BOULDER COUNTY EMERGENCY SERVICES GRANT PROGRAM

2025 (Spring) Search and Rescue and Trail Safety Grant Round
Application Questions

Section A: Organization Information

A1: Organization Name, Address, and TIN (Must match W-9)

A2: Website Address (optional)

A3: Organization Description: Describe your organization's unique role in emergency services, with a focus on search and rescue or trail and trailhead safety. Highlight the specific needs your organization addresses and any key details that set your work apart. (No more than 150 words.) *Examples may include:*

(a) Your organization's goals and mission statement,
(b) General duties and responsibilities,
(c) Any details that may help identify the unique purpose and need that your organization fills related to emergency services.

A4: <u>Two</u> Applicant Contact Names, Titles, and Contact Information: Include the lead administrator, director, or president—the person authorized to sign the grant agreement and receive payments—along with a contact for follow-up questions about the application.

A5: Organization Data:

(a) Area(s) or communities served,
(b) Recent annual budget OR cost/revenue statement,
(c) W-9 signed in current year. (Note: The name and address provided in A1 MUST MATCH the name and address on the W-9.)

A6: Is your organization a 501(c)(3) organization?

A7: If your organization is not a 501(c)(3) organization, please describe its function or status (i.e., Please describe the nature of your organization).

Section B: Project Description:

Please indicate which category your proposal falls under: 1) Search and Rescue or 2) Trail or Trailhead Safety. **Note**: Please pick the one that applies the best, even if your organization or proposal falls into both categories.

B1: Project Name or Grant Request Description Title (i.e., Name of Proposal)

B2: Total Proposal Funding Request (i.e., rolled up dollar amount requested)

B3: Brief Proposal Summary (i.e., quick summary of what your organization is asking for) (no more than 75 words)

B4. Purpose of Proposal or Request (250-word limit):

Thoughts to consider:

- What are the goals of the project/request?
- What specific impacts or benefits will the request provide?
- How will your proposal improve safety and emergency services in the mountain and rural areas of **Boulder County, specifically**? Please describe how your proposal will directly benefit Boulder County residents and visitors.
- What is the problem/opportunity this program/project would address?

B5. Is your proposal fully ready for implementation if awarded funds from this grant round (i.e., is it 'shovel ready')? If not, are there any potential delays, such as pending funding, permits, or approvals? Briefly explain the status of any outstanding approvals or funding sources.

B6. What makes your proposal unique? How does it differ from existing programs or services in Boulder County, and what distinct value will it offer to the community? (Briefly describe)

B7. Can your request be adjusted if only partial funding is available? (i.e., How would you prioritize your request(s) if the county could only partially fund your request?) (Briefly describe)

B8. How will this project be sustained after this one-time funding? What are the long-term plans for using and maintaining the resources requested, and how will it continue to support Boulder County emergency services? (Briefly describe)

B9. Boulder County Policy 1.09 identifies racial equity as a County strategic priority. Describe how your proposal will ensure the inclusion of historically underserved community members (e.g., Black, Indigenous, and People of Color, youth, older adults, non-English speakers, LGBTQ+, and individuals with disabilities) in assessing their needs and understanding their ideas for projects or services. Explain how these communities will be engaged in both project planning and service delivery. (150-word limit)

Section C: Timeline, Detailed Funding Request & Other Attachments

C1. Project or Request Timeline: Provide a general project timeline, including key milestones such as purchase or 'in service' dates for equipment, project duration, and the timeframe for spending the funds. (Note: Grant funds must be used within one year of issuance.)

C2. Estimated Cost Summary: Provide a brief narrative with summarized amounts for the expenses included in your application. Ensure your descriptions are clear and concise.

Note: You will be asked to upload itemized estimates in C.3. that include:

(a) Item(s) to be purchased OR summary of costs by category or item,

(b) Personnel/labor (i.e., personnel time if tied to the project for development, project layout, administration, and implementation),

(c) Supplies/materials or construction estimates.

(d) Other (consulting time, programming expense, etc.)

C3. Other Supporting Documents

- **Itemized documentation of requested expenses**: (e.g., cost estimates, vendor quotes, spreadsheet, etc.)

- **Most recent annual budget OR summary of annual revenues and expenditures** (required)

- (Optional, but encouraged) **Photos or other documents** showing the nature of your request or the reason that funding is needed (files must be 10MB or less)

Completion of Project Requirements:

Boulder County requires reporting and documentation from awardees. A final report outlining the project's accomplishments must be submitted within one year, unless significant capital expenses are granted. Please be prepared to provide the following after your proposal is implemented:

- Brief narrative describing the use of funding

- Receipts (or proof of purchase) for purchased items,

- List of partners who contributed to the project (if applicable),

- Digital photos showing grant award funds in use.