



**Boulder County Procurement  
1325 Pearl Street  
Boulder, CO 80302**

## **SUBMISSION INSTRUCTIONS**

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**Reference Number: BID-186-25**

**Project Name: Monarch Park / Longmont-to-Boulder (LoBo) Trail Resurfacing**

**Background:**

The Boulder County Parks and Open Space (BCPOS) department is seeking proposals for CONCRETE TRAIL AND PAD BRIDGE TRANSITIONS and CRUSHER FINES TRAIL RESURFACING at Monarch Park which is incorporated into the Longmont-to-Boulder (LoBo) Trail system. The property address is 7710 Monarch Road, Niwot, CO, 80503.

The current degraded trail conditions require resurfacing maintenance of the entire Monarch Park corridor to improve long-term trail sustainability, and accessibility for trail users with mobility challenges. The trail is part of the regional corridor that connects Longmont to Boulder.

The work is sequenced into three (3) sections to more predictability manage the trail closures and reroutes. The contractor will have sixty (60) consecutive days to complete all contract deliverables to Boulder County (BC) standards.

This project has an 8.15% Contract Participation Goal for minority-owned and women-owned business enterprises (MBE/WBE). If you have any questions related to contract participation goals, please email [contractgoals@bouldercounty.gov](mailto:contractgoals@bouldercounty.gov).

**Instructions:**

Boulder County uses a [Boulder County Bonfire portal](#) for accepting and evaluating proposals digitally:

- To post the Proposal
- To receive any questions or inquiries
- To issue any associated addenda
- To post award notices

Proposals must be submitted electronically on or before the Close Date at [Boulder County Bonfire portal](#).

**Important:** Submissions will not be accepted by email, fax or hand-delivery; unless otherwise noted.

Documents should not be embedded within uploaded files, as the embedded files will not be accessible or evaluated.

**Contact:**

To contact Boulder County Purchasing or ask questions in relation to this proposal, respondents must register on [Boulder County Bonfire portal](#) and initiate the communication electronically through the **Vendor Discussions** or the **Ask a Question** feature.

All questions must be received on or before the Deadline for Submission of Clarifications, as specified in the Schedule of Events. Boulder County will not accept any respondent's communications by any other means, except as specifically stated in this proposal.

**Addendum:**

At any time prior to the Close Date, Boulder County may alter, clarify, amend, delete or add to, in whole or in part, any terms or provisions of this proposal.

In order to afford the Bidders a reasonable time for taking into account a material amendment (the materiality of which Boulder County in its own discretion may determine) or for any other reason, Boulder County may, at its own discretion, extend the Close Date.

For the most up-to-date project information refer to our Bonfire portal.

All vendor submissions may be amended, but only before the Close Date on [Boulder County Bonfire portal](#).

**Need Help:**

To assist with registration and submission of responses, learn how to get started with Bonfire, watch this [training video](#). For questions or support when using the platform, [access the Bonfire online knowledge base](#), search the FAQ or contact the Bonfire support team at [support@gobonfire.com](mailto:support@gobonfire.com).

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