

OFFICIAL RECORD OF PROCEEDINGS

Boulder County Board of Health (BOH) Regular Meeting

November 19, 2024

BOH Members:

President Morgan McMillan; *Vice President* Lindy Hinman; *Board Members* Brooke Harrison, and Amber Johnson. *Absent: Board Member* Landrey Fagan.

BCPH Staff:

Executive Director, Lexi Nolen; *Chief Medical Officer*, Dr. Bob Belknap; *Deputy Director*, Indira Gujral; *Director of Administration and Finance*, Armando Guardiola; *Director of the Strategic Initiatives Branch*, Kelli Hintch; *Community Health Division Manager*, Heather Crate; *Family Health Division Manager*, Daphne McCabe; *Communicable Disease and Emergency Management Division Manager*, Stephanie Faren; *Health Planning and Evaluation Manager*, Elise Waln; *Health Planner*, Rachel Mintle; *Finance Manager*, Desiree Kazarosian; *Administrative Technician*, Jamie Quirk; *Youth Advisors*; Charlotte DeGraff, Kaitlyn Nandi, Sienna Panice, Azalea Henderson, Kaz Fowler, Sam Clark ; *Business Operations Manager*, Jorden Thomas; *Administrative Assistant*, Patrick Kuhnell.

Boulder County Staff:

Senior Assistant County Attorney, Kate Haywood.

Members of the Public who Provide Comment:

None.

Meeting Called to Order.

President McMillan called the meeting to order at 5:37 p.m. and asked all participants to identify themselves for the record (see above). Jorden Thomas conducted a rollcall and declared that a quorum was present, that notice of this meeting was posted on the Board of Health website, and that the call-in information and address was included to allow for public participation. This meeting was held in hybrid-fashion with members of the board, staff, and members of the public meeting in-person and online.

ITEM 1. Public Comments (on unscheduled agenda items).

No public comments.



ITEM 2. Approval of Meeting Minutes.

Board Member Johnson made a motion, which was seconded by Vice President Hinman, to approve the October 21, 2024, Regular Board of Health minutes and the November 12, 2024, Special Meeting Minutes. With all Board Members present in favor of the motion, President McMillan declared the motion unanimously carried.

ITEM 3. Appreciation of Community Health Youth Advisors

Heather Crate introduced the Community Health Youth Leaders in Boulder County Public Health. President McMillan read the letter of support from the Board of Health to the youth leaders.

ITEM 4. Strategic Plan Report

Rachel Mintle and Elise Waln presented the first iterations of the quarterly reports from the 2024-2029 Strategic Plan. The report covers the first three months of implementation of the plan that occurred over the summer of 2024. Out of the 19 objectives in the plan, 14 are in progress. As work continues, the Health Planning and Evaluation (HPE) Team will continue to update metrics and status reports for the board to review. Additionally, in 2025, the second month of each quarter's board meeting will be focused on the strategic plan reporting and updates from each priority's lead.

- President McMillan asked about the key challenges identified in the quarterly report related to coordinating efforts with partner county agencies and conducting community engagement without providing compensation to the community, and if the team has thought of any solutions to these challenges especially in the climate action space.
 - Rachel Mintle and Elise Waln said these challenges have been noted previously and are under discussion. Updates, including solutions and potential budget impacts, will be included in the 2025 Detailed Implementation Plan and quarterly reporting to mitigate previously identified challenges.
 - Lexi Nolen also emphasized the importance of coordination in the climate action space, and conversations within Boulder County agencies and community partners have begun. Regarding the compensation for community members, this is something that can be explored through the agency's priority-based budgeting process. Lexi and Indira also noted there are several spaces throughout the agency where programs work closely with community partners that could serve as a model for the climate action work.
 - Vice President Hinman asked for more clarity on public health's role in the climate action work.
- Vice President Hinman noted there is no mention of public health's role in the older adult/aging community, and requests information on identified gaps of serving this community.

- Vice President Hinman asked if the strategic plan will continue to move towards a more metrics-based document instead of strategy, and asked when a dashboard will be available.
 - Elise Waln noted the first year of the strategic plan was intended to build off the existing plans and infrastructure that each strategic priority already had within the agency. Therefore the first-year indicators that made the most sense are activity-level progress indicators rather than quantitative metrics around community impact. The HPE team continues to meet with each strategic priority workgroup to identify metrics at the objective level for 2025.
 - Lexi Nolen also noted programs have submitted key performance indicators (KPIs) and many are linked to strategic priorities, so these will be considered for additional measures of outputs and outcomes of agency work and community impact.
- Board Member Johnson appreciated the ease-of-reading of the document, and asked if it was possible for updates to be sent to the board outside of the quarterly report so they may provide feedback on direction the strategic priority should go.
 - President McMillan also noted the possibility of the board forming a subcommittee related to the strategic plan.

ITEM 5. Standing Agenda Item: Budget Update and 2024 Budget Amendment Approval.

Armando Guardiola presented the 2024 Budget Amendment information and requested board approval and adoption.

Vice President Hinman made a motion, which was seconded by Board Member Johnson to approve Resolution 2024-02, 2024 Budget Amendment. With all board members present voting in favor of the motion, President McMillan declared the motion unanimously carried.

Armando Guardiola also presented a pilot dashboard of BCPH's grants which will be added to the BOH's SharePoint page, and the Board expressed appreciation and excitement around this kind of reporting.

ITEM 6. Director's Report.

- The agency will be tracking policy implications related to the new federal administration.
 - Vice President Hinman asked Lexi to include the board on any communications to staff to help support as needed.
- Leadership and the A&F Budget Team are prepping for the December 3rd Budget Study Session.

- During the October 30th All Staff and Healthy Community Awards, there was an activity related to agency workload and burnout. Leadership will be implementing an agency-developed plan to address these concerns.
- Boulder County has purchased 2525 28th Street in Boulder to be the new “Boulder Hub” for county agencies, which will house our client-facing staff.
 - President Morgan asked for information on the rent pricing when it is available.
- Management Team and the Business Operations Team is working to finalize the shifts in BOH meeting agendas for 2025.

ITEM 7. Old and New Business.

None.

ITEM 8. Adjournment.

There being nothing further to discuss, President McMillan declared the meeting adjourned at 6:42 p.m.



Signed, Morgan McMillan,

President



Signed, Alexandra (Lexi) Nolen,

Executive Director