



Environmental Sustainability Matching Grant Application for 2026 Funding

NOTE: This is a sample application for municipalities for planning purposes. Application subject to change. The online applications will open fall 2025.

Application Deadline

Please submit your application online by Friday, Nov. 14, 2025 at 5 p.m.

Eligibility

Any incorporated city or town within Boulder County is eligible to apply for grant funding.

Information you will need to provide:

- Municipality
- Tax ID
- Mailing Address
- Phone
- Email Address
- Proposed Start Date for Project
- Project Coordinator Name and Title

Application

Questions

Please answer the following questions. Before filling out the application, please read the Grant Program Request for Funding (RFF) to gain a better understanding of eligible projects and policies.

1. Which option would your municipality like to undertake?
 - Option #1-High Impact Project
 - Option #2-Pursue Policy Adoption
 - Option #3-Project Flexibility with Completed Policy Adoption
 - Option #4-Project Flexibility for Small Municipalities (population of 1,000 or less)
2. Does your proposal include leveraging existing sustainability programs managed by Boulder County?
 - Yes
 - No

3. Will this proposal be completed within a 12-month time frame? Note: For Option #2, we expect many policy adoption efforts to take longer than 12 months. However, please include scope and budget for proposed grant funding to cover 12-months.
 - Yes
 - No

Project Description and Goal

1. Please provide a brief description of the policy or project you would like to implement using the requested funds, including your goal and desired outcome.

2. If you selected Option #1, High Impact Project, or Option #2, Pursuit of Policy Adoption, describe why this is a high-impact climate proposal. If possible, provide quantitative and qualitative information on how it will significantly reduce emissions. It is optional to leave this question blank if you selected Option #3, Project Flexibility with Completed Policy Adoption, or Option #4, Project Flexibility for Small Municipalities.

3. What process have you used to determine the racial equity impact of the policy or project(s) and have you made any modifications to the policy or project(s) proposed based on potential impacts? Boulder County has a Racial Equity Impact Assessment Tool (REIAT) tool available for assistance with this. Please limit text to no more than 300 words.

4. Describe how you will measure the success of your project, or how you will measure progress towards policy adoption.

Project Design, Logistics, and Timeline

Please provide a brief description of the project or policy you would like to implement using the requested funds. Be sure to include how you will measure the quantitative and qualitative success and expected outcomes. Please limit text to no more than the length of one 8.5" x 11" page.

Additional Attachments:

Each attachment is limited to size of 25MB.

- **For Options #1 and #3** (optional, not required), please attach a signed letter or resolution documenting agreement by the municipal staff and the municipality's environmental sustainability advisory board to pursue the proposed project so long as the funding request is granted.
- **For Option #2** (required), please attach a signed resolution, memo, or letter of intent from municipal elected officials or City Managers to adopt the proposed policy so long as the funding request is granted.
- **For Option #3** (required), please attach proof of new policy adoption in the last 12 months, such as adopted land use or energy code, municipal ordinance, passed voter-approved ballot initiative, licensing requirement, etc.
- **For Option #4** (required), please attach a resolution from municipal leadership, or a signed letter documenting agreement by the municipality and the municipality's environmental sustainability advisory board to pursue the proposed project so long as the funding request is granted.
- **For Options #1, #3 and #4** (required only when applicable), if you are conducting an eligible project-specific plan or project-specific study, please attach a resolution, memo, or letter of intent from municipal leadership that confirms the funded plan/study will be directly used to craft project development and implementation.

Overall Budget Information

Funding Sources	Amount
1. Amount requested from Boulder County (See the table in the Request for Funding that shows how much funding each municipality in Boulder County is eligible to apply for.)	
2. Applicant cash contribution (Municipalities with a population greater than or equal to 5,000 must match their request with a 25% cash match of the dollar amount requested.)	
3. Other community contribution (in-kind, volunteer, donations, other grants) (Municipalities with a population less than 5,000 must match their request with a 25% match from in-kind, volunteer, and donation contributions and/or through a cash match. In-kind contributions can include paid staff, consultant, and intern time.)	
4. Total project budget (#1 + #2 + #3)	

Additional Information:

Please provide any additional information you'd like to include in your application here.

Boulder County may accept requests to change the 25 percent cash match if your community cannot meet this requirement. Please describe your proposed match, as well as the reason for your request.

If your application proposes a project that exceeds your municipality's annual available allocation, please contact the Grant Program Manager because a supplement is required.

Contact Information

Please contact the Grant Program Manager, Lea Yancey at lyancey@bouldercounty.gov, with questions.