the county to properly segregate, containerize and dispose of Household Hazardous Waste

in compliance with local and federal safety, health and environmental regulations and standards. Proper personal protective equipment, environmental protection measures, cross-contamination prevention practices, and environmental monitoring (i.e.: continual air monitoring) were adhered to following LGS's written Environmental Protection Plan and LGS Site Specific Health and Safety Plan which were approved by the NY Department of Environmental Conservation, US EPA and OSHA.

LGS' dedicated staff gained additional experience in large scale disaster recovery projects in the aftermath of Hurricane Sandy. As part of our operations with Nassau County, NY, we provided Construction and Demolition (C&D) material removal for the Villages of Bay Park, Oceanside, Baldwin, Atlantic Beach, East Atlantic Beach, Lido Beach, Point Lookout and the City of Long Beach. The C&D collected was removed from Long Island by our barging operations and relocated to an approved landfill near Albany, NY, over 170 miles away. We worked closely with the New York State Department of Environmental Conservation, US EPA and the US Coast Guard compliance officers to meet all state and federal transportation and disposal requirements.

Looks Great Services' barging operation included quality control measures such as air and water quality testing, and the deployment of small boats, booms and other containment systems to monitor waterways and prevent contamination of the fragile estuaries. As a result of our actions, all waterways and the surrounding fragile eco-systems were protected.

LGS managed all FEMA eligible vegetative debris removal from within Nassau County, NY. LGS provided collection, staging, reduction, and final disposal services. Resulting wood chips were removed from Long Island by barge to approved sites in NJ and PA for beneficial re-use.

Looks Great Services operations resulted in the following completed tasks:

- ☼ 1,157,770 CY of vegetative debris hauled, processed, and disposed
- ☼ 10,520 hazardous trees removed
- ☼ 21,275 hazardous limbs removed
- ☼ 10,272 loads of debris hauled

Meeting operational challenges

☼ **All Long Island landfills were at or near capacity:**

One week into the recovery effort, it became apparent that all Long Island landfills had become overwhelmed by the amount of debris generated by Hurricane Sandy. One by one the disposal sites began to close. Nassau County requested that LGS find a quick solution to this major problem because the county's reduction sites were quickly reaching capacity and facing closure by state regulators. LGS presented the county multiple options including trucking, rail transportation and barging. The county made the determination after verification of LGS' data, that barging was the most efficient and cost-effective solution. An additional benefit of barging was the reduction of truck haul distances and reduction of the hazard to the public in bypassing high density population areas.

☼ **Household hazardous waste extensively comingled:**

The storm surge from Hurricane Sandy created a devastating effect to the south shore of Nassau County. Water levels reached from two to four miles inland, flooding many homes and businesses. The county's need to establish a large C&D debris TDSRS centrally located to the devastation, was identified immediately after the storm surge subsided. Although the county had a debris management plan in place, it did not include handling and processing comingled construction debris, nor household hazardous waste. LGS provided collection of C&D materials, providing segregation of household hazardous waste, white goods, and e-waste. Looks Great Services initiated our Hurricane Sandy Response and Recovery Plan. This plan established the parameters for handling comingled waste streams and was approved by the NYS DEC. We initiated curbside and TDSRS segregation of comingled materials. As a result of our efforts the C&D TDSRS successfully processed 10,000 to

15,000 CY of debris per day without any interruption or delay of operations. One of the most critical challenges was the fact that Nickerson Beach Park, the location of the TDSRS for C&D and HHW, is immediately adjacent to the beach on the Atlantic Ocean. LGS successfully implemented environmental protection measures that prevented contamination of this critical and fragile environment to the praise of the NYS DEC, and US EPA, who were co-located at the site with LGS.

☼ **Debris streams contaminated with raw sewage:**

Hurricane Sandy flooding caused a power outage for Nassau County's Bay Park Sewage Treatment facility. This plant processes 40% of the county's sewage, averaging 72 million gallons per day. Raw sewage overflowed the plant and flooded entire neighborhoods up to three feet deep. The county relied on LGS to immediately respond by providing biohazard decontamination and clean-up crews. LGS provided complete biohazard management with appropriate hauling, processing, and disposal measures incorporated in accordance with state and Federal regulations.

☼ **Extreme safety hazards:**

The population density in Nassau County is 4,600 people per square mile. The volume of people and traffic exposed to LGS operations on a daily basis posed a unique challenge. Crews were limited by the government to roadways that generally see high volumes of traffic and were unable to utilize parkways due to height limitations and restrictions. Debris crews were assigned additional traffic control personnel and equipment above the normal requirement levels to protect the public during debris removal operations.

☼ **Limited open space in urban area, limiting large TDSRS':**

Population density created debris site availability challenges. Lack of open space prompted LGS to consider smaller TDSRS'. The production goal set by LGS was to collect 20,000 cubic yards of vegetative debris per day. As a result, many smaller TDSRS' were established across the county. Logistically the use of many sites multiplied the need for additional assets such as personnel, management, equipment and quality control measures. Looks Great Services met this need by providing the additional assets and personnel as required. At the height of operations, LGS crews were collecting 32,000 CY of debris per day, 60% above our own self-imposed goal. LGS opened, managed, and successfully closed out 11 sites within the boundaries of Nassau County.

Local small business subcontracting efforts

For Hurricane Sandy, LGS again relied heavily on our small business debris management contacts to assist us in contract performance for Nassau County. Eighty percent (80%) of our subcontractors were small business concerns, with the majority coming from the declared area.

## 2018 – Hurricane Maria

**Location:**

**Date:**

**Revenue:**

**Client:**

**Contact:**



*Crews Mobilizing in Puerto Rico*

### Executing Requirements

LGS was tasked with Hazardous Tree Removal and Hazardous Limb Removal and Right of Way (ROW) loading and hauling of vegetative debris generated by Hurricane Maria. In addition, LGS managed and operated five DMS and three FDS for the project.

- Positioned crews to perform emergency road clearance immediately after NTP
- This was a post-disaster contract competitively bid and awarded
- LGS mobilized 60+ road clearance crews and debris consolidation crews
- All work performed on a time and material basis and unit price per direction of client
- Performed Hazardous Tree Removals on 8,091 trees to date
- Trimmed 59,580 Hazardous Limbs to date
- Removed, processed and disposed over 319,320 CY of vegetative debris



*Tree Removal*

### Meeting operational challenges

- **Access to areas in Puerto Rico closed, preventing mobilization:**

LGS worked with DTOP to open roads and ROW that had been closed to the public. Our actions allowed much needed crews and assets to access Puerto Rico to expand our capabilities. LGS also relied on its experienced crews in navigating the isolated terrain and one-lane mountain passes with equipment to coordinate the cleanup of mudslides and hazardous trees.

- **Multi-jurisdictional coordination:**

Puerto Rico's West Zone is a mix of suburban and rural areas covering more than 700 square miles. The population from the 2018 census was estimated at 554,142. Under the disaster declaration, DTOP is the lead agency for the 15 municipalities located within Zone 4. After Hurricane Maria, DTOP relied upon Looks Great Services to successfully execute their debris management plan. The challenge encountered was coordinating with 15 municipalities and a multitude of incorporated governments to enable debris removal to operate smoothly and in an orderly fashion. Many of these agencies were facing an unprecedented and unplanned community issue. By implementing LGS' established and proven plans and utilizing LGS' experienced managers to advise, guide and help these agencies, LGS successfully enabled these governments to assist their communities in an expedited and coordinated manner.

### Local small business subcontracting efforts

Looks Great Services commitment to small business subcontracting partners resulted in 70% of the work being performed by local companies. 100% of the work was completed by small business concerns.

## 2020 – Jefferson Davis County Tornado

**Location:**

**Date:**

**Revenue:**

**Client:**

**Contact:**



*April 13, 2020 Tornado Track*

### Executing Requirements

LGS was tasked with Hazardous Tree Removal and Hazardous Limb Removal and Right of Way (ROW) loading and hauling of vegetative and C&D debris generated by the largest tornado in Mississippi's history. In addition, LGS managed and operated the county's landfill (FDS), due to the lack of county resources.

- ☞ This was a post-disaster contract competitively bid and awarded
- ☞ LGS mobilized 30 debris crews and 10 trimming crews
- ☞ All work performed on a unit price basis per direction of client
- ☞ Performed Hazardous Tree Removals on 2,913 trees to date
- ☞ Trimmed 2,215 Hazardous Limbs to date
- ☞ Removed, processed and disposed over 237,697 CY of vegetative and C&D debris



### Meeting operational challenges

☞ **Landfill Management:**

LGS worked with Jefferson Davis County to create a Temporary Debris Site adjacent to the landfill. One of the challenges was that the landfill could not accept the debris volume. LGS reduced the debris, transported it to the landfill, and operated the landfill. Our experience with operating final disposal sites allowed for the landfill to accept all of the debris and have room for other DOT contracts to dispose of debris as well. This benefited the county by them receiving additional money from the tipping fees.

☞ **Multi-event coordination:**

Due to a second, straight-line wind disaster 2 weeks after the tornado, another set of contracts was issued. The widespread damage from 2 overlapping storms required LGS to provide an extra level QC in the operation plan. In response, the County relied upon Looks Great Services to successfully execute their debris management plan. The challenge encountered was coordinating with 2 agencies and 4 separate contracts to manage the debris from both storms smoothly. By implementing LGS' established and proven plans and utilizing LGS' experienced managers to advise, guide and help the county, LGS successfully enabled all contracts to be expedited and in a coordinated manner.

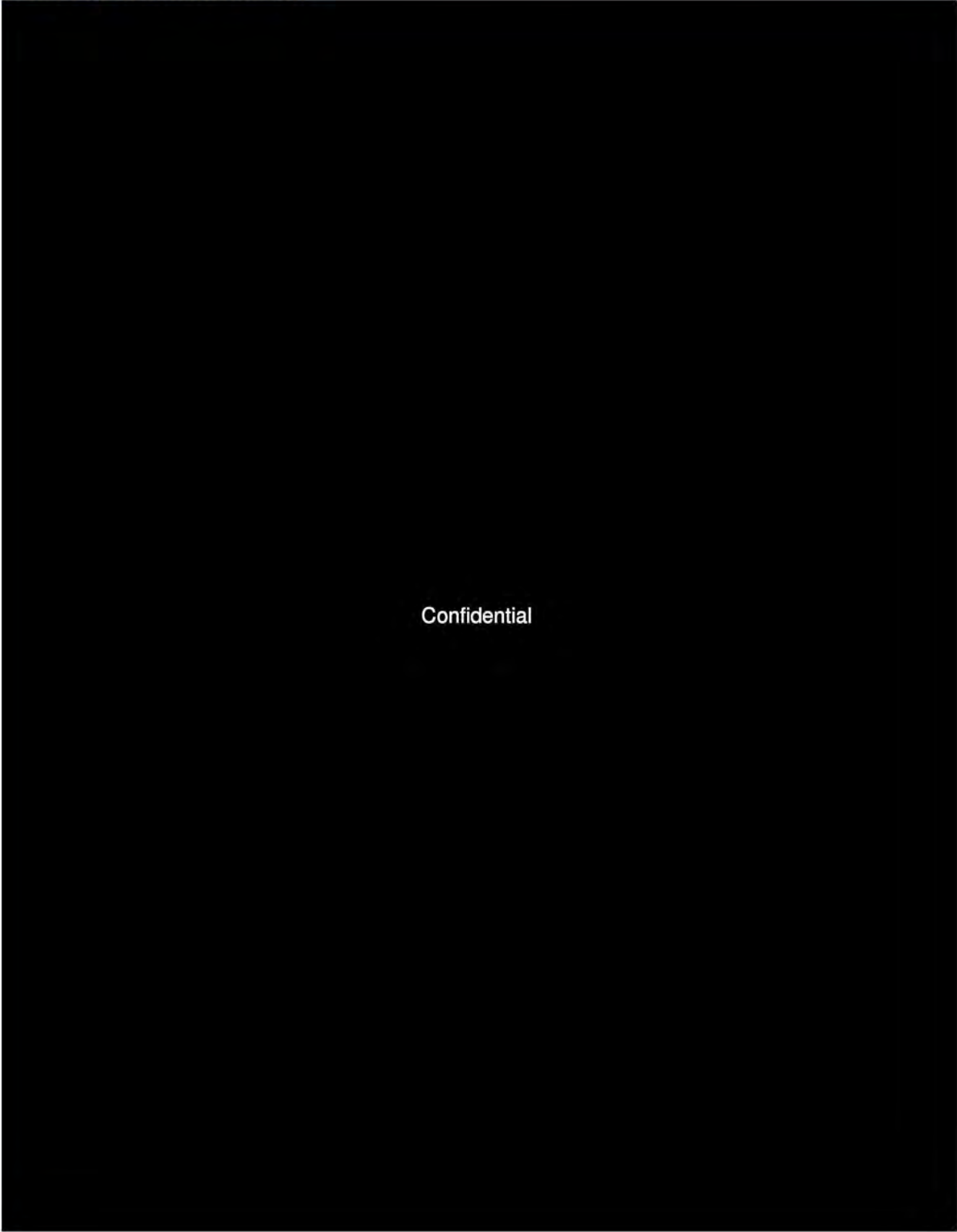
### Local small business subcontracting efforts

Looks Great Services commitment to small business subcontracting partners resulted in 38% of the work being performed by local companies from within the county. 100% of the work was completed by small business concerns.

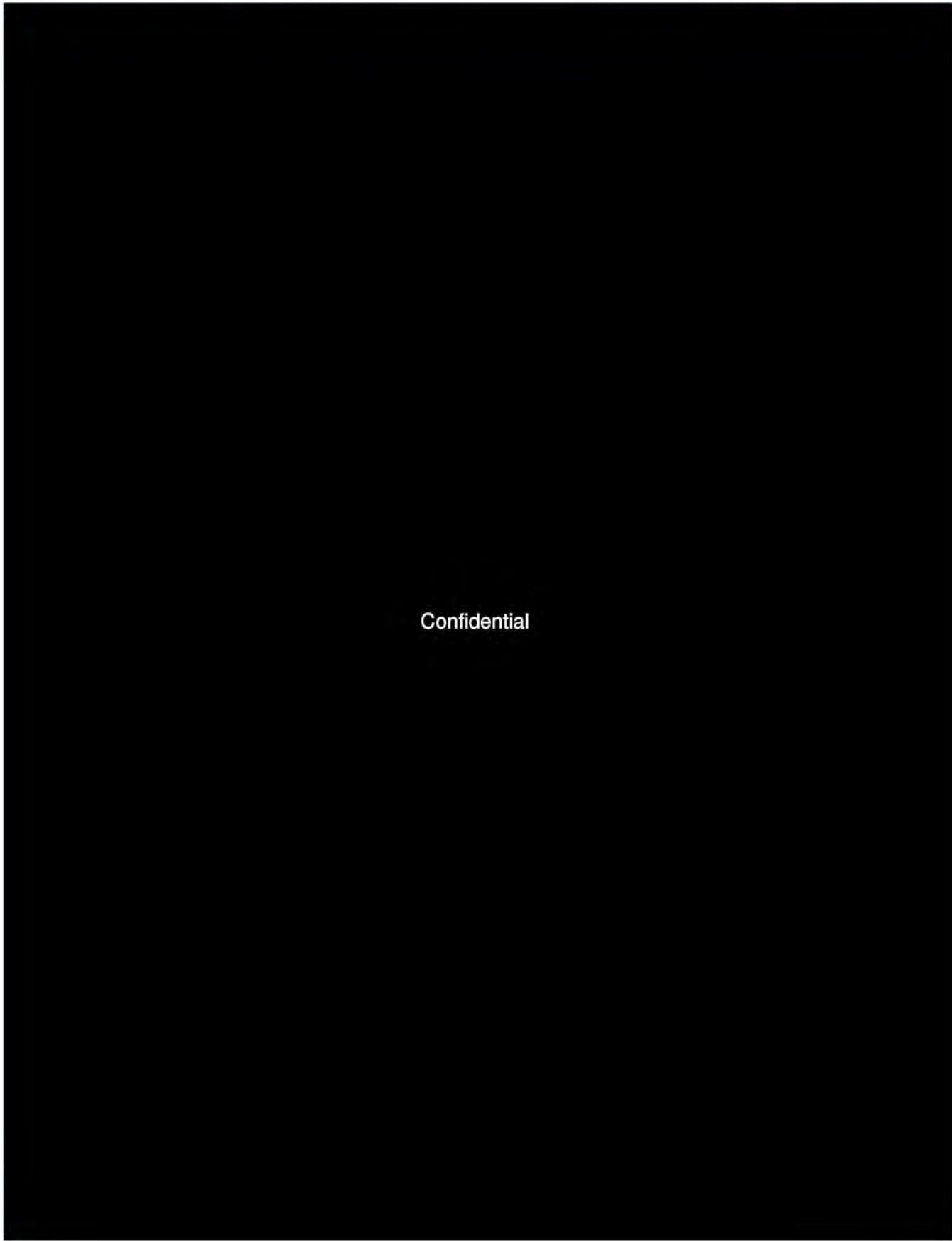




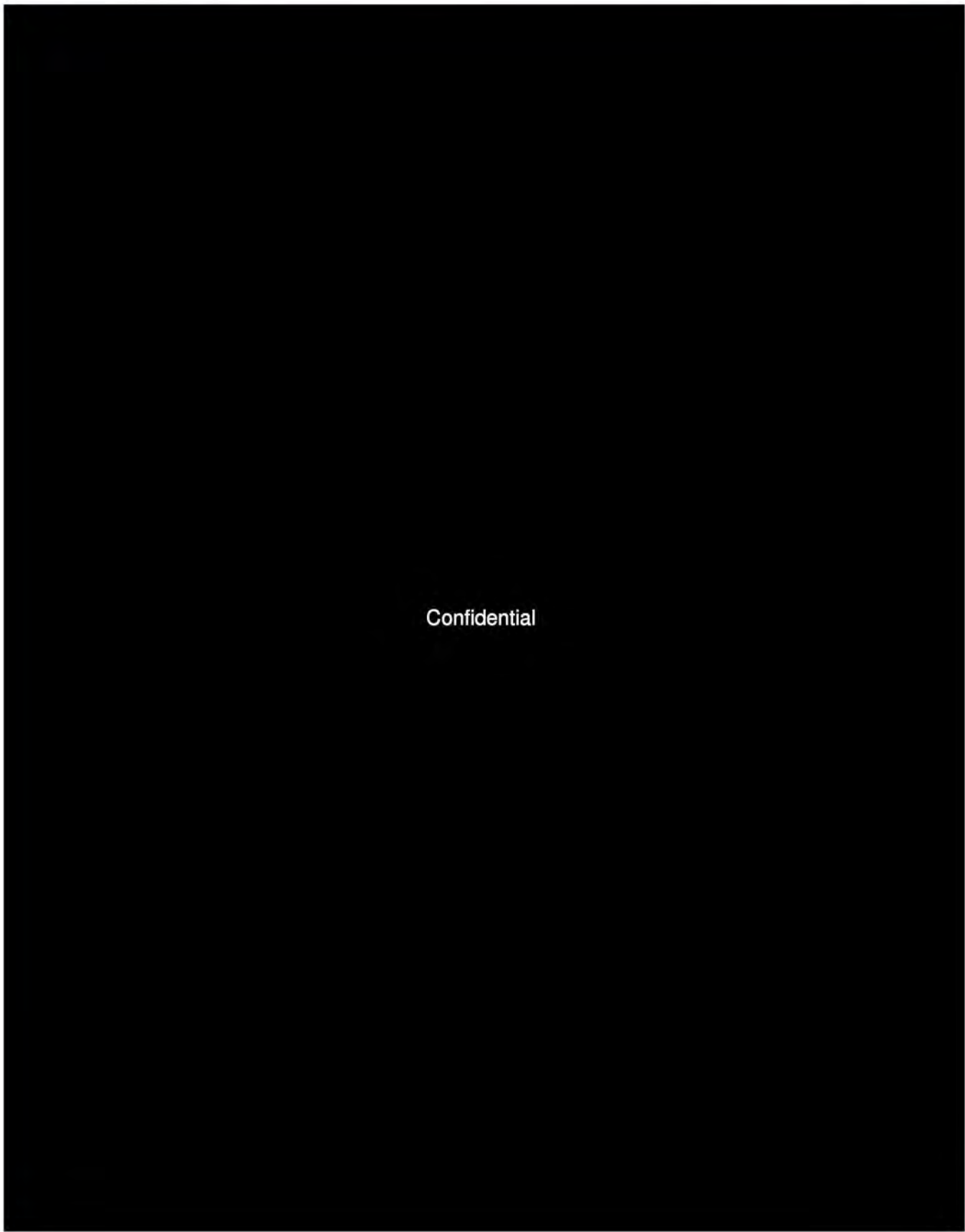
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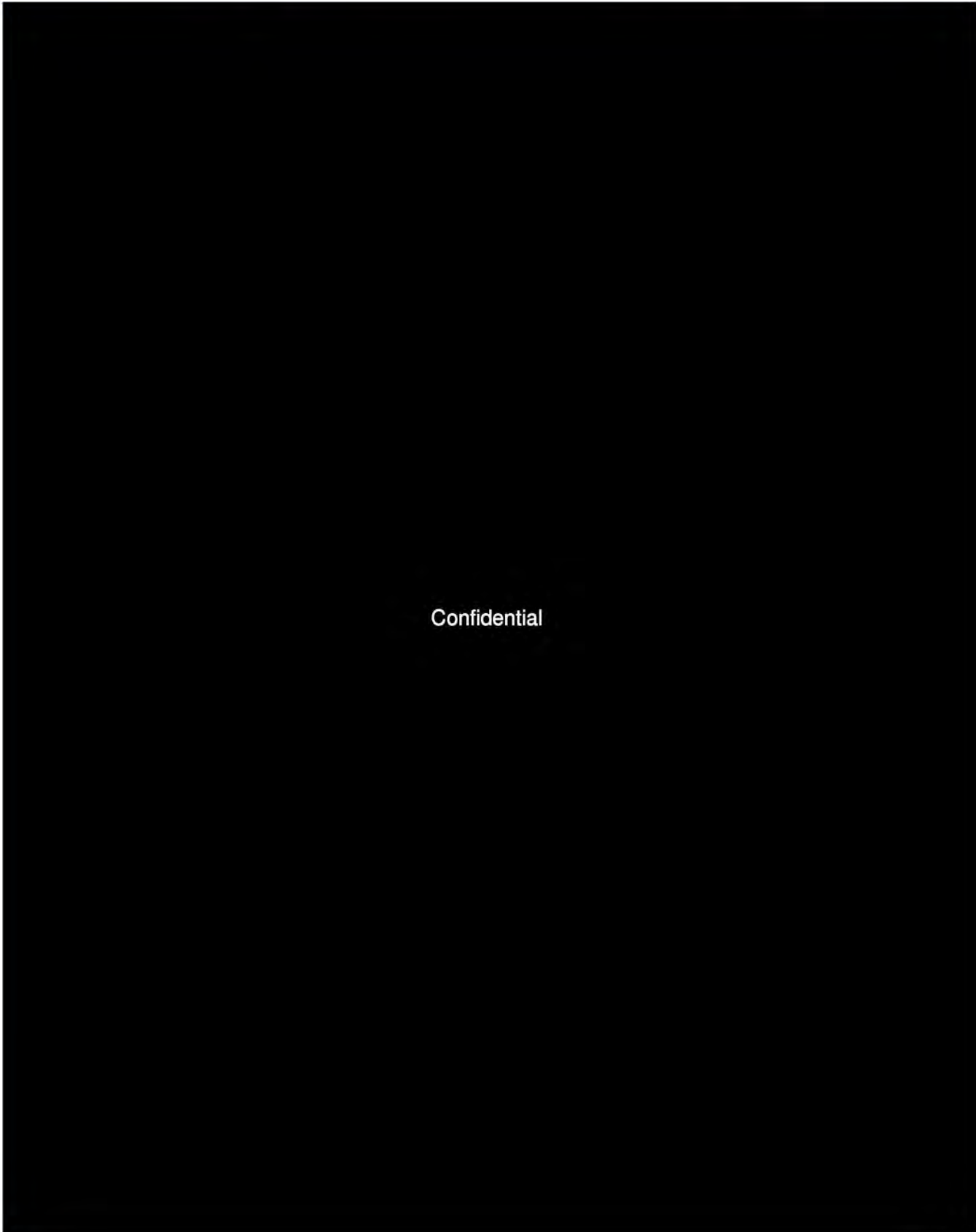
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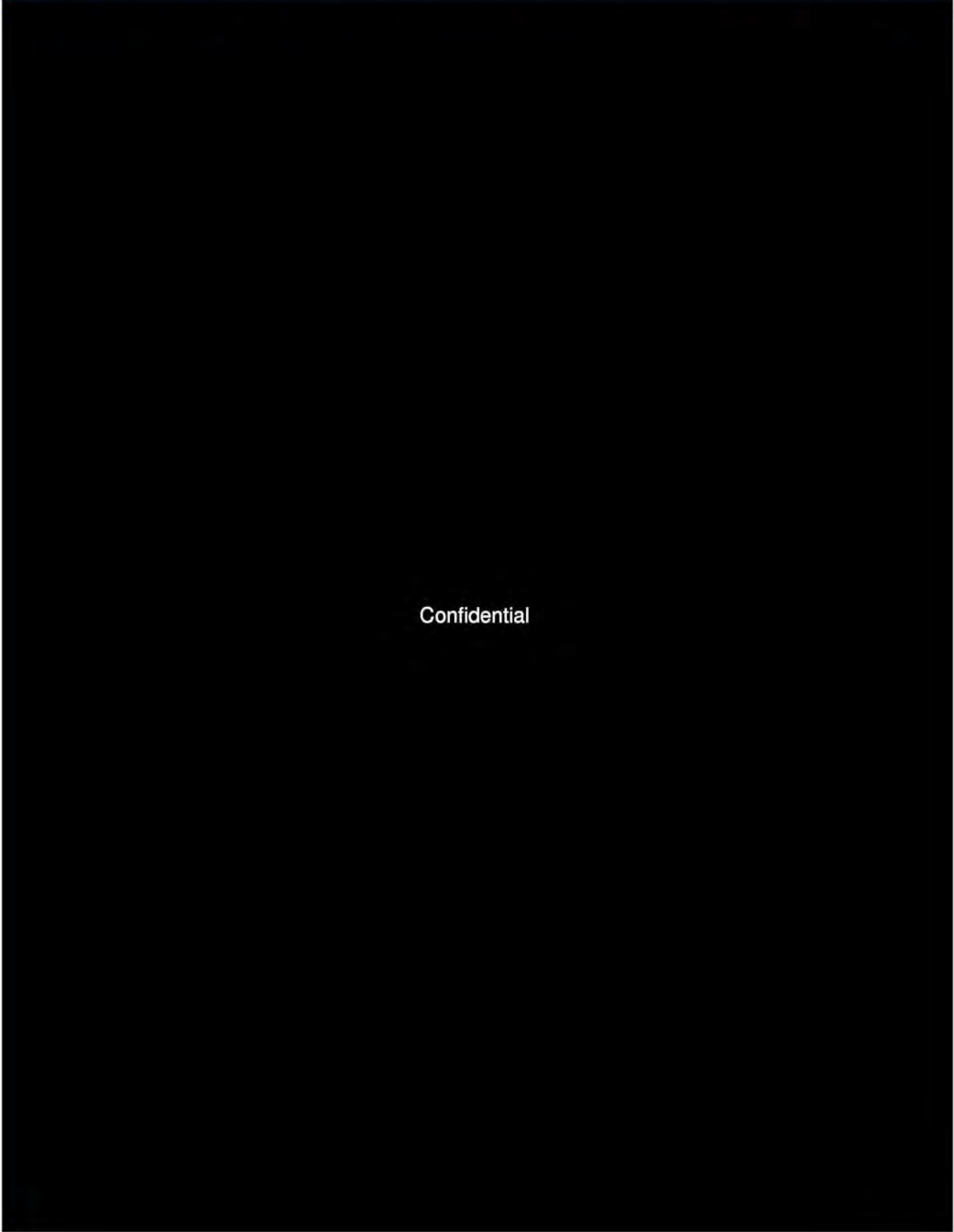
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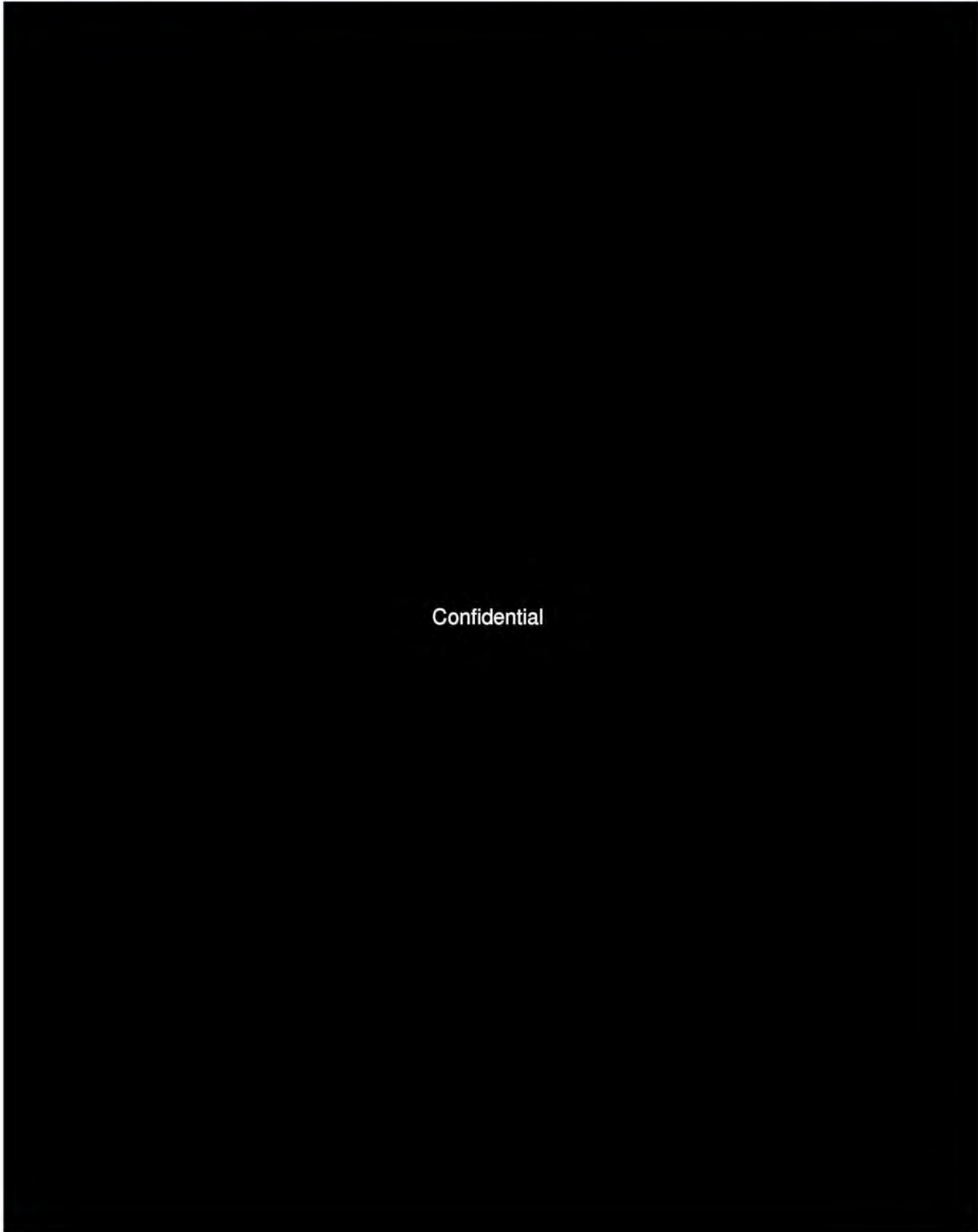
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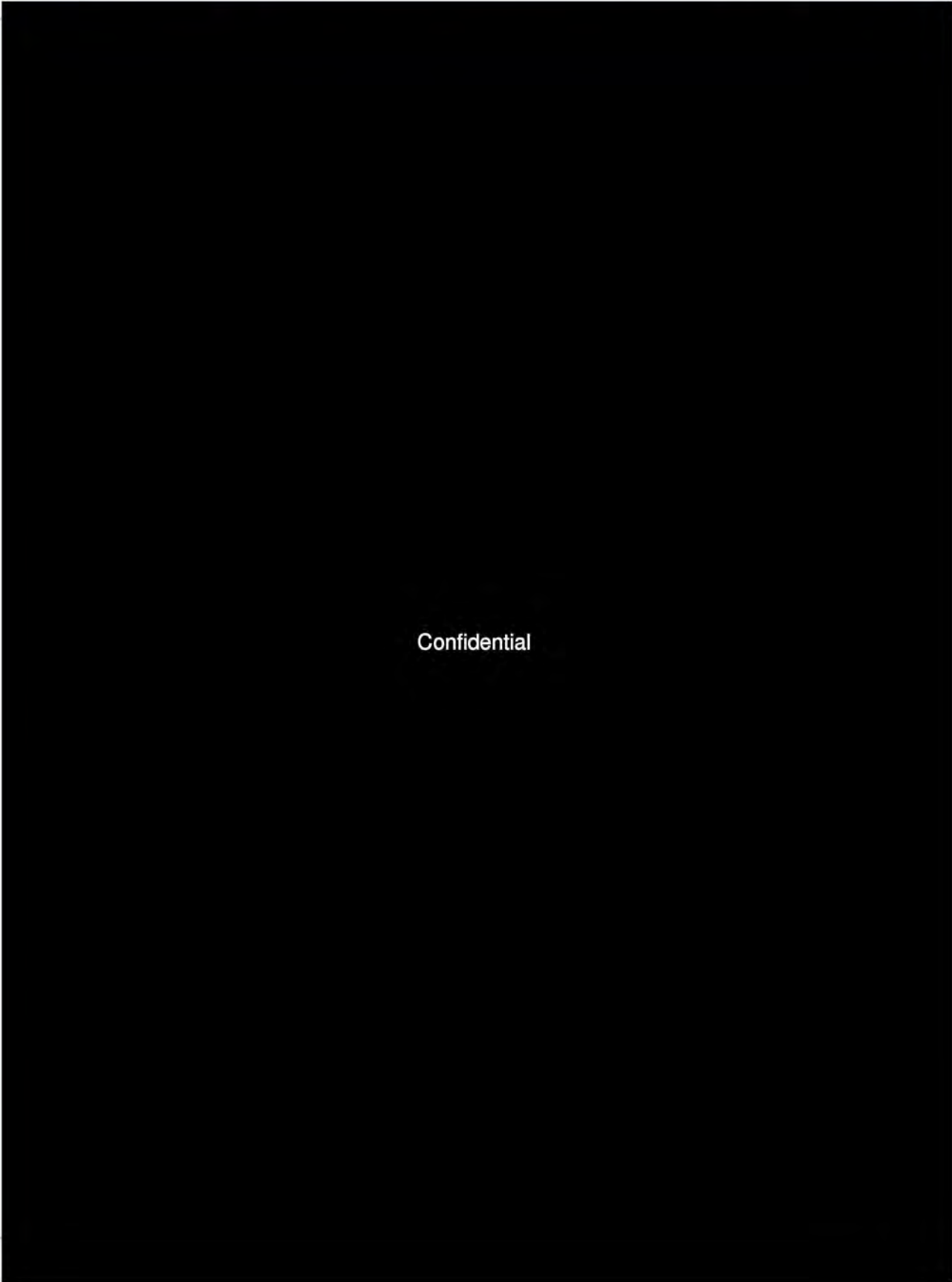
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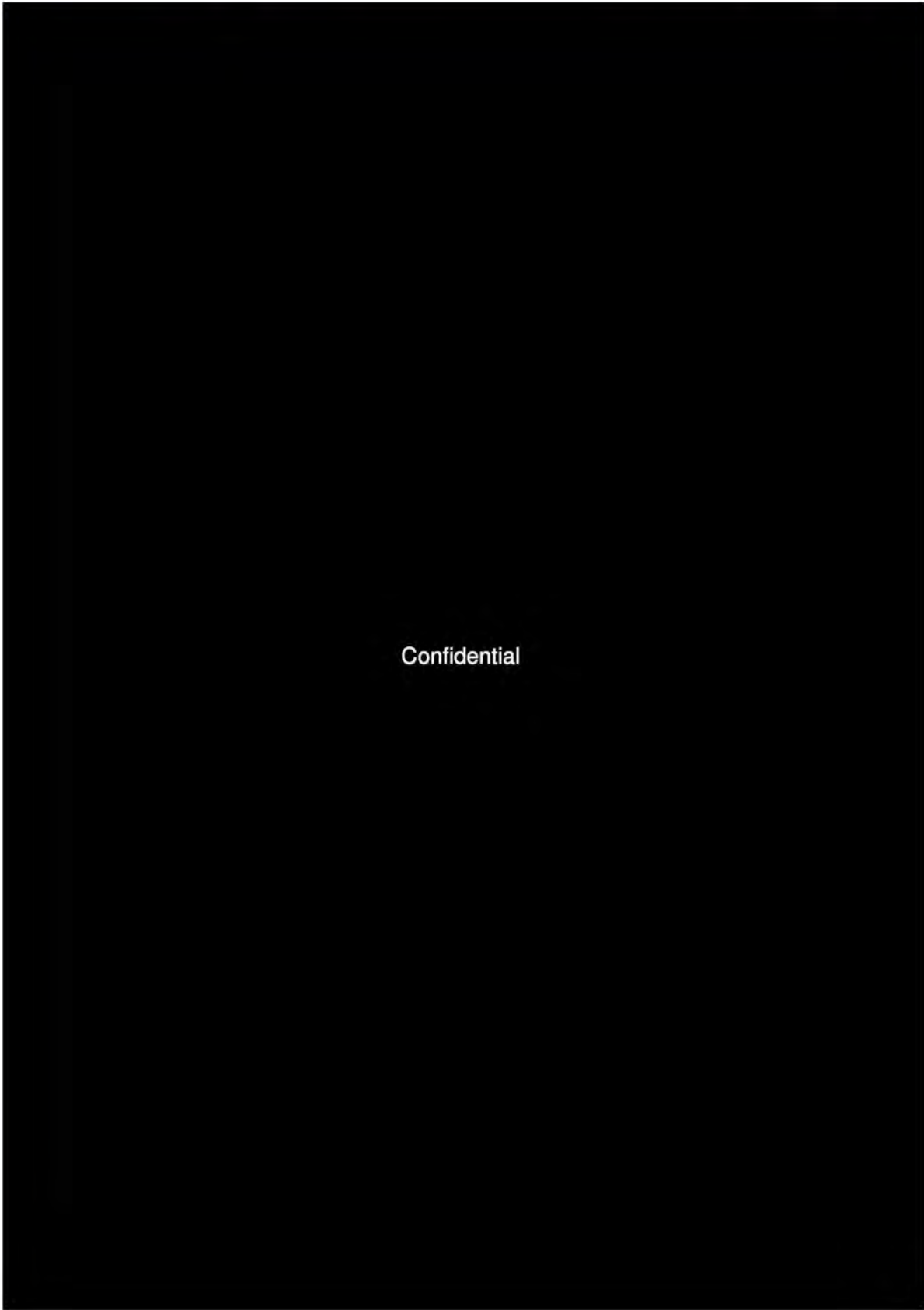
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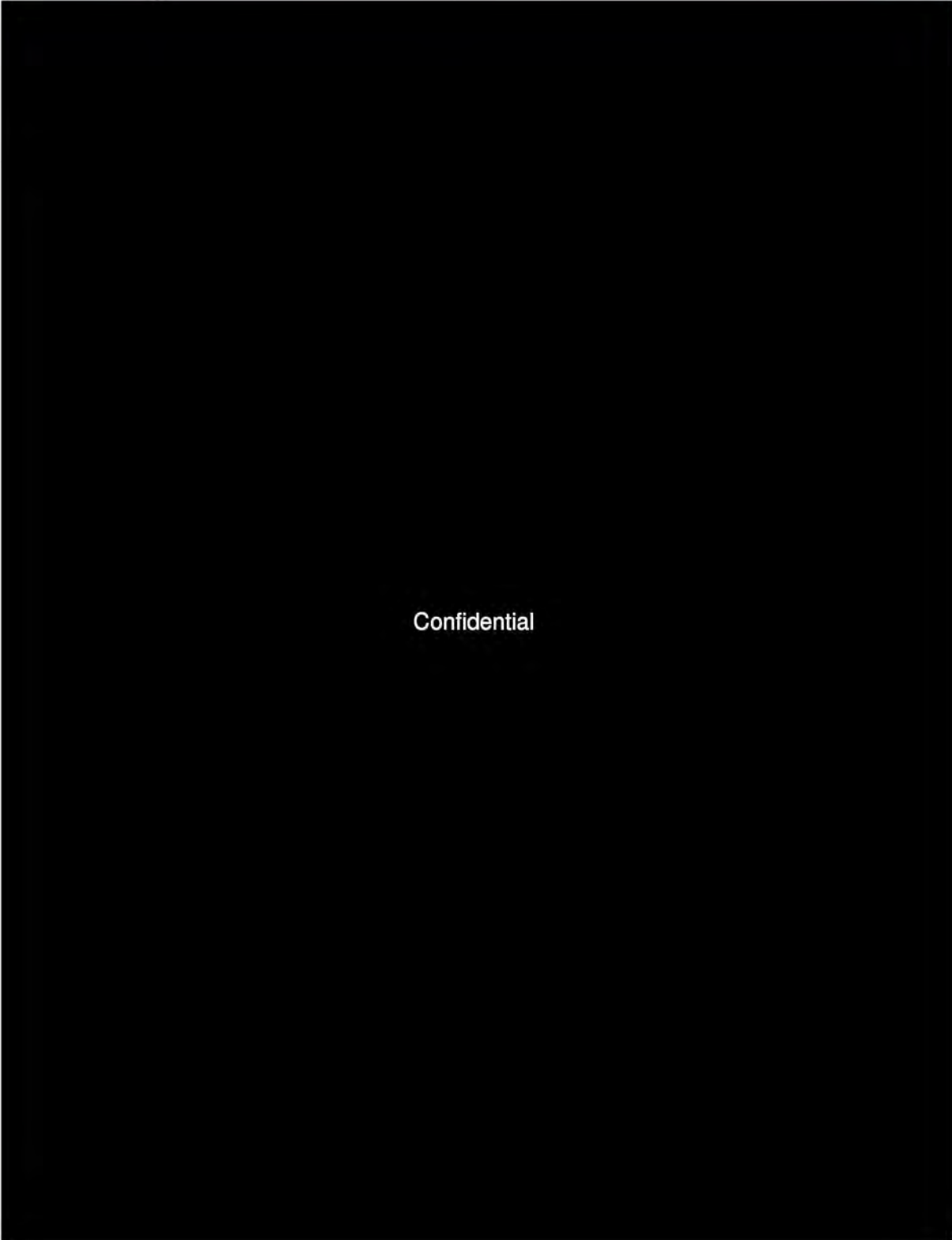


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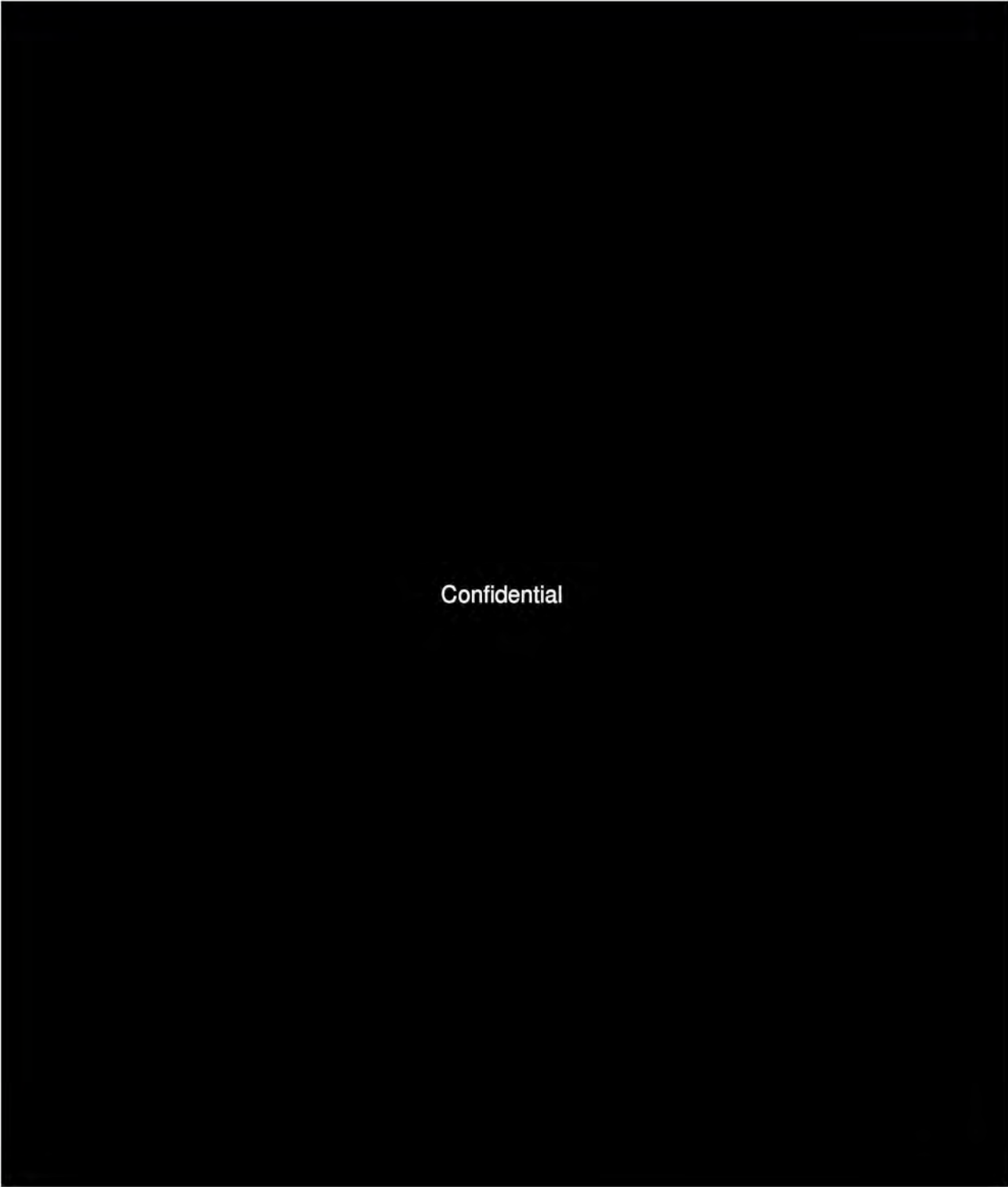


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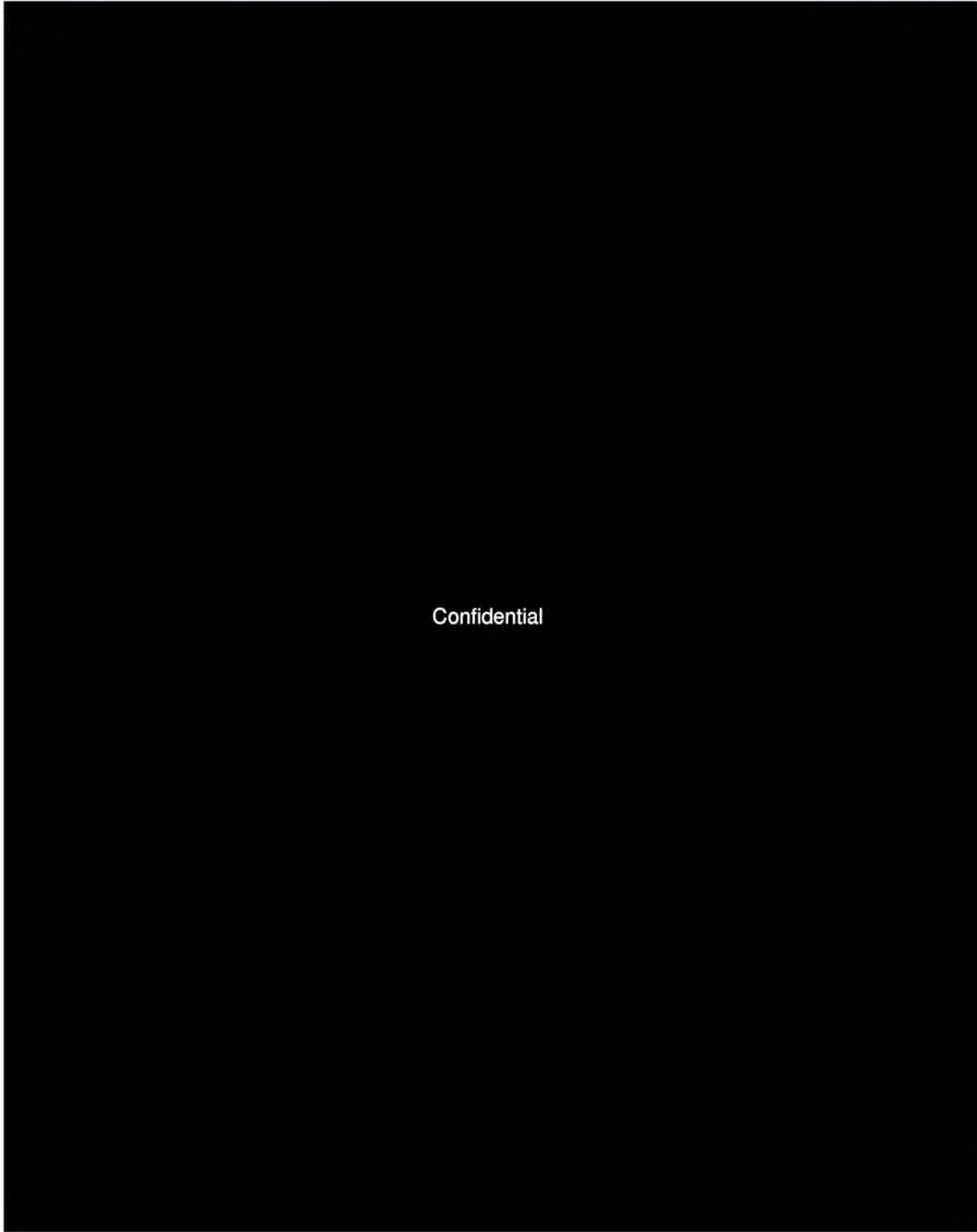




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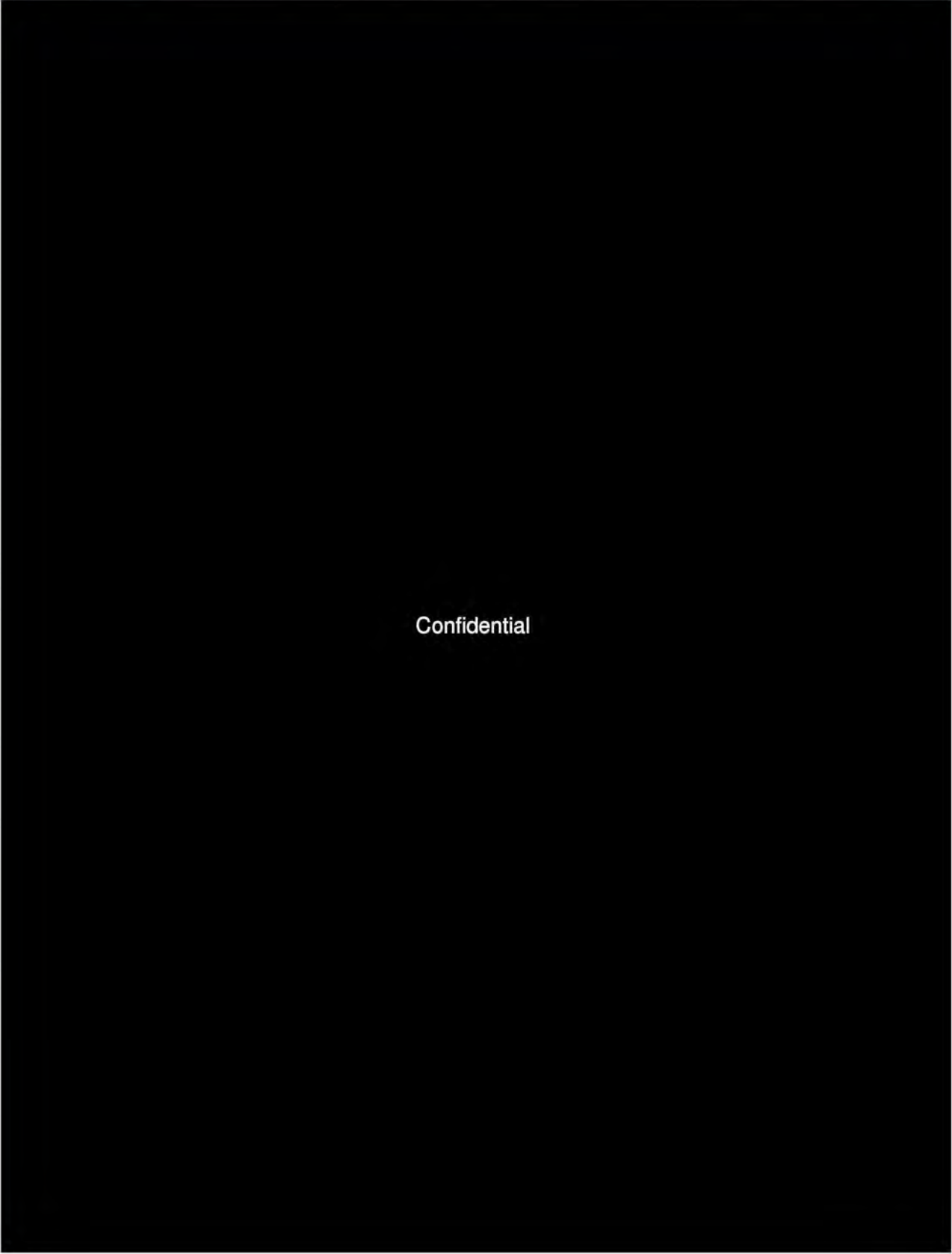
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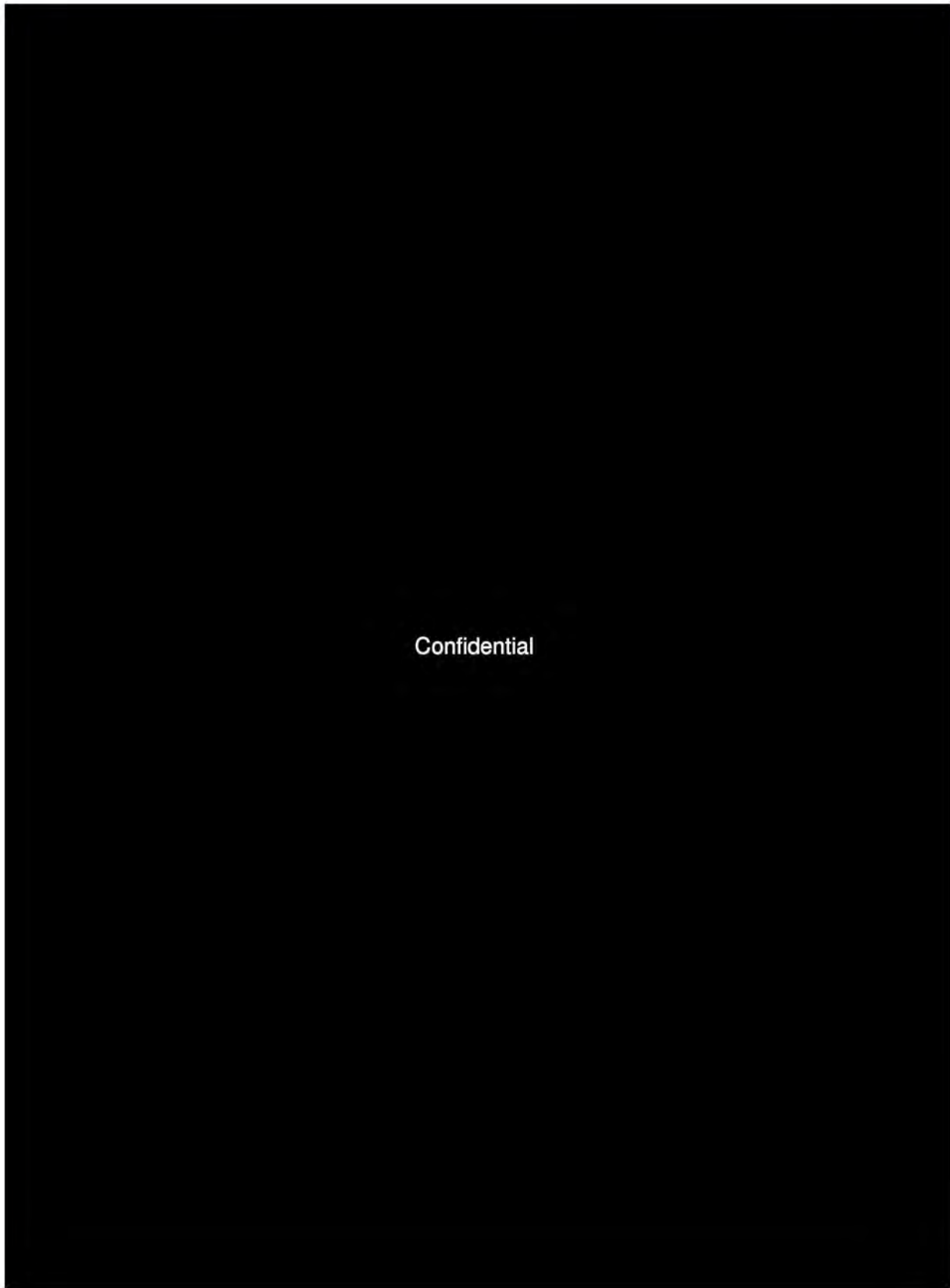
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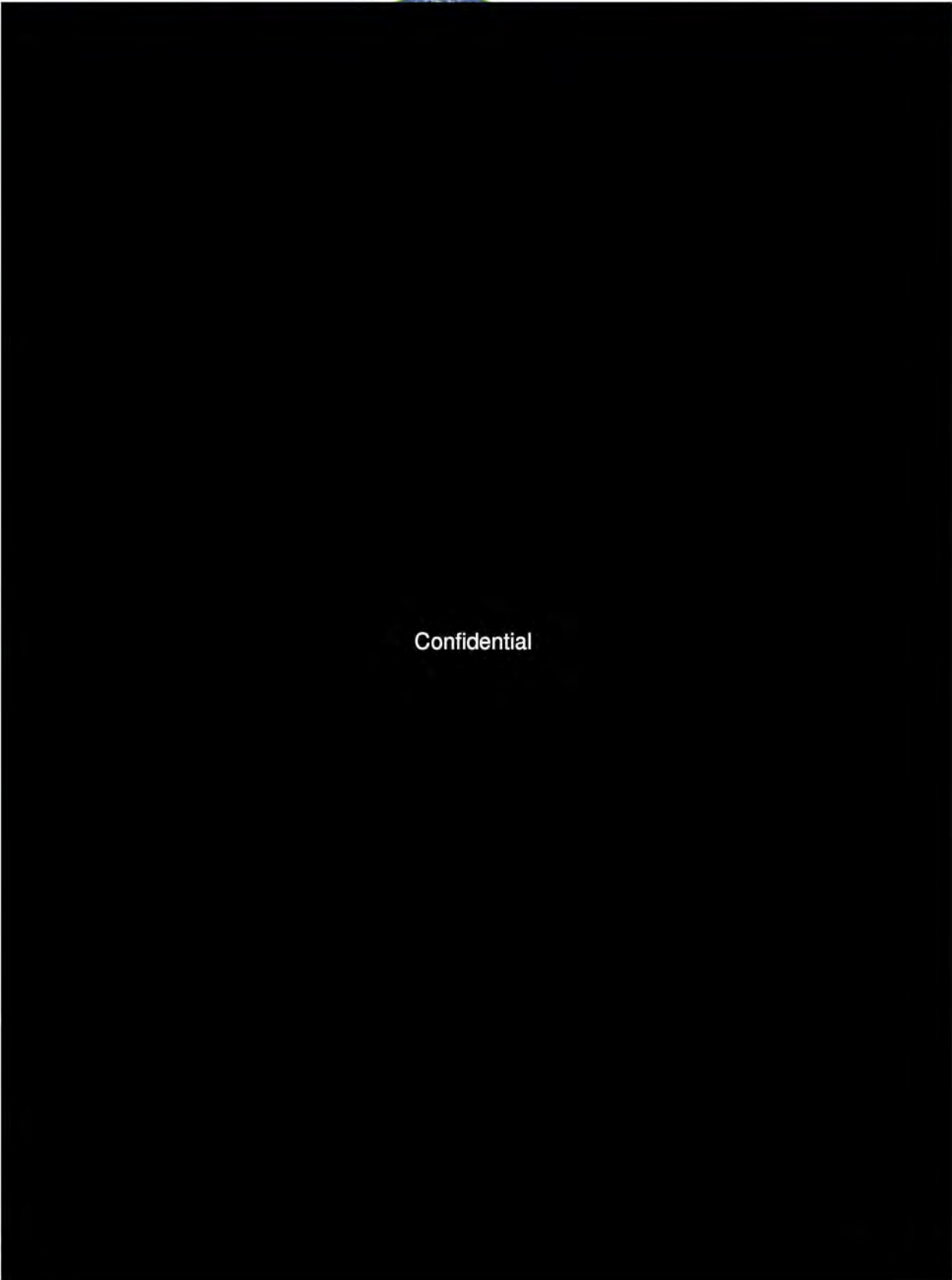
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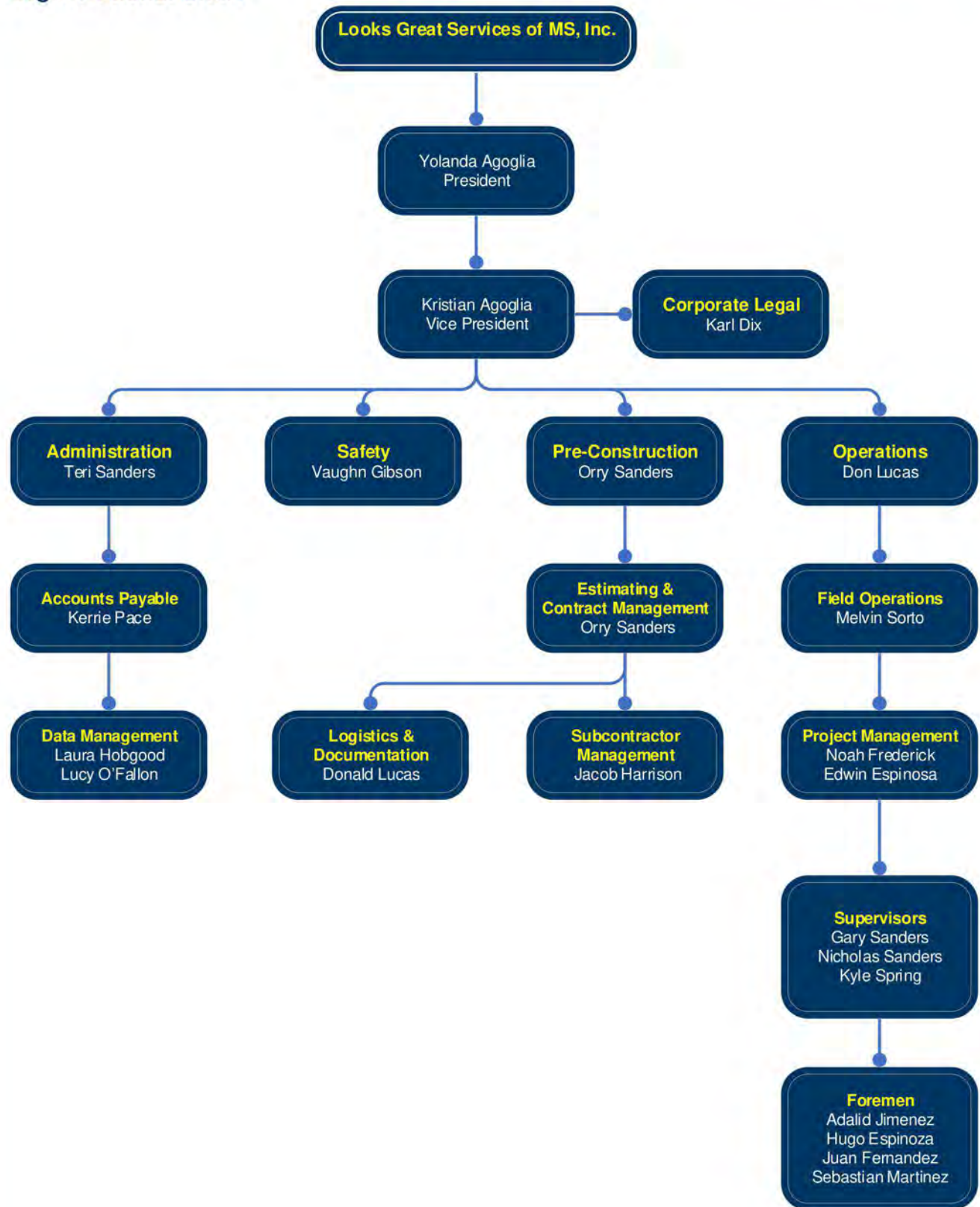
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Confidential



## Organizational Chart





## Resumes

### Yolanda Agoglia

#### Professional Experience

November 2010 – Present Looks Great Services of MS, Inc.  
President

Formed Looks Great Services of MS, Inc. as majority owner and President. Since inception, participated daily in operations, lead management and administrative duties, and insured the standards of performance established are continually met by personnel.

August 2010 – Present Looks Great Services, Inc.  
Secretary/Treasurer/Financial Manager

Married and moved to New York. Became the Secretary-Treasurer/Financial Manager for Looks Great Services, Inc. Lead office management and administrative duties.

August 2008 – August 2010 Jones Companies  
Chief Administrative Officer

Managed office personnel and all administrative activities for three office locations housing seventeen Jones companies with the main operating companies being Jones Lumber Company, Dixie Mat Manufacturing, Jones Concrete, Jones Ready Mix, FiberVision, J B Transport, and Jones Brothers Trucking

1991 – August 2008 T.L. Wallace Construction, Inc.  
Job Cost Administrator/AP & Purchasing Manager

Job cost accounting/budget maintenance - exported/imported/created/maintained job budgets in accounting software. Maintained/balanced revenue vs. cost, change orders, addendums, and supplemental agreements. Trained engineers and estimators to enter production quantities for each cost item and assisted with reporting. Accounts payable and hired truck payroll – weekly - included net 10 vendor accounts, expense reimbursements, contract laborers, credit cards, medical bills, fleet fuel card management, bulk fuel accounts, contribution/sponsorships, and lodging payables. 1099 processing and filing electronically to IRS and state. Excel and Word software - form designing and spreadsheet building. Trained estimating and accounting department on the company's software. Estimating software - worked with support people to merge their technology with accounting software. Equipment management, maintenance and reporting. Accounts receivable - progress billing, review paid-to-date units vs. production units. Time/billing. Document manager - implemented electronic documentation for all departments. Supply purchasing - oversaw an assistant to aid in this area. Payroll processing - oversaw coding of timesheets for proper labor cost accrual. Hurricane Katrina debris cleanup paperwork manager - payables and billings - worked directly with engineers for the MDOT and local city officials, and worked indirectly with FEMA procedures. Responsible for organizing this effort and overseeing when audited by MEMA and FEMA. Implemented electronic purchase orders to be utilized by the shop, field and office. Designed all promotional advertising Quark Express, Pagemaker, Photoshop, and Paint Shop Pro.

#### Certifications

MS State Art Educator License  
Attended Seminars for the following: Business Development, Leadership, & Explorer Accounting Software

#### Education

UNIVERSITY OF SOUTHERN MISSISSIPPI - Hattiesburg, MS - Bachelor of Fine Arts – 1999

Looks Great Services, Inc.

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Private Property Structural Debris and Hazard Tree Removal Operations  
Boulder County



**Kristian Agoglia**

**Professional Experience**

November 2010 - Present

Looks Great Services of MS, Inc.  
Vice President

Helped form Looks Great Services of MS, Inc. and participate daily in operations, lead management and procurement duties, and ensure the standards of performance established are continually met by personnel.

1999 - Present

Looks Great Services, Inc.  
CEO

Since inception, as owner and CEO of LGS, participated daily in operations, lead management and administrative duties, and ensured the standards of performance established are continually met by personnel.

1990 - 1999

T&K Landscaping  
Company Partner

Started a small landscaping and lawn maintenance business during high school years. Expanded in to tree pruning, maintenance, and removal. Grew business steadily during successful pursuit of bachelor's and master's degrees.

**Certifications**

- ISA Certified Arborist
- ISA Certified Utility Arborist Specialist
- TCIA Certified Safety Professional
- EHAP Training Certified
- OSHA 10 Certification

**Education**

REGENT UNIVERSITY – Virginia Beach, VA – Master of Divinity – 1999

LIBERTY UNIVERSITY – Lynchburg, VA – Bachelor of Science – 1996



**Don Lucas**

**Professional Experience**

November 2012 - Present

Looks Great Services of MS, Inc.  
Operations Manager

Oversee the daily operations for Looks Great Services. Coordinates, delegates, and manages existing projects to ensure they are on time, within budget, and performed according to specifications. Specialized in logistics of material hauled onto and away from dump sites on a production-oriented schedule, and material reduction in Hurricane Sandy. Ensured proper size control and safety of handled material with management of full-scale equipment operations during Hurricane Sandy. Oversaw multiple dump sites after Hurricane Sandy that totaled over 1.1 million cubic yards of debris. Oversaw storm debris cleanup after the Louisville, MS tornado, Itawamba, MS tornado, and the Tupelo, MS tornado for the Mississippi Department of Transportation.

2006 – November 2012

Joe McGee Construction  
Company Consultant

Worked in conjunction with Vice President, Senior Engineer and Senior Estimator on bidding proposed projects. Responsible for locating necessary fill material sites for proposed projects. Researched all soils and existing landscapes and structures on all proposed projects. Delegated existing projects to Project Managers and worked closely alongside them in order to maximize production. Coordinated scheduling of existing projects to ensure timely completion. Responsible for ensuring all project problems are identified and corrective measures are implemented. Worked alongside Senior Estimator to ensure that job costs do not exceed budgeted amounts. Worked closely with the Senior Engineer to ensure that all projects are being completed according to plans. Experienced in Federal design/build projects, working with government officials to create good relations and project success.

1974 – 2006

T.L. Wallace Construction Co., Inc.  
President

Began early on as a Project Superintendent to eventually become President of the company. Beginning in 1986, responsibilities included overall company management, overseeing of projects, budgets, potential projects, bidding, personnel staffing and equipment management. Contracted over \$140 million worth of heavy highway construction projects under contract at one time with MDOT, ALDOT and LDOT. Managed approximately \$800 million worth of construction projects with a majority of the work being with MDOT. Oversaw individual projects ranging from \$1 million to \$25 million. Managed a fleet of 150 pieces of heavy equipment. Initiated and coordinated remarkable hauling of dirt for Nissan site to include 78 trucks in two-mile haul and supporting equipment to place and compact dirt. Managed and coordinated Interstate 10 Emergency Bridge Replacement across Pascagoula River after Hurricane Katrina. Project was complete in 21 days, 10 days ahead of schedule.

**Certifications**

- MDOT Storm Water Management Training Course
- Hazardous Materials Certification
- Trenching and Excavating Training
- CPR/First Aid/BBP/AED Certified
- OSHA 10/OSHA 30 Certification

**Education**

PEARL RIVER COMMUNITY COLLEGE – Poplarville, MS – A.A. in Mechanics – 1971



## Melvin Sorto

### Professional Experience

November 2001 - Present

Looks Great Services, Inc.  
Field Operation Manager

Began as equipment operator from 2001-2004. Operated stump grinder, wheel loader, chip truck, whole tree chipper, and grapple truck. In 2004 became foreman and aerial lift operator. Beginning in 2006, became a contract administrator and field operation manager. Responsibilities include overseeing multiple crews across multiple existing jobs, coordinating and hiring crews for existing jobs, managing equipment fleet, pricing proposed contracts, business development, contract negotiations, and scheduling work.

1998-2001

Tiff Co, Inc.

### Certifications

EHAP Certification  
ATSA Certified Instructor  
Railroad Worker Certification  
First Aid/CPR Certified  
OSHA 10 Certification  
CDL Class A



## Orry Sanders

### Professional Experience

May 2015 - Present

Looks Great Services of MS, Inc.  
Director of Estimating & Contracts

Oversee the estimates and contract preparation for proposed work. Work in conjunction with the Vice President, Operations Manager, and Field Operation Manager to find, estimate, and procure work. Coordinate scheduling, subcontracting, and co-manage existing projects with the Operations Manager. Assist in local business development and relations. Handles job costs, payment applications, data reconciliation and project management documentation for existing jobs.

May 2014 – May 2015

W.G. Yates and Sons Construction, Inc.  
Estimator

Worked in the commercial construction division estimating jobs anywhere from \$50 thousand to \$55 million. Responsible for doing takeoff, gathering subcontractor pricing, handling all front-end documentation, and managed certain divisions on bid day. Selected to be the BIM representative for the Jackson office. Oversaw the civil/site work estimates for local projects.

February 2013 – May 2014

Munn Enterprises, Inc.  
Estimator/Project Manager

Oversaw multiple projects with multiple clients from concept to completion. Handled most hard bid work and oversaw all scoreboard and canopy projects. Managed work orders by providing shop drawings, purchase orders, coordinated installations, customer relations, change orders, and coordinated subcontractors. Managed projects from \$5 thousand to \$150 thousand. Developed an excel program to accurately estimate canopies.

February 2012 – February 2013 Hatch Mott MacDonald  
Designer III

Began as a Designer II and worked up to Designer III. Completed all civil as-built survey drawings and redline markups for Talisman Energy. Became the lead civil designer for the 80-mile Boardwalk pipeline going from Petal, MS to Mobile, AL. Responsibilities included all civil survey drafting, preliminary route and ROW drafting, access road design, HDD locations and layouts, laydown yard layouts, and spoil area layouts.

January 2011 – February 2012 T.L. Wallace Construction, Inc.  
Drafter

Began as an intern and worked up to a full-time draftsman. Completed all conceptual and final drawings for the civil, commercial, asphalt, industrial, and utilities divisions.

### Certifications

NCCER Supervisory Training Certification  
First Aid/CPR Certified  
OSHA 10 Certification

### Education

PEARL RIVER COMMUNITY COLLEGE – Poplarville, MS – A.A.S. in Drafting and Design Tech. – 2011

PEARL RIVER COMMUNITY COLLEGE – Poplarville, MS – A.A.S. in Construction Management Tech. – 2011

## Equipment List

With a fleet of hundreds of trucks and equipment, a staff of professionals, and three locations in New York, North Carolina, and Mississippi our vegetation management teams can activate at a moment's notice. Mobile mechanics, housing units, and fueling equipment expedite the process and keep our team operational around-the-clock until the job is complete.



QUANTITY	EQUIPMENT CLASSIFICATION	YEAR	MAKE	MODEL
1	BUCKET TRUCK	2006	STERLING	ACTERRA 4X4
2	BUCKET TRUCK	2005	INTERNATIONAL	7300 4X4
3	BUCKET TRUCK	2002	GMC	C6500
4	BUCKET TRUCK	2003	GMC	C7500
5	BUCKET TRUCK	2000	FORD	F-750
6	BUCKET TRUCK	2005	STERLING	ACTERRA
7	BUCKET TRUCK	2004	FORD	F750
8	BUCKET TRUCK	2005	INTERNATIONAL	4300
9	BUCKET TRUCK	2007	INTERNATIONAL	4300
10	BUCKET TRUCK	2007	INTERNATIONAL	7300 4X4
11	BUCKET TRUCK	2006	INTERNATIONAL	4300
12	BUCKET TRUCK	2013	INTERNATIONAL	4300
13	BUCKET TRUCK	2005	INTERNATIONAL	7400
14	BUCKET TRUCK	2005	INTERNATIONAL	7400
15	BUCKET TRUCK	2014	FREIGH	M2106
16	BUCKET TRUCK	2003	GMC	C7500
17	BUCKET TRUCK	2014	FREIGHTLINER	M2106
18	BUCKET TRUCK	2003	INTERNATIONAL	S30
19	BUCKET TRUCK	2006	FORD	F750
20	BUCKET TRUCK	2008	FORD	F750
21	BUCKET TRUCK	2008	FORD	F750
22	BUCKET TRUCK	2005	GMC	C7500
23	BUCKET TRUCK	2001	GMC	C7500
24	BUCKET TRUCK	2007	INTERNATIONAL	7300 4X4
25	BUCKET TRUCK	2008	FORD	F750
26	BUCKET TRUCK	2004	INTERNATIONAL	7300 4X4
27	BUCKET TRUCK	2005	INTERNATIONAL	4300
28	BUCKET TRUCK	2011	INTERNATIONAL	4300
29	BUCKET TRUCK	2006	FORD	F750
30	BUCKET TRUCK	2006	INTERNATIONAL	7300
31	BUCKET TRUCK	2007	FORD	F750
32	BUCKET TRUCK	2007	FORD	F750 4X4
33	BUCKET TRUCK	2005	GMC	C7500
34	BUCKET TRUCK	2008	FORD	F750 4X4
35	BUCKET TRUCK	2005	FORD	F750 4X4
36	BUCKET TRUCK	2006	FORD	F750XL

Looks Great Services of MS, Inc.

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**Private Property Structural Debris and Hazard Tree Removal Operations  
Boulder County**

37	BUCKET TRUCK	2007	INTERNATIONAL	4300
38	BUCKET TRUCK	2007	FORD	F750 4X4
39	BUCKET TRUCK	2006	INTERNATIONAL	4300
40	BUCKET TRUCK	2003	GMC	C7500
41	BUCKET TRUCK	2005	GMC	C7500
42	BUCKET TRUCK	2007	FORD	F750
43	BUCKET TRUCK	2004	INTERNATIONAL	4300
44	BUCKET TRUCK	2001	FORD	F750
45	BUCKET TRUCK	2007	INTERNATIONAL	4300
46	BUCKET TRUCK	2005	INTERNATIONAL	4300
47	BUCKET TRUCK	2006	FORD	F650
48	BUCKET TRUCK	2003	INTERNATIONAL	4200
49	BUCKET TRUCK	2005	INTERNATIONAL	7300 4X4
50	BUCKET TRUCK	2011	FREIGHTLINER	M2106 4X4
51	BUCKET TRUCK	2007	INTERNATIONAL	4300
52	BUCKET TRUCK	2007	INTERNATIONAL	4300
53	BUCKET TRUCK	2007	INTERNATIONAL	4300
54	BUCKET TRUCK	2007	INTERNATIONAL	4300
55	BUCKET TRUCK	2003	STERLING	ACTERRA
56	BUCKET TRUCK	2006	INTERNATIONAL	4300
57	BUCKET TRUCK	2007	INTERNATIONAL	4300
58	BUCKET TRUCK	2005	FORD	F750 4X4
59	BUCKET TRUCK	2006	GMC	C7500
60	BUCKET TRUCK	2009	INTERNATIONAL	7300 4X4
61	BUCKET TRUCK	2009	INTERNATIONAL	4300 4X2
62	BUCKET TRUCK	2008	INTERNATIONAL	4300
63	BUCKET TRUCK	2007	FORD	F750
64	BUCKET TRUCK	2007	FORD	F750
65	BUCKET TRUCK	2005	INTERNATIONAL	4300
66	BUCKET TRUCK	2005	INTERNATIONAL	4300
67	BUCKET TRUCK	2007	INTERNATIONAL	5600
68	BUCKET TRUCK	2011	FORD	F750
69	BUCKET TRUCK	2006	FORD	F650
70	BUCKET TRUCK	2006	FORD	F650
71	BOX TRUCK	2005	FREIGHTLINER	
72	BOX TRUCK	2007	FREIGHTLINER	M2
73	CAR	2006	FORD	Escape Hybrid
74	CAR	2009	CHEVROLET	TAHOE
75	CAR	2002	VOLVO	V70
76	CAR	2015	CHEVROLET	TAHOE 4X4
77	CHIP TRUCK	1999	STERLING	L-SERIES
78	CHIP TRUCK	2000	FORD	F650
79	CHIP TRUCK	2004	STERLING	L-SERIES
80	CHIP TRUCK	2001	CHEVY	C-7500
81	CHIP TRUCK	1995	INTERNATIONAL	4700
82	CHIP TRUCK	2000	FORD	F450
83	CHIP TRUCK	1999	INTERNATIONAL	4700
84	CHIP TRUCK	2000	INTERNATIONAL	4700
85	CHIP TRUCK	1999	INTERNATIONAL	4700
86	CHIP TRUCK	2003	FORD	F550
87	CHIP TRUCK	2001	FORD	F450
88	CHIP TRUCK	2011	CHEVY	3500HD
89	CHIP TRUCK	2009	CHEVY	3500HD
90	CHIP TRUCK	2005	INTERNATIONAL	4200
91	CHIP TRUCK	1999	FORD	F350 XL SD
92	CHIP TRUCK	2000	FORD	F450
93	CHIP TRUCK	2005	GMC	C5500
94	CHIP TRUCK	2005	FORD	F550
95	CHIP TRUCK	2004	GMC	C5500
96	CHIP TRUCK	2005	GMC	C5500
97	CHIP TRUCK	2007	FORD	F550
98	CHIP TRUCK	2006	GMC	6500
99	CHIP TRUCK	2006	FORD	F350 4X4
100	CHIP TRUCK	2006	GMC	C5500
101	CHIP TRUCK	2011	FORD	F550 4X4
102	CHIP TRUCK	2010	FORD	F550 4X4

Looks Great Services of MS, Inc.

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**Private Property Structural Debris and Hazard Tree Removal Operations  
Boulder County**



103	CHIP TRUCK	2006	GMC	C8500
104	CHIP TRUCK	2005	FORD	F650
105	CHIP TRUCK	2006	FORD	F650
106	CHIP TRUCK	2003	INTERNATIONAL	4200 VT365 4X2
107	CHIP TRUCK	2011	FORD	F550
108	DUMP TRUCK	2005	GMC	C4500
109	DUMP TRUCK	1999	INTERNATIONAL	4700 CC
110	DUMP TRUCK	2003	INTERNATIONAL	4300 DEBRIS
111	DUMP TRUCK	2002	INTERNATIONAL	4900
112	FLATBED	2000	INTERNATIONAL	4700 FLATBED DT466E
113	TANK TRUCK	2003	FORD	F750 TANK TRUCK
114	GRAPPLE TRUCK	2007	STERLING	LT9513
115	GRAPPLE TRUCK	2007	STERLING	LT9513
116	GRAPPLE TRUCK	2006	STERLING	LT9513
117	GRAPPLE TRUCK	2005	STERLING	LT9513
118	GRAPPLE TRUCK	2006	STERLING	LT9513
119	GRAPPLE TRUCK	2006	STERLING	LT9513
120	GRAPPLE TRUCK	2007	STERLING	
121	GRAPPLE TRUCK	2005	INTERNATIONAL	4300
122	GRAPPLE TRUCK	2005	INTERNATIONAL	7300
123	GRAPPLE TRUCK	2009	INTERNATIONAL	7500
124	GRAPPLE TRUCK	2006	INTERNATIONAL	7400
125	MECHANIC TRUCK	2005	CHEVY	C5500
126	MECHANIC TRUCK	1999	GMC	C7500
127	MECHANIC TRUCK	2001	FORD	F750
128	MECHANIC TRUCK	2007	CHEVY	3500HD
129	MECHANIC TRUCK	2008	FORD	450XL
130	MECHANIC TRUCK	2012	DODGE	4500HD
131	MECHANIC TRUCK	2011	FORD	F250 EXT CAB
132	MECHANIC TRUCK	2013	DODGE	RAM 5500
133	MECHANIC TRUCK	2015	DODGE	RAM 5500
134	MECHANIC TRUCK	2012	DODGE	RAM 5500
135	MECHANIC TRUCK	2010	DODGE	RAM 5500 4X4
136	MECHANIC TRUCK	2007	FORD	F750
137	PICK-UP	2005	GMC	3500 SIERRA SRW
138	PICK-UP	2001	FORD	F-450
139	PICK-UP	1999	FORD	F-550 BOX TRUCK
140	PICK-UP	2000	GMC	C6500
141	PICK-UP	2008	GMC	K1500
142	PICK-UP	2007	CHEVY	C1500
143	PICK-UP	2006	CHEVY	SUBURBAN
144	PICK-UP	2011	CHEVY	2500HD
145	PICK-UP	2012	FORD	F150XL
146	PICK-UP	2008	CHEVY	K1500 4X4
147	PICK-UP	2007	CHEVY	C1500 EXT CAB
148	PICK-UP	2006	FORD	F150 XL
149	PICK-UP	2008	FORD	F150 4X4
150	PICK-UP	2005	FORD	F250 4X4
151	PICK-UP	2008	DODGE	D1500
152	PICK-UP	2008	DODGE	D1500
153	PICK-UP	2009	CHEVROLET	C1500
154	PICK-UP	2008	CHEVROLET	C1500
155	PICK-UP	2007	FORD	F150
156	PICK-UP	2006	FORD	F150
157	PICK-UP	1994	AM GENERAL	M998 HUMVEE
158	PICK-UP	2009	FORD RANGER	EXT. CAB
159	PICK-UP	2008	FORD	F150
160	PICK-UP	2008	DODGE	D1500
161	PICK-UP	2008	DODGE	D1500
162	PICK-UP	2007	CHEVROLET	TAHOE
163	PICK-UP	2013	DODGE	RAM 2500
164	PICK-UP	2012	DODGE	RAM 2500
165	PICK-UP	2009	FORD	250XL
166	PICK-UP	2008	FORD	F250 CREW CAB
167	PICK-UP	2008	FORD	F250 XL
168	PICK-UP	2006	FORD	F250 XL

169	PICK-UP	2008	CHEVROLET	1500 4X4
170	PICK-UP	2011	FORD	250XL CREW CAB
171	PICK-UP	2004	FORD	EXCURSION 4X4
172	PICK-UP	2018	GMC	SIERRA 250
173	PICK-UP	2018	CHEVROLET	TAHOE
174	PICK-UP	2018	GMC	2500 CREW
175	PICK-UP	2018	GMC	2500 CREW
176	PICK-UP	2012	CHEVROLET	1500 SILVERADO CR
177	PICK-UP	2012	CHEVROLET	1500 EXT CREW 4X4
178	PICK-UP	2008	CHEVROLET	C2500HD
179	PICK-UP	2007	CHEVROLET	C2500HD
180	PICK-UP	2013	CHEVROLET	K1500 SUBURBAN
181	PICK-UP	2015	CHEVROLET	SILVERADO 3500HD
182	PICK-UP	2013	CHEVROLET	SILVERADO 2500HD
183	PICK-UP	2013	CHEVROLET	SILVERADO 2500HD
184	PICK-UP	2012	CHEVROLET	SILVERADO 2500HD
185	PICK-UP	2012	CHEVROLET	SILVERADO 2500HD
186	PICK-UP	2014	CHEVROLET	K1500 4X4
187	PICK-UP	2011	CHEVROLET	2500 4X4
188	PICK-UP	2007	FORD	F550 FLATBED
189	PICK-UP	2003	CHEVROLET	C2500HD
190	PICK-UP	2019	GMC	YUKON XL
191	ROLLBACK	2001	FREIGHTLINER	
192	ROLLBACK	2008	FORD	F550XL
193	ROLL OFF	2005	STERLING	LT9513
194	SPRAY RIG	1988	INTERNATIONAL	S SERIES (1800)
195	SPRAY RIG	2006	STERLING	ACTERRA
196	SPRAY RIG	2006	STERLING	ACTERRA
197	SWEEPER TRUCK	2007	STERLING	ACTERRA
198	SEMI-TRACTOR	1990	PETERBILT	379
199	SEMI-TRACTOR	2012	KENWORTH	T660
200	SEMI-TRACTOR	2006	STERLING	A9500
201	SEMI-TRACTOR	2002	PETERBILT	378
202	FORK LIFT		KOMATSU	FG30HTLP-12
203	FORK LIFT	2000	CATERPILLAR	DP40K
204	FORK LIFT	1998	CLARK	DPH60PK
205	FORK LIFT	2005	MITSUBISHI	FG55N
206	FORK LIFT	2005	KOMATSU	FG45T2-6
207	FUEL TANK			
208	FUEL TANK			
209	FUEL TANK			
210	GENERATOR 25 KW SKID MT.		COLISEUM	GB18025
211	GENERATOR 20 KW SKID MT.		COLISEUM	GB18020
212	SHREDDER		KOMPTECH	6000
213	SHREDDER		KOMPTECH	5000
214	TRACK LOADER	2005	CATERPILLAR	287B
215	PAY LOADER	1990	CASE	W14C
216	PAY LOADER	2003	KOMATSU	WA450-5L
217	TRACK LOADER	2006	CATERPILLAR	257B
218	LOADER/SKID STEER	2008	BOBCAT	MT55
219	LOADER/SKID STEER	2011	CATERPILLAR	299C
220	LOADER/SKID STEER	2012	CATERPILLAR	299C
221	LOADER/SKID STEER	2012	CATERPILLAR	289C
222	PRESSURE WASHER	2004	NORTH STAR	GX
223	PRESSURE WASHER		EASY KLEEN	MAGNUM 4000
224	SAND BLASTER			DB1500
225	STUMP GRINDER	2006	RAYCO	SUPER RG50
226	STUMP GRINDER	2007	RAYCO	RG90
227	STUMP GRINDER		MORBARK	D52SP
228	STUMP GRINDER	2013	RAYCO	RG100X
229	SCISSOR LIFT	2001	JLG	33RTS
230	BOOM LIFT	2006	GENIE	Z45/25
231	BOOM LIFT	2008	GENIE	S65 4X4
232	BOOM LIFT	2009	GENIE	Z135/70
233	SPRAYER		SMITHCO	16-130
234	SPRAYER	2006	H&H FARM	200GAL

Looks Great Services of MS, Inc.

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**Private Property Structural Debris and Hazard Tree Removal Operations  
Boulder County**

235	CHIPPER 18"	2003	MORBARK	2400XL
236	CHIPPER 18"	2004	MORBARK	2400XL
237	CHIPPER 18"	2006	MORBARK	2400XL
238	CHIPPER 18"	2007	MORBARK	2400XL
239	CHIPPER 12"	2002	MORBARK	2012D-02
240	CHIPPER 12"	2003	BANDIT	200+
241	CHIPPER 12"	2004	WOODCHUCK	WC1200
242	CHIPPER 12"	2005	WOODCHUCK	
243	CHIPPER 12"	2004	WOODCHUCK	WC1200
244	CHIPPER 12"	2004	WOODCHUCK	WC1200
245	CHIPPER 12"	2013	ALTEC	CFD1217
246	CHIPPER 12"	2013	ALTEC	CFD1217
247	CHIPPER 12"	2013	ALTEC	CFD1217
248	CHIPPER 12"	2013	ALTEC	CFD1217
249	CHIPPER 18"	2006	MORBARK	18
250	CHIPPER 12'	2004	MORBARK	12B
251	CHIPPER 12"	2004	MORBARK	12B
252	CHIPPER 12"	2008	ALTEC	CDF1217
253	CHIPPER 18"	2004	BANDIT	INTIMIDATOR 1590
254	CHIPPER 18"	2008	ALTEC	DC1820
255	CHIPPER 12"	2009	MORBARK	850 M12R/71180
256	CHIPPER 12"	2006	MORBARK	TWISTER
257	CHIPPER 18"	2008	BANDIT	1890XP
258	CHIPPER 18"	2008	BANDIT	1890XP
259	CHIPPER 18"	2012	BANDIT	1590XP
260	CHIPPER 12"	2008	ALTEC	CFD1217
261	CHIPPER 12"	2010	ALTEC	CFD1217
262	CHIPPER 12"	2012	ALTEC	CFD1217
263	CHIPPER 12"	2012	ALTEC	CFD1217
264	CHIPPER 12"	2012	ALTEC	CFD1217
265	CHIPPER 12"	2011	ALTEC	CFD1217
266	CHIPPER 12"	2012	MORBARK	BEEVER M12R
267	CHIPPER 12"	2011	BANDIT	990XP
268	CHIPPER 12"	2012	BANDIT	990XP
269	CHIPPER 12"	2011	BANDIT	990XP
270	CHIPPER 15"	2009	MORBARK	BEEVER M14R
271	TRACTOR	2007	NEW HOLLAND	TS115A
272	BRUSH CUTTER	2005	HYDRO-AX	721E
273	TRACTOR	2005	NEW HOLLAND	TV145
274	TRACTOR	2005	NEW HOLLAND	TV145
275	TRACTOR	2008	NEW HOLLAND	TB120
276	TRACTOR	2008	NEW HOLLAND	TB120
277	TRACTOR		NEW HOLLAND	TB120
278	TRACTOR	2003	NEW HOLLAND	TB100
279	TRACTOR	2008	NEW HOLLAND	TB120
280	TRACTOR	2007	NEW HOLLAND	TV145
281	TRACTOR	2007	NEW HOLLAND	TV145
282	TRACTOR	2003	NEW HOLLAND	TB100
283	TRACTOR	2011	JOHN DEERE	6330
284	TRACTOR	2010	NEW HOLLAND	TS6030
285	TRACTOR	2010	NEW HOLLAND	TS6030
286	TRACTOR	2011	NEW HOLLAND	TS6030 4X4
287	TRACTOR	2011	NEW HOLLAND	TS6030 4X4
288	BRUSH CUTTER	2018	KERSHAW	BRUSH CUTTER 500
289	TRACTOR		JOHN DEERE	6330
290	TRACTOR		JOHN DEERE	6415
291	TRACTOR		JOHN DEERE	6330
292	TRACTOR		JOHN DEERE	6330
293	TRACTOR		NEW HOLLAND	
294	BRUSH CUTTER	2003	KERSHAW	KLEARWAY 500
295	MORTAR MIXER		MULTIQUIP	WM90P
296	SKYTRIM	2003	KERSHAW	SKYTRIM 75X
297	SKYTRIM	2011	KERSHAW	SKYTRIM 75-G2
298	SKYTRIM	2009	KERSHAW	SKYTRIM 75-G2
299	SKYTRIM	2005	KERSHAW	SKYTRIM 75X
300	SKYTRIM	2004	KERSHAW	SKYTRIM 75X

Looks Great Services of MS, Inc.

Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.

**Private Property Structural Debris and Hazard Tree Removal Operations  
Boulder County**

301	SKYTRIM	2007	KERSHAW	SKYTRIM 75
302	SKYTRIM	2004	JARRAFF	CRAWLER WD CH
303	SKYTRIM	2010	KERSHAW	SKYTRIM 75X
304	SKYTRIM	2009	KERSHAW	SKYTRIM 75G2
305	SKYTRIM	2012	KERSHAW	SKYTRIM 75G2
306	SKYTRIM	2010	KERSHAW	SKYTRIM 75G2
307	SKYTRIM	2006	KERSHAW	SKYTRIM 75X
308	SKYTRIM	2008	JARRAFF	75' TELESCOPIC TREE SAW
309	SKYTRIM	2010	KERSHAW	SKYTRIM 75G2
310	SKYTRIM	2008	JARRAFF	
311	SKYTRIM	2010	JARRAFF	
312	SKYTRIM	2007	KERSHAW	75X
313	SKYTRIM	2009	JARRAFF	
314	SKYTRIM	2010	KERSHAW	75G2
315	SKYTRIM	2009	JARRAFF	
316	SKYTRIM	2009	JARRAFF	75'
317	SKYTRIM	2006	JARRAFF	
318	SIDE BY SIDE		KUBOTA	RTV1100
319	SIDE BY SIDE		KUBOTA	RTV1100
320	SIDE BY SIDE		KUBOTA	RTV1100
321	SIDE BY SIDE		KUBOTA	RTV1100
322	SIDE BY SIDE		KUBOTA	RTV1100
323	SIDE BY SIDE		CUSHMAN	1200X UTILITY
324	SIDE BY SIDE		CUSHMAN	1200X UTILITY
325	SIDE BY SIDE	2015	TORO	MD WORKMAN
326	SWEEPER		TERRAMITE	TSS38
327	SWEEPER		TENNANT	
328	SWEEPER		TENNANT	8200 RIDE ON
329	SWEEPER	2016	AGRIMETAL	TB-280
330	EXCAVATOR	1997	JOHN DEERE	892 ELC
331	EXCAVATOR	2006	CATERPILLAR	325 CL
332	EXCAVATOR	2015	CATERPILLAR	305
333	DUMP TRAILER	2006	GREAT LAKES	TR2450DC
334	DUMP TRAILER	2006	GREAT LAKES	TR2450DC
335	TRAILER	1995	DOOLITTLE	
336	TRAILER - 10 TON	2005	TOWMASTER	T20
337	TRAILER (SG)	2006	RAYCO	TR66
338	TRAILER (SG)	2007	RAYCO	TR66
339	TRAILER (LOW BOY)	1976	ROGERS	40 TON
340	TRAILER	1985	ROAD SYSTEMS	28' PUP
341	TRAILER - 12 TON	2004	ALL PRO	IMPERIAL
342	TRAILER	2012	CARRYON	WGWATV
343	TRAILER	2010	TIGER	
344	TRAILER - 12 TON	1999	BUTLER	B-2421-A
345	TRAILER - 55 TON	2004	TALBERT	T4DW55SAHBG1T1
346	TRAILER (STEP DECK)	2014	FONTAINE	HCVSD22TAF
347	TRAILER (SG)	2013	RAYCO	TR100
348	TRAILER (CONTAINER)	1976	ALLI.	CB7 SE
349	TRAILER (CONTAINER)	1971	GIND.	801 SE
350	TRAILER (JOB SITE/OFFICE)	1996	GREAT DANE	
351	TRAILER	2012	LONE WOLF	16'
352	TRAILER	2008	LOAT	16'
353	TRAILER (CARGO)	2018	CONTINENTAL	TW720TA5 20'
354	TRAILER (CARGO)	2016	US CARGO	24'
355	TRAILER	2018	KAUFMAN	14'
356	TRAILER	2006	PITTS LB35-38	LOWBOY

## Additional Resources

LGS intends to utilize the local resources and contractors in Attachment 4 (pages 65-70) of the RFP as necessary.

In addition to the LGS equipment listed above and Attachment 4 in the RFP, we have local and national pre-positioned contractors which will provide immediate additional labor and equipment:

- |  |                        |
|--|------------------------|
| ☛ Beeghly Tree, LLC                            | Somerset, PA           |
| ☛ Mid-Atlantic Tree Service, LLC               | Toano, VA              |
| ☛ Lamay and Sons, Inc.                         | Huntington, NY         |
| ☛ Fardig Construction, LLC.                    | Smithtown, NY          |
| ☛ Edge Wood Industries, Inc.                   | Farmingdale, NY        |
| ☛ Lamay Tree Service, Inc.                     | Huntington Station, NY |
| ☛ Chris Anderson Tree Service, Inc.            | Deere Park, NY         |
| ☛ DLI Contracting Inc                          | Westbury, NY           |
| ☛ Autumn Leaf Landscaping, Inc.                | Centerpoint, NY        |
| ☛ Michael Tree and Loader Service, LLC.        | Memphis, TN            |
| ☛ Arbormasters Tree Service, Inc.              | Oklahoma City, OK      |
| ☛ H2 Construction, Inc.                        | Waverly, MO            |
| ☛ Stony Creek Industries, Inc.                 | Oceanside, NY          |
| ☛ Townsend Tree Service, Inc.                  | Parker City, IN        |
| ☛ Burford Tree Service, Inc.                   | Anniston, AL           |
| ☛ T.L. Wallace Construction, Inc.              | Columbia, MS           |
| ☛ Langston Tree Services, LLC.                 | Chiefland, FL          |
| ☛ Medek Tree Service, Inc.                     | Mechanicsville, VA     |
| ☛ Tree Smith Environmental Services, LLC.      | Tuscaloosa, AL         |
| ☛ Contaminant Control Inc.                     | Hope Mills, NC         |
| ☛ Hampton Sand Corp.                           | Eastport, NY           |
| ☛ R&R Tree Service, Inc.                       | Ocala, FL              |
| ☛ The Ketcham Group                            | Kings Park, NY         |
| ☛ Cahaba Disaster Recovery, LLC                | Tuscaloosa, AL         |
| ☛ Restoration Conservation Environmental, LLC. | Bayside, NY            |

LGS has over 100 other subcontractors available from across the United States

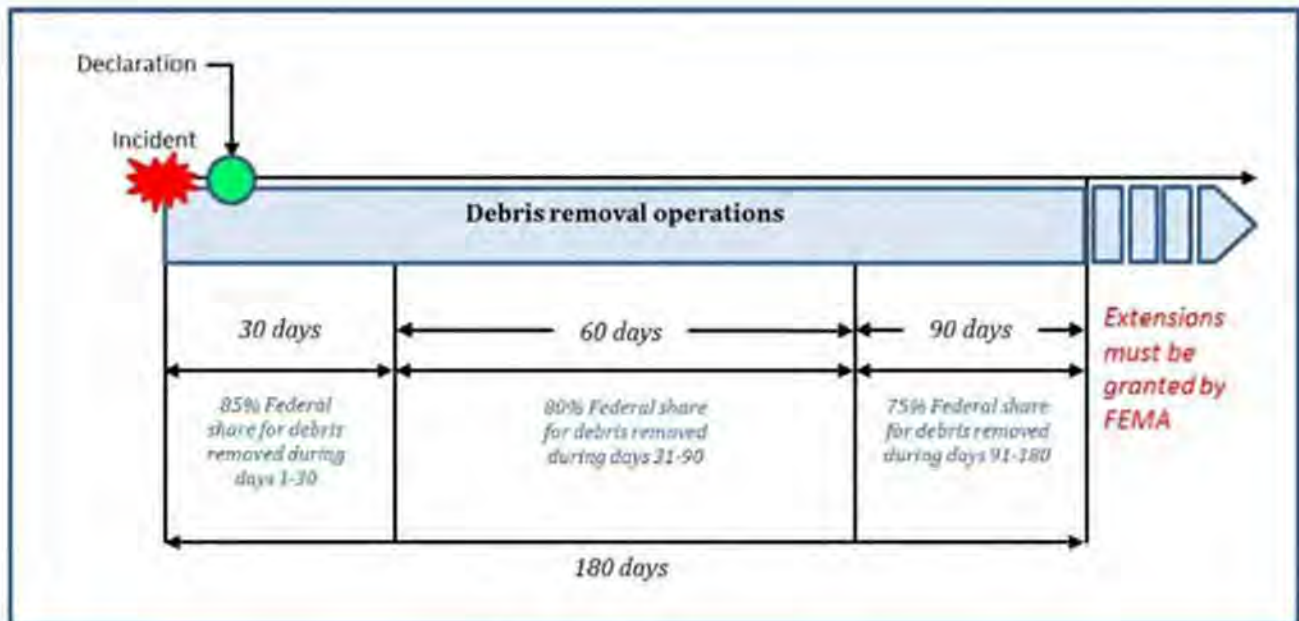
LGS has access to over a thousand pieces of equipment from subcontractors from around the country, however, for the purposes of responding with specific numbers to this RFP, the following list is supplied showing resources available from the specific subcontractors listed above:

- ☛ 125 Knuckle Boom Self Loaders 50+ CY capacity
- ☛ 8 Vegetation Grinders with 250 CY per hour capabilities
- ☛ 35 Pay loader 3 CY capacity or larger
- ☛ 100 Aerial tree trim bucket trucks
- ☛ 6 Sand Screening Plants
- ☛ 8 off road Dump Trucks
- ☛ 20 Skid steer Loaders
- ☛ 20 Walking Floor Mulch Trailers
- ☛ 15 Excavators 45,000 lbs. equivalent or larger
- ☛ 6 Mechanic Support Trucks
- ☛ Street Sweeping Units
- ☛ Dust Suppression Water Trucks
- ☛ Roll off Container Trucks with multiple Drop Containers
- ☛ 35 Brush Chippers 12-inch capacity or greater
- ☛ 35 Chipper Dump Trucks

## FEMA Public Assistance Program (Reimbursement Process)

### FEMA Programs and other Funding Streams

LGS works within and in compliance with the law, the regulations, and FEMA's codified policies regarding the FEMA Public Assistance (PA) Program. This includes, but is not limited to, the Sandy Recovery Improvement Act's amendments to the Stafford Act (42 U.S.C. 5121 et seq.), Section 428, Public Assistance Alternative Procedures (PAAP) and the PAAP Pilot Program for Debris Removal (<https://www.fema.gov/alternative-procedures>) performed under Section 407 (42 U.S.C. 5173), Debris Removal, of the Stafford Act. The debris pilot program allows for increases in the federal share of grant monies for PA program applicants for eligible debris removal costs incurred during certain initial time periods following a disaster, with certain restrictions and programmatic requirements. LGS has as one of its core principles to provide professional services that benefit the client in every way possible. That principle leads LGS to work diligently to increase our response level and the amounts of work that can safely be accomplished during those initial time periods to maximize the reimbursement potential for our clients under the PAAP Pilot Program for Debris Removal. LGS ensures that our clients are aware of how the critical documentation trail must provide the proper substantiation for our clients to successfully acquire that funding. Further, LGS has a long standing relationship with FEMA programmatic management consulting experts that LGS makes available to our clients to ensure that our clients maximize eligible programmatic funding, and that our clients are able to both identify the eligible work that can be performed, and the numerous funding streams available to our clients to help them fund the monumental task that is the recovery process following a disaster – that assistance covers all disaster recovery programs and is not limited to only debris removal – please see the resume section for more details on the FEMA programmatic management consulting experts.



### Documentation and Reimbursement

LGS has a proven history in supporting our clients with accurate and complete documentation. This documentation is made readily available to any reimbursement agency or client. Records are tracked daily from the beginning of the project to final closeout.

Financial accountability is maintained via a system based on the field data that's gathered and reconciled. All documentation systems comply with FEMA 325 guidelines.

## Debris Hauling Documentation

### *Phase 1 – Truck Certification*

Debris trucks are all certified prior to beginning a project. This includes:

- ☒ Measuring the truck beds to determine an accurate cubic yard capacity
- ☒ Driver, safety and insurance checks
- ☒ Truck Certification Form is completed and a copy is retained by the driver, monitor, and client.
- ☒ Placards displaying capacity, project truck number, and contractor's name are affixed to the truck
- ☒ Monitors are given truck logs to verify against placards as an added measure of accuracy

### *Phase 2 – Tickets*

Tickets are electronic or multi-part and are required for reimbursement purposes. Client representatives or monitors will fill out and sign off on completed tickets. These will then be used in the reconciliation and QC process. The tickets used are as follows:

Debris Load Tickets are a 5-part ticket that records the transport of debris from the collection point to the DMS or final disposal site. Monitors document the operations at each location to ensure proper protocols.

Leaner/Hanger Tickets are a 5-part ticket that records the trimming or removal or leaning trees or hanging limbs. Monitors document the size, location and other various aspects of the process.

Daily Log Tickets are a 2-part ticket that records the hours worked by the contractor's labor and equipment when hourly rate items are activated. Monitors log and verify each unit's hours worked throughout the day.

### Data Management

LGS uses a database system that is easily adaptable to any requirements. Regardless of whether the electronic or physical documentation is utilized, LGS' database can track and extract data for use in the reconciliation process. LGS has trained employees who carefully prepare reconciled reports on a weekly or semi-weekly basis to submit with invoicing. Working with the monitors, LGS compares these reports with the monitors as an added checks and balances system, which helps to expedite the reimbursement process.

Once the data is reconciled and completed, LGS will maintain and store all records for a minimum of 7 years. Both electronic and physical copies are catalogued and stored for quick access as needed.

### Reimbursement

LGS works closely with all agencies to ensure issues are minimized or eliminated in disaster reimbursement projects. As an example, LGS was recently asked to produce ticket records for an audit that the debris monitor was engaged in. The monitor could not find records on more than two dozen tickets. Within less than 2 hours LGS found the copies of the missing tickets in its database and submitted them to the respective parties. This helped the monitor and the client greatly in their reimbursement process. LGS will give the same "over-the-top" service to all of its clients.

As an added measure, LGS has personnel that are well-versed in CFR, PAPPG, and other FEMA guidelines and are available to assist the client in completing any required documentation for reimbursement.

## Environmental Requirements

LGS is committed to the protection of the environment at all work sites and surrounding areas. This is accomplished by having trained personnel, quality controls, and operational guidelines in place. To further this commitment, LGS will assess the work of all duties that affect the environment (i.e. incinerator operations). This will be performed by a senior supervisor daily. Other factors monitored daily that may impact the environment are smoke, dust, drainage, sediment, noise, and hazardous materials.

In the event a spill or other environmental impact, such as asbestos, should occur during contract, LGS will use its resources to maintain compliance with all applicable regulations during the cleanup process.

### Permits and Compliance

LGS will ensure proper permits are in place before work begins. These include, but are not limited to:

- > Storm Water Permits
- > Burn Site Permits
- > Debris Site Permits
- > Forestry Permits

LGS will work with the following agencies to maintain regulatory compliance:

- > Mississippi Department of Transportation
- > Mississippi Department of Environmental Quality
- > Federal Emergency Management Agency
- > Federal Highway Administration
- > Environmental Protection Agency
- > United States Army Corps of Engineers

The following is a brief, but not exclusive list of the laws and regulations that LGS adheres to:

- > National Environmental Protection Act
- > Clean Air Act
- > Clean Water Act
- > Resource Conservation and Recovery Act
- > Endangered Species Act
- > Fish and Wildlife Coordination Act
- > State and Local Laws as Applicable

### Solid and Hazardous Waste

LGS performs removal and disposal of FEMA eligible disaster related debris from public rights-of-way, streets, roads, waterways, and other areas within the Parish's jurisdiction. Private entry and removal will only be conducted if approved by the regulating authorities. LGS has removed and disposed of more than 6.8 million CY of vegetative and C&D debris since 2002.

LGS also has vast experience in loading and processing HHW, White Goods, and E-wastes. All regulations on the proper disposal will be followed. LGS has processed more than 100 tons of HHW, E-wastes, and white goods.



## Local and Small Business Participation Plan (LSBPP)

### Corporate Policy

As a Woman-Owned Small Business and DBE, Looks Great Services of MS, Inc. (LGS), in efforts to ensure compliance with FAR Part 19, although as a small business we are not required to do so, and in anticipation of similar requirements as are contained in this solicitation, has previously developed this Local and Small Business Participation Plan (LSBPP) for implementation during operations. This LSBPP shall be made part and included in any subsequent subcontracts let by LGS where FAR Part 19 applies. In conjunction with this LSBPP, for each contract subject to the FAR, LGS shall develop a contract specific Small Business Subcontracting Plan (SBSP) to ensure compliance and make each subsequent SBSP be attached hereto as a supplement to this LSBPP.

LGS' corporate policy is that all business, whether large or small, be afforded an opportunity for full participation in the free enterprise system, and in order to implement this policy, LGS is committed to promoting full and equitable participation by qualified small business in the provision of goods and services to Boulder County through subcontract to LGS.

In compliance with FAR Part 19, the LSBPP includes, at a minimum:

- 1) Each subcontracting plan required under 19.702(a)(1) and (2) must include –
  - i) Separate percentage goals for using small business concerns and small disadvantaged business concerns as subcontractors;
  - ii) The name of an individual employed by the offeror who will administer the offeror's subcontracting program, and a description of the duties of the individual;
  - iii) A description of the efforts the offeror will make to ensure that small business concerns and small disadvantaged business concerns will have an equitable opportunity to compete for subcontracts;
  - iv) Assurances that the offeror will include the clause at 52.219-8, Utilization of Small Business Concerns and Small Disadvantaged Business Concerns (see 19.708(b)), in all subcontracts that offer further subcontracting opportunities, and that the offeror will require all subcontractors (except small business concerns) that receive subcontracts in excess of \$500,000 (\$1,000,000 for construction) to adopt a plan similar to the plan required by the clause at 52.219-9, Small Business and Small Disadvantaged Business Subcontracting Plan (see 19.708 (c));
  - v) Assurances that the offeror will (i) cooperate in any studies or surveys as may be required, (ii) submit periodic reports in order to allow the Government to determine the extent of compliance by the offeror with the subcontracting plan, and (iii) submit Standard Form (SF) 294, Subcontracting Report for Individual Contracts, and SF 295, Summary Subcontract Report, in accordance with the instructions on the forms.
  - vi) A recitation of the types of records the offeror will maintain to demonstrate procedures adopted to comply with the requirements and goals in the plan, including establishing source lists; and a description of the efforts to locate small and small disadvantaged business concerns and to award subcontracts to them.
- 2) Contractors may establish, on a plant or division-wide basis, a master subcontracting plan which contains all the elements required by the clause at 52.219-9, Small Business and Small Disadvantaged Business Subcontracting Plan, except goals. Master plans shall be effective for a 1-year period after approval by the contracting officer; however, a master plan when incorporated in an individual plan shall apply to that contract throughout the life of the contract.
- 3) For contracts containing options, the cumulative value of the basic contract and all options is considered in determining whether a subcontracting plan is necessary (see 19.705-2(a)). If a plan is necessary and the offeror is submitting an individual contract plan, the plan shall contain all the elements required by 19.704(a) and shall contain separate parts, one for the basic contract and one for each option.

### Goals Established for LSBPP

The following are the planned percentages of the total contract to be subcontracted and LGS' goals as defined by current Federal Goals. These goals are expressed in percentages of the total planned sub-contracting dollars with a base contract value.

**Percentage goals of total dollars to be sub-contracted:**

Goal for Local Small Businesses (SB)	40.0%
Goal for Local Small Disadvantaged Businesses (SDB)	18.0%
Goal for Local Women-Owned Small Business (WOSB)	8.0%
Goal for Local HUBZone Businesses (HUB)	8.0%
Goal for Local Veteran Owned Small Businesses	3.0%
Goal for Local Service-Disabled Veteran-Owned Small Business	3.0%

Any sub-contractor could be asked to perform any debris management or support function as long as they meet the qualifications established by LGS.

**Plan Administrator & Duties**

LGS' Plan Administrator is Mr. Kristian Agoglia, Vice President, who is directly responsible for implementation of this plan. He will ensure the required documentary proof of the implementation, progress, and final outcome of this plan and provide the same information through periodic reports to Boulder County with regards to subsequent contracts resulting from this solicitation. The individual named above has general overall responsibility for the company's subcontracting program, i.e., developing, preparing, and executing subcontracting plans and monitoring performance relative to the requirements of those subcontracting plans and perform the following duties:

- 1) Develops and promotes company-wide policy initiatives that demonstrate the company's support for awarding contracts and subcontracts to SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB concerns; and assures that these concerns are included on the source lists for solicitations for products and services they are capable of providing;
- 2) Develops and maintains bidder source lists of SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB concerns from all possible sources;
- 3) Ensures periodic rotation of potential subcontractors on bidder's lists;
- 4) Ensures that SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB businesses are included on the bidders' list for every subcontract solicitation for products and services that they are capable of providing;
- 5) Ensures that Requests for Proposals (RFPs) are designed to permit the maximum Small Business Outline and Guidance Subcontracting Plan practicable participation of SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB concerns;
- 6) Reviews subcontract solicitations to remove statements, clauses, etc., which might tend to restrict or prohibit SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB participation;
- 7) Accesses various sources for the identification of SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB concerns to include the SBA's PRO-Net and SUB-Net Systems, (<http://www.sba.gov>), the National Minority Purchasing Council Vendor Information Service, the Office of Minority Business Data Center in the Department of Commerce, local small business and minority associations, contact with local chambers of commerce and Federal agencies' Small Business Offices;
- 8) Establishes and maintains contract and subcontract award records;
- 9) Participates in Business Opportunity Workshops, Minority Business Enterprise Seminars, Trade Fairs, Procurement Conferences, etc;
- 10) Ensures that SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB concerns are made aware of subcontracting opportunities and assisting concerns in preparing responsive bids to the Company;
- 11) Conducts or arranges for the conduct of training for purchasing personnel regarding the intent and impact of Section 8(d) of the Small Business Act, as amended;
- 12) Monitors the company's subcontracting program performance and makes any adjustments necessary to achieve the subcontract plan goals;
- 13) Prepares and submits timely, required subcontract reports;
- 14) Coordinates the company's activities during the conduct of compliance reviews by Federal agencies.

## Methods to Achieve Subcontracting Goals

LGS will continually review goals, active databases for qualified SB sub-contractors, and will monitor the implementation of this plan to achieve Federal and Local goals. These goals will be instituted for procurement of goods, services or construction as needed to achieve successful goal implementation utilizing the following outreach efforts to obtain sources:

- 1) Contacting minority and small business trade associations;
- 2) Contacting business development organizations and local chambers of commerce;
- 3) Attending SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB procurement conferences and trade fairs;
- 4) Requesting sources from the Small Business Administrations (SBA) PRO-Net and SUB- Net Systems, (<http://www.sba.gov>), ([www.mdot.gov](http://www.mdot.gov)), and other SBA and Federal agency resources.
- 5) Conduct market surveys to identify new sources;
- 6) Identify local trade papers and local trade organization focusing on SB, SDB, WOSB, HUBZone, VOSB and SDVOSB;
- 7) Coordinate with local government to acquire existing lists of pre-identified SB, SDB, WOSB, HUBZone, VOSB and SDVOSB in the Presidentially/FEMA Designated Disaster Area;
- 8) Internal efforts to guide and encourage purchasing personnel in:
  - a. Conducting workshops, seminars, and training programs;
  - b. Establishing, maintaining, and utilizing SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB source lists, guides, and other data for soliciting subcontractors; and
  - c. Monitoring activities to evaluate compliance with the subcontracting plan

Evaluation of goal attainment will be documented as required by the County for subsequent contracts resulting from this solicitation.

## Methods to Determine Qualified Subcontractors

LGS will use a prequalification process to determine the subcontractors to meet Federal and Local goals as per the specifications in the RFP. The prequalification process will provide a way to select subcontractors that meet the requirements set forth by the governing bodies. The prequalification process will look for the following:

- 1) Familiarity with Certified Payroll;
- 2) Certified Small Business classification (as applicable)
- 3) Worker's Comp and Liability Insurance are in place as required;
- 4) Adequate equipment to perform work according to the specifications;
- 5) Ability to maintain equipment;
- 6) Ability to put a safety plan in place as required

LGS will also work with the County and other governing bodies in prequalification process in order to assemble the best possible team to perform the work.

## Inclusion of FAR 52.219-8

LGS will include contract clause FAR 52.219-8 in all subcontracts that offer further subcontracting opportunities and will require all subcontractors (except small business concerns) that receive contracts in excess of \$500,000.00 (\$1,000,000.00 for construction) to adopt a plan similar to the LGS Small Business Subcontracting Plan (SBSP) and as required by FAR 52.219- 9, Small Business and Small Disadvantaged Business Subcontracting Plan.

## Surveys and Reporting Requirements

LGS offers assurances to Federal Government as well as the County that our company will fully and openly cooperate in any studies or surveys as may be required and shall submit periodic reports to allow the government to determine the extent of compliance with our Small Business Subcontracting Plan (SBSP).

Submittals may include at a minimum; Standard Form (SF) 294, Subcontracting Report for Individual Contracts, and SF 295, Summary Subcontract Report, in accordance with the instructions on the forms. Additional reports will be submitted as required by specific task orders. LGS will submit to the County on ISR (SF 294) and SSR (SF 295) as required.

### **Good Faith Efforts**

Having utilized small business subcontractor support on past projects, LGS has developed and maintained an extensive subcontractor database. In an effort to expand this database and include more SB and DBE concerns in the impacted areas, additional published electronic data resource information has been and will continue to be used in our operations nationally. Documentation of our outreach programs supporting SB subcontracting efforts, Letters of Commitment and other periodic internal reports will be maintained by LGS and shall be available for review at any time by the government.

Many of the services required under this solicitation will be performed using our own internal resources and our team's existing nationwide personnel, facilities and equipment. However, LGS has already reached out to local SB's and DBE's in response to this RFP. A list of local business concerns, including SB's and DBE's are included at the end of this section. LGS takes great pride in our long history of rapidly mobilizing and effectively managing large teams of subcontractors.

The remainder of FAR Part 19 is incorporated by reference in the LSBPP and shall be implemented as required by the County and specific task orders.

### **Services and Supplies to Subcontract**

LGS plans to subcontract a portion of the following item(s) in relation to the goals contained herein for any subsequent contract as a result of this solicitation:

- > Curbside/Right-of-way debris collection and transportation
- > Equipment transportation for mobilization and operational support
- > Demolition of structures (should we be tasked with this operation)
- > Debris reduction operations (should we be tasked with this operation)
- > Debris disposal operations
- > Debris recycling for beneficial reuse
- > Rental and operation of equipment
- > General labor
- > Safety and Loss Control Services
- > Quality Assurance/Quality Control
- > Environmental Services
- > Contract Administration Support
- > Administrative Support
- > Accounting
- > Workforce housing
- > Fuel Services
- > Custodial Services
- > Equipment Maintenance
- > Food Services
- > Real Estate Support
- > Legal Support
- > Other services as identified at time of need

### **Current Subcontractors**

In addition to Looks Great Services of MS, Inc. being a Woman-Owned Small Business - DBE, we are committed to utilizing as many local small businesses and DBE's and MBE's as possible. LGS has identified 139 certified DBE subcontractors within the State of Mississippi that can potentially provide disaster services.



In addition, LGS has identified over 2,000 certified subcontractors across neighboring states in the Southeastern US.

LGS has identified the following Local Small Businesses:

Vendor	Address	City	ST	Zip
A Rock Construction Co, Inc.	316 Ione St.	Greenwood	MS	38930
A. Leblanc Enterprise, Inc.	P.O. Box 521	Mandeville	LA	70448
Ace Construction Company, Inc.	P.O. Box 6354	D'Iberville	MS	39540
Adams Grading Company, Inc.	2971 Lovvorn Mill Rd.	Waco	GA	30182
Advanced Infrastructure Specialist, LLC	121 Bear Road	Piedmont	SC	29673
All (N) 1 Traffic Control Solutions, LLC	3915 Cascade Rd., SW, Ste 340	Atlanta	GA	30331
American Field Service Corporation	110 American Way	Madison	MS	39110
Amy Sojourner, Inc.	113 Bo Bo Drive	Crystal Springs	MS	39059
Anointed Hands Cleaning Service, LLC	400 Jackson St.	Hattiesburg	MS	39401
Atwood Fence Company, Inc.	P.O. Box 565	Kosciusko	MS	39090
B&R Trucking, LLC	P.O. Box 1671	Picayune	MS	39466
B.M. Grace, Inc.	8680 Bluebonnet Blvd., Suite A	Baton Rouge	LA	70810
Baur Corporation	223 Lynn Ray Road	Petal	MS	39465
Belle Fontaine Interests, LLC	7025 CR 46A Ste. 1071, #438	Lake Mary	FL	32746
Big D Lawn Landscaping Service	3260 Arkabutla Rd	Coldwater	MS	38618
Buddy Ayers Construction, Inc.	202 Ayers Road	Corinth	MS	38834
Buddy's Grounds Maintenance, Inc.	P.O. Box 836	Bloomington	IL	61702
Bulldog Construction Company, Inc.	P.O. Box 1936	Madison	MS	39130
Bulls Construction Group, LLC	P.O. Box 6401	Huntsville	AL	35813
Burgess Associates, LLC	375 M.P. Parker Rd.	McHenry	MS	39561
C & A Trucking, LLC	6048 Whitestone Road	Jackson	MS	39206
C. Thornton, Inc.	12390 Airport Blvd	Mobile	AL	36608
C.E. Ward Construction, LLC	1210 Front Street	Vaiden	MS	39176
Campbell's Trucking, LLC	221 Oakville Circle	Brandon	MS	39047
Can't Be Beat Fence & Construction, LLC	2204 Highway 53	Perkinston	MS	39573
Central Southern Construction Corp.	2410 Harper Street	Jacksonville	FL	32204
Christopher King Enterprises, LLC	P.O. Box 1350	Summitt	MS	39666
CKW Trucking, LLC	9089 Millbranch Rd	Southaven	MS	38671
Cleaning Experts, Inc.	1709-H Hillger Robinson Pkwy	Oxford	AL	36203
Clifton Rankin Construction, LLC	786 River Road	Fayette	MS	39069
Colom Construction Company, Inc.	P.O. Box 414	Ripley	MS	38663
Concrete Constructors Southeast, Inc.	1888 Main Street, Suite #C148	Madison	MS	39110
Construction Plus	P.O. Box 4344	Meridian	MS	39304
Cor-Bits Coring & Cutting, LLC	1124 Weems Street	Pearl	MS	39208
Damron Trucking, Inc.	645 Damron Loop	Counce	TN	38326
Davco, LLC	819 Carver Street	West Point	MS	39773
Davlin, LLC	311 Wheeler St.	Okolona	MS	38860
DCD Construction, Inc.	6512 Rose Farm Road	Ocean Springs	MS	39564
Delgado General Corporation	6874 Green Crest Dr.	Memphis	TN	38133
DEM Development Corporation, Inc.	P.O. Box 680446	Orlando	FL	32868
Donaldson Construction	4852 W. County Line Rd.	Jackson	MS	39209
Douglas Brothers Construction	P.O. Box 631	Moorehead	MS	38761
Drace Construction Corporation	P.O. Box 1797	Gulfport	MS	39502
Edge Construction, LLC	5791 HWY 23 S	Tremont	MS	38876
Edwards-Kamadulski, LLC	2230 Cleveland Ave.	East Saint Louis	IL	62205
El Conquistador Solutions, LLC DBA ECS Partners	2908 Ames	Ponca City	OK	74604
EnviroRem Inc.	1715 Lochearn Rd	Memphis	TN	38116
Evans Landscape, Inc.	2000 N. Frontage Road	Clinton	MS	39056

Looks Great Services of MS, Inc.

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**Private Property Structural Debris and Hazard Tree Removal Operations  
Boulder County**

Extreme Clean Maintenance & Janitorial Service, LLC	P.O. Box 210035	Montgomery	AL	35121
EZ Enterprises, Inc.	156 Lorman Lane	Madison	MS	39110
Fish & Fisher, Inc.	P.O. Box 13741	Jackson	MS	39211
Four Seasons Enterprise, LLC	5822 Canton Park Dr.	Jackson	MS	39211
Four Star Trucking Co., LLC	2337 Getwell Road South	Hernando	MS	38632
Fred and P G Clark Contracting, LLC	3772 Highway 80 East	Vicksburg	MS	39180
GCW Pavement Services, LLC	2826 Ridgeland Dr.	Jackson	MS	39212
GFH	P.O. Box 130	Long Beach	MS	39560
Green & Green Transport	995 North Highway 65	Lake Village	AR	71653
Green Thumb of Dyersburg, LLC	P.O. Box 1702	Dyersburg	MS	38025
Gridiron Construction Company, LLC	P.O. Box 2028	Lebanon	TN	37088
GSW Enterprise Construction, Inc.	P.O. Box 31065	Jackson	MS	31065
Guinn Construction, LLC	1616 Industrial Drive	Jennings	LA	70546
Gulf States Constructors, LLC	P.O. Box 982	Metairie	LA	70004
Haibach Trucking	8615 Oliver Road	Erie	PA	16509
Hall's Construction Company, Inc.	1354 State Highway 30 East	New Albany	MS	38652
Hard Ground Construction Co.	14291 Carriage Circle	Gulfport	MS	39503
Hernandez, Inc.	P.O. Box 66	Amory	MS	38821
HM Cooper Trucking, LLC	790 CR 101	Abbeville	MS	38601
Immaculate Landscaping & Design, LLC	5457 Fernglen Street	Memphis	TN	38141
Ingram Trucking, LLC	1145 Woodlea Drive	Yazoo City	MS	39194
International Contractors, Inc.	6570 126th Ave N	Largo	FL	33773
Interstate Landscaping Of Mississippi, Inc.	20900 Hwy 15 N	Falkner	MS	38629
J. C. Cheek Contractors, Inc.	P.O. Box 1138	Kosciusko	MS	39090
JEM Contracting, LLC	48 Buggs Ferry Rd	Macon	MS	39341
Jernigan Contractors, Inc.	2396 Mt. Olive Road	Louisville	MS	39339
Kelly Road Builders, Inc. dba Kelly Construction Company	P.O. Box 101687	Birmingham	AL	35210
Kwame Building Group, Inc.	1204 Washington Ave., Ste 200	Saint Louis	MO	63103
L. Scott Construction Company, Inc.	84 East Franklin Street	Natchez	MS	39120
Land Shapers, Inc.	P.O. Box 995	Gulfport	MS	39502
Landmark Civil Services, LLC	5578 Commercial Boulevard	Winter Haven	FL	33880
Landmark Contracting, Inc.	P.O. Box 2391	Gulfport	MS	39505
Larry Hutchins, LLC	10 Ayers Rd.	Natchez	MS	39120
Lee Allen & Associates	313-B W. North St.	Canton	MS	39046
LMCC Specialty Contractors dba Mims Construction	P.O. Box 681554	Orlando	FL	32868
Longwind Products & Services, Inc.	P.O. Box 11838	Jackson	MS	39283
Love Trucking Co, Inc.	761 Woodlake Dr.	Jackson	MS	39206
M2W Construction, Inc.	2033 Old Mobile Avenue	Pascagoula	MS	39567
Mack's Construction & Logistics, LLC	19133 Cutrer Road	Kentwood	LA	70444
Malone Design & Contracting, LLC	104 Fox Run Dr.	Hattiesburg	MS	39402
Mid South Erosion Control & Landscaping, LLC	2407 Church Street	Byhalia	MS	38611
Mighty Joe Trucking	184 River Point Dr.	LaGrange	GA	30240
Mill It Up, LLC	734 U.S. Highway 31	Warrior	AL	35180
Mississippi Paving & Construction, Inc.	P.O. Box 237	Mathiston	MS	39752
Mississippi Yard Barber	173 Northwind Drive	Madison	MS	39110
MJ Contracting, LLC	P.O. Box 752542	Memphis	TN	38175
Mobile Enterprises, Inc.	832 Southway Circle	Fort Worth	TX	76115
MS J & M, Inc.	3219 Minnow Bucket Rd	Toomsaba	MS	39364
Murphy's Development, LLC	P.O. Box 1503	Florence	MS	39073
N. L. Carson Construction Company, Inc.	2221 Waggoner Road	Carthage	MS	39051
Nichols & Sons Construction, Inc.	882 Way Road	Canton	MS	39046
O.W. Jackson Sodding	2096 Craig Springs Road	Sturgis	MS	39769
Parrott Enterprises, LLC	1437 Delmar Street	Jacksonville	FL	32205
Perfect Touch Contractors, LLC	1615 S. Gallatin St.	Jackson	MS	39201

**Looks Great Services of MS, Inc.**

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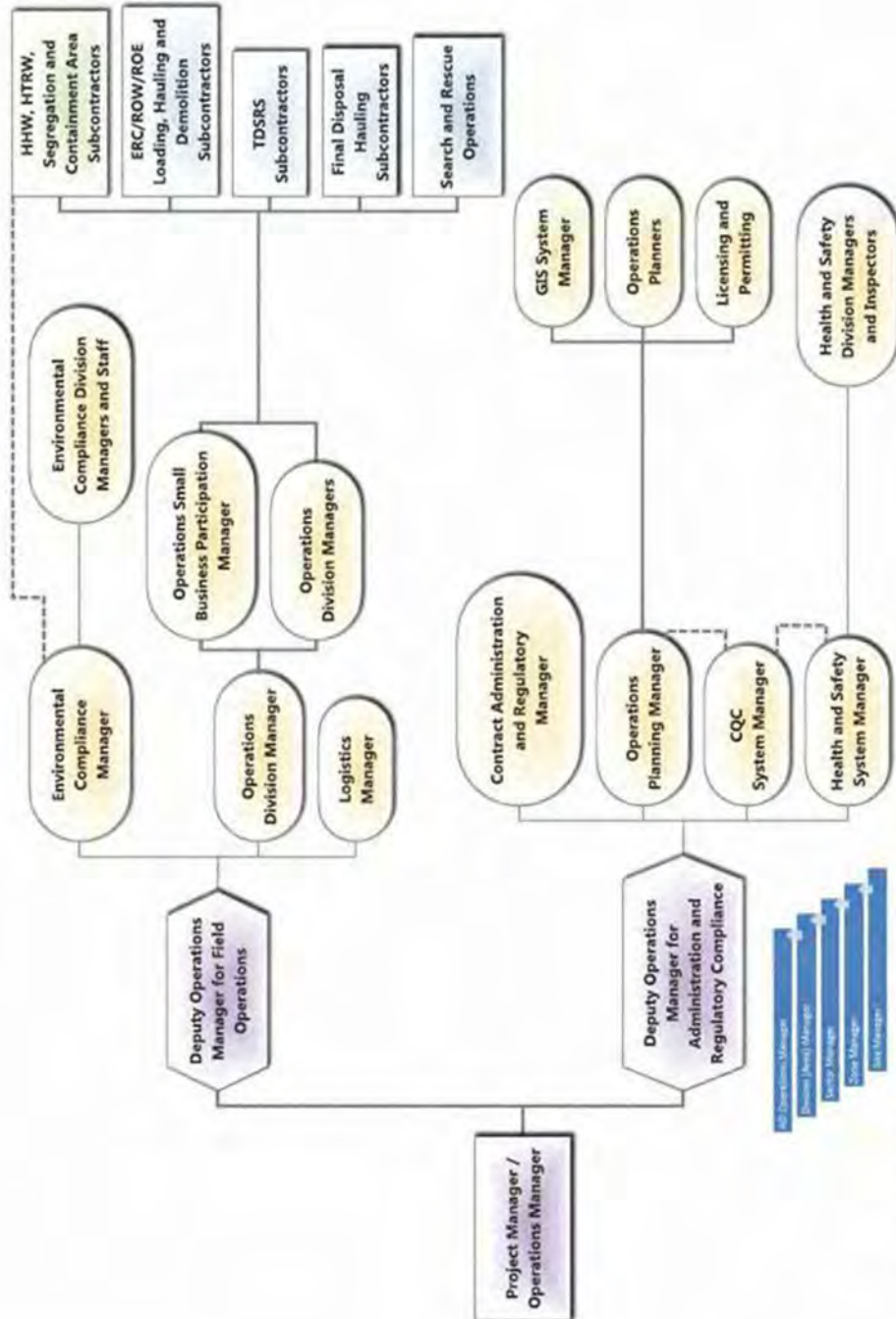
**Private Property Structural Debris and Hazard Tree Removal Operations  
Boulder County**

Perkins & Perkins Construction	3223 North 45th St.	Omaha	NE	68104
Potts Distributing Company	P.O. Box 179	Columbia	LA	71418
PRB Trucking, LLC	7509 Wisteria Drive	Olive Branch	MS	38654
Quality Contracting, LLC	878 Robinson Bridge Road	Woodworth	LA	71485
R&G Trucking, LLC	811 N. Rutherford Dr.	Kilmichael	MS	39747
R. A. Smith Asphalt Paving Contractors	1498 Nash Rd. NW	Atlanta	GA	30331
Rea's Country Lane Construction, Inc.	102 Rhodes Street	Houston	MS	38851
Riverside Traffic Systems, Inc.	1283 State Highway 178 West	New Albany	MS	38652
RJ Whisenant, LLC	724 Mullins Hill Circle	Huntsville	AL	35802
RJM-McQueen Contracting, Inc.	80 Ramsey McQueen Road	Collins	MS	39428
Road-Pro Safety, Inc.	P.O. Box 54292	Jackson	MS	39288
Roby Construction Company, Inc.	703 Tallahatchie Street, Suite 3	Greenwood	MS	38930
Rutherford Contracting, Inc.	P.O. Box 698	Moulton	AL	35650
S & S Excavation, LLC	P.O. Box 363	Benton	MS	39039
Simmons Erosion Control, Inc.	P.O. Box 206	Lake	MS	39092
SitePro Environmental Service, LLC	9521 William Little Dr.	Lakeland	TN	38002
Smith Contracting CO., LLC	2606 17th Avenue	Gulfport	MS	39501
Socrates Garrett Enterprises, Inc.	2659 Livingston Road	Jackson	MS	39213
Sumrall's Construction Company	P.O. Box 3898	Gulfport	MS	39505
The Dirt Company	211 C C Clark Road	Starkville	MS	39759
TLSSL, Inc.	210 County Road 770	Walnut	MS	38683
Townes Construction Company, Inc.	16398 Hwy 8 West	Grenada	MS	38901
Traffic Control Products Co. of Louisiana, Inc.	2230 Tower Street	Denham Springs	LA	70726
Traffic Control Products Company, Inc.	P.O. Box 820	Brandon	MS	39043
Travis Construction Company, LLC	13224 W. County Hills Drive	Gulfport	MS	39503
Traweek Construction, LLC	3542 Hwy 26	Wiggins	MS	39557
Triple HHH Trucking, LLC	405 Poplar Street	Grenada	MS	38901
Truckla Services, Inc.	P.O. Box 821711	Vicksburg	MS	39182
Turf Doctors L&LM, LLC	3550 Carney Street	Memphis	TN	38127
Vic's Construction Inc.	P.O. Box 17241	North Little Rock	AR	72114
VuCon, LLC	527 North Hollywood	Memphis	TN	38112
W & M Trucking, LLC	3560 Nash Rd.	Batesville	MS	38606
Walton Construction of MS, LLC	295 Walton Ln.	Vicksburg	MS	39183
Williams Flagger Logistics, LLC	406 Kirkpatrick Street Apt. 2	Allegheny	PA	15219
Willie Goss Enterprises, Inc	P.O. Box 303	Kosciusko	MS	39090
WMC Contracting Company, Inc.	P.O. Box 85	Trenton	TN	38382
Yahshua's Transportation Service, LLC	1944 Linda Lane	Jackson	MS	39213

We are currently still recruiting Local Vendors as well as Disadvantaged and Minority Businesses in the area. Should we be successful in our proposal, we would request the County assist us in identifying qualified DBE's and MBE's within the area.

# Technical Approach

## Field Organizational Structure



Span of Control is from 3 to 7 subordinates (5 being optimum)



## Technical Approach and Methodology

Prior to commencing debris removal operations and within 48 hours, or as required in the Task Order, Looks Great Services of MS, Inc. (LGS) will submit to Boulder County the Contractor Quality Control and Operations Plans which describe the organizational structure and additional key personnel involved in the cleanup, the technical approach and methodology to be used, site specific operational components, the specific geographical area management, the LGS Site Specific Health and Safety Plan (SSHSP), Accident Prevention Plan (APP), Activity Hazard Analysis (AHAs), a copy of the LGS Quality Control Plan (CQC), and approaches to waste reduction and recycling through Beneficial Re-Use, all specific to the Task Order and Area of Operations (AO). The Plan will indicate where operations will begin and which streets/roads will be cleared during the initial period through submission of a 2, 7- and 14-day plan. Operation locations will be decided upon and in conjunction with the County.

The Contractor Quality Control and Operations Plans will be updated by the LGS Operations Manager and CQC System Manager as necessary and as required by Boulder County. LGS' final Contractor Quality Control and Operations Plans will include organizational structure and key personnel involved in the cleanup, updated technical approach and methodology to be used, updated site-specific operational components, updated specific geographical area management, updated SSHSP, updated APP, updated AHAs, updated CQC, and updated approaches to waste reduction and recycling through Beneficial Re-Use. The plan will also include continually updated submissions of 2, 7- and 14-day plans, all specific to the Task Order and AO as well as work to be performed by subcontractors, a comprehensive list of subcontractors at each tier, and measures to be taken by LGS and its subcontractors to control hazards associated with services performed, and materials or equipment utilized.

During implementation of services, LGS will attend any and all meetings convened by Boulder County with respect to the response effort, when directed by the County to do so or otherwise necessary to carry out the work. The KO may/will issue subsequent TOs to mobilize and begin Emergency Road Clearance, Debris Removal from Public Roads, Streets and ROWs and Hauling to Debris Management or Final Disposal Sites, Vegetative Debris Reduction at Debris Management Sites (TDSRS) including site management, Final Disposal of Reduced Chips, Testing of Ash and Disposal at Landfill, Removal of Freon Containing White Goods, Removal of Non-Freon Containing White Goods, construction of an Inspection Tower(s), construction of a Hazardous Waste Containment Area(s), deployment of Household Hazardous Waste Separation and Removal Crew(s), activation of Debris Separation Crew(s), and activation of Search and Rescue Support Crew(s) and /or HTRW Separation Crew(s).

## Resource Management and Logistics

LGS utilizes the National Incident Management System (NIMS) wherein we have established systems for describing, inventorying, requesting, and tracking resources. Debris Management and Event Response activities require carefully managed resources (personnel, teams, facilities, equipment and/or supplies) to meet event needs. Utilization of the Radial Form Technology (RaFT) iPad-based database system allows for resource typing, inventorying, organizing and tracking the dispatch, deployment and recovery of resources before, during and after an event.

Resource management should be dynamic in nature in order to support any event and be adaptable to changes. Efficient and effective deployment of resources requires that resource management concepts and principles be used in all phases of Debris Management and Event Response.

The resource management process can be separated into two parts: resource management as an element of preparedness and resource management during an event. The preparedness activities (resource typing, credentialing and inventorying) are conducted on a continual basis to help ensure that resources are ready to be mobilized when called to an event. Resource management during an event is a finite process, as shown in the below figure, with a distinct beginning and ending specific to the needs of the particular event.



Figure 1: Resource Management Cycle

### Mobilization of Personnel and Equipment

The number of crews to be deployed and mobilized will be as described below.

If required by Boulder County as an additional element of the Task Order, during mobilization, LGS will supply and transport all necessary supplies, equipment, materials, and personnel for animal carcass collection and management sites, management of putrefied wastes, vehicle and/or vessel aggregation sites, and build out the improvements to the sites required for operations. LGS will obtain clearance from underground or overhead utilities and from property owners and government entities for each location, including Vegetative and C&D TDSRS. LGS and/or its subcontractors will have equipment and vehicles prepared to mobilize upon the first notification to manage animal carcasses, putrefied wastes or recover vehicles/vessels, should the County task LGS to do so.

LGS responds to events, or threats of an event, by utilizing a phased response approach. Changes in the response and/or activation are triggered by official government watches/warnings and new updates regarding a potential event, or in anticipation of TOs from the County. Descriptions of each phase of response as they would relate to our mobilization for Boulder County are as follows:

#### Phase One Response

Although not part of the current RFP, it is important to understand how our entire response system works and is put into practice.

Phase One Response is related to an anticipated or foreseeable event, such as an approaching hurricane that is approximately 72 to 96 hours from potential landfall, notification from NOAA's NWS of a Particularly Dangerous Situation (PDS) forecasting dangerously large tornadoes, or an Extremely Dangerous and Life-Threatening Situation (EDLTS) predicting catastrophic flooding.

At Phase One, the following occurs:

- ☒ The LGS AO (Area of Operations) Operations Manager (OM) will contact the client for the potentially affected area to discuss current emergency planning, potential evacuations, special needs, and to confirm emergency phone contacts.
- ☒ The Phase One telephone calling tree is activated informing the following of activation or potential activation based on the event scenario: LGS Emergency Management Team (EMT), LGS Logistics Management Team (LMT), LGS Contract Administration and Regulatory Team (CART) and pre-identified tier one subcontractors.
- ☒ Any Phase One mobilization will be dependent upon anticipated event requirements, projected event impact, projected geographical area involved, and projected magnitude.
- ☒ Stock levels of necessary corporate management and response supplies are verified and/or supplemented.
- ☒ Work permits, immunizations, and mobility agreements by key employees and subcontractors are verified and/or accomplished.
- ☒ Equipment inventory and mechanical readiness for deployment is verified.

#### Phase Two Response

Phase Two Response is activated upon notification by the client, either verbally or in writing, to mobilize and deploy a Pre-Execution Planning Team (PPT).

The team will deploy to a location designated by the client, arriving within 24 hours of notification and contact the government point of contact (POC) for the team.

At Phase Two, the following occurs:

- ☒ LGS AO OM will report to the client within 8 hours of notice to proceed, to discuss current emergency planning, plans for conducting initial damage assessment, special needs, and the location of the client/LGS PPT meeting (PPT team elements include but are not limited to AO Operations Manager, Operations Planner, Environmental Health and Safety Manager. Additional members of the Pre-Execution Team may include but are not limited to: CQC System Manager and Administrative Assistants).
- ☒ Corporate Aircraft, as required, both owned or leased by LGS, fixed wing and rotary wing, will be made flight ready and assigned to the PPT for dispatch and mobilization to the AO.
- ☒ The Phase Two telephone calling tree is activated informing the following of activation or potential activation based on the event scenario: LGS EMT, LGS LMT, LGS CART, and pre-identified tier one subcontractors.
- ☒ Work permits, immunizations, and mobility agreements by key employees and subcontractors are verified and copies of cogent records are placed in the EMT deployment packet and securely kept for privacy purposes.
- ☒ Local logistics in the AO are identified and contracted, such as lodging, fuel and other supplies.
- ☒ Local subcontractors in the AO are officially activated.
- ☒ Equipment transportation permits ordered.
- ☒ Equipment staging areas in safe zones with close proximity to the event area are confirmed.

- Upon arrival in the AO, the LGS PPT will function as part of an interagency debris planning team and will provide technical assistance for the following activities:
  - Estimation of debris volumes,
  - Sectoring disaster area for most efficient debris management,
  - Locating temporary debris storage and reduction sites and disposal sites,
  - Determining personnel and equipment resources (crews) required,
  - Performing environmental health and safety evaluations, and
  - Evaluating requirements to implement an automated debris management system.

NOTE: Decision authority remains with the Government. LGS' PPT serves only in an advisory capacity.

### Phase Three Response

Phase Three Response is activated upon receipt of an actual Task Order and notice to proceed (NTP) from the client, ordering mobilization, making LGS' response fully operational. This is the phase under which LGS will respond to Boulder County should we be awarded the contract for which we propose to perform.

At Phase Three the following actions are taken:

- LGS EMT, LGS Management Level Mobile Command and Communications Center (MCC), LGS Support Level MCCs, LGS LMT, LGS CART, LGS CQC, LGS Safety Team (SafeT), LGS Automated Debris Management System (ADMS), LGS Radial Form Technology System (RaFT), all pre-identified tier one subcontractors and all other pre-identified assets (such as bulk fuel suppliers, bulk potable water suppliers, temporary field housing, field kitchens, field showers and latrines, field personnel finance systems (cash advance system/portable ATM, etc.) and other logistics assets, as required, are immediately mobilized and deployed to the AO's designated muster areas for check-in with the PPT for integration into the Geographic Area Management Plan, as well as certification by ADMS.
- LGS Management and Planning Support Team will mobilize and deploy to meet with the LGS PPT, already in situ, to manage overall mobilization, deployment of forces and integration of the Geographical Area Management Plan into LGS CQC/Safety software and hardware, the RaFT system.
- LGS Field Operations Teams (Division [Area], Sector, Zone and Site Managers) deploy to the muster areas.
- LGS will prepare, present, and recommend the Operations Plan (OPS) based on actual on- scene conditions and requirements.
- Immediately upon receipt of a Task Order and NTP for Emergency Road Clearance (ERC), LGS will mobilize 5 (five) ERC Crews within 24 hours of issuance of Task Order notice to proceed, beginning with LGS company resources and local subcontractors, both large and small businesses. Debris is to be cut to a manageable size and stacked (cut and toss) on the rights-of- way for subsequent collection. Debris removal operations will begin subsequent to emergency road clearance as areas become accessible and TDSRS become operational to the point they can receive debris and any required permits are obtained.
- Immediately upon receipt of a Task Order and NTP for Debris Removal (DR) from Public Roads, Streets and ROWs and Hauling to Debris Management or Final Disposal Sites, LGS will mobilize DR crews in accordance with the Task Order in all designated work areas established therein.

- ☞ LGS will provide a minimum of 5 crews to commence debris removal operations within 24 hours of issuance of Task Order notice to proceed. CQC and OPS Plans will be submitted and approved within 3 calendar days of the NTP.
- ☞ LGS will commence mobilization immediately upon issuance of a Task Order and NTP for dumpsite management and/or debris reduction (TDSRS operations). LGS will perform in accordance with the Task Order in all designated work areas established therein. LGS will provide a minimum of one (1) TDSRS crew to commence debris reduction/disposal operations at each site within 24 hours of issuance of Task Order NTP.
- ☞ Additionally, LGS will mobilize Final Disposal of Reduced Chips Crews to each TDSRS as required by the Task Order NTP to commence removal and disposal of reduced chips.
- ☞ Immediately upon receipt of a Task Order NTP, LGS will mobilize specialty debris management crews for each disaster event and each phase of work necessary to meet the production rates and completion dates specified in the Task Order for the following types of operations: Search and Rescue Support Crews, Debris Separation Crews, Crew Packages for Testing of Ash and Disposal at Landfill, Crew Packages for Removal of Freon Containing White Goods, Crew Packages for Removal of Non-Freon Containing White Goods, Crews for the construction and or erections of Inspection Towers, Crews for the construction of Hazardous Waste Containment Areas, Household Hazardous Waste Separation and Removal Crews, HTRW Separation Crews and all ancillary support staff to accomplish the mission.
- ☞ The Phase Three telephone calling tree is activated to activate the Recall of Personnel: All senior management personnel and reservists will be contacted for assignment in accordance with the company Disaster Action Plan and Mobilization Plan. Recall of all other required personnel will be accomplished through the company headquarters office in Huntington, New York using the disaster recall roster. The LGS personnel department will maintain the disaster recall roster of current personnel.
- ☞ LGS equipment transport operators will be instructed what equipment to load, its current location and directions as to its final delivery point. Equipment operators and other key personnel will be instructed to report to their pre-assigned deployment location for briefings, assignment and embarkation to the work area.
- ☞ Equipment Transportation: LGS and fleet equipment Company Accounts over-the-road equipment transports and operators will initially conduct equipment transportation. Additional equipment transportation will be provided, as needed, by over-the-road sub-contracted equipment transporters and operators through standing pre-established agreements.
- ☞ The LGS Safety Officer will conduct a safety briefing and safety equipment compliance check prior to any equipment transport(s) departure to ensure compliance with the Corporate Safety Plan.
- ☞ LGS EMT: LGS' EMT will report to a designated location for tasking and instructions as directed by Task Order NTP. The LGS EMT will determine the most favorable and functional site location(s) in the AO for the LGS Management Level MCC, LGS Support Level MCCs, and other support systems.
- ☞ Personnel Transportation: LGS EMT, LMT, CART, CQC, Safety Team, and ADMS Team, will be air lifted to the AO by company-owned/leased aircraft. Busses, vans, motor homes, car pools and alternate transportation sources as described above will provide transportation for other company personnel. All corporate aircraft, as required, both owned or leased by LGS, fixed wing and rotary wing, will be made flight ready and assigned to the teams for dispatch and mobilization to the AO.

LGS will utilize both Phase Two and Three above, wherein we will have the required number of crews and personnel onsite within 24 hours and operating within 48 hours of notice to proceed. Beyond the guaranteed minimum 5 crews, additional crews will be mobilized and assigned as needed and in consultation with the County.

## Debris Management Process Plans and Procedures

### Debris Pick-up (Loading at Curbside)

#### Commencement of Pick-Up

LGS will mobilize within 24 hours of receipt of a Task Order or Notice to Proceed. Debris pick-up will commence within 24 to 48 hours of receipt of a Task Order and Notice to Proceed from the County. Debris operations will commence in an orderly and manageable fashion on streets and roads cleared sufficiently for access as designated by the Boulder County Task Order(s).

#### Field Supervisors/Crew Foremen

Project Managers will report to the Senior Project Manager. All LGS Managers will be responsible to ensure work is conducted only in those areas designated by the County. Supervisors will not allow work to commence in additional areas until directed by a Boulder County Task Order. Supervisors will be responsible for the safety of all personnel and equipment. Supervisors will be responsible for collection of daily personnel and equipment time logs, and their distribution to LGS designated representative with a copy given to Boulder County's Authorized Representative (AR).

Crew foremen will report to their designated supervisor. Foremen will be responsible to ensure work assignments received from their supervisor are completed to the requirements of the Boulder County Task Order. Foremen will be responsible for maintaining the daily personnel and equipment time logs.

#### Equipment

Debris pick-up equipment will include but is not limited to the following:

- ☒ Self-Loaders/Knuckle-boom trucks
- ☒ Rubber tire front end loaders with grapple buckets
- ☒ Rubber tire front end loaders with 4-in-1 buckets
- ☒ Rubber tire backhoes with thumb
- ☒ Haul trucks with attached grapple arms
- ☒ Other specialized equipment (e.g. Bobcat)

#### The cadre of equipment:

- Is owned or leased
- Is available for movement
- Will be leased in other areas if necessary
- Transportation Plan has been developed

#### Maintenance/Fuel Vehicles and Personnel

Maintenance/fuel vehicles will be assigned and manned as needed to provide an adequate supply of fuel and to provide all required field maintenance to ensure equipment operations.

#### Hand Crews

1–2 laborers with sufficient hand tools will accompany each piece of heavy equipment.

#### Operations

Debris segregation and sorting will be conducted at street/road level to the maximum amount practical and as instructed by the Boulder County TOs. All debris will be picked up and loaded into haul trucks in a safe and workman-like manner to ensure compliance with the Corporate Safety Plan. Safety will not be compromised and is outlined with specifics in the LGS Safety Plan. All crew foreman and field supervisors will be responsible to ensure a rapid and cost effective as possible operation. Operators, to ensure maximum loading and safe transport of material, will size all vegetative debris with a CR present.

All construction and demolition materials will be sized for heavy equipment to ensure maximum loading and safe transport of materials within EPA and DOT standards. Obvious hazardous materials will be dealt with in

accordance with the Boulder County Task Order and the Corporate Environmental Protection Plan and in compliance with the Corporate Safety Plan.

Traffic control personnel, with appropriate traffic control safety equipment, will be stationed at each approach point of the work area to maintain traffic control and prevent personal injury to ensure compliance with the Corporate Safety Plan. Additional traffic control personnel will be stationed throughout the area, as needed, to ensure safe operations.

### **Debris Hauling**

Debris hauling may consist of 2 distinct operations as follows:

1. Hauling of unreduced debris from origination point to staging area (Temporary Debris Management Site(s) - TDMS.)
2. Hauling of reduced debris from staging area to final disposal site.

#### **Construction and Demolition Debris:**

LGS advises Boulder County that construction and demolition debris be hauled directly to final disposal site from point of origination. This direct haul method will ensure that all demolition debris is handled in accordance with local, state and federal requirements. The direct haul method is not considered the expeditious operation, it is the industry's best practice to construction and demolition debris as little as possible due to the potentially hazardous nature of the material.

#### **Vegetative Debris:**

LGS advises Boulder County that vegetative debris be hauled to a TDSRS in order to expedite debris removal. It is the operational goal of LGS to complete debris removal services as quickly as possible for the County, in order that they may be able to take advantage of the 60-day window of maximum reimbursement. The TDSRS site will ensure that LGS operations are completed in the shortest amount of time; therefore, reducing direct costs to the County such as monitoring, management, and the need for additional reimbursable assets. This method of operations allows for the most efficient completion of debris removal, which is in the best interest of the health and safety of the public.

### **Hazardous Leaner and Hanger Removal**

Looks Great Services is operationally capable of providing specialized crews that are trained and equipped to remove hazardous leaners from Right-of-Way and any trees containing eligible hangers. These available in-house resources set LGS apart by allowing us to provide ISA Certified Utility Arborist supervised tree crews. Our daily experience in providing vegetation management for utilities allows us to offer these services, thus ensuring a thorough inspection of all affected trees and properly addressing the County's needs and meeting their requirements.

### **Field Supervisors/Crew Foremen**

Field supervisors will report to the senior field supervisor. All field supervisors will ensure that all hauling operations comply with local, state and federal DOT standards in effect at that time and ensure compliance with the Corporate Safety Plan. All supervisors will be responsible to ensure work is conducted only in those areas designated by Boulder County. Supervisors will not allow work to commence in additional areas until directed by the County's Authorized Representative.

Supervisors will be responsible for the safety of all personnel and equipment. Supervisors will be responsible for collection of daily personnel and equipment time logs, and their distribution to LGS designated representative(s) with a copy given to Boulder County. Supervisors will be responsible for ensuring accuracy, completing CQC and collecting load/haul tickets and daily load/haul logs from haul truck operators. The supervisor will complete forms.

Crew foremen and project managers will report to their designated supervisor. Foremen will be responsible to ensure work assignments received from their supervisor are completed to the requirements of the Boulder County Task Order. Foremen will be responsible for maintaining the daily personnel and equipment time logs.

#### Equipment

Hauling equipment will include, but is not limited to:

- ☛ 16-20 cubic yard dump trucks
- ☛ 21-30 cubic yard dump trucks
- ☛ 30-50 cubic yard tractor trailers
- ☛ 50-75 cubic yard tractor trailers
- ☛ 75-100+ cubic yard tractor trailers
- ☛ Roll-off dumpsters or any other hauling equipment

#### The cadre of equipment:

- Is owned or leased
- Is available for movement
- Will be leased in other areas if necessary
- Transportation Plan has been developed

Past experience has shown that, for longer haul distances, larger capacity trucks (100 + C/Ys) are more cost effective.

All equipment will be mechanically loaded only and haul truck beds will be equipped with tailgates constructed of materials (i.e. chain-link fence, safety fence, etc.) that will safely contain debris, allow each haul truck to be loaded to its capacity and also allow rapid dumping of debris from the bed. Any haul truck bed that has or will have vertical extensions installed, will comply with the following restrictions:

Haul truck bed extensions will comply with all applicable local, state and federal laws. Bed extensions, when installed, will be located and secured to the front-end, left side and right side of the bed. Bed extensions will not extend beyond 24 inches above the manufacturer's bed height. Bed extensions will be constructed of not less than 2" x 6" lumber placed flush against the manufacturer's bed and each subsequent piece of lumber to withstand loader impact. Lumber will be secured to the manufacturer's bed with angle or channel iron and bolts. Each side extension will be secured with metal brackets and bolts to the front-end extension. All supervisors will utilize the check sheet provided by LGS Safety Officer to ensure all safety equipment is maintained and operable on all debris hauling equipment to ensure compliance with the Corporate Safety Plan.

Past experience has shown that, for longer haul distances, larger capacity trucks (100 + C/Ys) are more cost effective.

All equipment will be mechanically loaded only and haul truck beds will be equipped with tailgates constructed of materials (i.e. chain-link fence, safety fence, etc.) that will safely contain debris, allow each haul truck to be loaded to its capacity and also allow rapid dumping of debris from the bed. Any haul truck bed that has or will have vertical extensions installed, will comply with the following restrictions:

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#### Maintenance/Fuel Vehicles and Personnel

Maintenance/fuel vehicles will be assigned and manned as needed to provide an adequate supply of fuel and to provide all required field maintenance to ensure equipment operations.



## Operations

All field supervisors will ensure that all debris-hauling operators are licensed and/or certified to operate required equipment. All debris-hauling operators will be given area maps designating assignment/authorized areas of operations as well as transport routes designated and/or approved by Boulder County. All debris haul operators will visibly display colored signs provided by LGS and, if applicable, Boulder County. LGS signs are secured, weather-proof signs will be placed on the driver and passenger doors of the vehicle cab. Any signs provided by the County will be displayed on both sides of the forward most section of the vehicle bed, unless otherwise directed by the County. All signs will be removed from the exterior of the vehicle, at close of business each day and secured by the driver to prevent theft or loss.

Colored paper signs/passes will be displayed in the driver's side windshield of each vehicle. The color of the sign/pass is subject to change, without notice, to ensure quality control measures regarding authority to enter work sites. Each sign/pass will contain the following information: company logo, contract location, the County's name, contract number, truck number, date of issue, supervisor name/signature.

All debris pick-up and haul operators will maintain the numbered debris hauling/transportation documentation/verification form "LGS Debris Transportation". Each form contains directions, which should be followed. All supervisors will be responsible to ensure that all employees utilizing and/or inputting information on the form are procedurally trained. It will be each supervisor's responsibility to maintain a supply of the required number of forms. Forms will be distributed by supervisors/foremen to debris haul operators during debris pick-up operations. All debris haul operators will maintain daily ticket/haul records to be turned into field supervisors, with copies of load tickets at close of business each day.

## Reduction and Site Management

### Debris Staging

Debris staging sites, TDSRS, will be located, acquired and designated by Boulder County unless specified otherwise. Construction of TDSRS elements will commence immediately upon receipt of a Task Order and Notice to Proceed from the County. LGS will ensure that TDSRS construction will be accomplished as rapidly as possible, because of the criticality of staging sites to the debris removal process as a whole.

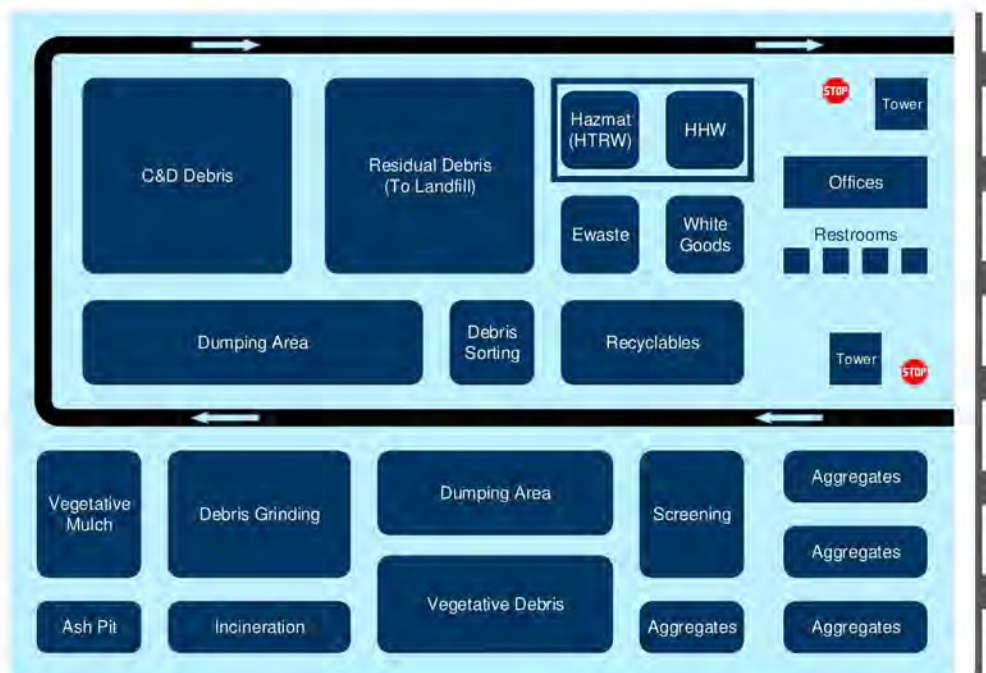


Figure 2: TDSRS Sample Layout

### Field Supervisors/Crew Foremen

Field supervisors will report to the senior field supervisor. Debris staging site supervisors (TDSRS Managers) will be responsible for management of all operations of the TDSRS to include site safety, haul load inspection, segregation, traffic control, dumping, reduction, security and remediation. Supervisors will be responsible for the safety of all personnel and equipment to ensure compliance with the Corporate Accident Prevention Plan as part of the Corporate Safety Plan.

LGS Supervisors will be responsible for collection of daily personnel and equipment time logs, and their distribution to LGS designated representative with a copy given to Boulder County. LGS Supervisors will be responsible for collecting load/haul tickets and daily load/haul logs from haul truck operators. Inspection tower personnel will complete the forms.

Crew foremen will report to their designated supervisor. Foremen will be responsible to ensure work assignments received from their supervisor are completed to the requirements of the Boulder County Task Order. Foremen will be responsible for maintaining the daily personnel and equipment time logs.

### Equipment

Debris staging site equipment may include but is not limited to the following:

- ☛ Excavators with thumb
- ☛ Track type tractors with root rakes
- ☛ Track type tractors with push blade
- ☛ Farm type tractor with box blade
- ☛ Motor grader
- ☛ Rubber tire loader
- ☛ Tub grinder
- ☛ Brush chipper
- ☛ Air curtain burner

All equipment will meet current safety standards.

### Maintenance/Fuel Vehicles and Personnel

Maintenance/fuel vehicles will be assigned and manned as needed to provide an adequate supply of fuel to maintain equipment operations. Maintenance/fuel vehicles will be assigned and manned as needed to provide all required field maintenance to ensure equipment operations.

### Laborers:

1–2 laborers with specialized hand tools for segregation and separation will accompany each piece of heavy equipment.

### Debris Staging Site Key Steps

The following information will be utilized to create a location specific site management plan and site safety plan to accompany this plan.

### *Site Access*

Separate points of ingress and egress should be established if possible. Temporary acceleration and deceleration lanes should be established adjacent to the primary road leading to and from site access points, if approved by Boulder County and appropriate authority having jurisdiction over primary road right-of-way. All

temporary roads leading to and through the debris staging site should be constructed and maintained for all weather use (i.e. – rock laid roads).

### *Inspection Towers*

Inspection towers will be constructed to facilitate observation and quantification of debris hauled for storage at debris staging sites. No less than two inspection towers will be utilized at each debris staging site. One tower at point of ingress for use by LGS CQC and the Boulder County QA, one tower at point of egress to ensure all debris hauling trucks are in fact empty upon leaving the site. The egress tower should be manned by at least one representative from the County.



### *Traffic Controls*

Traffic control personnel, with appropriate traffic control safety equipment, will be stationed at the ingress observation tower to maintain vehicular and pedestrian traffic control. Additional traffic control personnel will be stationed throughout the site, as needed, to enforce proper dumping and prevent personal injury to ensure compliance with the Corporate Safety Plan.

### *Clearing and Grading*

Clearing and grading of debris staging sites will be accomplished, to the level required, in accordance with the site management plan and Task Order from the County.

### *Environmental Protection*

LGS' Environmental Protection Plan incorporates such issues as erosion control, hazardous and toxic wastes, dust and smoke control. The Clean Water Act, Storm Water Act, Resource Conservation and Recovery Act, Superfund Amendments and Reauthorization Act and others are incorporated in full by LGS' Environmental Protection Plan. Environmentally sensitive areas (i.e. wetlands, habitat, historical sites) within or in proximity to a debris staging site will be avoided, designated as sensitive, protected, and access restricted to the extent possible from adverse impact. All requirements of pertinent environmental standards will be complied with.

### *Debris Storage Areas*

Debris will be segregated into 5 main areas of concern as follows unless otherwise instructed by Boulder County:

- ☒ Vegetative debris
  - Vegetative debris will be cleaned of C&D debris to the extent possible to facilitate compliance with requirements for reduction of vegetative debris.
- ☒ Construction and Demolition (C&D) Debris
  - C&D debris will be dampened prior to dumping and periodically as needed, to comply with local, state and federal EPA standards.
- ☒ Recyclable/salvage
  - Recyclable/salvageable materials, including eWastes, will be stock piled in accordance with the Boulder County Task Order.
- ☒ White goods
  - White goods will be stock piled in accordance with the Boulder County Task Order.
- ☒ Hazardous and/or toxic wastes (HHW and HTRW)
  - HHW/HTRW will be segregated and stored in a County approved containment area. All site personnel will receive a safety briefing regarding operations involving HHW/HTRW to prevent

personal injury and ensure compliance with the Corporate Accident Prevention Plan as part of the Corporate Safety Plan. HHW/HTRW containment site perimeter will be posted and secured for personnel safety.

## Safety Precautions

### Water Trucks

The required number of water trucks will be stationed at each debris-staging site. Water trucks will be utilized to reduce the threat of friable materials from C&D debris being released into the atmosphere. Water trucks will be utilized to reduce the threat of fire from all types of debris. If necessary, water trucks will be utilized in fire suppression operations. Water trucks will be utilized to dampen areas, including temporary roadways, to suppress dust from trucks entering and leaving the TDSRS.

### Fire Suppression Equipment

Fire extinguishers will be located throughout each debris staging site as required by the site management plan, site safety plan, OSHA requirements and the Boulder County Task Order. All debris staging site personnel will be trained in incipient fire suppression operations and safety procedures, to include operation of fire extinguishers and water trucks and to ensure compliance with the Corporate Safety Plan.

### Debris Segregation

This section discusses the guidelines for debris segregation not already discussed previously in this plan.

#### Street/road Level Segregation

All foremen will direct debris removal personnel to segregate debris into six areas:

- ☒ Vegetative debris
- ☒ C&D debris
- ☒ Recyclable/salvageable materials
- ☒ White goods
- ☒ HHW
- ☒ eWaste

Segregation of debris at the street/road level will not take precedence over completing street/road debris removal operations in a safe and rapid manner. All personnel conducting debris segregation at the street/road level will receive a safety briefing on potential hazards and injury prevention to ensure compliance with the Corporate Safety Plan.

### Debris Segregation at Staging Sites

Staging site supervisors will ensure that all debris haul operators deposit debris in areas designated for the type debris hauled. Debris hauled to staging sites in mixed loads will be segregated by heavy equipment when possible and by hand crew when necessary.

Vegetative debris will be placed into two separate piles:

- ☒ The first pile (pile one) will be the dumping point until a sufficient quantity has been accumulated to commence a continuous reduction operation.
- ☒ Pile two will be started and accumulated until the reduction of the pile one has been completed.
- ☒ At which time, dumping of vegetative debris on pile two will cease and pile one will be replenished. This rotation will continue until the task is completed.

- > All personnel involved in vegetative debris segregation operations will receive a safety briefing for all effected job to ensure compliance with the Corporate Safety Plan.
- > C&D debris will be placed into one or more piles, as required, to reduce the threat of a fire conflagration until it is reduced or disposed.

LGS will consult with the County, local fire officials and pertinent environmental officials regarding the requirements for stock piling of C&D debris.

White goods will be segregated, as required by the Boulder County Task Order. White goods will be placed and stored until instructed by the County as to its final disposition.

Salvageable/recyclable materials will be segregated, as required by the Boulder County Task Order. Salvageable/recyclable materials will be segregated and stored until instructed by the County as to its final disposition.

HHW/HTRW will be segregated and stored in a County approved containment area. All site personnel will receive a safety briefing regarding operations involving HHW/HTRW. The HHW/HTRW containment site perimeter will be posted and secured for personnel safety and to ensure compliance with the Corporate Safety Plan as well as the LGS Corporate Environmental Protection Plan. HTW will be segregated and stored until instructed by the County as to its final disposition.

Please see the diagram below for Debris Accountability.

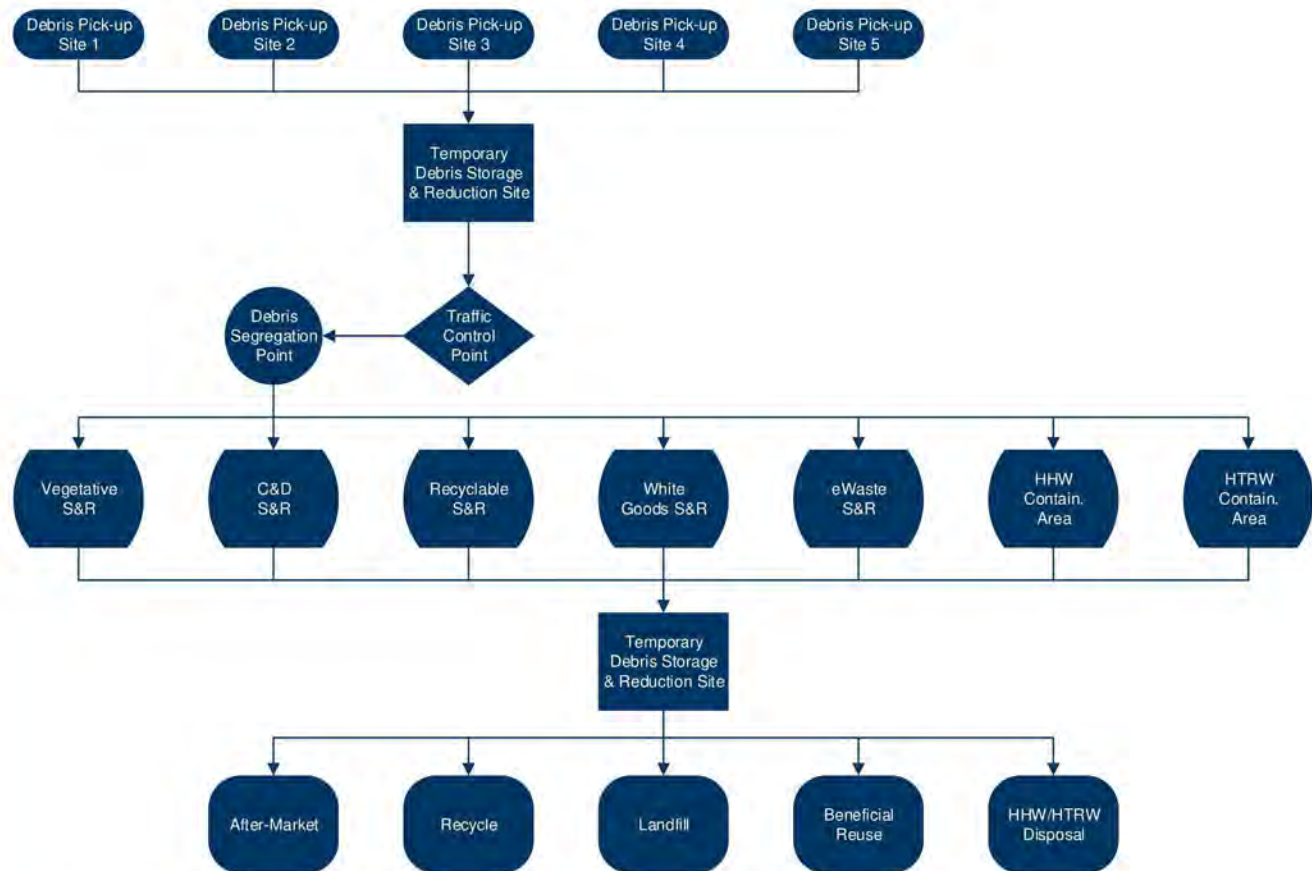


Figure 3: Debris Accountability Flow Chart

Debris Reduction

This section discusses guidelines to be followed during debris reduction operations not already addressed in this plan. If required by a Boulder County Task Order or Notice-to-Proceed, night operations may be conducted. Night operations will be limited to reduction of debris by burning. Night operations will only be conducted upon a determination by the LGS Safety Officer and concurrence by Boulder County, that such operations may be conducted in a safe manner.

#### Grinding, Chipping and/or Shredding Operations

Grinding, chipping, and/or shredding operations will be accomplished on all vegetative debris not reduced by burning operations. Grinding, chipping, and/or shredding operations are the preferred method of reduction for vegetative debris to accomplish environmental resource conservation through recycle/salvage of wood chips. Although this operation is preferred for environmental purposes, it is also the most time consuming and costly reduction operation due to material handling and haul disposal costs after reduction operations have been accomplished. Grinding, chipping, and/or shredding of C&D materials is prohibited by and within numerous jurisdictions. Grinding, chipping, and/or shredding operations will be accomplished on the type of debris (vegetative and/or C&D) as directed by the Boulder County Task Order.

Grinding, chipping, and/or shredding of vegetative debris will be accomplished on the piles of vegetative debris as set out below:

- ☛ Vegetative debris will be placed into two separate piles.
  - The first pile (pile one) will be the dumping point until a sufficient quantity has been accumulated to commence a continuous reduction operation.
- ☛ Pile two will be started and accumulated until the reduction of the pile one has been completed.
  - At which time, dumping of vegetative debris on pile two will cease and pile one will be replenished. This rotation will continue until the task is completed.

All LGS personnel involved in vegetative debris grinding, chipping, and/or shredding operations will receive a safety briefing for all affected job functions.

A track-type tractor with blade or a rubber tire loader will pick-up, and stock pile chips for temporary storage. Chips will be loaded out and hauled to a final disposal site as quickly as possible to reduce the threat of a fire. All appropriate fire protection measures will be established and maintained in accordance with the site management plan, site safety plan and the Boulder County Task Order. Water trucks will be utilized to reduce the threat of fire from all types of debris. If necessary, water trucks will be utilized in fire suppression operations.

#### Debris Disposal

Debris disposal is the pre-planned, pre-approved operation of placing debris in approved disposition sites.

Debris disposal operations can be segmented into three distinct operations:

- ☛ Haul to and tip at debris disposal site.
- ☛ Physical operation of debris disposal site.
- ☛ Augmentation of debris disposal site permanent staff and equipment.

#### Disposal Site(s)

A disposal site may be a dump and/or a landfill owned and operated by private or public sectors.

Non-burnable debris will be disposed only at a dump and/or landfill designated to receive materials other than toxic hazardous waste.

#### Equipment

Debris disposal hauling equipment will include, but is not limited to:

- 16-30 cubic yard dump truck
- 30-100 cubic yard tractor-trailer or other such haulers as Boulder County may direct.

Past experience has shown that the farther the haul distance, larger capacity trucks are more effective. All haul truck beds will be equipped with tailgates constructed of materials (i.e. chain-link fence, safety fence, etc.) that will safely contain debris, allow each haul truck to be loaded to its capacity and also allow rapid dumping of debris from the bed.

Any haul truck bed that has or will have vertical extensions installed, will comply with the following restrictions:

- Disposal haul truck bed extensions will comply with all applicable local, state and federal laws.
- Bed extensions, when installed, will be located and secured to the front-end, left side and right side of the bed.
- Bed extensions will not extend beyond 24 inches above the manufacturers bed height. Bed extensions will be constructed of not less than 2"x6" lumber.
- All disposal trucks will be mechanically loaded and pre-measured and accepted by Boulder County before being utilized in debris removal operations.

#### Maintenance/Fuel Vehicles and Personnel

Maintenance/fuel vehicles will be assigned and manned as needed to provide an adequate supply of fuel to maintain equipment operations. Maintenance/fuel vehicles will be assigned and manned as needed to provide all required field maintenance to ensure equipment operations.

#### Safety

All supervisors and/or foremen will utilize the check sheet provided by the assigned LGS Safety Officer to ensure all safety equipment is maintained and operable on all debris disposal hauling equipment and to ensure compliance with the Corporate Safety Plan.

#### Operations

All field supervisors will ensure that all debris disposal-hauling operators are licensed and/or certified to operate required equipment. All debris disposal operators will be given area maps designating assignment/authorized areas of operations as well as transport routes designated and/or approved by Boulder County. All debris disposal haul operators will visibly display colored signs provided by LGS and, if applicable, Boulder County. LGS signs are weather proof signs to be placed on the driver and passenger doors of the vehicle cab. Any signs provided by Boulder County will be displayed on both sides of the forward most section of the vehicle bed, unless otherwise directed by the Boulder County Task Order/NTP.

All signs will be removed from the exterior of the vehicle at close of business each day and secured by the driver to prevent theft or loss. Signs will be replaced on the vehicle at the beginning of the workday. Colored paper signs/passes will be displayed in the driver's side windshield of each vehicle. The color of the sign/pass is subject to change, without notice, to ensure quality control measures regarding authority to exit work sites and enter disposal site(s).

All debris disposal haul operators will maintain the numbered debris hauling/transportation documentation/verification form(s). Each form contains directions, which should be followed. All supervisors will be responsible to ensure that all employees utilizing and/or inputting information on the form are procedurally trained. It will be each supervisor's responsibility to maintain a supply of the required number of forms. Forms will be distributed by supervisors/foremen to debris disposal haul operators during loading operations and after completing the applicable sections on the aforementioned documentation forms.

All debris disposal operators will maintain daily ticket/haul records to be turned into field supervisors, with copies of load tickets at close of business each day.

### **Management of HHW, HTRW, White Goods, E-wastes, Automobiles, Putrefied Foods, Tires, Gasoline, and Powered Tools**

#### LGS Environmental Experience

LGS has past experience with Hazardous Waste Storage and collection. LGS was contracted to develop a plan to handle household hazardous waste (HHW) collection for the City of Houston during a major flood event. Upon plan approval, LGS mobilized to collect the HHW from all areas of the city. LGS mobilized 85 technicians and all equipment necessary to carry out the plan, which involved approximately 46,000 residential structures. LGS established a collection point and command center to manage the event. Plans were implemented to complete a sweep of all affected areas of the city for the collection of HHW. Crews were equipped within 48 hours and mobilized to the collection area. LGS personnel created grids and mapped the areas for each crew to work on a daily basis. Crews were directed into various areas of the city based on damage and debris recovery activities. Collection crews separated HHW from other debris and staged the segregated items for pick up. The entire affected area of the city was covered in one sweep and HHW was successfully kept out of the landfills used to handle organic debris. Contaminants included cyanides, acids, pesticides, hydrocarbons, hydrocarbon derivatives, bases, etc.

- ☞ White Goods: LGS has successfully completed numerous similar projects and is confident in our ability to perform the scope of work associated with this project. As with projects of this nature, it is essential to understand the health effects of the exposure to bacterial pathogens. Though similar to blood borne pathogens, many bacteria are difficult to visualize and are more easily transmitted through general contact. Often, individuals will fail to recognize the symptoms associated with bacterium exposures and consequently mistreat or mistake the symptoms as that of the common cold. However, individuals who fail to recognize the exposure may experience an extended recovery period and the conditions may actually grow more severe. All personnel that LGS will use in the completion of this project understand the effects of this type of exposure. LGS will evaluate and provide, as required, booster shots to prevent associated disease. (E.g. hepatitis)
- ☞ Health and Safety: LGS takes the health and safety of their employees seriously with a site health and safety plan being developed and approved for each project prior to mobilization. All of LGS' personnel working with hazardous materials have completed at least 40 hours of OSHA- required hazardous waste operations training per 29 CFR 1910.120. LGS has also has a substance abuse policy and program in place, which meets or exceeds Government Requirements.

#### Household Hazardous Waste (HHW)

Household Hazardous Waste (HHW) is excluded from the definition of Hazardous Waste and therefore does not require the same collection or handling procedures as Hazardous Waste.

Acceptable Materials include, but are not limited to:

- ☞ Batteries
- ☞ Waste Oil
- ☞ Waste Fuels
- ☞ Paint
- ☞ Chemicals
- ☞ Antifreeze
- ☞ Pesticides
- ☞ Spray Cans
- ☞ Unidentified Liquids
- ☞ Household Cleaners



## Mobilization and Site Set-Up

Within 8 hours of notification, LGS will mobilize a small strike team to include at least one Supervisor and two Technicians. This team will begin to set up the Staging and Segregation/Collection points. If needed, LGS can provide Media Brochures for educational purposes for residents listing acceptable waste, processes to be used by residents.

## Mobilization of Additional Crews

Within 24 hours of notification, LGS will mobilize the segregation and collection crews, based on the size of the project/area crews will be working. This will include setting up grids and mapping for the collection crews. LGS can also provide Media Brochures for residents and or the Media.

## Collection Points (To be identified by the KO)

Once the collection points are identified, LGS will set up/staging for the containment areas. The waste will be identified, labeled and segregated for disposal.

A Certified Hazardous Materials Manager (CHMM) will be on site for receiving and segregating wastes, sorting to waste containers in accordance with the waste disposal contract. The CHMM will also make sure all waste containers are properly labeled, the area has warning signs and hours posted, track receipts, maintain a facility log, conduct storage facility inspections, limit access, maintain the site in a clean and orderly condition and have hazardous waste clean-up ready and available at a moment's notice at all times. The on staff CHMM will also make sure that the storage HHW is open seven days a week for a minimum 8 hours per day. LGS will ensure that all regulations are followed.

Personnel will also establish, properly operate, and manage the HHW collections points as needed. Each site will be equipped with the proper safety equipment including a fire extinguisher, eyewash station, and spill response equipment.

## Collection of HHW

Crews (1-truck, 2-technicians) will make passes through the affected areas. The crews will be assigned a mapped area in which they will make their sweeps. Once the team has a full load, they will return to the collection sites to off-load materials.

## Collection of Other Materials

- ☒ Asbestos Containing Materials: LGS has the ability and licensed personnel to remove, package and dispose of known or suspect asbestos containing materials. If any suspect material is found, LGS has inspectors and certified personnel that can sample, remove, package and dispose of regulated-and non-regulated asbestos containing materials.
- ☒ Hazardous waste, bio hazardous waste or other contaminated waste
- ☒ White goods containing Freon or chlorofluorocarbons (CFCs) (refrigerators, freezers, air conditioners, etc.)
- ☒ Cleaning/Staging White Goods containing Freon or CFCs
- ☒ Removal of Putrefied Foods from Warehouse or Commercial Stores
- ☒ Street Collection of Non-Freon White Goods
- ☒ Residential E-Waste, Small Tools and Equipment

## NEPA Compliance

The National Environmental Policy Act (NEPA) establishes national environmental policy and goals for the protection, maintenance, and enhancement of the environment. It also provides a process for the state to

implement these goals. LGS will execute operations of its assigned tasks in a manner that will minimize any significant effect to the environment. LGS will provide information to assist in the environmental assessments, analysis, and impact statements required to support Boulder County disaster recovery operations.

LGS' plan for NEPA compliance includes, but is not limited to the following environmental issues:

#### Natural Environment

- ☒ Terrestrial Ecology
- ☒ Wetlands and Aquatic Ecosystems
- ☒ Coastal Zone Management
- ☒ Marine Mammals
- ☒ Plants (Natural and Invasive Species)
- ☒ Threatened and Endangered Species

#### Physical Environment

- ☒ Groundwater
- ☒ Surface water (lakes, streams, rivers)
- ☒ Soils
- ☒ Topography

#### Human Environment

- ☒ Air quality
- ☒ National Pollutant Discharge Elimination System (NPDES) – Storm water runoff
- ☒ Land use – Zoning
- ☒ Demographics
- ☒ Cultural and historical resources
- ☒ Environmental Liability

#### Disaster Debris Reduction Methods

LGS, as described above, will follow our BMP in reducing all disaster generated debris to capitalize on the potential for recycling and beneficial reuse. Our team has the specialized equipment and demonstrated capability to manage difficult debris reduction operations.

#### Recycling of Disaster Generated Debris

LGS will implement our BMP for the diversion of recyclable material generated from events from within the waste stream to the extent possible that does not negatively impact the recovery effort.

The degree of separation and recycling depends on the urgency to clean areas to facilitate the recovery and protect the health and safety of the community. We will consider the following issues in making recommendations to Boulder County on recycling operations:

- ☒ Quality and quantity of debris.
- ☒ The existence and proximity of local recycling programs available.
- ☒ The availability of wider markets (large quantities may overwhelm local markets) and practical end-uses and the logistics of moving large quantities that may be generated.
- ☒ Politically or practically necessary exigency of the recovery effort on the Government's priority of recycling.

- ☞ Cost associated with the separation and segregation of recyclable materials.

LGS has vast experience in recycling debris and is operationally prepared to do so. Following an event, a key individual is identified on the LGS team (the Recycling and Beneficial Reuse (RBR) Manager) who has the responsibility and authority to:

- ☞ Act as a liaison with the Boulder County QA/QAS and environmental specialists for compliance with the Boulder County Environmental Operating Principles to determine a strategy to meet goals and principles of the Resource Recovery Act of 1970 (Public Law 91-512), the Resource Conservation and Recovery Act (RCRA) (42 U.S.C. 6901, et seq) specifically Subtitle D, Section 4001-4010 (Solid Waste Disposal Act) and ISO 14001.
- ☞ Educate employees and subcontractors on the BPM.
- ☞ Determine processes at initial point of contact (curbside segregation) and assist with Public Information Plan.
- ☞ Identify locations and processes at Temporary Debris Storage and Reduction Sites (TDSRS).
- ☞ Identify recycling and beneficial reuse markets both local and outside the AO.

The type and degree of event will dictate the quality and type of recyclable material. The material that may be recycled and its beneficial reuses are:

- ☞ **Asphalt:** Can be recycled to new asphalt pavement or reused as clean fill on or off site if regulations allow.
- ☞ **C & D:** Divert as much as possible from this category with metals being smelted and other materials segregated for recycling or disposal.
- ☞ **Concrete/Aggregate:** Crushed concrete, rubble, masonry can be used as an aggregate for base or fill material. Larger sections of concrete can be used as materials for reefs, to armor shorelines and for bank stabilization for erosion control (Riprap).
- ☞ **Soils and dirt fines:** Screening debris at the TDSRS reduces the amount of fines that would be deposited in landfills and reduce transport and disposal costs. This application may not be practical and may only be done in extreme cases after close coordination with Boulder County.
- ☞ **E-Waste:** Will be collected separately at the curbside and brought to the TDSRS for packing and labeling in one cubic yard boxes or shrink-wrapped on pallets for transportation to a recycling facility.
- ☞ **Metal:** Recycle by selling scrap to dealer who will smelt the metal for reuse.
- ☞ **Roofing Materials:** Can be used as an aggregate in asphalt pavements. Must be free of asbestos.
- ☞ **White goods:** Separated at the curbside and transported to the TDSRS or direct to metal recyclers. Freon to be extracted and recycled while putrid waste will be removed and disposed of in landfills or compost facilities if available and there are no health risks. White goods to be transported to recycling facility.
- ☞ **Vegetative Material:** Material can be reduced by grinding and chipping. The mulch can be used as a fuel in biomass boilers/cogeneration plants, as a soil enhancement in agricultural applications and commercial resale (composting). Mulch used in agricultural applications must be free of paper, plastics and dirt (ten percent or less contamination). There is a benefit to solely reducing the material as it has a decreased impact on the landfill. The material can also be burned and the ash utilized for soil enhancement in agronomic applications. Further, mulch can be used in land applications as a stabilizer or for erosion control. Additionally, there are emerging technologies that may allow for ethanol production from this material as well.
- ☞ **Tires:** Segregate tires at curbside for transport to TDSRS for storing. Transport bulk to recycling facility for use as material in asphalt, floor tiles, hoses, landscaping material, playground material and countless other applications. Tires can also be used as fuel supplement in waste-to-energy facilities.

The differing waste streams will be segregated at the curbside, residential drop off sites and at a TDSRS. Source segregation is instrumental to avoiding contamination via comingling waste streams and increasing product marketability.

- Curbside Segregation: The LGS "Picking Up the Pieces" guideline is ideal for educating residents in the different types of debris and how to segregate those at the curbside. LGS has the capability to segregate debris at the curbside. Hand salvaging will yield more recyclable materials, although time required to do so may be more than mechanical sorting. By using specialized trailers with individual bins, HHW can be collected curbside and kept out of the waste stream. Some HHW may be recyclable (e.g. paint, batteries, compressed gas) while other materials have to be disposed of pursuant to local, state and federal law. LGS' teaming partner has years of experience where these were core business processes of the company.
- Debris Segregation Crews: LGS will deploy Debris Segregation Crews (DSC) to maximize curbside segregation. The crew composition is outlined above. Each DSC will have the tools and PPE/safety to perform these tasks quickly, efficiently, and safely.
- Residential Drop-off Sites: By providing residents with a drop off site, debris can be more easily segregated with bins and containers for specific materials. This supplements other programs and also reduces transportation expenses while providing pro-active residents the ability to clean up on their schedule. This also tends to enhance public relations by providing residents with alternatives.
- Sufficient CQC monitors would be stationed at the sites to ensure that only eligible debris would be accepted. LGS will work with Boulder County and local officials to encourage drop off and first stage segregation of material.
- TDSRS: Segregating debris at the curbside will significantly improve the overall reduction capability at the TDSRS. By further segregating debris at the TDSRS, resources can be concentrated in the segregation process. The segregation will be performed in a location that is away from the general public and can be customized for expediting this process. Although segregation is more difficult to achieve as the debris has been co-mingled by the time it arrives at the TDSRS certain materials can be recycled prior to ultimate disposal (e.g. ferrous and non-ferrous metals, etc.) Spotters will be used at the TDSRS but only as a last line of defense.

Once the salvageable material has been removed, the remaining debris will be reduced and brought to a landfill for disposal.

To improve the efficiency of source separation and overall recycling success of the mission, LGS will assist Boulder County with a Public Information campaign utilizing Public Service Announcements (PSA) that encourages residents to properly place and separate debris at the curb for contractor pickup. Following are the anticipated debris categories:

Household Garbage; C&D; Vegetation; HHW; White Goods; Electronics; Unexploded Ordnance; Metals and Other. The PSAs will have subcategories with examples of items to assist the public in understanding how different items are categorized and segregated.

If any collection crews identify unexploded ordinance, ammunition, weapons, or explosives (UXO), they will immediately stop work and notify their CQC Site Manager. The CQC Site Manager will immediately identify the UXO, quarantine the area, remain on site and notify the following authorities:

Bureau of Alcohol, Tobacco, and Firearms (ATF):

- (800) ATF-GUNS
- (800) 283-4867

Once the CQC Zone or Sector Manager arrives on site they will release the crew to continue work and stand-by until the authority having jurisdiction (AHJ) arrives.



## Asbestos Containing Material (ACM)

Known or suspect asbestos containing material will be segregated from other debris and disposed of by a licensed asbestos contractor. Asbestos containing materials will be disposed of in a landfill licensed to accept and dispose of asbestos containing materials. Materials that should be segregated include but are not necessarily limited to: floor tiles, roofing shingles, linoleum, ceiling tiles, transite (exterior) shingles, concrete or flooring covered with mastic or flooring adhesive, pipe and/or boiler insulation, ceiling and/or wall texture, and stippled or blown on surfacing materials.

Looks Great Services, drawing from our corporate diversity, will apply four decades of aggregate materials handling, solid waste handling and recycling and disaster debris management experience in multiple major disaster declarations to execute the required tasks. We have managed simultaneous operations over large geographical divides in multiple states. Our culture of safety has supported us maintaining an Experience Mod Rating of .76. We will respond, we will execute and we will meet the requirements as defined in this solicitation. We have the letters of recommendation and reputation to prove it.

## Geographic Area Management

Boulder County will be responsible for defining the boundaries of the geographic working area – Area of Operations (AO). This will be defined in the Task Order by identifying the specific area, usually by use of a map. If changes in the AO boundaries are required, the County will be responsible for providing the updates in writing.

LGS' approach to management within the defined AOs will remain consistent regardless of the assignment. The general process of separating a task order AO into smaller operating elements, sectors and sites, for the purposes of managing operations defines geographic area management. These key operating element subdivisions are:

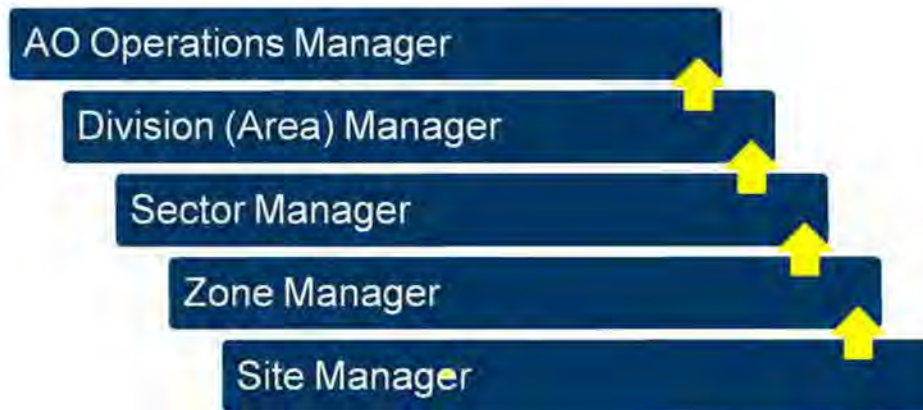


Figure 4: Geographical Area Command Structure

### Divisions, Sectoring, Zoning and Sites

After the preliminary damage assessment (PDA), the LGS Operations Manager (OM), in consultation with the LGS CQC System Manager, will coordinate with the County to divide the assigned area into Divisions and Sectors. Divisions are a large geographical subsection of an OA, and Sectors are a geographical subsection of a Division. This management system is dynamic and can be adjusted to meet any size AO. As an example, if a task order was issued for a single county, The Division would be the single county, and a sector may be an incorporated town within that county. Sectors may be further divided into zones using a similar grid system that incorporates neighborhoods, major thoroughfares, waterways, and other natural boundaries within the task area.

In most cases, zone size should correlate conversely to the residential household numbers or population density. This will create, in essence, larger zones in rural areas, medium zones in semi-urban areas, and smaller zones in urban areas. Zones will be designed to split the AO Sector into manageable sizes based on event impact that will generate approximately the same quantity of work to perform (cubic yards of debris, numbers of white goods, roads to perform emergency road clearance, etc.). The intent of this approach is to provide steady production levels and avoid peaks and valleys that would negatively impact the recovery effort by having to continually expand and contract the number of crews, CQC representatives (CQCs), and the Boulder County representatives (QA/QAS) operating in the field.

Zones will also be arranged in a manner to provide for the shortest hauling distances from all areas. They may be further divided for the purpose of adding additional crews into the area. This process will typically occur if the work load/volume increases in a zone, or as additional crews become available through attrition of work load/volume in other zones.

Division, Sector and Zone maps can be generated using a professional GIS application that will tie in with the ADMS and CQC software. These maps can be produced and distributed to all LGS CQC personnel at all levels, the Boulder County QA/QAS and field supervisory personnel to ensure systematic and methodical planning as well as efficient and effective operations. Zone maps will be distributed to Site Managers and

crews to ensure compliance with the established Geographic Area Management Plan. These maps will vary in size and scope captured, from large Division maps for overall operational planning to zone and site (street level) maps for distribution to field supervisor and crews performing the work.

### **Division and Sector Managers**

The LGS CQC Division and Sector Manager will have responsibility over all CQC activities within a defined Division or Sector and report to the CQC Division (Area) Manager or Assistant Division (Area) Manager. In addition to the details of duties discussed in the LGS CQC plan and Debris Management Plan, Sector Managers will be responsible for continually collecting information, not only from their own observations, but from all available sources including joint surveys with the Boulder County QA/QAS personnel, CQC Zone and Site Managers, and/or state and local representatives.

All CQC personnel will be capable of utilizing LGS enhanced management tools to assist in planning and implementation efforts. Similar to the ADMS iPad system, LGS utilizes an iPad-based database and form technology that integrates Sector and Zone maps and can be linked with the ADMS. This technology provides the managers a visual representation in near real time of daily progress or progress analysis over a pre-selected date range. By analyzing the data regarding the type (vegetative, C&D, HTRW, etc.) and concentration (volumetric analysis) of debris in their portion of the AO, Division (Area) Managers and Sector Managers will be able to develop or adjust a geographic area management plan that encompasses the number of crews required, the type of crew package required, where to effectively stage and/or deploy crews, as well as the most advantageous truck routes to utilize. This plan will be updated based on the constantly updated information, priority areas designated by the Boulder County QA/QAS, local officials from the jurisdiction having authority, or a combination thereof.

As the operation moves forward, Sector Managers will review and track the daily progress of work utilizing the iPad based CQC technology, for compliance with, as well as adaptability and practicality of, the developed geographic management plan. Sector Managers will make changes to the geographical management plan for their sector when necessary to ensure the most efficient and effective use of resources for the highest level of production and safety. Each Sector Manager will be qualified and empowered to make immediate adjustments in the field to prevent any delays, decreased productivity and/or identified safety hazards. The LGS CQC and ADMS systems have the capability to produce in- field real time crew, production and other CQC reports that can be referenced and utilized by Zone and Sector Managers, higher level CQC command and the County QA/QAS to verify and ensure production requirements are being met or if modifications need to be made. These forms and data are accessible by any authorized user both from a web-based server and an on-site server. Having real time access to this information allows each Sector Manager to preplan for the next day's operation and develop more long-term strategies and plans. The CQC Division (Area) Manager will review each of the Sector Manager's plans for, and make any changes necessary to, the Sector Manager's area of responsibility (AOR).

All of LGS' Sector Managers are able to draw from their previous experiences in sector management. Furthermore, our past experience in working with our many clients, including Federal, State and local governments, has vastly helped us to understand that team building is not only vital to the success of recovery missions overall, but an important and integral part of geographic management. The LGS program is built around building a successful team including teaming partners, subcontractors, public officials, and the Boulder County.

Sector Managers will be engaged with their County counterparts on a daily basis to discuss successes and failures of operations within each sector. It is essential that communications occur at this operational level, especially when finalizing areas for closeout. A Sector Closeout Plan will be developed based on joint surveys conducted by Sector Managers and their County QA/QAS counterparts, and may include any number of officials from authorities having jurisdiction. The LGS debris management system that will be used for this project has been deployed on other projects and has been reviewed as a "best practices" technology by FEMA.

Haul Distance to TDSRS or Final Disposal from Each Sector and Zone

A major influence on debris collection production levels is haul distance. Loads from each sector should be delivered to the closest TDSRS or final disposal location available to receive the particular debris classification being transported. Production capabilities and the cost to the government are directly proportional to haul distance. Additionally, the overall safety of the operation is also directly proportionate to haul distances. The shorter the haul distances, less than 10-15 miles one way, the more productive the operation, the less costly and the less chance of a safety incident, such as a major accident involving loaded trucks.

### Number of Crews in each Sector

Sector Managers have the authority to coordinate, deploy and position crews in each of the zones that make up their individual sector. Dependent upon the required crew package needed for a particular operation, crews will be assigned to a specific zone within a sector. Initially, the numbers and make-up of crew packages will be assigned to each zone with the intention of having all zones completed within a congruent time table. Sector Managers will ensure that each zone's crews complete one pass through the entire zone, in concert with the LGS "Clean as You Go" policy. This will be verified by all CQC Site Managers within each zone prior to beginning a second pass or crews being reassigned to a new zone. Any material placed in the right-of-way of a street or area in which first pass has been completed, will be left for the next pass.

Numbers of crews as well maximum allowable time for debris removal and cleanup will be negotiated at the time the scope of work and geographic area(s) are identified in accordance with (IAW) the solicitation section:

Each of these packages may be considered a "crew". Crews will be accompanied by appropriate safety, and/or traffic control personnel and devices (i.e. flagmen, cones, signage, PPE, air monitoring equipment, testing equipment, and other ancillary equipment) as necessary and required. Each piece of equipment/vehicle listed will be operated by a qualified equipment/vehicle operator. Multiple Crew packages will be required and the make-up of specific crew packages will be dependent upon the operational requirements of the sector or zone, actual conditions resulting from an event, local contractor's available equipment, and direction from Boulder County.

LGS will provide a minimum of 5 crews to commence debris removal operations within 24 hours of issuance of a task order notice to proceed. Examples of different crew packages for Debris Removal from Public Roads, Streets and ROWs and Hauling to Debris Management or Final Disposal Sites are as follows:

- ☛ Self-Loading Grapple truck (1 each)
- ☛ Self-Loading Grapple truck (1 each), skid steer loader (1 each)
- ☛ Knuckle boom loader (1 each), dump trucks (3-5\* each)
- ☛ Front End Loader (1 each), end dumps (3-5\* each)
- ☛ Tracked Excavator (1 each), end dumps (3-5\* each)



\*Depending on haul distances and truck capacity.

LGS may provide a minimum of 1 crew to commence Vegetative Debris Reduction at Debris Management Sites Operations including site management, at each site within 24 hours of issuance of task order notice to proceed should the County determine this operational aspect is required. A typical crew package consists of the following:

- ☛ 1 each – CQC Site Manager (minimum 2 if 24-hour operations are necessary)
- ☛ 1 each – Rubber tire loader - JD 544 or equivalent (may require multiples)
- ☛ 1 each – Track hoe - JD 210 w/thumb or equivalent (may require multiples)
- ☛ 1 each – Dozer - CAT D6 or equivalent (may require multiples)
- ☛ 1 each – Tub or Horizontal Grinder, Shredder (may require multiples) or
- ☛ 2 each – Laborers (traffic control/flagmen)



Upon issuance of a Task Order and NTP, LGS may mobilize the required number of the following types of crew packages (typical crew packages shown, actual package may vary as stated above) for the following types of crews to the AO:

Debris Separation Crews (should LGS determine that manual segregation is required)

A typical crew package consists of the following:

- ☒ Laborers (2 each)
- ☒ Chain saw operator with saw (1 each)
- ☒ Skid steer loader with operator and implements (1 each)
- ☒ Equipment Transport (1 each)
- ☒ Crew transportation vehicle (1 each)

Removal of Freon Containing White Goods (should LGS determine that this operation is required)

Examples of different crew packages:

- ☒ Self-Loading Grapple truck (1 each), or
- ☒ Flat bed/stack bed trailer w/truck (1 each), Skid steer with forks (1 each), and Laborer (1 each)
- ☒ Licensed Freon Recovery Specialist with equipment (1 each)

Removal of Non-Freon Containing White Goods

Examples of different crew packages:

- ☒ Self-Loading Grapple truck (1 each), or
- ☒ Flat Bed/Stake Bed Trailer w/Truck (1 each), Skid steer with forks (1 each), and Laborer (1 each)

Household Hazardous Waste Separation and Removal Crew (should LGS determine that this operation is required)

Examples of different crew packages:

*Street Level Segregation*

- ☒ CQC Site Manager
- ☒ HHW Response Trailer w/Truck containing appropriate HHW segregation containers (overpack drums, sealable buckets, 1 CY lined boxes, etc.), proper HHW PPE, monitoring equipment, spill containment equipment, specialty tools and other safety equipment such as eye wash station, decontamination equipment and supplies, etc. (1 each)
- ☒ Certified HAZWOPER Trained Personnel (4 each)
- ☒ Skid steer with transport truck, if required (1 each)



*TDSRS Segregation:* (should LGS determine that this operation is required)

- ☒ CQC Site Manager
- ☒ HHW Response Trailer w/Truck containing appropriate HHW segregation containers (overpack drums, sealable buckets, 1 CY lined boxes, Etc.), proper HHW PPE, monitoring equipment, spill containment equipment, specialty tools and other safety equipment such as eye wash station, etc. (1 each)

- >- Certified HAZWOPER Trained Personnel (8 each)
- >- Site Specific Safety Officer (1 each)
- >- Skid steer with transport truck (1 each)
- >- Trackhoe JD 120 or equivalent w/ thumb to separate material from potential HHW (1 each)

HTRW Separation Crew (should LGS determine that this operation is required)

A typical crew package consists of the following:

- >- Qualified CQC Site Manager to oversee operations
- >- HTRW Response Trailer w/Truck containing appropriate HTRW segregation containers (overpack drums, sealable buckets, 1 CY lined boxes, Etc.), proper HTRW PPE, monitoring equipment, radiological detection equipment, dosimeters, spill containment equipment, specialty tools and other safety equipment such as eye wash station, decontamination equipment and supplies, etc. (1 each)
- >- Certified HAZWOPER/HTRW Trained Personnel (8 each)
- >- Site Specific Safety Officer (1 each)
- >- Skid steer with transport truck, if required (1 each)

LGS has comprised a team of experts in all facets of the debris management process. Specialized work such as household hazardous waste removal, asbestos removal and search and rescue, requires specialty training, experience in the field and knowledgeable managers. Our subcontractor, Contaminant Control, Inc. (CCI) has worked with Looks Great Services staff on multiple operations. CCI has handled projects from anthrax containment to large-scale household hazardous waste debris management. Our team has the capabilities to respond to, assess and mitigate even the most hazardous conditions.

## **Contractor Site Specific Safety and Health Plans, Accident Prevention Plans, and Safety Management Manual**

LGS has a current comprehensive safety manual to support our corporate safety program. LGS updated our company Site Specific Safety and Health Plan (Accident Prevention Plan/Safety Assurance Policy and Procedure Manual) in the early Spring of 2013 after contracting with the USACE NAD/New York District Debris RFO for Hurricane Sandy. Using the most recent edition of EM 385-1-1, the following is a summary of our complete Site-Specific Safety and Health Plan, a template suitable for project customization and deliverable to the Boulder County within three (3) days after receipt of Notice to Proceed. While referred to as a template, our APP/Safety Assurance Plan is a working and active program for the company. Selected excerpts from LGS' 122-page APP/Safety Assurance Plan starts in section 3.4.1, much of the outline has been included for topical review, given proposal space limitations. LGS works to create a "safety culture" in our company. Every employee is empowered to stop a task where there is a risk of severe injury or death. Safety training and pre-task safety orientation are essential elements of the LGS safety program.

### **Accident Prevention Program**

(Refer to contract clause entitled, "Accident Prevention" (FAR 52.236-13).) Within three (3) days after receipt of Notice of Award of the contract task order, four copies of the Accident Prevention Program will be submitted to the Contracting Officer for review and acceptance.

Before initiation of work on the task order, a site specific, Accident Prevention Plan (APP) with appropriate appendices written in English by the Prime Contractor for the specific work and hazards of the contract task order, and implementing in detail the pertinent requirements of the most recent edition of EM 385-1-1 will be reviewed and found acceptable by the Government

### **Designated Authority (GDA)**

APPs will be developed and submitted by LGS in the formats provided in the most recent edition of EM 385- 1-1. The APP will address each of the elements/sub-elements in the outline contained in the order that they are provided in the manual. If by the nature of the work an item is not applicable, LGS will state and provide a justification for why that element/sub-element is not applicable.

The APP will be developed by qualified personnel and will be signed in accordance with EM 385-1-1. LGS will be responsible for documenting the qualified person's credentials. The APP will be job-specific and will include work to be performed by subcontractors and measures to be taken by LGS to control hazards associated with materials, services, or equipment provided by suppliers.

LGS will not commence physical work at the site until the program has been accepted by the Contracting Officer, or his/her authorized representative.

### **Accident Investigations and Reporting**

Refer to EM 385-1-1, Section 01.D. Accidents will be investigated and reports completed by the immediate supervisor of the employee(s) involved and reported to the Contracting Officer or his/her representative immediately and the accident report submitted on ENG Form 3394 within one working day after the accident occurs. All data reported must be complete, timely and accurate. A follow-up report will be submitted when the estimated lost time days differs from the actual lost time days.

Our accident investigation procedures require immediate reporting to our corporate HR manager. In the absence of the HR manager, our Corporate COO would be contacted. Each vehicle operating on a Looks Great Services project has a note book with required documentation that must be filled out at the accident scene and provided to our corporate office. If it happens to be an accident with injury, the HR Director or their designee will immediately deploy to the accident scene to investigate and fill out the required documentation. This is corporate policy.

The Looks Great Services safety responsibilities encompass all project activities including those of subcontractors. Requirements of the Looks Great Services Safety System include this Accident Prevention Plan, Activity Hazard Analyses, site specific hazard plans, safety policies, procedures, the requirements of EM 385-1-1, rules, standards, safe work practices, as well as federal/state/OSHA requirements and other pertinent safety and health regulations. The LGS objective, through our safety management, training, and execution is to create a "safety culture" in the company. Our safety record indicates our success. For the purpose of enhancing deployment of the Looks Great Services Safety System in subcontractor organizations, Site Safety and Health Officer ensures that each subcontractor:

- Assigns all employees and personnel with the all the safety qualification requirements, responsibilities and authority as Looks Great Services employees.
- Complies with the training requirements.
- At the time of mobilization, provides a list of the Supervisors names and contact numbers. This list will be kept current and provide phone numbers where the Supervisors can be reached 24 hours a day, 7 days a week for emergency purposes.
- Receives a site specific operational and safety brief before starting work at the site.

The subcontractor may not delegate project-related safety responsibilities to any other organization.

#### **Project Accident Prevention Plan Table of Contents (Selected Excerpts) Project Accident Prevention Plan (Selected Excerpts)**

##### 2.g. Safety Controlled Features of Work

- Looks Great Services, Inc. (LGS) will control safety on each project feature of work. An activity hazard analysis will be performed for each feature of work and the results of the analysis will be used to control safety.

##### 4. Responsibilities and Lines of Authorities

- a. Company Responsibility Statement
- b. Identification and Accountability of Personnel Responsible for Safety

The President has overall responsibility for implementing safety including performance and results of the LGS Safety System, including safety on this project.

The Site Safety and Health Officer is responsible for the project implementation of the LGS Safety System on this project including the preparation of the project Accident Prevention Plan, its implementation, and conformance to its requirements.

The Operations Manager has the responsibility for assuring conformance to the Accident Prevention Plan and has authority to approve and carry out all disciplinary actions for those who violate the policies, procedures and/or rules and regulations.

Each Employee is responsible for abiding by the policies, procedures, rules, regulations and orders set forth by this Safety & Health Program. Each employee is responsible for maintaining a safe and healthful workplace environment for all involved.

- c. Names of Competent and/or Qualified Persons
- d. Presence of Competent Personnel

No work will be performed unless a designated competent person is present on the job site and a pre-task safety orientation is conducted stating risk and hazards for employees.

e. Pre-Feature of Work Safety and Health Analysis

Before work can start on a feature of work the Site Safety and Health Officer or his designee will

- 1) Perform a pre-task safety and health analysis and
- 2) The listed inspections and controls must be fully implemented. A record of the analysis will be maintained on an Activity Hazard Analysis form.

f. Safety Lines of Authority

g. Policies and Procedures Regarding Noncompliance.

All LGS subcontractors and supplier personnel will be held to a "Zero Tolerance Policy" of immediate termination with no opportunity for rehire on the project in regards to the following offenses:

- ✘ Noncompliance with the requirements of the Accident Plan
- ✘ Noncompliance with LGS Safety Policies
- ✘ Fighting on the job site
- ✘ Possession of firearms or other dangerous weapons or devices
- ✘ Dishonesty or fraud, including falsification of security, personnel or other records
- ✘ Possession, use, or being under the influence of alcoholic beverages, narcotics or non-prescribed drugs while on a project job site
- ✘ Violence, intimidation, or threats of violence to supervisory personnel, security officer, or fellow workers
- ✘ Theft of property
- ✘ Willfully damaging or mutilating materials, tools, equipment, or personal property of another employee
- ✘ Intentional violation of a safety rule, policy, or procedure
- ✘ Violation of mandatory 100% fall protection/continual tie-off procedures
- ✘ Use of electronic communications while operating any motorized equipment is prohibited (cell phones, smart phones, computers, music players, radios, communication radios)
- ✘ Unauthorized entry into a red barrier/banner tape area

h. Company Procedures for Holding Managers and Supervisors Accountable for Safety

Project safety personnel, including the Site Safety and Health Officer and Operations Manager are appointed to the project by LGS' President. Each appointment is recorded on a Letter of Appointment. Key project personnel have accepted their appointments and declared their ability to carry out the appointments as indicated by their signature. All LGS managers and supervisors will be held to a "Zero Tolerance Policy" of immediate termination with no opportunity for rehire on the project for failure to carry out their safety duties and responsibilities. Each employee is given safety training commensurate with the position and scope of responsibility.

(1) *President Safety Responsibilities*

While everyone is responsible for safety, the president is the one person in the company ultimately responsible for safety. Regardless of other duties, safety responsibilities of the President include:

- ✘ Ensuring that each employee understands his or her safety responsibilities as well as Looks Great Services safety policies

- ☒ Establishing company safety policies and objectives.
- ☒ Conducting management reviews of the Looks Great Services Safety System.
- ☒ Ensuring the availability of necessary resources and information for effective operation of the Safety System
- ☒ Demonstrating commitment to the Looks Great Services Safety System and its integrity
- ☒ Ensuring achievement of Looks Great Services safety objectives
- ☒ Continuously improving the Safety System

(2) *Site Safety and Health Officer Safety Responsibilities*

The Project Site Safety and Health Officer are responsible for ensuring the overall effectiveness of the Safety System for a specific project. Regardless of other duties, the Site Safety and Health Officer are responsible to:

- ☒ Conduct mishap investigations and complete required reports. Maintain the OSHA Form 300 and Daily Production reports for prime and sub-contractors.
- ☒ Maintain applicable safety reference material on the job site.
- ☒ Attend the pre-construction conference, pre-work meetings including preparatory inspection meeting, and periodic in-progress meetings.
- ☒ Implement and enforce accepted APPs and AHAs.
- ☒ Maintain a safety and health deficiency tracking system that monitors outstanding deficiencies until resolution.
- ☒ Post a list of unresolved safety and health deficiencies on the safety bulletin board.
- ☒ Ensure sub-contractor compliance with safety and health requirements.
- ☒ Fully implement all provisions of the Looks Great Services Safety System and related documents.
- ☒ Manage the operation of the Looks Great Services Safety System
- ☒ Implement and manage all phases of safety control
- ☒ Ensure company-wide effectiveness of the Safety System
- ☒ Ensure that the Safety System is established and implemented by persons doing work that impacts safety
- ☒ Ensure company-wide conformance to Safety System requirements
- ☒ Act as Looks Great Services liaison with parties outside the company on matters relating to safety
- ☒ Report to senior management on performance of the Safety System, including needed improvements
- ☒ Review and approval of all Safety System policies
- ☒ Review and approval of all Safety System records
- ☒ Review and approve of safety-related contract submittals
- ☒ Manage all project inspection and safety control activities
- ☒ Identify existing and predictable hazards

The Site Safety and Health Officer have the authority to:

- ☒ Stop work when continuing work may adversely affect safety or cover up a defect
- ☒ Prevent the use of materials that may adversely affect safety or cover up a defect

- ☒ To direct the removal and replacement of any non-conforming work or material by Looks Great Services, any subcontractor, or any supplier.
- ☒ Suspend work and/or supply of materials by any staff member, subcontractor personnel, or supplier as deemed necessary to assure safety results.

(3) *Operations Manager Safety Responsibilities*

The Operations Manager is the one person who is solely responsible for management of a specific project. Project safety is a critical responsibility. The Operations Manager is responsible for:

- ☒ Conduct of daily safety and health inspections and maintenance of a written log, which includes area/operation inspected, date of inspection, identified hazards, recommended corrective actions, estimated and actual dates of corrections.
- ☒ Demonstrating commitment to the LGS Safety System and its integrity
- ☒ Ensuring achievement of project safety objectives
- ☒ Providing adequate resources for effective operation of the Safety System on the project
- ☒ Ensuring that each project employee understands his or her safety responsibilities as well as Bergeron safety policies
- ☒ Ensuring that that work performed complies with LGS safety standards, the project APP, and AHAs.
- ☒ Ensuring that subcontractors begin work only when conditions will not adversely affect safety
- ☒ Conducting safety inspections and recording findings
- ☒ Accurately assessing subcontractor safety performance

The Operations Manager has authority to:

- ☒ Stop work when continuing work adversely affects safety
- ☒ Prevent the use of materials that would adversely affect safety
- ☒ Suspend work and/or supply of materials by any staff member, subcontractor personnel, or supplier as deemed necessary to assure safety results.

Failure to perform the above responsibilities duties will result in dismissal.

6. Training

- a. Requirements for New Hire Orientation Training
- b. Requirements for Mandatory Training and Certifications

Prior to commencement of activities, all personnel assigned to the project will have completed safety indoctrination training including:

- ☒ Requirements and responsibilities for Accident and maintaining safe and healthful work environments
- ☒ General safety and health policies and procedures and pertinent provisions of the Federal and State standards and regulations
- ☒ Employee and supervisor responsibilities for reporting all accidents
- ☒ Provisions for medical facilities and emergency response and procedures for obtaining medical treatment or emergency assistance
- ☒ Procedures for reporting and correcting unsafe conditions or practices

- Job hazards and the means to control/eliminate those hazards, including applicable activity hazard analysis.
- Specific training as required by Federal, State and Local regulations.

All site personnel will sign the acknowledgement page and have the signed page placed in their training files. The Site Safety and Health Officer have the responsibility of ensuring that personnel assigned to this project comply with these requirements.

- c. Procedures for Periodic Safety and Health Training
- d. Requirements for Emergency Response Training
- e. Visitor Training and Safety Controls
- f. Safety Training Records

7. Safety and Health Inspections

- a. Inspection
- b. Deficiency Tracking, Controls, and Records
- c. External Inspections

8. Accident Reporting

- a. Exposure Data

The Site Safety and Health Officer will submit Monthly Man-hour Exposure Reports to the Contracting Officer no later than the 5th workday of each month. The report encompasses on-site work including all hourly and salaried employees. The report will include all subcontractors working on this project.

- b. Accident Investigation Reports and Logs
- c. Immediate Action Notification

9. Plans (Programs, Procedures) Required by the Safety Manual

- a. Project Risk Assessment

The Site Safety and Health Officer performs a project risk assessment to identify project hazards. The Site Safety and Health Officer records findings on the Project Risk Assessment form included as an exhibit in this subsection.

- b. Project Hazard Analysis

The Site Safety and Health Officer prepares a hazard analysis for project hazards identified in the Project Hazard Risk Assessment. The project hazard analysis is recorded on the AHA form included as an exhibit in this subsection.

- c. Identify Applicable Safety Risk Management Plans

Based on the hazard analysis, the Site Safety and Health Officer identifies which risk management plans are necessary to control the hazard. The Safety Manger records required risk management plans from the project hazard analyses on the Plans, Programs, and Procedures in the form included as an exhibit in this subsection.

Each plan applicable to the start of this project is included as an appendix to this Accident Plan. When a required plan is not applicable to the start of the project, the plan will be prepared when indicated in



the Notes column of the Plan, Programs and Procedures form and included as an addendum to the appendix of this APP.

- d. Looks Great Services Safety Policies and Procedures. The LGS 122-page safety manual provides a readable and understandable safety manual.
- e. Project Safety Records and Documentation Plan

### **Safety Management Manual Table of Contents (Selected Excerpts)**

#### 1. Safety System Management and Responsibilities

##### 1.1 Looks Great Services Safety Policy

It is the policy of Looks Great Services to abide by all of the safety standards of the Corps of Engineers, including those outlined in EM 385-1-1 Safety and Health Requirements Manual, OSHA regulations, and as described in this Accident Prevention Plan. Public and personal safety will be a top priority during the course of work under this contract. All employees will be trained and equipped to work in a safe and healthful manner, and will comply with all safety and security requirements.

In carrying out our commitment to safety:

- ☺ Every employee is indoctrinated into the Looks Great Services Safety System through training on the Looks Great Services Safety System, Safety Policies, and procedures.
- ☺ Each project has an Accident Prevention Plan that addresses site-specific conditions and hazards. We prepare an activity hazard analysis for every phase of work.
- ☺ We systematically reinforce safety during the project through ongoing training and heightened awareness of hazards.
- ☺ Every employee has the responsibility and authority to stop work should they discover an unsafe condition. Employees will not be reprimanded for stopping work.
- ☺ We closely monitor safety through every phase of work. Should problems be found, we correct them and act to prevent recurrences. A system of incentives and disciplinary action reinforces adherence to safe work practices.

##### 1.2 Safety Responsibilities

##### 1.3 Safety System Performance Measures

##### 1.4 Exceptions

#### 2. Project Accident Prevention Plan

##### 2.2 Accident Prevention Plan Preparation

Before project work begins, the Site Safety and Health Officer prepare an Accident Plan for the project. The Site Safety and Health Officer submits the APP to the customer for approval. Work on the project may not proceed until the customer approves the APP.

##### 2.5 Statement of Safety and Health Policy - Policies reflect an unqualified commitment to safe execution of all projects, large and small, by LGS.

##### 2.6 Responsibilities and Lines of Authorities - Authority and responsibility is clearly defined and enforced through safety reviews and evaluations and leader performance evaluations.

##### 2.7 Subcontractors and Suppliers

##### 2.8 Training - Continues training from corporate to job site to include pre-task training for every job.

- 2.9 Safety and Health Inspections
- 2.10 Accident Reporting - LGS requires prompt reporting investigation and analysis of reportable and lost time accidents.

### 3. Contract Safety Specifications

#### 3.2 Contract Technical Specifications

The Operations Manager obtains contract technical specifications from the customer. For each specific contract, The Site Safety and Health Officer identifies supplemental technical specifications on the Project Accident Prevention Plan when they are not otherwise specified by the contract or the approved drawings. Operations Managers have job site access to contract technical specifications for the activities they supervise. All Looks Great Services activities comply with the contract technical specifications. We create an integrated safety management program to ensure client concern and issues are included in the contractual work.

#### 3.3 Contract Safety Submittals

#### 3.4 Contract Safety Review and Approval

The President conducts customer contract reviews to ensure that:

- ☛ Customer requirements and specifications are complete
- ☛ Looks Great Services has the capability to deliver the completed project in the time allotted
- ☛ Customer requirements and specifications are compatible with the relevant regulations, Looks Great Services safety standards, and Safety System requirements

Before work begins, the President makes sure that all contract requirements are clearly understood, all discrepancies are resolved, and all requirements are agreed upon. Once these requirements are met, the President signs the contract.

### 4. Project-Specific Safety Standards

#### 4.2 Regulatory Codes and Industry Standards - Every job is evaluated for industry, regulatory, federal, state and local standards.

#### 4.3 Safety Credential Requirements - The Site Safety and Health Officer defines safety-related credentials for each project job position that affects safety including:

- ☛ Required training
- ☛ Required certifications
- ☛ Required experience

#### 4.4 Project Risk Assessment – A project risk assessment is completed for every job, from major project to job site level, including each feature of work.

#### 4.5 Identification of Safety Controlled Features of Work – Safety issues are eliminated and become part of the product assessment.

#### 4.6 Activity Hazard Analysis – objective, clear-eyed, thorough hazard analysis is an essential element of the LGS safety program.

#### 4.7 Identification of Applicable Safety Risk Management Plans - Safety risk management is a cultural feature of our work plan and is incorporated in our work execution plans.

#### 4.8 Looks Great Services Safety Standards – LGS safety standards are clear, are trained to, and are an inherent part of the LGS work process.

4.9 Application of Multiple Sources of Specifications – LGS tailors the safety requirements to the job to ensure that every safety element is an integral part of every task.

## 5. Project Purchasing

The Site Safety and Health Officer defines safety-related credentials for each project feature of work (FOW) that affects safety including required:

- ☒ Organization and personnel licenses
- ☒ Personnel training
- ☒ Organization and personnel certifications
- ☒ Organization and personnel experience

### *Required Capabilities*

- ☒ Senior person designated as Site Safety and Health Officer
- ☒ Knowledge of Company safety standards
- ☒ Demonstrated capability to complete work to Company safety standards
- ☒ Demonstrated skills and knowledge
- ☒ Demonstrated experience
- ☒ Demonstrated results
- ☒ Effective self-inspection process
- ☒ Access to codes, standards and product instructions
- ☒ Equipment availability
- ☒ Production capacity
- ☒ Demonstrated results

For critical components, the Site Safety and Health Officer determines if a source safety inspection is necessary to validate supplier safety and delivery capabilities.

## 6. Process Controls

### 6.2 Pre-construction and Safety Control Coordination Meeting

### 6.3 Preparatory Project Safety Planning

In preparation for the start of an upcoming feature of work, the Operations Manager reviews an integrated and coordinated set of documents that collectively define safety standards for the feature of work including:

- ☒ Objectives and acceptance criteria of the FOW
- ☒ Safety standards that apply to the FOW
- ☒ Work instructions, process steps, and product installation instructions that apply to the FOW
- ☒ Submittals
- ☒ Tools and equipment necessary to perform the work
- ☒ License, certification, or other qualification requirements of personnel assigned to work
- ☒ Required safety records of the process and resulting product
- ☒ The subcontractor contracted to perform the work, if applicable
- ☒ Customer contract requirements

- ☞ Required safety inspections
- ☞ Location of safety system records and documents

- 6.4 Weekly Safety Planning and Coordination Meetings
- 6.5 Process Control Safety Standards
- 6.6 Daily Safety Control Report
- 6.7 Monthly Safety Report
- 6.8 Man-hour Exposure Report

When a man-hour exposure report is required by the Safety Manual section 2.10.3 Project Safety Records Plan, the Site Safety and Health Officer records a monthly status report as specified in Standard Operating Procedure 6.8 Man-hour Exposure Report.

## 7. Inspections

- 7.2 Inspection acceptance criteria
- 7.3 Required Safety Inspections

A series of safety inspections are required for each feature of work. A feature of work may be executed multiple times in a project, in which case a series of safety inspections are required for each execution of the feature of work. Each safety inspection is identified on the safety inspection plan referenced in section 2.9 Safety and Health Inspections. The Site Safety and Health Officer ensures that safety inspections that apply to a specific project are clearly identified. Inspections for a project include:

- ☞ Customer required safety inspections as specified by the contract, contract technical specifications, contract drawings, and approved submittals.
- ☞ Inspection of each feature of work identified in section 2.4.1 Identification of Safety Controlled Feature of Work. Inspections of each feature of work includes:
  - Preparatory Site Inspection (Section 6.3.2)
  - Material safety inspection (Section 7.3.1)
  - Work in process safety inspections (Section 7.3.3)
  - Hold points for customer safety inspection (Section 7.4)
  - Additional safety inspections necessary to assure safety results.
  - A project closeout safety inspection (Section 7.7)

- 7.4 Hold Points for Customer Safety Inspection
- 7.5 Safety Inspection Specifications
- 7.6 Safety Inspection Records
- 7.7 Project Completion and Closeout Inspection

## 8. Accident Reporting, Nonconformance and Corrective Actions

- 8.2 Accident Reporting
- 8.3 Immediate Action Notification
- 8.4 Log of Work-related Accidents and Injuries
- 8.5 Nonconformance
- 8.6 Corrective Actions

## 9. Preventive Actions

9.2 Identify Preventive Actions for Improvement

9.3 Train Preventive Actions for Improvement

## 10. Safety System Audits

10.2 Project Safety System Audit

10.3 Company-wide Safety System Audit

## 11. Record and Document Controls

11.2 Safety System Policy and Procedure Requirements

11.3 Records Control

11.4 Document Control

Forms created for reports, tracking, monthly inspections, AHAs, OSHA reporting, exposure reporting, etc. have been drafted and included in our RaFT system. Previously LGS submitted and was approved to utilize our redeveloped APP/Safety Assurance Plan and the forms therein by the Boulder County on projects completed in New York after Hurricane Sandy. All EM 385-1-1 elements required were incorporated into our plan, and can be customized, clarified, and updated as directed on review. LGS' priority is a daily commitment to safety of the pu

## Quality System Management and Responsibilities

### System of Personal Quality Accountability

#### 3.5.1. Overview

Responsibilities for quality are specified not only for compliance with policies and procedures but also so that decisions are based on principles that ensure quality. Documented responsibilities ensure that expected behaviors are communicated throughout the company rather than left to discretionary interpretation. Every necessary action is taken to ensure that the quality program is not a “process” but is, instead, focused on delivery of quality service for the client.

#### 3.5.2. Looks Great Services, Inc. Quality Policy

Quality is everyone's responsibility. LGS senior leadership holds everyone in the organization personally accountable for adhering to the LGS Quality System policies and procedures. The LGS Quality Policy describes the LGS commitment to quality and reinforces compliance with the Quality System. LGS senior leadership communicates the Quality Policy message throughout the company so that all employees understand their respective quality responsibilities. LGS senior leadership reviews the LGS Quality Policy with all employees at least annually. LGS ensures the LGS Quality Policy is distributed to all employees and is posted in all offices. Responsibility for the CQC program extends from the President down through every organizational element

#### 3.5.3. Quality Duties, Responsibilities, and Line of Authority

##### *President: Quality Duties, Responsibilities, and Authority*

While everyone is responsible for quality, the President is the one person in the company ultimately responsible for quality. Regardless of other duties, quality responsibilities of the President include:

- ☒ Ensuring each employee understands his/her quality responsibilities as well as LGS quality policies
- ☒ Establishing company quality policies and objectives
- ☒ Conducting management reviews of the LGS Quality System
- ☒ Ensuring the availability of necessary resources and information for effective operation of the Quality System
- ☒ Demonstrating commitment to the LGS Quality System and its integrity
- ☒ Ensuring achievement of LGS quality objectives
- ☒ Continuously improving the Quality System

##### *CQC System Manager: Quality Duties, Qualifications, Responsibilities, and Authority*

The CQC System Manager is responsible for ensuring the overall effectiveness of the Quality System for a specific project. Regardless of other duties, the CQC System Manager is responsible for:

- ☒ Planning project quality controls required by the LGS Quality Systems and contract requirements
- ☒ Fully implementing all provisions of the LGS Quality System and related documents on the project.
- ☒ Overall management the operation of the LGS CQC Plan on the project.
- ☒ Implementing and managing all phases of quality control
- ☒ Communicating project-specific quality requirements to all affected departments, subcontractors and suppliers, employees and customers

- ☒ Ensuring that the CQC Plan is established and implemented by persons doing work that impacts quality
- ☒ Monitoring progress of activities
- ☒ Ensuring that the Quality System is maintained
- ☒ Acting as the project quality liaison with parties outside the company on matters relating to quality
- ☒ Reporting to senior management on performance of the CQC Plan, including needed improvements
- ☒ Review and approval of all project CQC Plan records
- ☒ Review and approval of project quality-related contract submittals
- ☒ Managing all project inspection and quality control activities
- ☒ Controlling and managing corrective actions
- ☒ Resolving quality nonconformance issues
- ☒ Ensuring ongoing training activities are being addressed during weekly safety and CQC tailgate meetings with the workforce by Area, Sector, Zone and Site Managers
- ☒ Providing daily CQC Reports to the Contracting Officer (Boulder County KO). Daily reports will be submitted electronically, or in hard copy, to the KO no later than 0700 on the following day, with each report addressing the full 24-hour period of removal, reduction, and disposal operations.

The CQC System Manager has the authority to:

- ☒ Act in all CQC Plan matters for LGS
- ☒ Stop work when continuing work may adversely affect quality or cover up a defect
- ☒ Prevent the use of materials that may adversely affect quality or cover up a defect
- ☒ To direct the removal and replacement of any non-conforming work or material by LGS, any subcontractor, or any supplier.
- ☒ Suspend work and/or supply of materials by any staff member, subcontractor personnel, or supplier as deemed necessary to assure quality results.

Alternate CQC System Managers acting in the role of the project CQC System Manager have the same quality duties, responsibilities and authority as the project CQC System Manager. An alternate for all CQC System Managers will be named. Qualifications for appointment as LGS' CQC System Manager (or alternate) include a minimum of three years' experience in debris removal with a focus on quality control operations.

*CQC Area (Division) Manager: Quality Duties, Qualifications, Responsibilities, and Authority*

The CQC Area Manager is the one person responsible for management of a specific state, county or group of sectors depending on the size of an event as defined in the Geographical Area Management Plan. The CQC Area Manager will report to the CQC System Manager and will be responsible for all CQC activities within the assigned area. Regardless of other duties, the CQC Area Manager is responsible for:

- ☒ Demonstrating commitment to the LGS Quality System and its integrity
- ☒ Ensuring achievement of project quality objectives
- ☒ Providing adequate resources for effective operation of the CQC Plan on the project
- ☒ Ensuring that each design employee understands his or her quality responsibilities as well as LGS quality policies
- ☒ Ensuring that each project employee understands his or her quality responsibilities as well as LGS quality policies

- ☒ Conducting management reviews of the CQC Plan
- ☒ Ensuring the availability of necessary resources and information for effective operation of the CQC Plan
- ☒ Managing safety briefings and updates, as well as providing LGS quality control updates to the area workforce during weekly tailgate meetings.

The CQC Area Manager has authority to:

- ☒ Stop work when continuing work adversely affects quality or covers up a defect
- ☒ Prevent the use of materials that would adversely affect quality or cover up a defect
- ☒ Suspend work and/or supply of materials by any staff member, subcontractor personnel, or supplier as deemed necessary to assure quality results.

Alternate CQC Area Managers acting in the role of the project CQC Area Manager have the same quality duties, responsibilities and authority as the project CQC Area Manager. An alternate for all CQC Area Managers must be named. Qualifications for appointment as LGS' CQC Area Manager (or alternate) include a minimum of two years' experience in debris removal with a focus on quality control operations.

#### *CQC Sector and Zone Managers: Quality Duties, Responsibilities, and Authority*

CQC Sector and Zone Managers verify that work performed by subcontractors and suppliers and LGS work crews conforms to LGS quality standards. The President appoints one or more CQC Sector or Zone Managers for each project. The CQC Sector and Zone Managers will have responsibility over all CQC activities within a defined Sector or Zone. Sector Managers report to the Area Manager. Zone Managers report to the Sector Manager.

CQC Sector and Zone Managers have specific responsibilities for:

- ☒ Ensuring that work meets government regulatory and code requirements, customer requirements, contract requirements, contract technical specifications, contract drawings, approved contract submittals, and company quality standards and specifications
- ☒ Ensuring that subcontractors and suppliers begin work in accordance with LGS start-work policies
- ☒ Ensuring that subcontractors and suppliers receive a notice to work only when conditions will not adversely affect quality results
- ☒ Conducting Sector or Zone quality inspections, tests, and recording findings on the RaFT System
- ☒ Accurately assessing subcontractor quality and on-time performance
- ☒ Ensuring that quality standards are achieved before approving subcontractor or work crew completion of work
- ☒ Managing Sector or Zone safety updates and briefings, as well as LGS quality control progress reviews, with workforce at weekly tailgate meetings

The CQC Sector and Zone Managers have the authority to:

- ☒ Stop work when continuing work may adversely affect quality or cover up a defect
- ☒ Prevent the use of materials that may adversely affect quality
- ☒ Direct the removal or replacement of any non-conforming work or material
- ☒ Suspend work and/or supply of materials as deemed necessary to assure quality results.

Alternate CQC Sector and Zone Managers have the same quality duties, responsibilities and authority as the CQC Sector or Zone Manager. Multiple CQC Sector and Zone Managers may be assigned to the project.



### *CQC Site Manager*

A CQC Site Manager verifies work performed by subcontractors and suppliers and LGS work crews conforms to LGS quality standards. The President appoints one or more CQC Site Managers for each site. The CQC Site Manager may be located at a disposal site, reduction site, curbside separation site, debris loading site, a demolition site, or other sites that require CQC. The CQC Site Manager is someone at the site location that is normally required to be there, but has added CQC responsibilities. The CQC Site Manager is responsible for all CQC activities at their site location including reporting via the RaFT System. CQC Site Managers must complete separate, specialized training for debris loading, separation, reduction, and disposal sites, and those dealing with Household Hazardous Waste (HHW), and Hazardous, Toxic, and Radiological Waste (HTRW) activities.

A CQC Site Manager has specific responsibilities for:

- ☒ Ensuring that work meets government regulatory and code requirements, customer requirements, contract requirements, contract technical specifications, contract drawings, approved contract submittals, and company quality standards and specifications
- ☒ Ensuring that subcontractors and suppliers begin work in accordance with LGS start-work policies
- ☒ Ensuring that subcontractors and suppliers receive a notice to work only when conditions will not adversely affect quality results
- ☒ Conducting quality inspections, tests, and recording findings
- ☒ Accurately assessing subcontractor quality and on-time performance
- ☒ Ensuring that quality standards are achieved before approving subcontractor or work crew completion of work
- ☒ Manage site safety meetings and briefings, as well as LGS quality control progress, with site workforce during weekly tailgate meetings.

The CQC Site Manager has the authority to:

- ☒ Stop work when continuing work may adversely affect quality or cover up a defect
- ☒ Prevent the use of materials that may adversely affect quality
- ☒ Direct the removal or replacement of any non-conforming work or material
- ☒ Suspend work and/or supply of materials as deemed necessary to assure quality results.

Alternate CQC Site Managers have the same quality duties, responsibilities and authority as the CQC Site Managers. Multiple CQC Site Managers may be assigned to the project.

### *All Employees: Quality Duties, Responsibilities, and Authority*

All employees have quality responsibilities, all employees will be educated on what CQC means in the context of the project and their individual responsibility ensuring delivery of quality service. It will be clear that these responsibilities include:

- ☒ Conformance to project quality requirements
- ☒ Compliance with the project quality plan
- ☒ Meeting or exceeding all applicable regulations, codes, industry standards, and manufacturer specifications as well as meeting or exceeding our customers' contract and individual requirements.
- ☒ Fully implementing and complying with all provisions of the LGS Quality Manual.

The LGS CQC employee education and orientation will ensure that all employees understand that they have the authority to:

- Stop work when continuing work may adversely affect quality or cover up a defect
- Prevent the use of materials that may adversely affect quality.

#### *Specialized CQC Personnel*

In addition to CQC Personnel specified elsewhere in the contract, LGS will provide as part of the CQC organization specialized personnel to assist the CQC System Manager for the following areas: separation, removal, and disposal of household hazardous waste (HHW), and Hazardous, Toxic, and Radiological Waste (HTRW) activities and/or biological wastes when these materials are present. These individuals may be employees of the prime or subcontractor, will be responsible to the CQC System Manager, and will be physically present at the debris removal, reduction, and disposal operations site during work on their areas of responsibility. These individuals may perform other duties but must be allowed sufficient time to perform their assigned quality control duties as described in the Quality Control Plan.

LGS has established relationships with specialists in HHW and HTRW response. As part of our CQC plan, LGS encourages, and has in past operations, requested co-locating at TDSRS sites with the US EPA, state and local regulators and their contractors to foster solid working relationships and access to decision makers which enables best value for addressing issues of paramount importance. Specialized CQC Personnel must participate, and often assist in training, the workforce and CQC personnel assigned to dealing with Household Hazardous Waste (HHW), and Hazardous, Toxic, and Radiological Waste (HTRW) activities.

#### Quality System Performance Measures

Company-wide quality performance measures evaluate the effectiveness of the Quality System. The following indicators are the primary measures of quality performance:

- Number of customer correction items identified at the project closeout quality inspection
- Customer satisfaction feedback.

At least annually, senior managers evaluate LGS quality performance and set improvement goals. CQC performance will be reviewed monthly in the review and analysis of project performance by the senior leadership of LGS.

#### Customer Satisfaction Performance Measures

LGS will seek out feedback after project completion on whether customer quality expectations are being met, and to what extent. The President analyzes customer satisfaction data to determine opportunities for improvement and address any items of customer dissatisfaction. CQC performance assessments will be a key element in the frequent liaison and assessment with Boulder County operating personnel and other stakeholders.

#### Exceptions; Noncompliance Issues

Exceptions to the LGS CQC Plan and customer contract requirements are tightly controlled:

- Exceptions to compliance to contract specifications are approved only by the customer and the CQC System Manager.
- Exceptions to the LGS Quality System not specified by contract requirements are approved only by the LGS President or the senior CQC System Manager.

Exceptions are recorded in memoranda, change orders (Section 3.4.6 Change Order), or otherwise clearly documented.

CQC Plan Noncompliance issues are of paramount importance as payment for any period of noncompliance can be reduced under the contract. LGS recognizes and understands that if the Boulder County Quality Assurance (QA) program determines LGS is in noncompliance with the accepted CQC Plan and contract requirements for CQC, the Government may/will reduce LGS' payment for the period of nonconformance in accordance with the contract's performance based contracting pay table. Furthermore, we recognize and understand that the Government may require removal of key CQC personnel, resubmittal of the LGS CQC Plan, and an additional mutual understanding meeting with LGS to establish and implement corrective measures deemed necessary to bring the LGS CQC program back into contract compliance. Excellence in execution is a pivot point in the relationship with Boulder County. The CQC program must and will reflect the excellent performance that LGS will deliver because we have a comprehensive and outstanding process and a superb CQC training and management program.

### Debris Eligibility Criteria

The LGS Quality Control Plan enforces the guidelines for debris eligibility established in FEMA 321, FEMA 322, FEMA 325, FEMA 327, FEMA 329, FEMA 9500 Series Policy Publications, DHS OIG-11-40, or as defined and directed in a specific Task Order and Notice to Proceed. Generally, this means full FEMA compliance. The CQC System Manager will work closely with the Boulder County QA/QAS teams to ensure that all work is compliant and all documentation is properly obtained and documented to the client, as required by the contract.

While Quality Control is the duty of each employee, one member of each crew is trained and specifically assigned the responsibility as CQC Site Manager for properly determining eligibility of debris and by what authority debris is eligible for removal. Every pile of debris collected is required to be evaluated as part of LGS' CQC Plan. By automating LGS' CQC Plan with the RaFT System, LGS is able to provide unmatched service and documentation to the debris collection process. In addition, deploying the RaFT System for CQC Plan compliance provides real time automation to the quality control process. This enables LGS to immediately address questions remotely, based on photographic evidence uploaded in real time to our servers for web access by LGS CQC Managers and the Boulder County QA/QAS. To accomplish this, the RaFT System is integrated into a web-based server platform and iPad field data input system.

Each crew will have iPads operated by the CQC Site Manager that transmits each entry in real time when cell phone service has been restored. When cell phone service is not restored, we are able to upload each CQC Site Manager's entries daily to provide an optimal performance from our CQC Plan when the iPads are within close proximity of the LGS Management Level Mobile Command and Communications Center (MCC), or any Support Level MCC.

Benefits include quick review of "judgment calls" made in the field. LGS is capable of not only discussing by cell phone, but also reviewing photographs to assist our crews and CQC Site Managers in making the right decision the first time, each and every time, in real time. In addition, LGS is able to provide immediate review potential for the Boulder County QA/QAS personnel to also remotely respond to questions that arise. This gives our CQC Plan a real time application. It also provides LGS with an opportunity to relay details of decisions made by the Boulder County QA/QAS personnel in real time across the entire Area of Operations (AO) for consistent application of decisions and directives. By implementing the RaFT System, LGS can ensure performance of debris removal, reduction, demolition, and disposal that complies with FEMA and contract requirements.

### Documentation

LGS will maintain daily current records providing factual evidence that required quality control activities have been performed via the RaFT System as well as hard copies. These records will include the work of subcontractors and suppliers. Records will be on an acceptable form that includes, as a minimum, the following:

- ✱ LGS/Subcontractor and their area of responsibility

- ☒ Operating plant/equipment with hours worked, idle, or down for repair
- ☒ Work performed each day, giving location, description, and by whom
- ☒ Test and/or control activities performed with results of such identified
- ☒ Quantity of materials received at each site with statement as to the disposition of these materials (i.e. Hauled, reduced, recycled, landfilled, etc.)
- ☒ Job safety evaluations based on activity hazard analyses, stating what was checked, results, and instructions or corrective actions taken
- ☒ Instructions given/received and conflicts with approved plans and/or specifications

These records will include a list of subcontractors working on the project; the number of personnel working; weather conditions encountered; and any delays encountered. The original and one copy of these records in report form will be furnished to the Government daily, except that reports need not be submitted for days on which no work is performed

Reports will be signed and dated by the CQC System Manager. Daily reports will be submitted to the KO no later than 0700 on the following day. Each report will address the full 24 hour period of removal, reduction, and disposal operations.

#### 3.5.4. CQC Plan Deliverables

LGS will deliver within three (3) days after receipt of Notice to Proceed our CQC Plan in detail as outlined in the solicitation. Prior to acceptance, LGS President and appointed CQC Area Managers, CQC Sector Managers, CQC Zone Managers, CQC Site Managers and all CQC Specialized Personnel will join in a Coordination Meeting with the Boulder County QA staff and the KO to reach mutual understanding regarding any details. Any changes after LGS' CQC plan is delivered will require to notify the KO in writing and be subject to approval.

Details to be addressed in deliverables include Identifying CQC personnel, identifying CQC procedures, and identifying control methods. At a minimum, deliverables will include:

- ☒ A complete description of the quality control organization, including an organization chart showing lines of authority. This will include appropriate LGS points of contact for the CQC System Manager and the Area, Sector, Zone and Site managers. It will also include name, qualifications, duties, responsibilities, and authorities of each person assigned a CQC function. This will include qualifications in resume format for the CQC System Manager, and all Area and Sector Managers. Proof of training for Zone and Site Managers will be submitted to the Contracting Officer.
- ☒ A copy of the letter to the CQC System Manager signed by the President of LGS which describes the responsibilities and delegates sufficient authorities to adequately perform the functions of the CQC System Manager, including authority to stop work which is not in compliance with the contract. The CQC System Manager will issue letters of direction to all other various quality control representatives outlining duties, authorities, and responsibilities. Copies of these letters will also be furnished to Boulder County.
- ☒ Safety: The safety section of the CQC Plan will address worker protection, equipment safety, trimming of loads, flagmen, work zone safety and traffic control.
- ☒ Debris Eligibility: The debris eligibility section will address what debris is eligible for removal versus what should not be removed. A protocol will be provided for obtaining decisions on questionable debris.
- ☒ Separation/Handling of Curbside Debris: This section will provide guidance on curbside debris separation and removal concerning HHW, white goods, e-waste, and other materials as tasked.
- ☒ Proper Loading/Unloading of Trucks: This section will provide instructions on properly loading trucks to ensure full loads, ensure mixed debris loads are kept to a minimum, ensure tailgates are secure and placards are clearly displayed, Freon systems in the white goods remain intact, and extension boards

on the dump bodies are maintained according to specifications. Trucks using TDSRS sites will be inspected to assure loads are fully dumped.

- o- Tracking of Hourly Rate Task: This section will outline in detail the appropriate procedures and forms required to track and account for equipment hours, equipment down-time, and man hours. The procedures will be in accordance with the contract scope and must be approved by the government prior to use. The government and LGS will reconcile hours documented at the end of each day.
- o- Private Property Debris Removal: This section will explain the requirements that must be in place prior to removing debris from private property and define personal property and how it will be handled. This section will include guidance on stumps, hanging limbs, and leaning trees if tasked.
- o- Demolition: This section will explain the requirements that must be in place prior to performing structure demolition on private property or public property. This section will also define personal property and how it will be handled along with other special items of interest as defined by specific task orders.
- o- Daily reports: This section will address reporting procedures, including proposed reporting formats and schedule for submission of the daily summary reports that capture the main activities of the day. The reports will include the CQC notes documenting the activities monitored each day. For example; activity description and locations, times of inspections, problems with safety, total number of trucks loaded, total number of loads and quantities hauled to reduction/disposal sites, quantity of debris reduction, number of subcontractors working, incidents of contract non-compliance, and corrective actions, if any, will be reported.
- o- Training Materials: The LGS developed training materials will be submitted with the CQC Plan for review and comment by the Government. LGS will schedule and provide within three (3) days of receipt of Notice to Proceed a one-day training session for all CQC personnel, Government Area and Resident Engineers, and QA Supervisors. Additional training sessions will be scheduled and conducted when required by task order.

LGS will update the CQC Plan and submit for Government approval with each addition of a major scope element to ensure compliance with task order provisions. The update will be submitted within 48 hours of issuance of the new task order or a contract change that necessitates a change to the CQC plan.

### 3.5.5. Physical Identification of CQC Personnel in the Field

LGS' CQC personnel performing quality control functions in the field will be easily identified visually. At a minimum, the letters "Q" and "C" will be displayed on the back of the hard hat with two, two-inch-high, black capital letters. LGS may elect to utilize other means of visual identification in addition to the letters on approval by the Area Engineer and inclusion in the CQC Plan.


## Disaster Debris Waste Reduction and Recycling Strategy


### Recycling and Reuse


Disaster debris waste reduction and recycling are key and essential components of disaster response operations. The volume of disaster debris can quickly overwhelm the logistics of quickly moving and disposing of the materials. LGS is organized and fully equipped to deal with ferrous and non-ferrous metal debris, soil, construction and demolition material, composting material, and hazardous materials. LGS has extensive and comprehensive experience in waste management as shown in our past performance supporting disaster events. Our teaming agreement scopes of work show the exceptional breadth and depth of the LGS team's capability to manage and execute recycling and reuse operations.


Recycling and reuse strategies involve diverting material from the disposal stream and reusing it. The recycling and reuse of disaster debris is most often limited to metals, soils, and construction and demolition debris. Recycling and reuse debris types are described below.

- ☞ **Metals:** Most nonferrous and ferrous metal debris is suitable for recycling. Metal maulers and shredders can be used to shred automobiles, trailer frames, trailer parts, appliances, building materials and other metal items. Ferrous and nonferrous metals are separated using an electromagnet and then sold to metal recycling firms.


- ☞ **Soil:** Soil can be combined with other organic materials that will decompose over time. This procedure produces significant amounts of material, which can be sold, recycled back into the agricultural community, or stored onsite to be used as cover when the site is returned to its pre-incident state. In agricultural areas where chemical fertilizers are used heavily, recovered soil may be too contaminated for use on residential or existing agricultural land. Jurisdictions should consult with their local health department to establish what monitoring and testing is necessary to ensure that soil is not contaminated with chemicals. If the soil is not suitable for agricultural or residential use, it may ultimately need to be disposed of at a permitted landfill.


- ☞ **Construction and Demolition:** Concrete, asphalt, and masonry products can be crushed and used as base material for certain road construction products, or as trench backfill. Debris targeted for base materials needs to meet certain size specifications as determined by the end user. Clean wood products used in construction can also be chipped or ground and used as mulch or hog fuel.


- ☞ **Composting:** Composting is the controlled decomposition of organic materials, such as leaves, grass, wood, and food scraps, by microorganisms. The result of this decomposition process is compost – a crumbly, earthy smelling, soil-like material. Yard trimmings and food scraps make up about 25 percent of the waste generated in the average household; composting can greatly reduce the amount of waste that ends up in landfills or incinerators. A section of DMSs should be reserved to receive compost material after a disaster. Composting can be used not only for backyard garden soil additives, farmlands, highways, and other landscaping projects, they can also be put to many innovative uses. Jurisdictions using composting to reduce organic material need to be aware of, and prepared to mitigate, several hazards, which include spontaneous combustion of piles and vector control for rodents.



### Volume Reduction Methods

LGS will employ the full range of options and capabilities to quickly, efficiently, and effectively reduce the volume of debris waste material. The methods employed will include chipping, grinding and/or shredding and incineration.

Volume reduction methods reduce the volume of disaster debris (including vegetative debris, construction demolition debris, plastics, rubber, and metals) to decrease impact on disposal facilities or create opportunities to reuse debris. Descriptions of volume reduction methods are as follows:

⚡ Chipping, Grinding and/or Shredding: Effective chipping, grinding and/or shredding can reduce the waste volume by up to 75 percent. We have assembled the team, the equipment and capability to process material in large volumes immediately upon issue of the NTP. LGS has an organic capability based on our past performance and experience in disaster recovery at the federal, state, and local level as shown in our past performance. In addition to our own capabilities, we have outstanding small business subcontractors who will support the LGS team in chipping, grinding and/or shredding the debris that is suitable for this method. We have the equipment that can be quickly moved to the operational area to facilitate volume reduction. The equipment includes several high-quality, modern pieces of volume reduction equipment. In addition, we will put preexisting contracting in place to lease or buy additional equipment if necessary to support operations. We will work with Boulder County, stakeholders, and potential users and purchasers of the reduced material in disposing of it quickly and cost-effectively for recycling and reuse applications. The benefit of using a reduction method can be increased by identifying alternate uses for the residual material. The ability to use recycled wood chips as mulch for agricultural purposes, fuel for industrial heating, or in a cogeneration power plant helps to offset the cost of the reduction operations. Jurisdictions using chipping, grinding and/or shredding to reduce the volume of vegetative debris must be careful to ensure that contaminants such as plastics, soils, rocks, and special wastes are not present in the vegetative debris after processing. LGS has state of the art technology to separate contaminants from vegetative debris to produce a clean product for beneficial reuse. Care must also be taken when reducing construction and demolition debris to ensure that it does not contain hazardous materials, such as asbestos or lead.



*Vegetative Mulching - MS Tornadoes 2017*

⚡ Incineration: Air curtain pit incineration, portable incinerators, and controlled incineration in rural areas are all methods for reducing disaster debris. The decision to use incineration as a reduction strategy for some types of debris would be made by the Clean Air Regulatory Agency. We will use all appropriate incineration options upon approval by Boulder County and local authorities. LGS has extensive experience in all types of incineration. We understand the risk, the techniques to reduce the risk, and critical need to work with Boulder County and local authorities. But, we understand that incineration, when properly employed, can be a valuable tool in reducing the volume of debris and restoring public safety and health in disaster areas. It is a process we have used extensively and effectively in disaster management operations. Potential incineration methods include: Hog Fuel Incinerators, Air Curtain Pit Incineration, Pre-permitted Portable Incinerators and Rural Controlled Incineration.










*Open Air Incineration – Katrina 2005*

### Problem Waste Processing and Disposal

Problem waste, such as pathogenic waste; white goods; household hazardous waste; or biological or nuclear waste, requires additional handling before it can be processed or disposed of and will vary depending on the type and scope of the debris-causing incident. During debris processing, problem waste should be removed

and stored in a secure location until it can be disposed of properly. Because of their prevalence during debris-causing incidents, several types of waste warrant further discussion:

- ☞ Household Hazardous Waste (HHW): HHW has been prevalent during past disaster debris causing incidents. Task Order specific strategies need to be developed to collect and store HHW during disaster debris operations. The actual approach and methodology for handling HHW, HTRW and other specialized wastes are located in Section 3.2 of this proposal. 
- ☞ White Goods: White goods (including refrigerators) are commonly discarded after debris-causing incidents because they no longer function or as a result of extended power outages that cause their contents to decompose. Refrigerators are often processed in groups to remove the refrigerant along with any food waste, before being recycled. 
- ☞ Electronic Waste (E-waste): E-waste may contain a variety of potentially toxic chemicals, including heavy metals and polychlorinated biphenyls (PCBs). EPA has specifically classified cathode ray tube (CRT) monitors as hazardous waste, and other electronic components may also qualify. Whenever possible, E-waste should be separated from other waste and recycled by an e-waste processor. 
- ☞ Treated Wood: Treated wood includes different types of building material, including telephone poles, railroad ties, fence posts, and wood used to construct docks. Care needs to be taken to ensure treated wood is not chipped, shredded, mulched, composted, incinerated, or disposed of in unlined landfills during processing and disposal. 
- ☞ Gypsum Drywall: When gypsum deteriorates in landfills it can create hydrogen sulfide gas, which poses an explosion and inhalation hazard. Large amounts of drywall are often created during storms and floods. Landfill managers must be aware of this and implement the proper precautions. If possible, gypsum drywall should be recycled rather than disposed of in a landfill. 
- ☞ Asbestos: Regulations for asbestos handling are well established by several different local, state, and federal agencies, including Ecology and the Clean Air Regulatory Agencies. After a major debris-causing incident, asbestos inspections may not be possible prior to demolition, resulting in an increased risk to public health. Jurisdictions should work with the Clean Air Regulatory Agency and local public health agencies to ensure waste that possibly contains asbestos is properly handled and disposed of. 
- ☞ Human Waste: Following a disaster that disables water, sewer, or septic systems, citizens may have human waste stored in containers that requires disposal. This is considered biohazardous waste that cannot be included in the debris stream. Close cooperation is necessary between emergency managers, local public health officials, and utility personnel to properly collect and dispose of this waste. 

Whenever possible, jurisdictions should attempt to segregate hazardous substances from the waste stream as early in processing as possible in order to prevent contamination of larger amounts of waste. Jurisdictions undergoing any cleanup effort that includes hazardous waste should consult with their local hazardous waste staff, public health officials, and EPA to ensure the protection of public health.

### Debris Sorting and Diversion

When establishing and operating debris management and neighborhood collection sites the site manager is responsible for ensuring appropriate staff are available to monitor debris and ensure debris are sorted into appropriate categories for recycling, reuse, special waste processing, and disposal.

Effective sorting and diversion begin at the point of pickup in neighborhoods and communities. LGS will work with the stakeholders to educate residents who are affected to encourage sorting, when possible, at the point



of origin. LGS has established the organization and capability to mobilize quickly with tools, equipment and PPE to begin the sorting and diversion process immediately upon issue of the NTP. This will ensure immediate positive benefits to the affected communities and reduce the risk of health-threatening pathogens, vermin and injury from disaster debris. We have organized to quickly and effectively deal with all categories of recyclables and re-usables, waste requiring special processing and waste that can be immediately disposed of. Effective sorting in the early stages of the debris removal process will optimize resource utilization, improve health and safety, and reduce the logistics burden of moving large volumes of debris quickly. Our company's profile, our past performance and supervision, and our small business teaming relationships illustrate our capacity to perform this critical task.

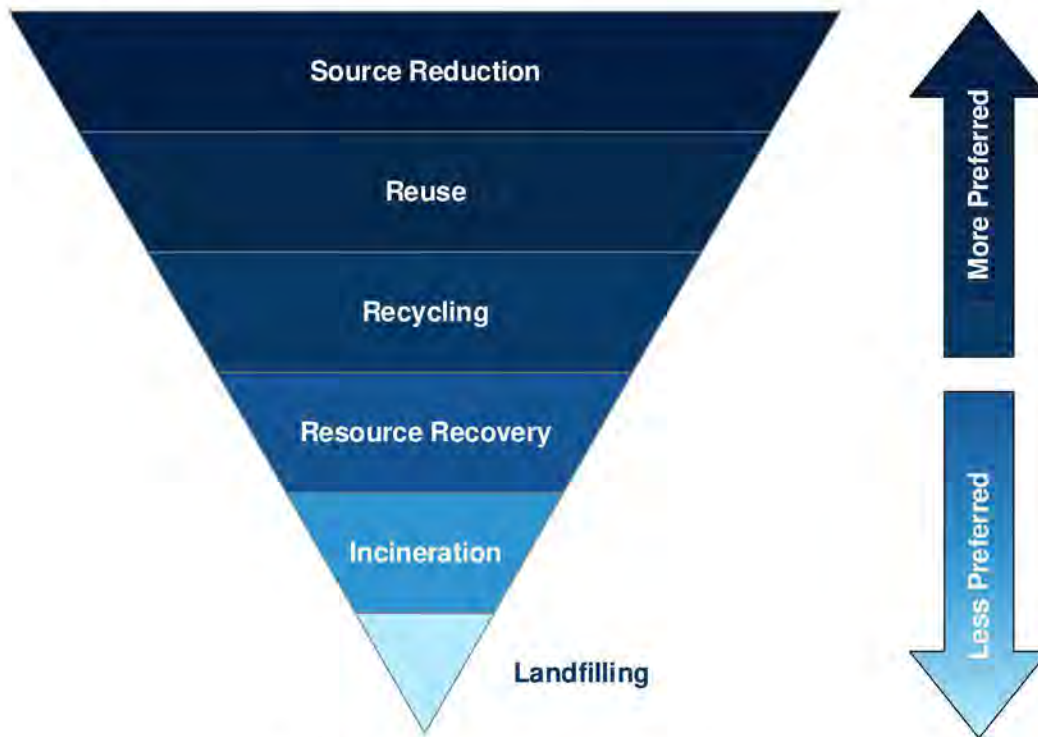


Figure 5: Solid Waste Management Hierarchy

*\*Diversion of optimal MSW from landfills and incineration should be part of the any comprehensive solid waste disposal plan as incineration is an outmoded 1980's technology. The U.S. Environmental Protection Agency (EPA) does not consider waste to energy (WTE) incineration to be a recognized form of recycling. While there are a few states that legislatively consider WTE to receive some recycling credit, WTE creates airborne pollutants that are toxic and generate volume of 27% of toxic ash that must be permanently landfilled.*

## Conclusion

Disaster recovery directly affects the life and health of our fellow citizens. The moral imperative of quick, effectual response to the needs of our fellow citizens is urgent and compelling. The contractors who are selected for this critical task must have the capabilities to perform, but they must also appreciate the human dimension of this important work. LGS has assembled a team with all the skills and capabilities. Because of our experience in emergency services response we fully understand and appreciate the human dimension. We have provided evidence of our capabilities and experience and look forward to working with Boulder County if we are selected for support of this critical mission.

**From:** [Orry Sanders](#)  
**To:** [Purchasing](#)  
**Subject:** [EXTERNAL] OFFER # 7301-22  
**Date:** Thursday, February 3, 2022 10:32:33 AM  
**Attachments:** [Best & Final Offer RFP # 7301-22.pdf](#)

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Good morning. Please see the attached Best & Final Offer for Looks Great Services of MS, Inc. If you have any questions or need anything further please feel free to contact me. Thank you.



**Orry Sanders**, Director of Pre-Construction

**Looks Great Services of MS, Inc.**

1501 Highway 13 North, Columbia, MS 39429

P: [601.736.0037](tel:601.736.0037) C: **Personally Identifiable Information**

[www.looksgreatservices.com](http://www.looksgreatservices.com)



**BEST AND FINAL OFFER**  
**Public Works – Resource Conservation**  
**Private Property Structural Debris and Hazard Tree Removal Operations**  
**RFP # 7301-22**

February 1, 2022

Thank you for your Proposal on RFP #7301-22. In review of the pricing received, Boulder County would like to request the below additional information from you for further consideration:

The Updated Rate Sheet includes Line Item #7, Per Parcel Debris, Ash, Vegetative, and Incidental Soil. Each bidder has submitted a Per Parcel unit price for this work based on an estimated 89 CY of material per parcel across the entire project area.

The project area is comprised of the following Operational Areas:

- Operation 1:** Unincorporated Boulder County
- Operation 2:** Town of Superior, Colorado
- Operation 3:** City of Louisville, Colorado

**Please provide Per Parcel rates by Operational Area, as follows:**

<b>#7 Per Parcel Debris, Ash, Vegetative, and Incidental Soil by Operational Area</b>					
		<b>Est quantity per parcel or units</b>	<b>Unit Price</b>		<b>Total</b>
<b>(a)</b>	<b>Operation 1</b>	<b>100 CY</b>	<b>\$ 100.00</b>	<b>Per Parcel</b>	<b>\$ 10,000.00</b>
<b>(b)</b>	<b>Operation 2</b>	<b>84 CY</b>	<b>\$ 100.00</b>	<b>Per Parcel</b>	<b>\$ 8,400.00</b>
<b>(c)</b>	<b>Operation 3</b>	<b>89 CY</b>	<b>\$ 100.00</b>	<b>Per Parcel</b>	<b>\$ 8,900.00</b>

**Rates submitted pursuant to this Offer will supersede prior responses to Updated Rate Sheet Line Item #7, Per Parcel Debris, Ash, Vegetative, and Incidental Soil.** Bidders are not required to respond to this request and in such an event the County will rely on the original proposal alone.

**Submittal Instructions:**

Proposals are due at the email box only, listed below, for time and date recording on or before **2:00 p.m. Mountain Time on February 3, 2022.**

**Please note that email responses to this solicitation are limited to a maximum of 50MB capacity.**

**NO ZIP FILES OR LINKS TO EXTERNAL SITES WILL BE ACCEPTED. THIS INCLUDES GOOGLE DOCS AND SIMILAR SITES. ALL SUBMITTALS MUST BE RECEIVED AS AN ATTACHMENT (E.G. PDF, WORD, EXCEL).**

**Electronic Submittals must be received in the email box listed below. Submittals sent to any other box will NOT be forwarded or accepted. This email box is only accessed on the due date of your questions or proposals. Please use the Delivery Receipt option to verify receipt of your email. It is the sole responsibility of the proposer to ensure their documents are received before the deadline specified above. Boulder County does not accept responsibility under any circumstance for delayed or failed email or mailed submittals.**

Email [purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org); identified as **OFFER # 7301-22** in the subject line.

All OFFERS must be received and time and date recorded by authorized county staff by the above due date and time. Sole responsibility rests with the proposer to see that their RFP response is received on time at the stated location(s). Any responses received after due date and time will be returned to the proposer.

The Board of County Commissioners reserves the right to reject any and all responses, to waive any informalities or irregularities therein, and to accept the proposal that, in the opinion of the Board, is in the best interest of the Board and of the County of Boulder, State of Colorado.

Contractors and their employees, subcontractors, and agents must comply with all federal, state, and local laws, regulations, ordinances, orders, and codes, as well as Boulder County policies, guidelines, and protocols.

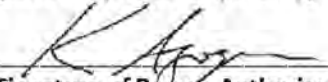
**SIGNATURE PAGE  
OFFER #7301-22**

**Failure to complete, sign and return this signature page with your proposal may be cause for rejection.**

Contact Information	Response
Company Name including DBA	Looks Great Services of MS, Inc.
List Type of Organization (Corporation, Partnership, etc.)	Corporation
Name, Title, and Email Address of Person Authorized to Contract with Boulder County	Kristian Agoglia, Vice President kristian@looksgreatservices.com
Company Address	1501 Highway 13 North Columbia, MS 39429
Company Phone Number	601-736-0037
Company Website	www.looksgreatservices.com

**By signing below I certify that:**

- I am authorized to bid on my company's behalf.
- I am not currently an employee of Boulder County.
- None of my employees or agents is currently an employee of Boulder County.
- I am not related to any Boulder County employee or Elected Official.
- (Sole Proprietorships Only) I am not a Public Employees' Retirement Association (PERA) retiree.

  
 \_\_\_\_\_  
**Signature of Person Authorized to Bid on  
Company's Behalf**

February 3, 2022  
 \_\_\_\_\_  
**Date**

Note: If you cannot certify the above statements, please explain in a statement of explanation.



**WRITTEN INTERVIEW #1**  
**Public Works – Resource Conservation**  
**Private Property Structural Debris and Hazard Tree Removal Operations**  
**RFP # 7301-22**

February 3, 2022

This Written Interview #1 is issued in order to solicit additional information regarding each bidder's past performance and quality of service delivery. A Response will supplement the bidder's original proposal and Best and Final Offer, if submitted. If the County determines any Response, or portion thereof, to this Written Interview #1 is false or misleading, such determination shall be grounds for revocation of an award and immediate termination of a contract. **The County may draw a negative inference based on a bidder's failure to respond to this Written Interview #1.**

**Due to COVID-19, Written Interview #1 Responses will only be accepted electronically by emailing [purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org).**

**INTERVIEW**

Please answer all questions. A "Yes" answer to any part of questions 1-5 requires a written explanation to be attached to the completed Written Interview #1.

1. Within the past five years, has your firm (under its current or any former name), any principal, owner, officer, or any person involved in the bidding or contracting process been the subject of any of the following:
  - a. A criminal investigation, judgment, or conviction for any business-related conduct constituting a crime, such as fraud, bribery, price-fixing, or bid collusion or any crime related to truthfulness and/or business conduct?  
 Yes    No
  - b. A civil suit alleging fraud, bribery, price-fixing, bid collusion, or other claim related to truthfulness and/or business conduct?  
 Yes    No

c. A debarment, unsatisfied judgment, injunction, or lien obtained by a government agency?

Yes  No

d. A written notice of breach, suspension, or termination for breach (cause) in connection with a local, state, or federal contract?

Yes  No

e. A written claim or notice of contract breach in connection with a local, state, or federal contract?

Yes  No

f. An administrative proceeding or civil action seeking specific performance or damages in connection with any local, state, or federal contract?

Yes  No

2. Within the past five years, has your firm, any principal, owner, officer, or any person involved in the bidding or contracting process initiated or been subject to civil action in connection with any local, state, or federal contract?

Yes  No

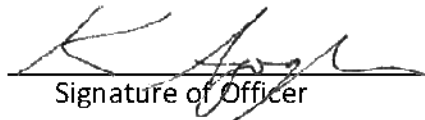
**\*\*\*WRITTEN EXPLANATIONS TO ANY "YES" RESPONSE MUST BE ATTACHED TO THIS COMPLETED INTERVIEW FOR SUBMISSION\*\*\***

CERTIFICATION: The undersigned certifies that they:

- Read and understand all of the questions;
- Have supplied full and complete responses to each item therein to the best of their knowledge, information and belief;
- Are knowledgeable about the bidder's business and operations; and
- Understand that Boulder County will rely on the information and supplied in this Written Interview #1 when entering into a contract with the bidder.

Looks Great Services of MS, Inc.

Name of Business



Signature of Officer

February 4, 2022

Date

Kristian Agolia

Name of Officer

**Submittal Instructions:**

Responses are due at the email box only, listed below, for time and date recording on or before **8:30 a.m. Mountain Time on February 4, 2022**.

**Please note that email responses to this solicitation are limited to a maximum of 50MB capacity.**

**NO ZIP FILES OR LINKS TO EXTERNAL SITES WILL BE ACCEPTED. THIS INCLUDES GOOGLE DOCS AND SIMILAR SITES. ALL SUBMITTALS MUST BE RECEIVED AS AN ATTACHMENT (E.G. PDF, WORD, EXCEL).**

**Electronic submittals must be received in the email box listed below. Submittals sent to any other box will NOT be forwarded or accepted. This email box is only accessed on the due date of your questions or proposals. Please use the Delivery Receipt option to verify receipt of your email. It is the sole responsibility of the proposer to ensure their documents are received before the deadline specified above. Boulder County does not accept responsibility under any circumstance for delayed or failed email or mailed submittals.**

Email [purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org); identified as **Response to Written Interview #1 for RFP # 7301-22** in the subject line.

All responses must be received and time and date recorded at the purchasing email by the above due date and time. Sole responsibility rests with the Offeror to see that their response is received on time at the stated location(s). Any response received after due date and time will be returned to the bidder. No exceptions will be made.

The Board of County Commissioners reserve the right to reject any and all bids, to waive any informalities or irregularities therein, and to accept the bid that, in the opinion of the Board, is in the best interest of the Board and of the County of Boulder, State of Colorado.





**RECEIPT OF LETTER  
ACKNOWLEDGMENT**

February 3, 2022

Dear Vendor:

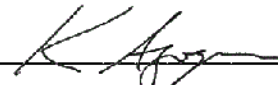
This is an acknowledgment of receipt of Written Interview #1 for RFP #7301-22, Private Property Structural Debris and Hazard Tree Removal Operations.

In an effort to keep you informed, we would appreciate your acknowledgment of receipt of the preceding written interview. Please sign this acknowledgment and email it back to [purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org) as soon as possible. If you have any questions, or problems with transmittal, please call us at 303-441-3525. This is also an acknowledgement that the vendor understands that **due to COVID-19, BIDS will only be accepted electronically by emailing [purchasing@bouldercounty.org](mailto:purchasing@bouldercounty.org).**

Thank you for your cooperation in this matter. This information is time and date sensitive; an immediate response is requested.

Sincerely,

Boulder County Purchasing

Signed by:  Date: February 4, 2022

Name of Company Looks Great Services of MS, Inc.

End of Document