



**Boulder County Procurement  
1325 Pearl Street  
Boulder, CO 80302**

## **SUBMISSION INSTRUCTIONS**

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**Reference Number:** SOQ-205-25

**Project Name:** Boulder County Forestry Contractor

### **Background:**

Boulder County Parks and Open Space (BCPOS) is soliciting a Summary of Qualifications from highly qualified forestry contractors for a 5-year contract to implement approximately 100–300 acres annually of forest management work, including fuels reduction and forest restoration. Projects will involve both mechanical and manual cut/pile operations, requiring contractors to possess, or procure through subcontracting, conventional ground-based equipment (rubber-tired skidder, feller-buncher, and delimbing/processing capability) as well as CTL (Cut-to-Length) systems (harvester and forwarder). Contractors must also have access to the following whole-tree chippers, horizontal grinders, and the ability to provide all transportation needs for forestry operations. Additional responsibilities include road and landing improvements/maintenance, snow removal, and supplying necessary equipment for these tasks. The selected contractor will demonstrate extensive experience working on sensitive sites and maintain an exceptional, customer-oriented approach throughout project execution.

### **Instructions:**

Boulder County uses a [Boulder County Bonfire portal](#) for accepting and evaluating proposals digitally:

- To post the Proposal
- To receive any questions or inquiries
- To issue any associated addenda
- To post award notices

Proposals must be submitted electronically on or before the Close Date at [Boulder County Bonfire portal](#).

**Important:** Submissions will not be accepted by email, fax or hand-delivery; unless otherwise noted.

Documents should not be embedded within uploaded files, as the embedded files will not be accessible or evaluated.

**Contact:**

To contact Boulder County Purchasing or ask questions in relation to this proposal, respondents must register on [Boulder County Bonfire portal](#) and initiate the communication electronically through the **Vendor Discussions** or the **Ask a Question** feature.

All questions must be received on or before the Deadline for Submission of Clarifications, as specified in the Schedule of Events. Boulder County will not accept any respondent's communications by any other means, except as specifically stated in this proposal.

**Addendum:**

At any time prior to the Close Date, Boulder County may alter, clarify, amend, delete or add to, in whole or in part, any terms or provisions of this proposal.

In order to afford the Bidders a reasonable time for taking into account a material amendment (the materiality of which Boulder County in its own discretion may determine) or for any other reason, Boulder County may, at its own discretion, extend the Close Date.

For the most up-to-date project information refer to our Bonfire portal.

All vendor submissions may be amended, but only before the Close Date on [Boulder County Bonfire portal](#).

**Need Help:**

To assist with registration and submission of responses, learn how to get started with Bonfire, watch this [training video](#). For questions or support when using the platform, [access the Bonfire online knowledge base](#), search the FAQ or contact the Bonfire support team at [support@gobonfire.com](mailto:support@gobonfire.com).

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