



**Boulder County Procurement  
1325 Pearl Street  
Boulder, CO 80302**

## **SUBMISSION INSTRUCTIONS**

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**Reference Number: RFQ-178-25**

**Project Name: Boulder County Vision Zero Safe Routes to School Action Plan**

**Background:**

Boulder County is committed to advancing transportation safety and equitable access for youth and families through a Vision Zero framework. Building on past transportation safety efforts, this Vision Zero Safe Routes to School Action Plan will serve as a roadmap for identifying and prioritizing infrastructure improvements and programmatic strategies that make walking, biking, and rolling to school safer and more accessible for students across Boulder Valley School District (BVSD) and St. Vrain Valley School District (SVVSD).

The purpose of this project is to create a data-driven, equity-centered plan that reflects the lived experiences and needs of youth, caregivers, and school communities—especially those in historically underserved areas or facing elevated safety risks. Through meaningful community engagement, rigorous data analysis, and strategic implementation guidance, the action plan will support the County’s goals around public health, climate action, and transportation equity while aligning with broader regional Vision Zero initiatives.

Please do not include pricing. It will result in the disqualification of the proposal. Once a vendor is selected based on qualifications, the county will enter into negotiations on pricing.

**Instructions:**

Boulder County uses a [Boulder County Bonfire portal](#) for accepting and evaluating proposals digitally:

- To post the Proposal
- To receive any questions or inquiries
- To issue any associated addenda
- To post award notices

Proposals must be submitted electronically on or before the Close Date at [Boulder County Bonfire portal](#).

**Important:** Submissions will not be accepted by email, fax or hand-delivery; unless otherwise noted.

Documents should not be embedded within uploaded files, as the embedded files will not be accessible or evaluated.

**Contact:**

To contact Boulder County Purchasing or ask questions in relation to this proposal, respondents must register on [Boulder County Bonfire portal](#) and initiate the communication electronically through the **Vendor Discussions** or the **Ask a Question** feature.

All questions must be received on or before the Deadline for Submission of Clarifications, as specified in the Schedule of Events. Boulder County will not accept any respondent's communications by any other means, except as specifically stated in this proposal.

**Addendum:**

At any time prior to the Close Date, Boulder County may alter, clarify, amend, delete or add to, in whole or in part, any terms or provisions of this proposal.

In order to afford the Bidders a reasonable time for taking into account a material amendment (the materiality of which Boulder County in its own discretion may determine) or for any other reason, Boulder County may, at its own discretion, extend the Close Date.

For the most up-to-date project information refer to our Bonfire portal.

All vendor submissions may be amended, but only before the Close Date on [Boulder County Bonfire portal](#).

**Need Help:**

To assist with registration and submission of responses, learn how to get started with Bonfire, watch this [training video](#). For questions or support when using the platform, [access the Bonfire online knowledge base](#), search the FAQ or contact the Bonfire support team at [support@gobonfire.com](mailto:support@gobonfire.com).

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