**Administrative Board**

Minutes from March 18, 2025

The Boulder County Division of the Community Action Programs Administrative Board met in-person in regular session on March 18, 2025, at 3482 N Broadway, Boulder CO and on TEAMS.

**Present:** Alex Kalkhofer, Erika Moats, Erika Carlson, Maryel Barron, Katie McKillips, Dave Begleiter, LisaMay Maes, Sakar Pudasaini, Richard Garcia, Mara Rose

**Absent:** Roxanne Peterson

**Staff Present:**  Kathryn Lehman

**Alex began the meeting at 5:31pm**

**Quorum Present: 10 out of 11**

**Public Comment:** No public Comment

**Approval of Board Minutes:** Review and approval of February meeting minutes.

**Upcoming CAP Events**

* Potluck
* CAPS Empathy Board Game

**Director’s Report:**

* No updates on potential federal cuts or interruptions, but no news seems to be good news
* PERL finished Boards and Commissions Trainings(8 new graduates)

**Open Discussion:**

* + Guest presentation: PIE Representative - Deolandra Perez - Overview of the program followed by a Q & A session.

**Action Items:**

* Kathryn will research and plan for a visit from an accountant.
* Kathryn will keep the board updated on any funding changes and advise on any opportunities to support or advocate for CAP.
* Utilize PIE participants small business services.

**Adjourn**: Motion to adjourn at 6:25 p.m.

Submitted by LisaMay Maes